MEMBERSHIP COMMITTEE

Wednesday, April 8, 2026*, 11:00 AM – 1:00 PM*
County Operations Center
5560 Overland Ave, San Diego, CA 92123
Training Room 172

A quorum for this meeting is two (2)

Committee Members: Felipe Garcia-Bigley (Chair) | Lori Jones

Committee Members Absent: Rhea Van Brocklin

ORDER OF BUSINESS

Agenda Item	Discussion/Action	Follow-Up
1. Call to order	Felipe Garcia-Bigley called the meeting to order at 11:01AM and noted the presence of an in-person quorum	
2. Public Comment on non-agenda items (for Members of the public)	None	
3. Sharing our concerns (for committee members)	None	
4. **ACTION:** Review and approve the April 8, 2026 meeting agenda	**Motion:** Approve the Membership agenda for April 8, 2026 **Motion/Second/Count (M/S/C):** Jones/Garcia-Bigley/2-0 **Motion carries**	
5. **ACTION:** Review and approve the March 4, 2026 Membership minutes	**Motion:** Approve the Membership minutes for March 4, 2026 **M/S/C:** Jones/Garcia-Bigley/2-0 **Motion carries**	
6. New Business		
a. **ACTION:** Approve Esteban Duarte, Seat #42	**Motion:** Approve Esteban Duarte, Seat #42 **M/S/C:** Jones/Garcia-Bigley/2-0 **Motion carries**	
b. **ACTION**: Approve Angela Vito Cruz, Seat #44	**Motion:** Approve Angela Vito Cruz, Seat #44 **M/S/C:** Jones/Garcia-Bigley/2-0 **Motion carries**	
c. Discussion: Strategies for meeting 33% unaffiliated consumer requirement	The committee discussed strategies for meeting the 33% unaffiliated consumer requirement and following comments were made: • A concern was raised that this approach should not be pursued, as it may not be an effective solution.	

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	• A concern was raised that the Health Resources and Services Administration should focus on prevention efforts rather than discouraging seat representation. • A recommendation to explore the option of making certain seats non-voting. • A recommendation to focus on strategies to fill general member seats rather than other non-general member seats. • A recommendation to consider making County seats non-voting seats.	
a. **ACTION**: Approve Membership Committee Operating Guidelines	The committee reviewed the Membership Committee Operating Guidelines, and the following recommendations were made: • A recommendation from the chair to table to motion to allow more time for the committee to review. • A suggestion to have the committee review the document and provide edits to HPG Support Staff before next meeting. **Vacating Seats Section** - A suggestion to spell out Conflict of Interest (COI). - A suggestion to make the required forms a footnote.	
7. Old Business		
a. HPG Member recruitment update	As of April 8, 2026, we have 26 members. Updates: • Applications received since January 2026: **7** o Three (3) new applications o One (1) resubmitted application o One (1) incomplete o Two (2) applications on hold • Members pending Clerk of the Board: **5** o Five (5) new members	
i. Vacant Seats	As of April 8, 2026, there are 13 vacant seats • Eight (8) General Member seats • #24- Hospital Planning Agency or Health Care Planning Agency • #28- State Government-State Medicaid • #34- Board of Supervisors Designee: District 2 • #42- HIV Testing Representative • #44- Affected community including people	

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	with HIV/AIDS, member of a federally recognized Indian tribe as represented in the population, individual co-infected with Hep B or C, and historically underserved group and/or subpopulation	
ii. New Committee Members	• Esteban and Andy have been appointed to the Community Engagement Group (CEG). Angela would like to be part of CEG and Strategies and Standards.	
b. HPG Membership Demographics	Current HPG Demographics: reviewed and recruitment efforts were discussed.	
Routine Business		
a. HIV Planning Group Attendance	HPG Support Staff sends reminders to members who have missed three (3) consecutive or six (6) meetings within 12 months.	
b. Committee Attendance	None	
c. Getting to Zero (GTZ) Community Engagement Project i. Review Outreach and Event Engagement Efforts	• HPG has 6 upcoming outreach events. • CEG will have their first open forum education meeting in May with 5 events. • The next is scheduled for August.	
8. Future agenda items for consideration	None	
9. Announcements	None	
10. Next Meeting Date	Date: Wednesday, May 13, 2026 Time: 11:00 AM –1:00 PM Location: Southeastern Live Well Center 5101 Market St., San Diego, CA 92114 (Tubman Chavez Room C)	
12. Adjourn	The meeting adjourned at 12:32pm	