

HIV Planning Group

When: Wednesday, April 26, 2023 from 3:00 PM – 5:00 PM

Where: Training Room 120 (Building 5500)



Address:

San Diego County Operations Center (COC)
5500 Overland Ave. San Diego, CA 92123



Parking is free – All visitors parking is longer than the permitted time that is posted; you must park in an unmarked space.

There is very limited street parking along Farnham St.

From 163:

1. From 163, exit onto Clairemont Mesa Blvd – *Eastbound*
2. Turn left onto Overland Ave.

From I-15:

1. From 15, exit onto Clairemont Mesa Blvd – *Westbound*
2. Turn right onto Ruffin Rd
3. Turn left onto Hazard Way

Or

Updated 04.25.2023

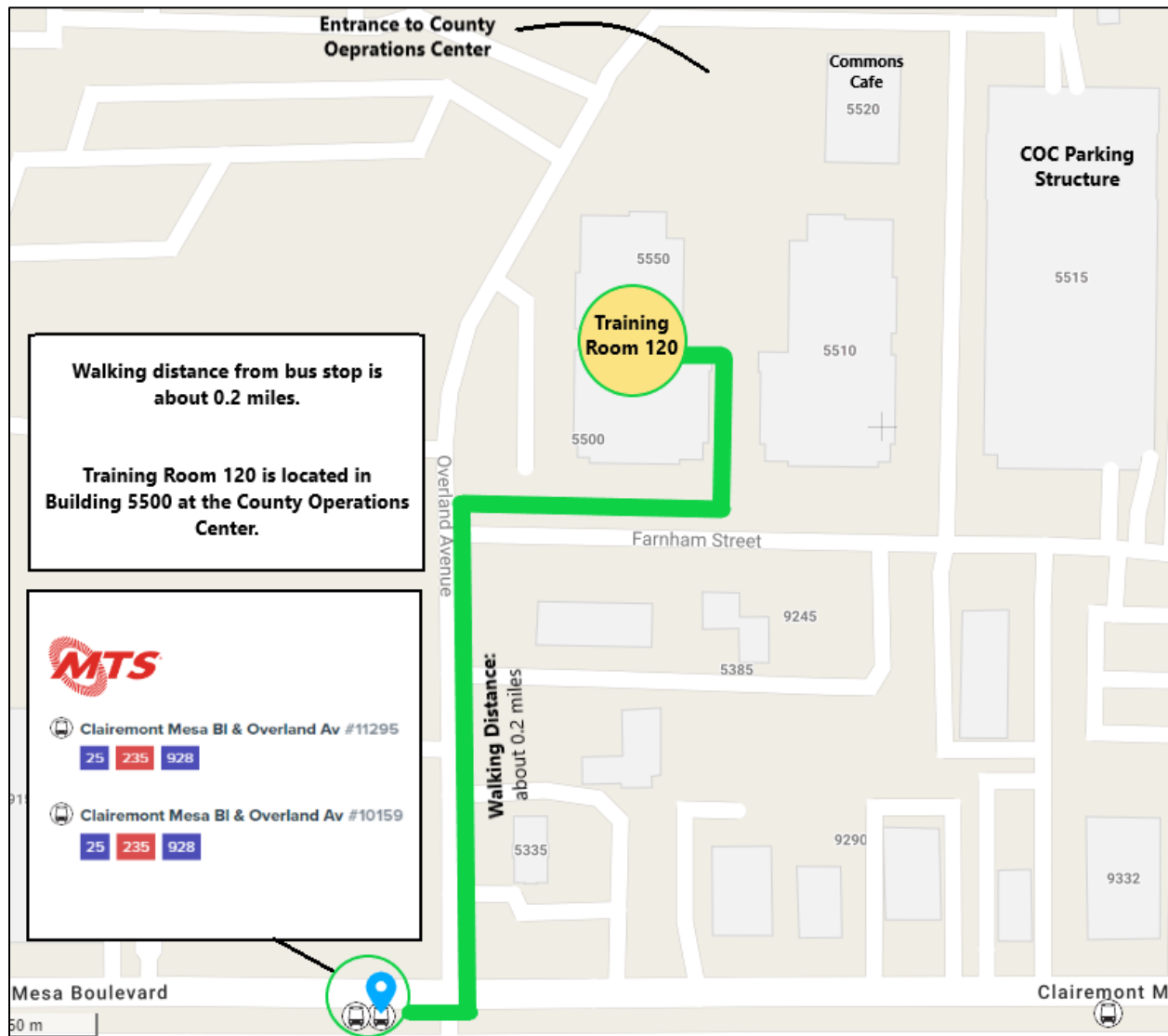
1. From 15, exit onto Clairemont Mesa Blvd – *Westbound*
2. Turn right onto Overland Ave

****ATTN:**

Please note that directions depicted on given directions to location may not reflect info on the MTS phone application.

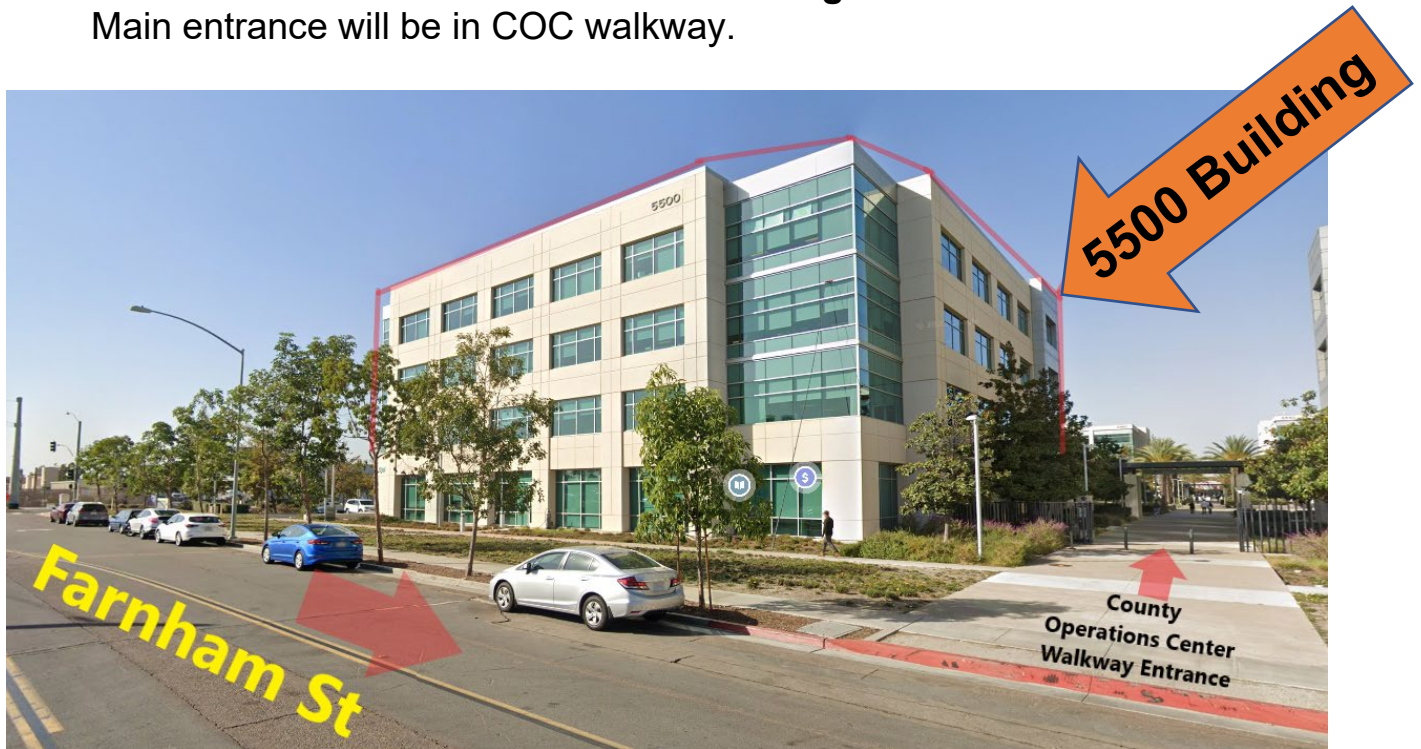
Refer to HPG directions and County Operations Center map provided for detailed instructions on how to get to meeting location. Additional resource map available from County Operations Center on **PAGE 7**.

Via MTS/Public Transportation:



From Clairemont Mesa Blvd & Overland Ave Bus stop:

1. Head east on Clairemont Mesa Blvd toward Overland Ave.
2. Turn left onto Overland Ave.
3. Turn right onto Farnham St.
4. Turn left into County Operations Center walkway entrance.
5. Destination will be on the left side in **Building 5500**.
Main entrance will be in COC walkway.



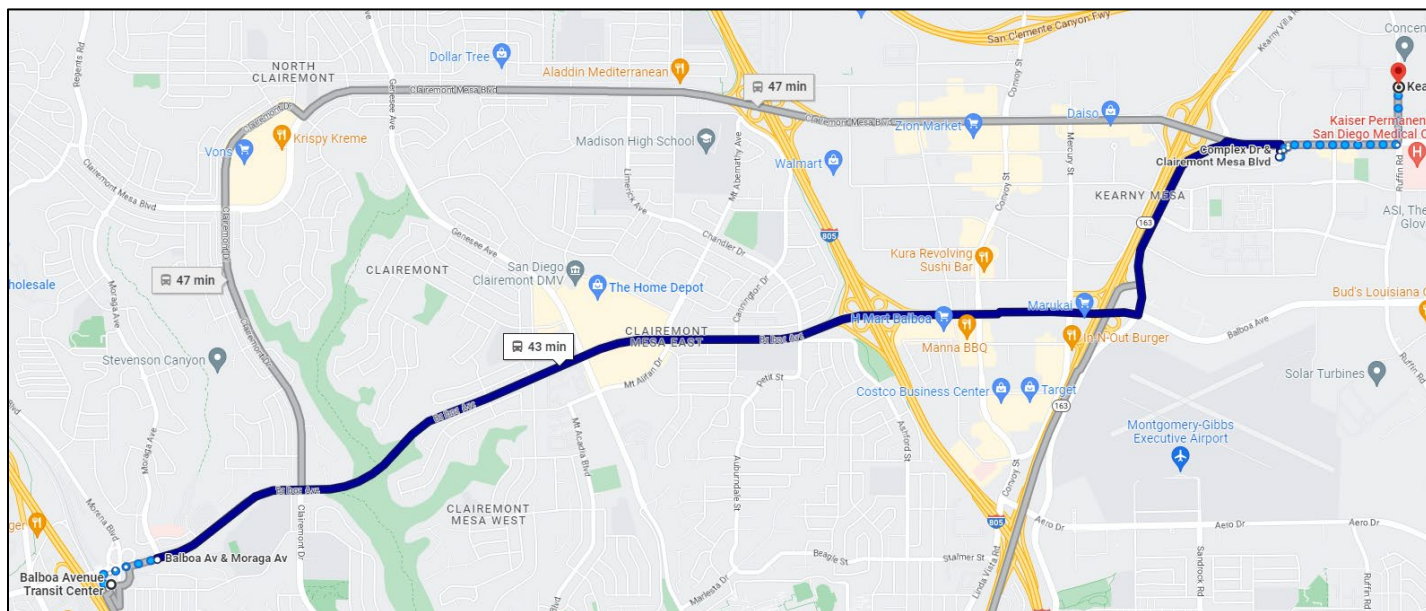
If Using Trolley & Bus:

