

COMMUNITY ENGAGEMENT GROUP (CEG)



Wednesday, April 15, 2026, from 3:00 PM – 5:00
PM Southeastern Live Well Center
5101 Market St, San Diego, CA 92114
Tubman Chavez Room B & C

NOTE: This meeting is audio and video recorded.
Language translation services are available upon request at least 96 hours prior to the meeting.
Please contact HPG Support Staff via e-mail at hpg.hhsa@sdcounty.ca.gov

TABLE OF CONTENTS

Document	Page Number(s)
Directions to Meeting for Community Engagement Group (CEG)	001
4/15/2026 CEG Agenda	002 – 003
2/18/2026 CEG Meeting Minutes	004 – 006
CEG 2026 Workplan	007
CEG Attendance	008
Senate Bill (SB) 707: The Use of Just Cause (2026)	009

Meeting Location & Directions:

Community Engagement Group (CEG)

Wednesday, April 15, 2026

3:00 PM – 5:00 PM

Southeastern Live Well Center

5101 Market Street

San Diego, CA 92114

Tubman Chavez Rooms B & C



Visitor/Employee parking available in parking structure. Main entrance can be accessed by exiting the parking structure on the 2nd floor and walking down the sidewalk to the left.

FROM I-805 SOUTH:

1. Head northwest on I-805 North.
2. Take exit 12B for Market St.
3. Turn right onto Market St.
4. The destination will be on your right.

FROM I-805 NORTH:

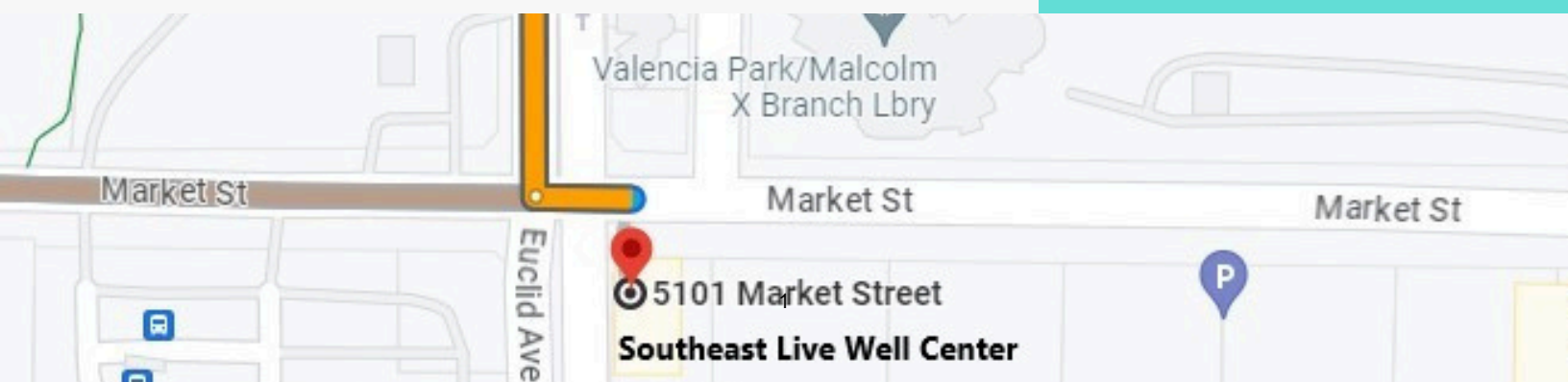
1. Head southeast on I-805 South.
2. Take exit 13A for CA-94-E/M L King Jr. Fwy.
3. Merge onto CA-94 E.
4. Take exit 4A for Euclid Ave.
5. Turn left onto Euclid Ave.
6. Use the left 2 lanes to turn left onto Market St.
7. The destination will be on your right.



PUBLIC TRANSPORTATION

MTS Trolley:
Orange Line

MTS Bus Routes:
3, 4, 5, 13, 60, 916,
917 and 955





Wednesday, April 15, 2026, from 3:00 PM – 5:00 PM
Southeastern Live Well Center
5101 Market St, San Diego, CA 92114
Tubman Chavez Room B & C

To participate remotely via Zoom:

<https://us06web.zoom.us/j/89778142157?pwd=5G57jMW0b1b1V8l8KVbljbAgedPsWV.1>

Call in: US Toll +1 669 444 9171

Meeting ID: 897 7814 2157

Passcode: 106514

Language translation services are available upon request at least 96 hours prior to the meeting.
Please contact HPG Support Staff via e-mail at hpg.hhsa@sdcounty.ca.gov.

