



# County of San Diego

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## **SAN DIEGO HIV PLANNING GROUP (HPG) PRIORITY SETTING and RESOURCE ALLOCATION COMMITTEE (PSRAC)**

Thursday, March 9, 2023  
3:00 PM – 5:00 PM

County Operations Center (COC)  
5500 Overland Ave. (Training Room 120) San Diego, CA 92123  
And remotely/virtually via WebEx

### **MINUTES**

Quorum is Seven (7)

Members Present: Reginal Carroll / Alberto Cortes (via WebEx) / Dr. Beth Davenport / Felipe Garcia-Bigley / Pam Highfill (via WebEx) / Dr. Delores Jacobs (Chair) / Cinnamen Kubricky / Chris Muller/ Raul Robles (via WebEx) / James Rucker / Karla Quezada-Torres / Regina Underwood / Rhea Van Brocklin / Freddy Villafan

<b>Agenda Item</b>	<b>Action</b>	<b>Follow-up</b>
<b>1. Call to order</b>	Dr. Jacobs called the meeting to order at 5:00 p.m. and noted that a quorum was established.	
<b>2. Reminders:</b>		
<b>3. Public Comment on non-agenda items (for members of the public)</b>	Mikie Lochner: Interviews were conducted yesterday at the Membership Committee meeting. There are several HPG open seats.	
<b>4. Sharing our concerns (for committee members).</b>	None	
<b>5. Action:</b> Review and approve the agenda for March 9, 2023	<b>Action:</b> Approve the March 9, 2023 meeting agenda as presented. <b>M/S/C:</b> Van Brocklin/Davenport 10/0 <b>Abstentions:</b> Jacobs <b>Motion carried</b>	
<b>6. Approve the meeting minutes from February 9, 2023;</b>	<b>Action:</b> Approved February 9, 2023; meeting minutes as presented <b>M/S/C:</b> Carroll/Rucker 10/0 <b>Abstentions:</b> Cortes, Jacobs	HPG Support Staff will update the HIV positivity rate

Agenda Item	Action	Follow-up
	<b>Motion carries</b>  A member of the committee pointed out that the minutes state that the HIV positivity rate of 1.5% positivity rate is not accurate. The percentage should be 0.5%	statistic to 0.5 %
7. Review committee attendance	Reviewed	
<b>8. Old Business</b>		
a. Getting to Zero (GTZ) Community Action Plan	Dr. Jacobs discussed the goal of increasing the capacity of mental health services and decreasing waiting times.	
1. Return to in-person meetings.	The committee discussed the impact of AB2449 and returning to in-person meetings. “Just Cause, and Emergency Cause” attendance by committee members information will be tracked.	HPG Support Staff will track the number of times a member uses Just Cause or Emergency Circumstances
2. Discussion and <b>Action:</b> consider suggestions regarding adjusting the time’s committee meets and frequency of meetings	Dr. Jacobs discussed the frequency of meetings. The committee decided to meet every other month in alteration with the Strategies and Standards Committee from September 2023 – May 2024. The committee discussed the following concerns: <ul style="list-style-type: none"> <li>• Want to receive up-to-date data still if meetings meet every other month.</li> <li>• Ability to reallocate funds in a timely manner.</li> <li>• Perhaps leaving the meeting on the calendar if an urgent need arises.</li> </ul> <b>Action:</b> The committee recommended: Reducing meetings from September through May to every other month <ul style="list-style-type: none"> <li>• Shorten regularly scheduled meetings Sept/ May from 2 hrs. to 1.5 hours.</li> <li>• Reducing meetings during priority setting and budget allocation in June and July to 2 meetings per month, each 4-hours.</li> </ul>	Data reports (including service utilization, expenditure reports, and the HSHB report is available to the public and presented at every Steering and HPG meeting.

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	<b>M/S/C:</b> Cortez/Villafan 10/0 <b>Abstentions:</b> Carroll, Jacobs <b>Motion:</b> carries	
3. Expand Ryan White funded mental health services capacity: Increasing rapid access to regional availabilities, decreasing wait times	None	
4. Explore the feasibility and cost of creating walk-in medical services, mental health services, and substance use treatment services	None	
b. Process for review of the previous year's reallocations and data upon which they were based compared to the approved budget for the upcoming (FY23) year and accompanying data to address potential needs/changes which may be required. Recipient reallocations reviewed and approved by HPG	Completed for FY 22, the committee will review again as it prepares for FY 23 reallocations and the FY 24 priority setting and budget allocation process.	
<b>c. Review data on co-occurring conditions, poverty, and insurance and discuss findings</b>	Dr. Ken Riley presented and reviewed the draft; it was included in the meeting materials packet. There was a question regarding the numbers for syphilis and a recommendation that male and female data be included. In addition, there was a comment that data used a point-in-time count for homelessness and suggested considering a different source for the data.	HPG Support Staff will discuss syphilis data with Reginald Carroll.  HPG Support Staff communicates with Dr.

For any inquiries, please send an email to [HPG.HHSA@sdcounty.ca.gov](mailto:HPG.HHSA@sdcounty.ca.gov)  
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Agenda Item	Action	Follow-up
		Davenport regarding homeless data sources.
<b>9. New Business</b>		
a) <b>Action Item:</b> Approve the recommendation(s) for the reallocation of Part A funds in FY 23 (March 1, 2023 – February 28, 2024)	None	
b) UCSD - TRIUMPH Community Survey – Dr. Kiyomi Tsuyuki, UCSD	Presented by Dr. Kiyomi Tsuyuki, UCSD	HPG and Recipient will continue discussing with UCSD regarding the next steps for the survey
c) Review Integrated (Comprehensive) Plan/Getting to Zero Plan goals related to PSRAC	Tabled	
d) Address change in FY 23 Part A funding (if needed)	Tabled; FY 21 funding announcement still needs to be received.	
e) PARS Report	Tabled	
f) Presentation: Housing services – HOPWA and Housing Resources by Freddy Villafan	Tabled	
<b>10. Routine Business</b>		
a) Review Monthly and YTD expenditures and examine for any recommended reallocations.	Reviewed expenditure reports were included in the meeting materials packet.	

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Agenda Item	Action	Follow-up
1. Review of over/under spending		
b) Review Monthly and YTD service utilization report	Reviewed; the report was included in the meeting materials packet. The number of clients served is approx. 10% decrease compared to the previous year.	
c) COVID-19/Monkeypox update	Table	
d) Affordable Care Act (ACA) update	Table	
e) HIV Prevention update	Table	
f) Review the PSRAC FY 23 Work Plan	Table	
11. Suggested items for the PSRAC agenda	Suggest having a Housing Operations for Persons with Aids (HOPWA) presentation at the HPG meeting. Staff will forward it to the Steering committee to add to the HPG meeting on April 26 <sup>th</sup> .	
12. Next Meeting: Thursday <b>April 13, 2023.</b> Location: Location: <b>County Operations Center (COC), Training Room 124: 5530 Overland Ave San Diego, CA 92123</b>	The meeting for April 2023 is canceled. Our next meeting will be on May 11, 2023.	HPG Support Staff will be sending out the room reservation details to the members
13. Announcements		
14. Adjournment	Adjourned at 5:03 PM	