



County of San Diego

NICK MACCHIONE, FACHE
AGENCY DIRECTOR

HEALTH AND HUMAN SERVICES AGENCY
PUBLIC HEALTH SERVICES
3851 ROSECRANS STREET, MAIL STOP P-578
SAN DIEGO, CA 92110-3134
(619) 531-5800 • FAX (619) 542-4186

WILMA J. WOOTEN, M.D., M.P.H.
PUBLIC HEALTH OFFICER

SAN DIEGO HIV PLANNING GROUP MEMBERSHIP COMMITTEE

Wednesday, March 8, 2023
11:00 AM

County Operations Center (COC)
5500 Overland Ave. (Training Room 120) San Diego, CA 92123

To participate remotely via WebEx (click the following link):

<https://sdcountryca.webex.com/sdcountryca/j.php?MTID=m714a98378ac4418280e72b853b93bdd4>

Meeting Number/Access Code: 133 686 8789

Password: Member.20

Join the meeting via phone: 1-470-238-5742 US Toll / 525567225298 Mexico Toll

Committee Charge: *To recruit, interview, select and coordinate training for Planning Group Members.*

Quorum is Three (3)

Committee Members: Mikie Lochner (Temporary Chair), Regina Underwood, Rhea Van Brocklin, Robert Lewis

Participants Requesting Spanish Translation: *Must notify support staff 96 hours in advance. They will receive an email with the number to call in.*

DRAFT AGENDA

1. Call to order; introductions; comments from the Chair
2. Public comment/ non-committee member comment
3. Review and approve March 8, 2023 meeting agenda
4. Membership Interview: Jen Lothridge (new), Tyra Fleming (new), and Michael Wimpie (2nd term)
5. Review and approve meeting minutes from February 8, 2023 and review follow-up items
6. Old business:
 - a. Discussion: HPG in-person meeting logistics
 - b. Focused Recruitment

- i. Open seats
 - ii. Underrepresented groups (demographics)
 - iii. New committee members
- c. Terms expired dates

7. New business:

- a. Discussion: Review and update the Membership Committee Operating Guidelines
- b. Discussion: HPG Orientation - tentatively Thursday, May 18, 2023, from 2-4 pm

8. Review attendance:

- a. HPG attendance
- b. Committee attendance

9. Routine Business:

- a. Getting to Zero (GTZ) 3-Year Action Plan
 - i. Membership Committee plan/strategy for recruitment (Dr. Jacobs)
- b. Mentor Appointments
 - i. Evaluation for Mentors/Prospective Mentors
 - ii. Continue discussion: How to bring current HPG members into the mentorship program.

10. Agenda items for future meetings

11. Announcements

12. Confirm the next meeting date/time: Wednesday, April 12, 2023 at 11:00 AM.

Location: **COC Training room 124: 5520 Overland Ave. San Diego, CA 92123**

14. Adjourn