1. Take the **Blue Trolley Line** to the **Balboa Avenue Transit Center**.
2. Walk to **Balboa Ave & Moraga Ave** bus stop (about 7-minute walk, 0.3 miles).
3. Take **Route 27** bus from **Balboa Ave & Moraga Ave** to **Complex Dr & Clairemont Mesa Blvd**.
4. Head north on Complex Dr.
5. Cross the street and turn right on Clairemont Mesa Blvd (after U.S. Bank Branch on the right).
6. Cross the street and turn left onto Overland Ave.
7. Turn right onto Farnham St.
8. Turn left into County Operations Center walkway entrance.
9. Destination will be on the left side in **Building 5500**.

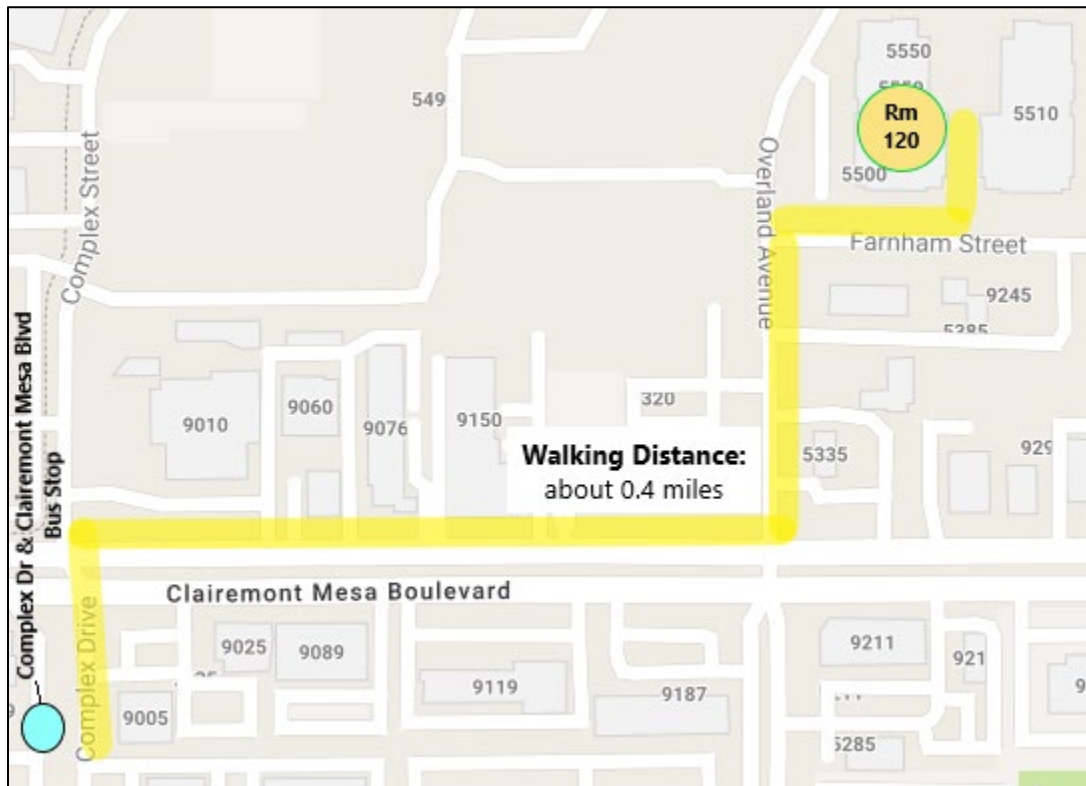
Updated 04.25.2023

10. Main entrance will be in COC walkway.

**Full Route from Balboa Ave Transit Center to Overland Ave
(if coming off Blue Line trolley):**



**Walking from Complex Dr & Clairemont Mesa Blvd to
County Operations Center (COC), Training Rm 120:**



ADDITIONAL RESOURCES:

County Operations Center (COC) CAMPUS MAP



County of San Diego County Operations Center

5500-5610 Overland Avenue
9325-9355 Hazard Way
San Diego, CA 92123
(858) 694-3610

January 2022

Directions to the County Operations Center

From the North or South (Airport)

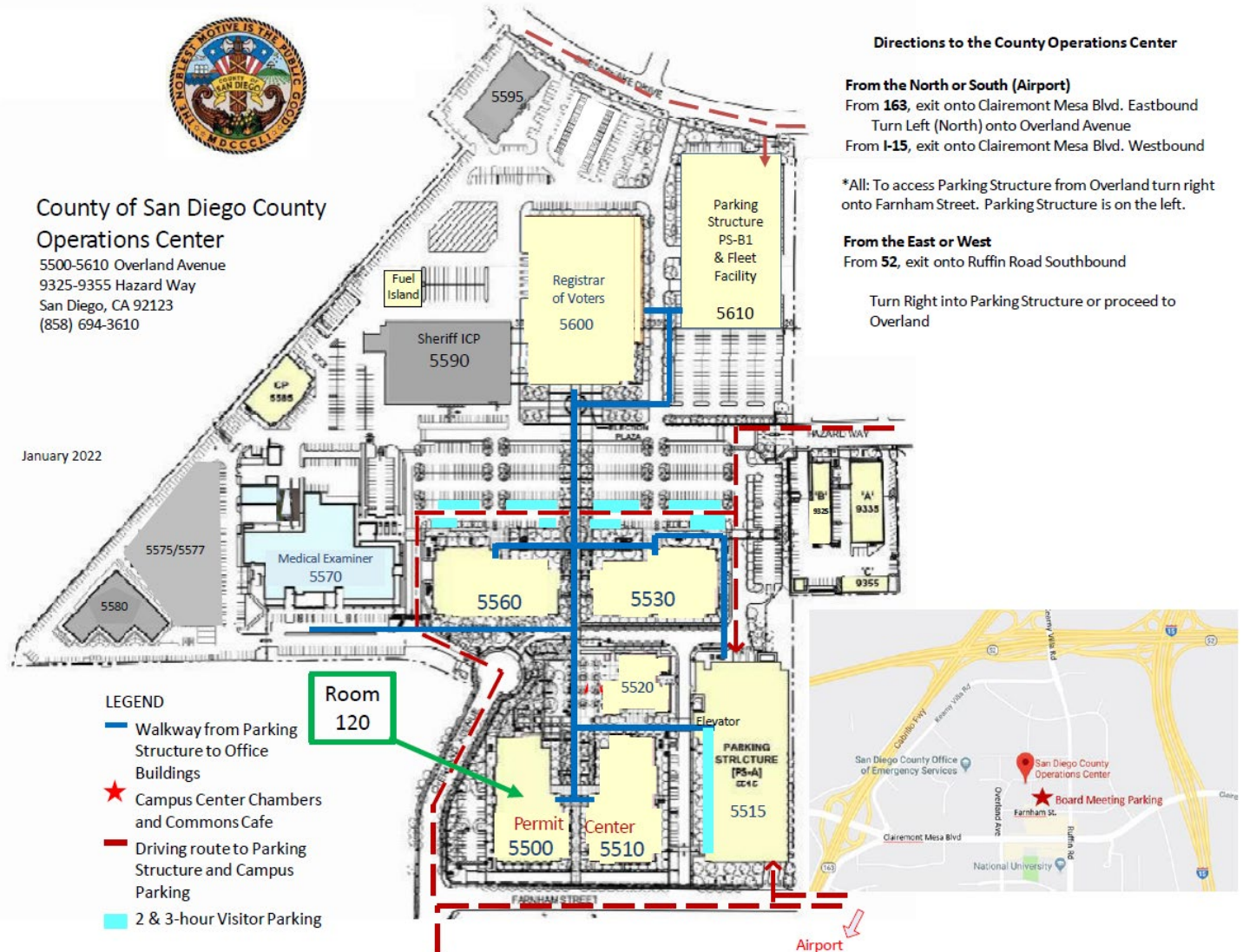
From **163**, exit onto Clairemont Mesa Blvd. Eastbound
Turn Left (North) onto Overland Avenue
From **I-15**, exit onto Clairemont Mesa Blvd. Westbound

*All: To access Parking Structure from Overland turn right onto Farnham Street. Parking Structure is on the left.

From the East or West

From **52**, exit onto Ruffin Road Southbound

Turn Right into Parking Structure or proceed to Overland



Updated 04.25.2023

County Operations Center (COC) CAMPUS DIRECTORY



5500 Permit Center

Environmental Health and Quality
San Diego County Credit Union
Public Works Engineering
Parks & Recreation
Aging & Independence Services
24/7 Library To Go

5510 Permit Center

Planning and Development Services
Public Works
SanGIS

5520 Campus Center

Campus Center - Chambers
Campus Center - Commons

5530

Primary Public Defender
Alternate Public Defender
County Counsel/Juvenile Dependency
Human Resources
Sheriff Detention Medical Services
Auditor & Controller
Revenue & Recovery

5560

County Library
Public Administrator
Public Guardian
Public Conservator
Purchasing & Contracting
Sheriff Data & Computer Training
Security Services

5560 cont.

Property Manager
Aging & Independence Services
General Services
County Fire/EMS

5570

Medical Examiner
Environmental Health & Quality
- Vector/HIRT
Public Health Services
- Laboratory

5590

Crime Lab

5595

Sheriff Wireless Services
General Services Maintenance

5600

Registrar of Voters
County Mail Center
Probation

5610

General Services Fleet

9325

Agriculture, Weights, & Measures

9335

University of California Cooperative Extension
Vital Records
Public Health Services

THE CODE OF CIVIL DISCOURSE



LIVE WELL
SAN DIEGO

We believe that the respectful and constructive airing of different points of view is critical to successful dialogue.