A quorum for this meeting is five (5)

Committee Members: Roger Al-Chaikh, Tania Avalos-Bello, Andrew Cross, Esteban Duarte, Michael Donovan (Chair) | Jen Lothridge (Co-Chair) | Sergio Luna | Veronica Nava

**MEETING AGENDA
ORDER OF BUSINESS**

1. Call to order, roll call, comments from the chair, and a moment of silence
2. Review Background, Mission Statement, Goals, and Agreement of Meeting Decorum
3. Introductions and Icebreaker
4. Public comment (for members of the public)
5. Sharing our concerns (for committee members)
6. **Action:** Approve the consent CEG agenda (which includes the April 15, 2026 agenda and the February 18, 2026 minutes)
7. Updates
 - a. Committee Updates:
 - i. Membership Committee
 - ii. Strategies and Standards Committee
 - iii. Medical Standards and Evaluation Committee
 - iv. Priority Setting and Resource Allocation Committee
 - v. Steering Committee
 - vi. HIV Planning Group
 - b. Community Updates:
 - i. CARE Partnership
 - ii. HIV Housing Committee/Housing Opportunities for Persons with AIDS (HOPWA)
8. Old Business
 - a. Review 2026 CEG workplan
 - b. Discussion: CEG open forum meetings
 - c. Committee Attendance
9. New Business
 - a. Presentation: Using data to make decisions
 - b. Presentation: Understanding expenditure sheets and budget worksheets
10. Announcements
11. **Next meeting date:** Wednesday, June 17, 2026, from 3:00 PM – 5:00 PM

Location: TBD

12. Adjournment

Community Engagement Group Charge:

1) Educate Community Members

- Educate/train community members about the HIV Planning Group's local HIV services planning process and prepare them for and support them in increased involvement throughout the HIV Planning Group Process: committees, task forces, working groups, and other opportunities, as well as HIV Planning Group membership.

2) Increase Community Members' Participation

- Increase the level and diversity of community involvement, including from under-served and under-represented populations.
- Represent the needs of all community members, including those unable to participate in meetings.
- Provide linkages to regional and population-specific community groups and ensure communication between those groups and the Community Engagement Group.
- Identify and seek to overcome barriers to community participation.

3) Represent Community Member Needs Throughout the HIV Planning Group Process

- Provide community representation on HIV Planning Group committees, task forces, etc., and ensure the flow of information from those groups to the Community Engagement Group.
- Encourage maximum community involvement in the Priority Setting Committee and other established venues for the annual priority setting and budget allocations process; the Community Engagement Group will not develop separate budget recommendations.
- Serve as a venue for providing community feedback regarding HIV Planning Group issues (e.g., task forces).



Wednesday, February 18, 2026, from 3:00 PM – 5:00 PM
 North Clairemont Library
 4616 Clairemont Drive, San Diego, CA 92117

A quorum for this meeting is three (3).

Committee Members Present: Michael Donovan (Chair) | Jen Lothridge (Co-Chair) | Sergio Luna | Veronica Nava

Committee Members Absent: Roger Al-Chaikh

MEETING MINUTES

Agenda Item	Discussion/Action	Follow-Up
1. Call to order, comments from the chair, and a moment of silence	<p>The chair called the meeting to order at 3:02PM and noted the presence of an in-person quorum.</p> <p>The chair provided the following updates regarding the meeting schedule:</p> <ul style="list-style-type: none"> - March: first outreach event with Christies Place - April: Happyville prep - May: outreach event with Diversionary Theater - June: Happyville - July: Service Standards activity - August: determining a new date due to HPG conflict - October: outreach event with prevention focus - November: plan for 2027 	
2. Review Background, Mission Statement, Goals, and Agreement of Meeting Decorum	Committee members read the Mission Statement, the Community Engagement Group (CEG) Charge, and meeting decorum.	
3. Introductions (Name, Role with HPG/Consumer, Pronouns), Icebreaker	Members and participants introduced themselves.	
4. Public comment (for members of the public)	<ul style="list-style-type: none"> - A suggestion to keep meetings at a single location rather than traveling to different regions. 	
5. Sharing our concerns (for committee members)	<ul style="list-style-type: none"> - An acknowledgment of support staff for their efforts to 	