We pledge to engage in respectful and constructive civil discourse, therefore:

- ✓ We will promote an inclusive environment where diverse perspectives are shared and considered;
- ✓ We will listen attentively and ask questions to understand others' positions;
- ✓ We will show respect for ideas and views presented, even where we disagree;
- ✓ We will explain our positions by fairly presenting the reasons for them; and,
- ✓ We will avoid personal attacks or other tactics that distract attention from the salient issues.



NATIONAL
CONFLICT
RESOLUTION
CENTER™

PUBLIC PARTICIPATION IN MEETINGS OF THE HIV PLANNING GROUP (HPG)

- (a) The policy of the HPG is to permit public participation in HPG and committee meetings. No person shall address the HPG or one of its committees without the permission of the Chairperson. The Chairperson may limit the time for presentation and the number of persons who may address the Board on any agenda item.
 - (1) A member of the public wishing to speak on an item not on the agenda shall be given an opportunity to speak for up to two (2) minutes. If there are 10 or more speakers wishing to speak on an agenda item, the Chairperson may limit all individuals to speak for up to one (1) minute.
 - (2) Agenda items on the Consent Agenda are not discussed individually; they are approved as a group by one motion. Any member of the public may comment on one or more items listed under the Consent Agenda. Each speaker shall be allowed two (2) minutes to comment on the entire Consent Agenda. Public Comment does not remove an item from the Consent Agenda.
 - (3) Group presentations are not permitted
 - (4) The Chairperson may set limits for each side or aggregate time limits as appropriate when many persons request to speak on an agenda item. The Chairperson shall have discretion in setting time limits.
 - (5) The HPG shall provide at least twice the allotted time to a member of the public who utilizes a translator to ensure that non-English speakers receive the same opportunity to directly address the HPG or committee.
 - (6) The Chairperson of the HPG a Planning or Sponsor Group is the sole official spokesperson for the group unless this responsibility is delegated in writing or otherwise established by majority vote of the group and communicated in writing to the Chairperson of the Board of Supervisors.
 - (7) Non-Agenda Public Communication: There will be a total of ten (10) minutes scheduled at the beginning of the HPG and committee meetings for members of the public to address the Group or committee, each speaker to be allowed no more than two minutes, on any subject matter within the jurisdiction of the HPG and which is not an item on the agenda for that session. Each speaker must raise their hand or ask to be recognized. In the event that more than ten (10) individuals request to address the Group or committee, the first ten (10) will be heard at the beginning of the session. The remaining speakers will be heard at the conclusion of the session and granted two (2) minutes each. The Chairperson shall have discretion to allow more than ten (10) individuals to speak at the beginning of the session. Any person who does not identify

themselves to make a contact during the open public comment time during the beginning of the meeting shall not be allowed to speak to the HPG. The Chairperson may then briefly respond to the speaker, or request a response from a staff member. All issues raised by a speaker will be automatically recorded and referred to the Steering Committee. No other action may be taken by the HPG or committee at this time.

- (b) Any person wishing to speak to the HPG or a committee on a specific agenda item must raise their hand or otherwise identify themselves when public comment begins on the item. No person may yield speaking time to another person. Due to the need to facilitate public comment at the meeting, requests to speak that are unintelligible, profane, or deceptive and/or interfere with the orderly processing of speakers may preclude a member of the public from speaking during that particular public comment period.
- (c) In addition to providing public comments at in person at HPG at meetings, whenever a meeting is being displayed via video conference, Internet-based service options, or other technology, the HPG Support staff shall provide the ability for members of the public to address the Group remotely via a telephonic or other Internet-based service option at regular meetings. Individuals requesting to speak remotely must follow the same rules as in-person speakers
- (d) The HPG wishes to ensure that business is conducted in an orderly fashion and that all have an equal opportunity to observe and participate in the proceedings. Each person who addresses the HPG Group or a committee shall not use loud, threatening, profane, or abusive language that disrupts, disturbs, or otherwise impedes the orderly conduct of an HPG meeting. Any such language or any other disorderly conduct that disrupts, disturbs, or otherwise impedes the orderly conduct of the meeting is prohibited.
- (e) The Chairperson may rule that a speaker is impeding the orderly conduct of the meeting if the comment is “off topic,” or otherwise unrelated to the agenda item under consideration, or if the speaker’s conduct violates any other provision in these Rules of Procedure, and the speaker may forfeit their remaining time on that item.
- (f) No person in the audience at an HPG or committee meeting shall engage in conduct that disrupts the orderly conduct of any meeting, including, but not limited to, the utterance of loud or threatening language, whistling, clapping, stamping of feet, speaking over or interrupting the recognized speaker, repeated waving of arms or other disruptive acts.
- (g) The Chairperson has the authority to issue a warning to a person violating the Rules. If the person continues to violate the Rules and disrupt the meeting, the Chairperson may order that person to leave the meeting.
- (h) Any person removed from a meeting shall be excluded from further attendance at the remainder of the meeting. The exclusion from the meeting

shall be enforced by the HPG Support staff upon being so directed by the Chairperson.

- (i) If any meeting of the HPG or a committee is willfully interrupted or disrupted by a person or by a group or groups of persons to render the orderly conduct of the meeting unfeasible, the Chairperson may recess the meeting or order the person, group or groups of persons willfully interrupting the meeting to leave the meeting or be removed from the meeting.
- (j) Placards, banners, signs, flags, or other large objects designed to interrupt or disrupt the orderly conduct of the meeting are not permitted at the meeting.
- (k) If any meeting is willfully interrupted or disrupted by a person or by a group or groups of persons to render the orderly conduct of such meeting unfeasible and order cannot be restored by the removal of the person or persons willfully interrupting or disrupting the meeting, the Chairperson may recess the meeting or order the meeting room cleared and continue in session. Only matters appearing on the posted agenda may be considered in such a session. Duly accredited representatives of the press or other news media, except those participating in the disturbance, shall be allowed to attend or remain in the meeting.
- (l) If any person makes discriminatory or harassing remarks (defined below as used in the Rules of Procedure) at a public meeting, the Chairperson may take the following actions:
 - (1) The Chairperson shall read, at Chairperson's option, the County's policy regarding discrimination and harassment (below), into the record. The Chairperson shall state that comments in violation of County policy will not be condoned, and inform the speaker that their language is unwanted, unwelcome and/or inappropriate, and that they interfere with the ability of those present to listen and understand; and
 - (2) the Chairperson shall further state that any County employee who is offended or otherwise does not wish to attend due to the remarks is excused from attendance at the meeting during the remarks; and
 - (3) the speaker's time will be held during the Chairperson's admonishment and the speaker will receive their full allotment of time, unless the speaker's comments continue to disturb, disrupt, or impede the orderly conduct of the meeting; and
 - (4) the speaker will be allowed to continue after the admonishment.
 - (5) The Chairperson may call a recess to allow staff or public to leave and/or provide de-escalation.
 - (6) After the speaker, any Supervisor may make brief response to such comments, if desired.

Definition: “Discriminatory or harassing remarks” includes legally protected speech in a HPG or committee meeting that disparages an individual or group based on their perceived race, religion, sexual orientation, ethnicity, gender, disability, etc. or other hate speech but does not rise to the level of a criminal threat or inciting violence.

Policy Against Discrimination and Harassment (from County’s Code of Ethics):
“The County is committed to a work environment free from unlawful discrimination and harassment, including sexual, racial, religious, age, disability, or any other form of discrimination or harassment.”

- (m) The HPG wishes to promote civil discourse in public discussion and debate, and hereby adopts as its expression of conduct that should be aspired to by all participants in public meetings the attached “Code of Civil Discourse” from the National Conflict Resolution Center.

Procedure of HPG Public Requests During HPG Meetings

During public comment periods of HPG meetings, public members sometimes request a variety of things directly or indirectly in their comments (e.g., information/clarification, data, investigation of a circumstance, etc. or may assert circumstances that require clarification to address either in 1:1 communication or in a subsequent meetings).

The process/procedure for responding is as follows.

During each HPG meeting (including the one in which the direct or indirect request is made), the chair or vice-chair will:

Explain the process for a response and indicate that:

1. HPG Support Staff has placed their email and phone number in the chat so that the speaker can contact the staff to discuss and clarify the request. The staff will obtain contact information for any needed follow-up (name, email address, phone number, and preference for communication).
2. When the speaker contacts HPG Support, staff will respond within one business day via email or phone call to obtain contact information and the basic details of the request.
3. The day following the HPG meeting, an internal debrief meeting will be held which includes the review of follow-up items. Follow-up items are discussed and assigned to appropriate personnel to respond further to obtain the required information/clarification. The requestor will be contacted the same business day as the meeting is held. *Items that involve or require provider contract information are assigned to Recipient staff.*
4. If the situation requires further research or data gathering, Support Staff will inform the requestor and provide a good faith estimate of the time required for the research and when the requestor may expect a fuller response from the staff.
5. Every attempt will be made to obtain and communicate the requested information within a 10-day period.
6. When a full response is provided, the follow-up item will be recorded as completed.



County of San Diego

NICK MACCHIONE, FACHE
DIRECTOR

HEALTH AND HUMAN SERVICES AGENCY
PUBLIC HEALTH SERVICES
3851 ROSECRAWS STREET, MAIL STOP P-578
SAN DIEGO, CA 92110-3134
(619) 531-5800 • FAX (619) 542-4186

WILMA J. WOOTEN, M.D., M.P.H.
PUBLIC HEALTH OFFICER

SAN DIEGO HIV PLANNING GROUP (HPG)

Wednesday, April 26, 2023 – 3:00 PM – 5:00 PM

County Operations Center (COC)
5500 Overland Ave. San Diego, CA 92123 (Training Room 120)

To participate remotely via WebEx (click the following link):

<https://sdcountyca.webex.com/sdcountyca/j.php?MTID=m884aa5e8df7e4e85a91f53b5c8344aa5>

Meeting Number/Access Code: 133 917 9274

Password: HIVPG.20

Join the meeting via phone: 1-470-238-5742 US Toll / 52-55-6722-5298 Mexico Toll

Participantes que solicitan traducción al español: (Deben notificar al personal de apoyo con 96 horas de anticipación). Recibirán un correo electrónico con el número para llamar.

This meeting is audio and video recorded.

A quorum for this meeting is thirteen (13)

AGENDA

ORDER OF BUSINESS

1. Call to order, chair comments, and a moment of silence
2. Public comment (see page 2 of agenda for rules for members of the public)
3. Sharing our concerns/comments on items not on the agenda (for HPG members)
4. **ACTION:** Approval of HPG agenda for April 26, 2023
5. Old Business: none
6. New Business
 - a. **ACTION:** Membership Committee – Review and approve recommendations for HPG membership
 - i. Michael Wimpie (second term)
 - ii. Tyra Fleming (new appointment)
 - b. **ACTION:** Priority Setting and Resource Allocation Committee – Review and approve recommendations for allocation of funds (\$78,759)
 - c. **ACTION:** Approve HIV Prevention Board Letter
 - d. County of San Diego Response to Fentanyl as a Public Health Crisis Presentation – Dr. Jessica Kattan and Stephanie Lao from Behavioral Health Services
 - e. Housing presentation – Freddy Villafan

- f. Update: AB 2449 and return to in-person meetings
- g. Update: HPG Orientation on May 18, 2023, from 2:00 PM – 4:00 PM at the Malcolm X Library – Carlie Catolico
- 7. **ACTION:** Approval of consent agenda for April 26, 2023, which includes: Approval of HPG Minutes from February 22, 2023; Acceptance of the following committee minutes: Steering Committee: February 14, 2023; Strategies and Standards Committee: February 7, 2023; Membership Committee: March 8, 2023; Priority Setting and Resource Allocation Committee: February 9, 2023, Community Engagement Group: February 15, 2023, and March 15, 2023; (Included for your information, not for acceptance; CARE Partnership: February 13, 2023, March 20, 2023; HIV Housing Committee: January 18, 2023, and March 15, 2023; Faith-Based Action Coalition: January 5, 2023 and February 2, 2023)
- 8. Updates and budget review from the HIV, STD, and Hepatitis Branch – Patrick Loose, Lauren Brookshire, Maritza Herrera
 - a. Administrative Budget Review – Carlie Catolico
- 9. Committee Reports
 - a. Community Engagement, Membership, Strategies & Standards, Priority Setting and Resource Allocation Committee, Medical Standards, and Evaluation Committee
 - b. State Office of AIDS (OA) and AIDS Drug Assistance Program (ADAP) – Abigail West and Jesse Peck by teleconference, 1616 Capitol Ave, 6th Fl, Ste 616, Sacramento, CA 95814)
 - c. Getting To Zero Community Engagement Project Updates – Dr. Delores Jacobs
 - d. Communication Plan
 - i. California HIV Planning Group (CHPG) – Mikie Lochner
 - ii. Faith-Based Action Coalition – Kenyatta Parker
- 10. Suggestions to the Steering Committee for consideration of future items
- 11. Announcements
- 12. Next Meeting Date: **Wednesday, May 24, 2023, from 3:00 PM – 5:00 PM.**
 Location: **In-person at County Operations Center (COC) 5530 Overland Ave. San Diego, 92123 (Training Room 124)** and via WebEx.
- 13. Adjournment

Public comment rules:

- Will be heard in the following segments: 1) at the beginning of the meeting for comments not relating to agenda items, and 2) at the start of each agenda item for comments relating to the item.
- If you would like to make a public comment/say something to the HIV Planning Group, please click “raise your hand” in WebEx or Zoom, type something in the chat box, or unmute yourself and ask to be recognized by the Chair.
- Limit of ten minutes per segment and two minutes per speaker except under special circumstances based upon the expected number of speakers, the timeframe for decision-making, and whether additional public meetings have been held prior to the HIV Planning Group, at which extensive public and community comment was heard and included in reports or recommendations before the HIV Planning Group. Under any or all these circumstances, the Chair may modify the time limit for public comment. The time is allotted to provide comment only, not to ask questions or engage in a discussion with HIV Planning Group members. Public comment presented at IVI Planning Group meetings does not require response or discussion by the HIV Planning Group. All comments shall be made in a respectful manner (e.g., no profanity, yelling, bullying, or abusive language).



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PUBLIC HEALTH OFFICER

SAN DIEGO HIV PLANNING GROUP MEMBERSHIP COMMITTEE ACTION ITEM INFORMATION SHEET

RECOMMENDATION FOR APPOINTMENT TO THE HIV PLANNING GROUP

DATE: April 26, 2023

ITEM: Consider and vote to recommend an appointment to the HIV Planning Group (HPG).

BACKGROUND: The Membership Committee agreed on March 8, 2023 to recommend Michael T. Wimpie II for a second membership term in the HPG.

Biographic information on candidate Michael T. Wimpie II is listed below:

RECOMMENDATIONS:

Action Item: Approve the recommendation to nominate Michael T. Wimpie II as an Unaffiliated Consumer Representative (Seat #1).

This comes to the HIV Planning Group as a seconded motion and is open for discussion.

Biographical information:

Michael T. Wimpie II

Michael T. Wimpie II has shown his commitment to the HPG during his first term as an HPG member. Upon nomination to the HPG on September 15, 2020, Michael demonstrated his ability to serve on and participate with multiple groups, such as the HPG and the Strategies and Standards Committee. Michael's experience as a consumer and a team player will continue to be an asset to HPG. Michael is a great listener and naturally able to emphasize and sympathize with others.



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SAN DIEGO HIV PLANNING GROUP MEMBERSHIP COMMITTEE ACTION ITEM INFORMATION SHEET

RECOMMENDATION FOR APPOINTMENT TO THE HIV PLANNING GROUP

DATE: April 26, 2023

ITEM: Consider and vote to recommend an appointment to the HIV Planning Group (HPG).

BACKGROUND: The Membership Committee interviewed Tyra Fleming on March 8, 2023 and voted to recommend them for membership in the HPG.

Biographic information on candidate Tyra Fleming is listed below:

RECOMMENDATIONS:

Action Item: (Membership Committee): Approve the recommendation to nominate Tyra Fleming as an Unaffiliated Consumer Representative (Seat #3)

This comes to the HIV Planning Group as a seconded motion and is open for discussion.

Biographical information:

Tyra Fleming

Tyra has a BA in Applied Behavioral Science with a Minor in Psychology and is certified in LOTUS (as a peer navigator), Seeking Safety (as a peer facilitator), and is a registered substance use disease counselor. She has personal and educational experience working with others and has participated in a variety of programs, groups, and committees that require effective listening, communication, and problem solving. She has knowledge and skills needed to work effectively and efficiently with diverse populations and is an active participant in many programs at agencies such as UCSD, Christies Place, and MCAP. Tyra has a passion to help others obtain and retain access to services and for helping others. .



Department of Health and Human Services
Health Resources and Services Administration

Notice of Award
FAIN# **H8900001**
Federal Award Date: **04/06/2023**

Recipient Information

- 1. Recipient Name**
COUNTY OF SAN DIEGO
Division Line: OFFICE OF AIDS COORDINATION
1700 Pacific Hwy
San Diego, CA 92101-2417
- 2. Congressional District of Recipient**
52
- 3. Payment System Identifier (ID)**
1956000934A2
- 4. Employer Identification Number (EIN)**
956000934
- 5. Data Universal Numbering System (DUNS)**
144733115
- 6. Recipient's Unique Entity Identifier**
KTWAJNF4SJE5
- 7. Project Director or Principal Investigator**
Patrick Loose
Chief - HIV, STD and Hepatitis Branch
patrick.loose@sdcounty.ca.gov
(619)573-7841
- 8. Authorized Official**

Federal Agency Information

- 9. Awarding Agency Contact Information**
India Smith
Grants Management Specialist
Office of Federal Assistance Management (OFAM)
Division of Grants Management Office (DGMO)
ISmith@hrsa.gov
(301) 443-2096
- 10. Program Official Contact Information**
Lennwood Green
HIV/AIDS Bureau (HAB)
lgreen@hrsa.gov
(301) 443-5431

Federal Award Information

- 11. Award Number**
6 H89HA00001-33-02
- 12. Unique Federal Award Identification Number (FAIN)**
H8900001
- 13. Statutory Authority**
42 U.S.C. § 300ff-11-20 and § 300ff-121
- 14. Federal Award Project Title**
HIV EMERGENCY RELIEF PROJECT GRANTS
- 15. Assistance Listing Number**
93.914
- 16. Assistance Listing Program Title**
HIV Emergency Relief Project Grants
- 17. Award Action Type**
Administrative
- 18. Is the Award R&D?**
No

Summary Federal Award Financial Information

- 19. Budget Period Start Date 03/01/2023 - End Date 02/29/2024**
- 20. Total Amount of Federal Funds Obligated by this Action** **\$9,979,488.00**
 - 20a. Direct Cost Amount
 - 20b. Indirect Cost Amount
- 21. Authorized Carryover** **\$0.00**
- 22. Offset** **\$0.00**
- 23. Total Amount of Federal Funds Obligated this budget period** **\$12,072,854.00**
- 24. Total Approved Cost Sharing or Matching, where applicable** **\$0.00**
- 25. Total Federal and Non-Federal Approved this Budget Period** **\$12,072,854.00**
- 26. Project Period Start Date 03/01/2022 - End Date 02/28/2025**
- 27. Total Amount of the Federal Award including Approved Cost Sharing or Matching this Project Period** **\$24,049,251.00**

- 28. Authorized Treatment of Program Income**
Addition

- 29. Grants Management Officer – Signature**
Brad Barney on 04/06/2023

30. Remarks

This award includes the following sources of funding:

FY21 MAI - \$49,969.00
FY21 Supplemental - \$158,599.00
FY21 Formula - \$656,869.00
FY23 Formula- \$6,835,547.00
FY23 MAI -\$723,186.00
FY23 Supplemental - \$3,648,684.00
Total FY23 Award - \$12,072,854.00



Notice of Award

Award Number: 6 H89HA00001-33-02

Federal Award Date: 04/06/2023

HIV/AIDS Bureau (HAB)