Agenda Item	Discussion/Action	Follow-Up
	accommodate, while noting that local libraries provide important access.	
6. ACTION: Approve the consent CEG agenda (which includes the February 18, 2026 agenda and the January 21, 2026 minutes)	Motion: Approve the consent CEG agenda (which includes the February 18, 2026 agenda and the January 21, 2026 minutes) Motion/Second/Count (M/S/C): Lothridge/Nava/3-0 Abstention(s): Donovan Motion carries	
Follow-Up Items from minutes:	None	
7a. Committee Updates		
I. HIV Planning Group (HPG)	The committee will be meeting next week to have a presentation from the National Alliance on Mental Illness (NAMI).	
II. Strategies and Standards Committee	The committee met two weeks ago and voted Jeffery Weber as their new co-chair. They continued the discussion on food vouchers and Service Standards Introduction and Case Management edits.	
III. Steering Committee	The committee met in January and discussed the HPG retreat and a separate retreat for the Steering Committee.	
IV. Membership Committee	The committee met earlier in the month and created seat descriptions for outreach.	
V. Priority Settings and Resource Allocation Committee (PSRAC)	The committee will be meeting again in March and there have been no changes since their January meeting.	
VI. Medical Standards and Evaluation Committee (MSEC)	The committee is continuing to review the Mental Health and Psychiatric Medication Management Service Standards. Members have been invited to participated in the Clinical Quality Management meetings that occur quarterly.	
7b. Community Updates		
I. CARE Partnership	The partnership will be meeting again next month and will have a presentation from Maternal & Children Adolescent	

Agenda Item	Discussion/Action	Follow-Up
	Program (MCAP).	
II. HIV Housing Committee/Housing Opportunities for Persons with AIDS (HOPWA)	The next meeting will be March 18 th .	
8. Old Business		
a. Committee Attendance	None	
9. New Business		
a. Discussion: Review Ryan White service categories	<p>The committee reviewed the San Diego County Ryan White Parts A/B Service Specific Criteria and the following was discussed:</p> <ul style="list-style-type: none"> - Review Case Management and Oral Health Service Standards for Happyville. - Focus on housing for the Service Standards exercise. - Gauge community feedback at Happyville on other service categories to prioritize. - In dept review of 1-2 service standard categories each month starting September. 	
10. Announcements	<ul style="list-style-type: none"> - A Sweet Affair Fundraiser 2/21 from 6-8:30PM at Balboa Park Recital Hall. - AHF Pharmacy on 6th Ave has a general meeting every Tuesday. - HIV/AIDS Legal Services Clinic 2/23 from 2-4PM at the San Diego LGBT Center. 	
11. Next meeting date	<p>Next Meeting: Wednesday, March 18, 2026, from 3:00 PM – 5:00 PM Location: Southeastern Live Well Center; 5101 Market St, San Diego, CA 92114; Tubman Chavez Room C</p>	
12. Adjournment	Meeting was adjourned at 4:16PM.	

2026 Work Plan

Month	Presentation / Training / Activity
January 21 st	<ul style="list-style-type: none"> • Refine the HPG Outreach Presentation • Finalize 2026 Work Plan
February 18 th	<ul style="list-style-type: none"> • Review Service Categories
March	<i>No Meeting</i>
April 15 th	<ul style="list-style-type: none"> • Happville prep: Epidemiology data (using to make decisions) & Expenditure Sheets
May	<i>No Meeting</i> <i>CEG Outreach Event with Diversionary Theatre</i>
June 17 th	<ul style="list-style-type: none"> • Happyville exercise / “Another Day in Happyville”
July 15 th	<ul style="list-style-type: none"> • Service Standards Exercise
August	<i>No Meeting</i> <i>CEG Outreach Event with Christie’s Place</i>
September 16 th	<ul style="list-style-type: none"> • Disaster Preparedness Month training • In-depth review of 1-2 service categories
October	<i>No Meeting</i> <i>CEG Outreach Event with Prevention Orgs</i>
November 4 th	<ul style="list-style-type: none"> • Medical/Medicaid Presentation • In-depth review of 1-2 service categories
December 9 th	<ul style="list-style-type: none"> • Holiday party