<div><div>31. APPROVED BUDGET: (Excludes Direct Assistance)</div><div><div><input checked="" type="checkbox"/> Grant Funds Only</div><div><input type="checkbox"/> Total project costs including grant funds and all other financial participation</div></div><table><tr><td>a. Salaries and Wages:</td><td>\$0.00</td></tr><tr><td>b. Fringe Benefits:</td><td>\$0.00</td></tr><tr><td>c. Total Personnel Costs:</td><td>\$0.00</td></tr><tr><td>d. Consultant Costs:</td><td>\$0.00</td></tr><tr><td>e. Equipment:</td><td>\$0.00</td></tr><tr><td>f. Supplies:</td><td>\$0.00</td></tr><tr><td>g. Travel:</td><td>\$0.00</td></tr><tr><td>h. Construction/Alteration and Renovation:</td><td>\$0.00</td></tr><tr><td>i. Other:</td><td>\$0.00</td></tr><tr><td>j. Consortium/Contractual Costs:</td><td>\$0.00</td></tr><tr><td>k. Trainee Related Expenses:</td><td>\$0.00</td></tr><tr><td>l. Trainee Stipends:</td><td>\$0.00</td></tr><tr><td>m. Trainee Tuition and Fees:</td><td>\$0.00</td></tr><tr><td>n. Trainee Travel:</td><td>\$0.00</td></tr><tr><td>o. TOTAL DIRECT COSTS:</td><td>\$12,072,854.00</td></tr><tr><td>p. INDIRECT COSTS (Rate: % of S&W/TADC):</td><td>\$0.00</td></tr><tr><td>q. TOTAL APPROVED BUDGET:</td><td>\$12,072,854.00</td></tr><tr><td> i. Less Non-Federal Share:</td><td>\$0.00</td></tr><tr><td> ii. Federal Share:</td><td>\$12,072,854.00</td></tr></table></div>	a. Salaries and Wages:	\$0.00	b. Fringe Benefits:	\$0.00	c. Total Personnel Costs:	\$0.00	d. Consultant Costs:	\$0.00	e. Equipment:	\$0.00	f. Supplies:	\$0.00	g. Travel:	\$0.00	h. Construction/Alteration and Renovation:	\$0.00	i. Other:	\$0.00	j. Consortium/Contractual Costs:	\$0.00	k. Trainee Related Expenses:	\$0.00	l. Trainee Stipends:	\$0.00	m. Trainee Tuition and Fees:	\$0.00	n. Trainee Travel:	\$0.00	o. TOTAL DIRECT COSTS:	\$12,072,854.00	p. INDIRECT COSTS (Rate: % of S&W/TADC):	\$0.00	q. TOTAL APPROVED BUDGET:	\$12,072,854.00	i. Less Non-Federal Share:	\$0.00	ii. Federal Share:	\$12,072,854.00	<div><div>33. RECOMMENDED FUTURE SUPPORT:</div><div>(Subject to the availability of funds and satisfactory progress of project)</div><table><tr><th>YEAR</th><th>TOTAL COSTS</th></tr><tr><td>34</td><td>\$3,783,700.00</td></tr></table><div>34. APPROVED DIRECT ASSISTANCE BUDGET: (In lieu of cash)</div><table><tr><td>a. Amount of Direct Assistance</td><td>\$0.00</td></tr><tr><td>b. Less Unawarded Balance of Current Year's Funds</td><td>\$0.00</td></tr><tr><td>c. Less Cumulative Prior Award(s) This Budget Period</td><td>\$0.00</td></tr><tr><td>d. AMOUNT OF DIRECT ASSISTANCE THIS ACTION</td><td>\$0.00</td></tr></table><div>35. FORMER GRANT NUMBER</div><div>BRH890001</div><div>36. OBJECT CLASS</div><div>41.15</div><div>37. BHCNIS#</div></div>	YEAR	TOTAL COSTS	34	\$3,783,700.00	a. Amount of Direct Assistance	\$0.00	b. Less Unawarded Balance of Current Year's Funds	\$0.00	c. Less Cumulative Prior Award(s) This Budget Period	\$0.00	d. AMOUNT OF DIRECT ASSISTANCE THIS ACTION	\$0.00
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<div>32. AWARD COMPUTATION FOR FINANCIAL ASSISTANCE:</div> <table><tr><td>a. Authorized Financial Assistance This Period</td><td>\$12,072,854.00</td></tr><tr><td>b. Less Unobligated Balance from Prior Budget Periods</td><td></td></tr><tr><td> i. Additional Authority</td><td>\$0.00</td></tr><tr><td> ii. Offset</td><td>\$0.00</td></tr><tr><td>c. Unawarded Balance of Current Year's Funds</td><td>\$0.00</td></tr><tr><td>d. Less Cumulative Prior Award(s) This Budget Period</td><td>\$2,093,366.00</td></tr><tr><td>e. AMOUNT OF FINANCIAL ASSISTANCE THIS ACTION</td><td>\$9,979,488.00</td></tr></table>		a. Authorized Financial Assistance This Period	\$12,072,854.00	b. Less Unobligated Balance from Prior Budget Periods		i. Additional Authority	\$0.00	ii. Offset	\$0.00	c. Unawarded Balance of Current Year's Funds	\$0.00	d. Less Cumulative Prior Award(s) This Budget Period	\$2,093,366.00	e. AMOUNT OF FINANCIAL ASSISTANCE THIS ACTION	\$9,979,488.00																																				
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<div>38. THIS AWARD IS BASED ON THE APPLICATION APPROVED BY HRSA FOR THE PROJECT NAMED IN ITEM 14. FEDERAL AWARD PROJECT TITLE AND IS SUBJECT TO THE TERMS AND CONDITIONS INCORPORATED EITHER DIRECTLY OR BY REFERENCE AS:</div> <div>a. The program authorizing statute and program regulation cited in this Notice of Award; b. Conditions on activities and expenditures of funds in certain other applicable statutory requirements, such as those included in appropriations restrictions applicable to HRSA funds; c. 45 CFR Part 75; d. National Policy Requirements and all other requirements described in the HHS Grants Policy Statement; e. Federal Award Performance Goals; and f. The Terms and Conditions cited in this Notice of Award. In the event there are conflicting or otherwise inconsistent policies applicable to the award, the above order of precedence shall prevail. Recipients indicate acceptance of the award, and terms and conditions by obtaining funds from the payment system.</div>																																																			
<div>39. ACCOUNTING CLASSIFICATION CODES</div> <table><tr><th>FY-CAN</th><th>CFDA</th><th>DOCUMENT NUMBER</th><th>AMT. FIN. ASST.</th><th>AMT. DIR. ASST.</th><th>SUB PROGRAM CODE</th><th>SUB ACCOUNT CODE</th></tr><tr><td>23 - 377RA07</td><td>93.914</td><td>23H89HA00001</td><td>\$4,873,935.00</td><td>\$0.00</td><td>FRML</td><td>23H89HA00001</td></tr><tr><td>21 - 3772306</td><td>93.914</td><td>23H89HA00001</td><td>\$656,869.00</td><td>\$0.00</td><td>FRML</td><td>23H89HA00001</td></tr><tr><td>23 - 377RA08</td><td>93.914</td><td>23H89HA00001</td><td>\$3,648,684.00</td><td>\$0.00</td><td>SUPPL</td><td>23H89HA00001</td></tr><tr><td>21 - 3772307</td><td>93.914</td><td>23H89HA00001</td><td>\$158,599.00</td><td>\$0.00</td><td>SUPPL</td><td>23H89HA00001</td></tr><tr><td>23 - 377RA06</td><td>93.914</td><td>23H89HA00001</td><td>\$591,432.00</td><td>\$0.00</td><td>MAI</td><td>23H89HA00001</td></tr><tr><td>21 - 3772305</td><td>93.914</td><td>23H89HA00001</td><td>\$49,969.00</td><td>\$0.00</td><td>MAI</td><td>23H89HA00001</td></tr></table>		FY-CAN	CFDA	DOCUMENT NUMBER	AMT. FIN. ASST.	AMT. DIR. ASST.	SUB PROGRAM CODE	SUB ACCOUNT CODE	23 - 377RA07	93.914	23H89HA00001	\$4,873,935.00	\$0.00	FRML	23H89HA00001	21 - 3772306	93.914	23H89HA00001	\$656,869.00	\$0.00	FRML	23H89HA00001	23 - 377RA08	93.914	23H89HA00001	\$3,648,684.00	\$0.00	SUPPL	23H89HA00001	21 - 3772307	93.914	23H89HA00001	\$158,599.00	\$0.00	SUPPL	23H89HA00001	23 - 377RA06	93.914	23H89HA00001	\$591,432.00	\$0.00	MAI	23H89HA00001	21 - 3772305	93.914	23H89HA00001	\$49,969.00	\$0.00	MAI	23H89HA00001	
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HRSA Electronic Handbooks (EHBs) Registration Requirements

The Project Director of the grant (listed on this NoA) and the Authorizing Official of the grantee organization are required to register (if not already registered) within HRSA's Electronic Handbooks (EHBs). Registration within HRSA EHBs is required only once for each user for each organization they represent. To complete the registration quickly and efficiently we recommend that you note the 10-digit grant number from box 4b of this NoA. After you have completed the initial registration steps (i.e., created an individual account and associated it with the correct grantee organization record), be sure to add this grant to your portfolio. This registration in HRSA EHBs is required for submission of noncompeting continuation applications. In addition, you can also use HRSA EHBs to perform other activities such as updating addresses, updating email addresses and submitting certain deliverables electronically. Visit <https://grants3.hrsa.gov/2010/WebEPSExternal/Interface/common/accesscontrol/login.aspx> to use the system. Additional help is available online and/or from the HRSA Call Center at 877-Go4-HRSA/877-464-4772.

Terms and Conditions

Failure to comply with the remarks, terms, conditions, or reporting requirements may result in a draw down restriction being placed on your Payment Management System account or denial of future funding.

Program Specific Condition(s)

1. Due Date: Within 30 Days of Award Issue Date

Due within 30 days of the issuance of the Notice of Award. In consultation with your HRSA HAB Project Officer, submit a revised SF-424A and Budget Narrative per the guidance provided in the Non-Competing Continuation instructions.

Grant Specific Term(s)

1. This Notice of Award provides the offset of an unobligated balance in the amount of \$865,437.00 from 03/1/2021-02/28/2022 budget period to the current budget period. Please be advised that if the final resolution of the audit determines that the unobligated balance of Federal Funds is incorrect, HRSA is not obligated to make additional Federal Funds available to cover the shortfall.

Program Specific Term(s)

1. This Notice of Award provides the balance of fiscal year 2023 (FY23) funding based on HRSA's FY23 appropriations and budget allocations. All previously conveyed terms and conditions remain in effect unless specifically removed.
2. The Ryan White HIV/AIDS Program (RWHAP) legislation requires, to the maximum extent practicable, that core medical and support services will be provided without regard to an individual's ability to pay, or to the current or past health condition of the individual to be served. Consequently, HRSA expects that RWHAP recipients and subrecipients utilize a grievance process, articulated in writing, to investigate complaints for denial of services.

Reporting Requirement(s)

1. Due Date: Within 60 Days of Award Release Date

The recipient must submit a FY 2023 Program Submission no later than 60 days after receipt of the final award, consistent with reporting guidelines, instructions, and/or reporting templates provided in the HRSA EHBs.

2. Due Date: Within 60 Days of Award Release Date

The recipient must submit a FY 2023 Program Terms Report no later than 60 days after the receipt of the final award, consistent with reporting guidelines, instructions, and/or reporting templates provided in the HRSA EHBs.

Failure to comply with these reporting requirements will result in deferral or additional restrictions of future funding decisions.

All prior terms and conditions remain in effect unless specifically removed.

Contacts

NoA Email Address(es):

Name	Role	Email
Patrick Loose	Program Director	patrick.loose@sdcounty.ca.gov

Note: NoA emailed to these address(es)

All submissions in response to conditions and reporting requirements (with the exception of the FFR) must be submitted via EHBs. Submissions for Federal Financial Reports (FFR) must be completed in the Payment Management System (<https://pms.psc.gov/>).



COUNTY OF SAN DIEGO

AGENDA ITEM

BOARD OF SUPERVISORS

NORA VARGAS
First District

JOEL ANDERSON
Second District

TERRA LAWSON-REMER
Third District

NATHAN FLETCHER
Fourth District

JIM DESMOND
Fifth District

DATE: May 23, 2023

XX

TO: Board of Supervisors

SUBJECT

AUTHORIZE ACCEPTANCE OF INTEGRATED HIV SURVEILLANCE AND PREVENTION FUNDING FROM THE CALIFORNIA DEPARTMENT OF PUBLIC HEALTH (DISTRICTS: ALL)

OVERVIEW

For over 25 years, the County of San Diego Board of Supervisors (Board) has authorized grants and agreements with the California Department of Public Health (CDPH) Office of AIDS to provide a variety of HIV prevention services to reduce the transmission of HIV in San Diego County. As of December 31, 2021, there were approximately 15,000 people living with HIV in the county and an estimated 1,300 persons living with HIV who are unaware of their HIV status. While there have been remarkable decreases in the number of new HIV cases over the last several years largely due to proven biomedical interventions, (decreased by 27% from 499 new diagnoses in 2016 to 365 new diagnoses in 2021), HIV continues to be a major public health concern in San Diego County.

Today's action requests the Board to approve the acceptance of \$1,685,980 in *Integrated HIV Surveillance and Prevention funding for Health Departments* from the CDPH, Office of AIDS for the period of January 1, 2023 to December 31, 2023. Authorization is further requested to apply for additional funding opportunities that would support testing, prevention, and care and treatment needs of individuals and families in San Diego County who are impacted by HIV.

This item supports the County's vision of a just, sustainable, and resilient future for all, specifically those communities and populations in San Diego County that have been historically left behind, as well as the ongoing commitment to the regional *Live Well San Diego* vision of healthy, safe, and thriving communities. This will be accomplished through education, prevention, and intervention to interrupt transmission of disease in the region. This item also supports the County's Getting to Zero initiative by planning and allocating resources dedicated to services for residents who are living with or vulnerable to HIV.

RECOMMENDATION(S)

CHIEF ADMINISTRATIVE OFFICER

SUBJECT: AUTHORIZE ACCEPTANCE OF INTEGRATED HIV SURVEILLANCE AND PREVENTION FUNDING FROM THE CALIFORNIA DEPARTMENT OF PUBLIC HEALTH (DISTRICTS: ALL)

1. Waive Board Policy B-29, Fees, Grants, Revenue Contracts – Department Responsibility for Cost Recovery, which requires prior approval of revenue agreement applications and full-cost recovery of grants.
2. Authorize the acceptance of \$1,685,980 in *Integrated HIV Surveillance and Prevention funding for Health Departments* grant funds from the California Department of Public Health Office of AIDS for the period of January 1, 2023 to December 31, 2023, for HIV services related to prevention, and authorize the Clerk of the Board to execute all required grant documents, upon receipt, including any annual extensions, amendments or revisions that do not materially impact or alter the services or funding level.
3. Authorize the Agency Director, Health and Human Services Agency to apply for any additional funding opportunity announcements, if available, to address the prevention, testing, care and treatment needs of those impacted by HIV.

EQUITY IMPACT STATEMENT

Since the beginning of the epidemic, HIV has disproportionately impacted the most vulnerable residents. Gay, bisexual, and other men who have sex with men, for instance, are currently estimated to comprise less than 2% (LGBTQ+ Identification Rises to 5.6% in Latest U.S. Estimate, [gallup.com](https://www.gallup.com)) of the adult population, and yet they comprise 62% of recent HIV diagnoses and 71% of persons living with HIV. Moreover, in San Diego County, like much of the rest of the United States, HIV has disproportionately impacted Black and Hispanic communities. Blacks comprise less than 5% of the county's population but comprise 12% of recent HIV diagnoses. Hispanics comprise 34% of the population of the county yet comprise 48% of recent HIV diagnoses.

Since HIV prevention services funding began in the mid-1990s, efforts have largely been focused on what are now the main tenants of our local Getting to Zero initiative: test, treat and prevent. In Fiscal Year 2021-22, 487 people enrolled in pre-exposure prophylaxis (PrEP) navigation, 398 completed a visit with a PrEP prescriber within 30 days, and 33 newly diagnosed and 5 previously diagnosed persons living with HIV were linked to or re-engaged in HIV medical care. Additionally, approximately 20,000 people are tested for HIV through these resources. Efforts are directed at populations disproportionately impacted by HIV, including Black and Hispanic gay and bisexual men and other men who have sex with men. Data of new diagnoses during the years 2017-2021 demonstrated that Blacks were diagnosed at a rate of 34.9 per 100,000 and Hispanics were diagnosed at a rate of 19.9 per 100,000. Comparatively, Whites had a rate of 8.2 per 100,000 and Asian/Pacific Islanders had a rate of 5.3 per 100,000.

The success in reaching residents and communities most disproportionately impacted by HIV is due in large part to the HIV Planning Group, an official advisory board to the San Diego County Board of Supervisors that also has the legislative authority to allocate Ryan White Part A funding to respond to local needs as determined by review of epidemiologic data and extensive engagement to communities.

SUSTAINABILITY IMPACT STATEMENT

The proposed actions align with the County of San Diego's (County) Sustainability Goal #2 to provide just and equitable access, and Sustainability Goal #4 to protect health and wellbeing. Accepting the HIV prevention funding will support the HIV, STD, and Hepatitis Branch of the

SUBJECT: AUTHORIZE ACCEPTANCE OF INTEGRATED HIV SURVEILLANCE AND PREVENTION FUNDING FROM THE CALIFORNIA DEPARTMENT OF PUBLIC HEALTH (DISTRICTS: ALL)

County Health and Human Services Agency, Public Health Services, and in turn HIV service providers throughout the county by increasing capacity and services aimed to prevent, identify, and treat HIV. Testing, identification, and treatment will improve the overall health of communities, reduce the demand of associated care services, while increasing effectiveness of care providers and lowering operating costs of facilities, thus reducing greenhouse gas emissions and waste generated within the care sector.

FISCAL IMPACT

Funds for this request are included in the Fiscal Year (FY) 2022-24 Operational Plan and in the FY 2023-24 CAO Recommended Operational Plan in the Health and Human Services Agency. If approved, this request will result in estimated costs of \$876,094 and revenue of \$842,990 in Fiscal Year 2022-23 and estimated costs of \$876,094 and revenue of \$842,990 in Fiscal Year 2023-24. The funding source is the California Department of Public Health Office of AIDS *Integrated HIV Surveillance and Prevention funding for Health Departments* and Health Realignment. A waiver of Board Policy B-29 is requested because the funding does not offset all costs. These costs are estimated at \$66,208 for the term of this grant. The funding source for these costs will be existing Health Realignment allocated for this program. The public benefit for providing these services far outweighs these costs. There will be no change in net General Fund costs and no additional staff years.

BUSINESS IMPACT STATEMENT

N/A

ADVISORY BOARD STATEMENT

The HIV Planning Group voted to **approve or reject** this item on April 26, 2023.

BACKGROUND

On March 1, 2016 (25), the San Diego County Board of Supervisors adopted the Getting to Zero initiative, which seeks to end the HIV epidemic by 2026. Since its adoption, the Getting to Zero initiative has evolved into a comprehensive approach to ending the HIV epidemic, with five core strategies:

1. **Test:** Identify everyone living with HIV in San Diego County and link them to HIV treatment and other services that provide support for remaining in treatment.
2. **Treat:** Ensure that everyone living with HIV in San Diego County has access to HIV treatment services so that persons living with HIV can achieve viral suppression.
3. **Prevent:** Identify everyone at risk for HIV infection in San Diego County and link them to HIV prevention resources and other services that provide support for remaining HIV-negative.
4. **Engage:** Continue partnering with communities disproportionately impacted by HIV to achieve collective impact and improve outcomes along the HIV care continuum.
5. **Improve:** Engage in continuous quality improvement activities to achieve the objectives of the Getting to Zero plan.

As of December 31, 2021, an estimated 15,000 people were living with HIV in San Diego County. In 2021, there were 365 new HIV diagnoses, a reduction of 27% from 499 new diagnoses in 2016,

SUBJECT: AUTHORIZE ACCEPTANCE OF INTEGRATED HIV SURVEILLANCE AND PREVENTION FUNDING FROM THE CALIFORNIA DEPARTMENT OF PUBLIC HEALTH (DISTRICTS: ALL)

the year the Getting to Initiative began. Despite the reduction, HIV continues to be a major public health concern in San Diego County, with an average of one new HIV diagnosis every day.

Ending the HIV epidemic is possible due to substantial advances in HIV treatment and HIV prevention. Treatment for persons living with HIV, known as anti-retroviral therapy (ART) is highly effective at suppressing the amount of HIV that can be detected in a milliliter of blood, known as the viral load. The vast majority of persons living with HIV and taking ART will achieve viral suppression, a point at which HIV can no longer do any additional damage to the person's immune system and at which they can no longer transmit HIV to others through sexual contact. Some of the same drugs that are used to treat HIV can also prevent infection in those who have not acquired the infection. Through HIV pre-exposure prophylaxis (PrEP), HIV drugs can be taken to any potential exposure prophylaxis (PEP), HIV drugs can prevent HIV infection in persons who are HIV-negative but have had a very recent high-risk exposure, within prior 72 hours, to HIV.