Topics without a set date
<ul style="list-style-type: none"> ▪ Aging with HIV (55+) ▪ MTS presentation

**HIV PLANNING GROUP
12-MONTH COMMITTEE TRACKING
April 2025 - Mar 2026**

Community Engagement Group	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	#	# of JC Starting Jan 2026
Total Meetings	1	1	1	1	0	1	1	1	1	1	1	0	10	
(5) Members														
Al-Chaikh, Roger											1	NM	1	
Donovan, Michael c	1	*	*	*	NM	*	*	*	*	*	*	NM	1	
Lothridge, Jen ^{cc}	*	*	*	*	NM	*	*	*	*	*	*	NM	0	
Luna, Sergio								*	1	*	*	NM	1	
Nava, Veronica	*	*	*	*	NM	*	1	*	*	*	*	NM	1	
To remain in good standing and eligible to vote, the committee member may not miss 3 consecutive meetings or 6 meetings within 12 months.														

* = Present

1 = Absent for the month

1 = Absence when there are multiple meetings that month. Member needs to attend at least one (1) meeting for attendance to count for that month.

JC = Just Cause

NM = No Meeting

NQ = No Quorum

If the physical attendance quorum requirement is met, SB 707 permits a member who is not physically present to request virtual attendance at the local legislative body's meeting under the "just cause" circumstance.

Qualifying Reason	Provisions to Attend Remotely	Requirements /Limitations
"Just Cause"	<ul style="list-style-type: none"> ▪ Childcare or caregiving need of a child, parent, grandparent, grandchild, sibling, spouse, or domestic partner that requires them to participate remotely. ▪ A contagious illness prevents the member from attending the meeting in person. ▪ A need related to a physical or mental condition not otherwise accommodated by any reasonable accommodations provided. ▪ Travel while on official business of the legislative body or another state or local agency. ▪ An immunocompromised child, parent, grandparent, grandchild, sibling, spouse, or domestic partner of the member that requires the member to participate remotely. ▪ A physical or family medical emergency that prevents a member from attending in person. ▪ Military service obligations that result in a member being unable to attend in person because they are serving under official written orders for active duty, drill, annual training, or any other duty required as a member of the California National Guard or a United States Military Reserve organization that requires the member to be at least 50 miles outside the boundaries of the local agency. 	A member is limited to two (2) virtual attendances due to "just cause" per calendar year.

Note: The criteria for "emergency circumstance" from AB 2302 are now combined with the "just cause" circumstance for remote participation.

Additional Information for Members Participating Remotely

In addition to making a request for "just cause" for remote attendance, SB 707 imposes the following three (3) additional requirements on legislative body members seeking to appear remotely at public meetings:

1. The member shall notify the legislative body at the earliest opportunity possible, including at the start of a regular meeting, of their need to participate remotely for just cause, including a general description of the circumstances relating to their need to appear remotely at the given meeting.
2. The member shall publicly disclose at the meeting before any action is taken, whether any other individuals 18 years of age or older are present in the room at the remote location with the member, and the general nature of the member's relationship with any such individuals.
3. The member shall participate through both audio and visual technology.

Furthermore, a member of a legislative body may request reasonable accommodation, pursuant to the applicable law, to participate in meetings remotely. Remote participation due to reasonable accommodation shall be treated as in-person attendance (counting towards quorum) and shall adhere to the following requirements:

1. The member shall request reasonable accommodation to participate remotely at the time of quorum check prior to each meeting.
2. The member shall participate through both audio and visual technology. Any member with a disability, as defined in Section 12102 of Title 42 of the United States Code, may participate only through audio technology if a physical condition related to their disability results in a need to participate off camera.
3. The member shall disclose at the meeting before any action is taken, whether any other individuals 18 years of age or older are present in the room at the remote location with the member, and the general nature of the member's relationship with any of those individuals.