The County of San Diego (County) receives funding for HIV prevention services from the California Department of Public Health (CDPH), Office of AIDS (OA), that originates from the Centers for Disease Control and Prevention under the PS18-1802 program. CDPH then awards these funds to local health jurisdictions in California most impacted by HIV using a formula based upon the number of persons living with HIV in each jurisdiction. This funding will support existing HIV prevention contracts providing HIV testing, outreach, health education, and linkage to ART, PrEP/PEP, and other resources. Annually, these contracts provide 20,000 HIV testing encounters and 3,500 outreach encounters. These funds also support a substantial social media presence. During calendar year 2023, contracted websites had over 377,000 hits and social media impressions were over 472,000.

The services and contracts provided through this funding proved to be a strong base for addressing the monkeypox outbreak in summer 2022. Given the substantial overlap in populations vulnerable to HIV acquisition and monkeypox acquisition, the County was able to quickly deploy community-based prevention and education activities that helped the County to rapidly respond to and limit the monkeypox outbreak, including expanding outreach, education, social marketing, media, and linkage to services. There were 6,614 contacts made, 21,534 social media posts, and 7,625 materials distributed at 104 venues. There were almost 12.7 million social media impressions, resulting in over 234,000 persons linked to information about monkeypox, including prevention measures and vaccine information. Although the monkeypox public health emergency has ended, health education about monkeypox and the importance of vaccination has been folded into our ongoing HIV prevention efforts and will continue under contracts funded by the *Integrated HIV Surveillance and Prevention funding for Health Departments*.

A waiver of Board Policy B-29 is requested because the funding does not offset all costs. Unrecovered costs are estimated at \$33,104 for Fiscal Year 2022-23 and \$33,104 for Fiscal Year 2023-24. The funding source for these costs will be Health Realignment. The public benefit for providing these services far outweighs these costs, as the California Department of Public Health, Office of AIDS *Integrated HIV Surveillance and Prevention funding for Health Departments* funding fills an important gap in the local HIV service delivery system by ensuring support for existing HIV prevention contracts, which provide HIV testing, outreach, health education, and

SUBJECT: AUTHORIZE ACCEPTANCE OF INTEGRATED HIV SURVEILLANCE AND PREVENTION FUNDING FROM THE CALIFORNIA DEPARTMENT OF PUBLIC HEALTH (DISTRICTS: ALL)

linkage to ART, PrEP/PEP, and other resources. The Health and Human Services Agency certifies that these services will be worthy of County support if outside funding were not available.

Today's action seeks authorization to accept \$1,685,980 in grant funds from the California Department of Public Health for the period of January 1, 2023 through December 31, 2023, for *Integrated HIV Surveillance and Prevention funding for Health Departments*. Additionally, today's action seeks authorization to apply for additional funding announcements to secure new funding to further support HIV surveillance and prevention efforts.

LINKAGE TO THE COUNTY OF SAN DIEGO STRATEGIC PLAN

Today's proposed actions support the Equity (Health) and Community (Quality of Life) Initiatives in the County of San Diego's 2023-2028 Strategic Plan, as well as our commitment to the regional *Live Well San Diego* vision of healthy, safe, and thriving communities. This is accomplished by improving access to high-quality HIV testing and other prevention services that contribute to improved physical and behavioral health.

Respectfully submitted,

USE "INSERT PICTURE"
FUNCTION TO INSERT
SIGNATURE

HELEN N. ROBBINS-MEYER
Chief Administrative Officer

ATTACHMENT(S)

N/A

AB 2449 Checklist

(Applicable January 1, 2023 to December 31, 2025)

Procedures for Public Participation

- ☐ Public must be able to remotely hear, visually observe, and address the legislative body either remotely or in person in real time
- ☐ Public must have the opportunity to participate via: 1) two-way audio or 2) a telephonic service with a webcasting service
- ☐ Public cannot be required to submit comments prior to the meeting

Procedures for Member to Teleconference from a Remote Location

- ☐ Member must participate through both audio and visual technology
- ☐ Member must disclose adults who are present in the room at the remote location with the member and the general nature of the relationship with those individuals
- ☐ Member must submit a general description of the need to teleconference to the legislative body at the earliest opportunity (do not disclose any medical diagnosis or disability)
- ☐ Member may teleconference for just cause. Just cause is limited to 2 meetings per calendar year (see "Limits per Member" below). Just cause is defined as:
 - Child care or caregiving need of a child, parent, grandparent, grandchild, sibling, spouse or domestic partner
 - Contagious illness that prevents member from attending in person
 - A need related to a physical or mental disability
 - Travel on official business of the legislative body or another state or local agency
- ☐ Member may teleconference due to emergency circumstances, which requires approval of the legislative body and which is defined as a physical or family medical emergency that prevents a member from participating in person
- ☐ Limits per Member: Just cause and emergency circumstances cannot be invoked collectively for more than: 1) two meetings if the legislative body has fewer than 10 meetings per calendar year, or 2) three consecutive months or 20 percent of regular meetings per calendar year if the legislative body has 10 or more meetings per year. Just cause cannot be invoked more than twice per calendar year.

Procedures for the Board/Commission/Committee/Group

- ☐ Include instructions on the agenda how the public can participate remotely
- ☐ A quorum of the members of the legislative body must participate in person at the noticed location that is open to the public
- ☐ A majority of the membership must approve a request by a member to teleconference due to emergency circumstances; include the request on the agenda if received in time
- ☐ All votes must be taken by roll call
- ☐ Meeting must be stopped and no action taken if the broadcast of the meeting or ability of the public to comment is disrupted

TELECONFERENCING RULES UNDER THE BROWN ACT

	Default Rule	Declared Emergency (AB 361)	Just Cause (AB 2449)	Emergency Circumstances (AB 2449)
In person participation of quorum	Required	Not Required	Required	Required
Member participation via teleconferencing	Audio or Audio-visual	Audio or Audio-visual	Audio-Visual	Audio-Visual
Required (minimum) opportunities for public participation	In-person	Call-in or internet-based	Call-in or internet-based <u>and</u> in person	Call-in or internet-based <u>and</u> in person
Disruption of broadcast or public's ability to comment	Meeting can proceed	No further action taken	No further action taken	No further action taken
Reason must be approved by legislative body	No	Yes (initial findings and renewed findings every 30 days)	No, but general description to be provided to legislative body	Yes and general description to be provided to legislative body
Votes must be taken by roll call	Yes	Yes	Yes	Yes
Member's remote location included on agenda	Yes	No	No	No
Declared emergency and health official's recommendation for social distancing	No	Yes	No	No
Annual limits	None	None	Twice per calendar year (limits for emergency circumstances also apply for collective number of times AB 2449 can be used per year)	3 consecutive months/ 20% of regular meetings per calendar year; or 2 meetings per calendar year if body meets less than 10 times per year (collectively with just cause)
Effective Dates	Ongoing	Expires 12/31/2023	Expires 12/31/2025	Expires 12/31/2025

If the physical attendance quorum requirement is met, AB 2449 permits a member who is not physically present to request virtual attendance at the local legislative body's meeting under two circumstances: (1) for **"just cause"** and (2) due to **"emergency circumstances"**.

Qualifying Reason	Provisions to attend remotely	Requirements/Limitations
"Just Cause"	<ul style="list-style-type: none"> There is a childcare or caregiving need (<i>for a child, parent, grandparent, grandchild, sibling, spouse, or domestic partner</i>) that requires the member to participate remotely A contagious illness prevents the member from attending the meeting in There is a need related to a defined physical or mental disability that is not otherwise accommodated for Traveling while on official business of the legislative body or another state or local agency 	A member is limited to two (2) virtual attendances based on "just cause" per calendar year
"Emergency Circumstances"	<p><i>"A physical or family medical emergency that prevents a member from attending the meeting in person."</i></p> <p>A member is <i>not</i> required to disclose any medical diagnosis or disability, or any personal medical information that is already exempt from existing law.</p>	<p>A member of the legislative body must make a request to the body to allow the member to meet remotely due to an emergency circumstance, and further must provide a general description of the circumstance justifying such attendance.</p> <p>A request from a member to attend remotely due to an emergency circumstance requires that the legislative body take action and approve the remote attendance at the start of the meeting for the member to be allowed to participate remotely for that meeting¹.</p>

¹If the request does not allow sufficient time to be placed on the agenda as a proposed action item, then the legislative body may take action at the beginning of the meeting.

Additional Requirements for a Member Participating Remotely:

In addition to making a request either for “just cause” or due to an “emergency circumstance” for remote appearance, AB 2449 imposes the following three (3) additional requirements on legislative body members seeking to appear remotely at public meetings:

1. Before any action is taken during the meeting, the member must publicly disclose whether any other individuals 18 years of age or older are present in the room at the remote location with the member, and the general nature of the member’s relationship with any such individuals.
2. A member of the legislative body participating from a remote location must participate through both audio and visual technology.
3. A member’s remote participation cannot be for more than three consecutive months or 20 percent of the regular meetings for the local agency within a calendar year. And if the legislative body regularly meets fewer than 10 times per calendar year, a member’s participation from a remote location cannot be for more than two meetings.

April 2023 – HIV Planning Group Committee Meetings

Location: County Operations Center (COC)
5500 – 5570 Overland Ave. San Diego, CA 92123
(Various Room and Building Locations – See Below)

	Meeting	Date	Time	Location
1	Strategies & Standards Committee	Tuesday, April 4, 2023	11:30 AM – 1:00 PM	Building 5570 – Room 1047
2	Membership Committee	Wednesday, April 12, 2023	11:00 AM – 1:00 PM	Building 5530 – Training Room 124
3	Steering Committee	Tuesday, April 18, 2023	11:00 AM – 1:00 PM	Building 5530 – Training Room 124
4	Community Engagement Group	Wednesday, April 19, 2023	3:00 PM – 5:00 PM	Building 5530 – Training Room 124
5	HIV Planning Group Committee	Wednesday, April 26, 2023	3:00 PM – 5:00 PM	Building 5530 – Training Room 124

FYI: PSRAC switched to every other month in alteration with Strategies effective April 2023 (except for the Budget Allocation Process from June – July).

Strategies Committee time change to 3:00 PM effective June 2023.

Training Room 120

- **Building:** 5500 Overland Ave.
- 1st Floor

Training Room 124

- **Building:** 5530 Overland Ave.
- 1st Floor

Medical Examiner Conference Room – Room 1047

- **Building:** 5570 Overland Ave.
- 1st Floor

April 2023 – MPOX Task Force

Location: County Operations Center (COC)
5530 Overland Ave. San Diego, CA 92123

Meeting	Date	Time	Location
MPOX Task Force	Thursday, April 20, 2023	3:00 PM – 4:30 PM	Building 5530 – Training Room 124

CARE Partnership will take place virtually on April 17, 2023

May 2023 – HIV Planning Group Committee Meetings

Location: County Operations Center (COC)
5500 – 5570 Overland Ave. San Diego, CA 92123
(Various Room and Building Locations – See Below)

	Meeting	Date	Time	Location
1	Medical Standards & Evaluation Committee (MSEC)	Tuesday, May 9, 2023	4:00 PM – 5:30 PM	Building 5530 – Training Room 124
2	Membership Committee	Wednesday, May 10, 2023	11:00 AM – 1:00 PM	Building 5530 – Training Room 124
3	Priority Setting & Resource Allocation Committee (PSRAC)	Thursday, May 11, 2023	3:00 PM – 4:30 PM	Building 5530 – Training Room 124
4	Steering Committee	Tuesday, May 16, 2023	11:00 AM – 1:00 PM	Building 5530 – Training Room 124
5	Community Engagement Group	Wednesday, May 17, 2023	3:00 PM – 5:00 PM	Building 5530 – Training Room 124
6	HIV Planning Group	Wednesday, May 24, 2023	3:00 PM – 5:00 PM	Building 5530 – Training Room 124

Reminder: PSRAC switched to every other month in alteration with Strategies effective April 2023 (except for the Budget Allocation Process from June – July).

Strategies Committee time change to 3:00 PM effective June 2023.

May 2023 – HIV Planning Group Orientation

Location: Valencia/Malcolm X Library
5148 Market St, San Diego, CA 92114 (Multi-purpose Room)

Meeting	Date	Time	Location
HPG Orientation	Thursday, May 18, 2023	2:00 PM – 4:00 PM	Multi-purpose Room

June 2023 – HIV Planning Group Committee Meetings

Location: County Operations Center (COC)
 5500 – 5570 Overland Ave. San Diego, CA 92123
(Various Room and Building Locations – See Below)

	Meeting	Date	Time	Location
1	Strategies & Standards Committee	Tuesday, June 6, 2023	3:00 PM – 4:30 PM	Building 5530 – Training Room 124
2	Membership Committee	Wednesday, June 14, 2023	11:00 AM – 1:00 PM	Building 5530 – Training Room 124
3	Priority Setting & Resource Allocation Committee (PSRAC)	Thursday, June 22, 2023	**Budget Allocation Process – Time TBD**	Building 5500 – Training Room 120
4	Steering Committee	Tuesday, June 20, 2023	11:00 AM – 1:00 PM	Building 5530 – Training Room 124
5	Community Engagement Group	Wednesday, June 21, 2023	3:00 PM – 5:00 PM	Building 5530 – Training Room 124
6	HIV Planning Group	Wednesday, June 28, 2023	3:00 PM – 5:00 PM	Building 5530 – Training Room 124

Reminder: PSRAC switched to every other month in alteration with Strategies effective April 2023 (except for the Budget Allocation Process from June – July).

Strategies Committee time change to 3:00 PM effective June 2023.

SAN DIEGO HIV PLANNING GROUP

Orientation

All HIV Planning Group Members and anyone interested in learning more about the HIV Planning Group are welcome!

The orientation will cover:

- An overview of the Ryan White Program
- The purpose and procedures of the HIV Planning Group
- The roles and duties of HIV Planning Group members
- An overview of budget reports



**Valencia Park/Malcolm X Library
5148 Market St. San Diego, CA 92114
(Multi-purpose Room)**



**Thursday, May 18, 2023
2:00 PM - 4:00 PM**

Register at:

**[https://forms.gle/iAikLaCD
Fne7pqZm6](https://forms.gle/iAikLaCDFne7pqZm6)**



To request Spanish interpretation services, please let HPG Support know at least **96 hours** in advance.

For additional information or to request translation services, please send E-mail to:
HPG.HHSA@sdcounty.ca.gov





County of San Diego

NICK MACCHIONE, FACHE
DIRECTOR

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WILMA J. WOOTEN, M.D., M.P.H.
PUBLIC HEALTH OFFICER

San Diego HIV Planning Group (HPG)

Wednesday, February 22, 2023

3:00 PM

Meeting occurred via video teleconference (WebEx)

MINUTES

Quorum is 14

HPG Members Present: Allan Acevedo / Amy Applebaum / Dr. Beth Davenport / Felipe Garcia-Bigley / Dr. David Grelotti / Dr. Elizabeth Hernandez / Dr. Delores Jacobs / Mikie Lochner / Moira Mar-Tang / Karla Quezada-Torres / Shannon Ransom / Raul Robles / James Rucker / Dr. Stephen Spector / Regina Underwood / Rhea Van Brocklin / Freddy Villafan / Jeffery Webber / Abigail West

HPG Members Absent: Alberto Cortes / Alfredo De Jesus / Pam Highfill / Cinnamen Kubricky / Robert Lewis / Dr. Winston Tilghman / Venice Price / Michael Wimpie

Agenda Item	Action/Discussion	Follow-up
1. Call to Order/ Establishment of Quorum	Mikie Lochner, HPG Chair, called the meeting to order at 3:01 p.m. and noted the presence of a quorum.	
2. Action: Continuation of Teleconferencing	All votes at the meeting were taken by roll call; HPG members' names were called out verbally, then individual voice votes were noted and recorded. Action: Continuation of Teleconferencing Meeting Option Pursuant to Government Code Section 54953(e). a. Find HPG has reconsidered the circumstances of the State of Emergency b. Find that State and local officials continue recommending measures to promote social distancing. Motion/Second/Count (M/S/C): Van Brocklin/Garcia-Bigley 14/0 Abstentions: Hernandez, Lochner, West Motion carries	
3. Chair Comments; Ground Rules & Abstentions	Mikie Lochner reviewed the rules of meeting participation, the Code of Civil Conduct, Conflict of Interest guidelines, thanked participants and acknowledged February birthdays.	

Agenda Item	Action/Discussion	Follow-up
4. Public Comment (See page 2 of agenda for rules)	A member of the public noted the chair spoke of collaboration and partnership, but for the Retreat, the public was initially excluded.	
5. Sharing our concerns/Comments on Items not on the agenda (for HPG members)	None	
6. Action: Approval of the HIV Planning Group (HPG) agenda for February 22, 2023	Action: Approve the HPG Meeting agenda for February 22, 2023 as presented. M/S/C: Jacobs/Rucker 16/0 Abstentions: Hernandez, Lochner, West Motion carries	
7. Old Business		
None		
8. New Business		
a. ACTION: (Membership Committee): Review and approve recommendation for appointment to the HPG for Esteban Duarte and reappointment for .	Mikie Lochner reviewed the action item; the action item Info sheet was included in the meeting materials packet. Action: Recommend the appointment of Esteban Duarte for HPG membership. M/S/C: Membership Committee 14/0 Abstentions: Applebaum, Hernandez, Lochner, West Motion carries	
	Action: Recommend the reappointment of Abigail West for HPG membership. M/S/C: Membership Committee 15/0 Abstentions: Applebaum, Hernandez, Lochner, West Motion carries	
b. ACTION: (Recipient Recommendations) Review and approve recommendations for reallocation of funds in FY 23 (next fiscal year, March 1, 2023 – February 28, 2024)	There are no reallocation recommendations currently.	
c. ACTION: (Steering Committee): Approve proposed changes to HPG Bylaws and modification of quorum	Mikie Lochner reviewed the action item; the action item information sheet was included in the meeting materials packet. Action: Approve the recommended changes to the HPG bylaws, including the modification of quorum. M/S/C: Steering Committee 15/0 Abstentions: Hernandez, Lochner, Mar-Tang	

Agenda Item	Action/Discussion	Follow-up
	Motion carries Action: Approve the recommended change of the name of the Consumer Group to the Community Engagement Group. M/S/C: Steering Committee 16/0 Abstentions: Lochner Motion carries	
d. ACTION: (Steering Committee): Elect two (2) HPG Vice Chairs	Mikie Lochner reviewed the action item; the action item information sheet was included in the meeting materials packet. Rhea Van Brocklin was nominated as a Vice Chair to serve 1 year. Action: Elect Rhea Van Brocklin as one of the HPG Vice Chairs. M/S/C: Steering Committee 15/0 Abstentions: Lochner Motion carries	
e. ACTION: (Strategies and Standards Committee) Approve the recommendations for Competency in service design and delivery to be added to the Universal Standards.	Allan Acevedo reviewed the action item; the action item information sheet was included in the meeting materials packet. Action: Approve the recommendation to add Competency in service design and delivery to the Universal Standards. M/S/C: Strategies and Standards Committee 16/0 Abstentions: Lochner Motion carries	
f. Update: AB 2449 and return to in-person meetings	Dr. Ken Riley reviewed the details of AB 2449, the meeting room locations for the March and April 2023 HPG and committee meetings and answered questions.	
g. ACTION: Approve the Consent Agenda for February 22, 2023.	Action: Approve the Consent Agenda for February 22, 2023, which included: Approval of HPG Minutes from October 26, 2022 and January 25, 2023; Acceptance of the following committee minutes: Steering Committee: June 14, 2022, July 19, 2022, September 20, 2022, October 18, 2022 and January 17, 2023; Strategies and Standards Committee: October 4, 2022, November 1, 2022, and December 6, 2022; Membership Committee: October 5, 2022, November 9, 2022, December 14, 2022 and January 11, 2023; Priority Setting and Resource Allocation Committee: October 13, 2022, December 8, 2022, and January 12, 2023; Community Engagement Group: November 9, 2022, December 7, 2022, and January 18, 2023 Monkeypox Task Force: September 15, 2022; October 6, 2022; October 27, 2022; and November 10, 2022 (Included for your information, not	

Agenda Item	Action/Discussion	Follow-up
	<p>for acceptance; CARE Partnership: October 17, 2022, December 12, 2022, and January 9, 2023; HIV Housing Committee: September 2022; Faith-Based Action Coalition: October 6, 2022 and November 3, 2022)</p> <p>M/S/C: Jacobs/Acevedo 12/0</p> <p>Abstentions: Applebaum, Garcia-Bigley, Lochner, Mar-Tang, Rucker</p> <p>Motion carries</p>	
h. Presentation: Highlights of the National Harm Reduction Conference – Lori Jones	Lori Jones presented highlights from the National Harm Reduction Conference in October 2022 and discuss local harm reduction programs.	
i. HIV, STD, and Hepatitis Branch (HSHB) Reports – Patrick Loose		
a. Program updates (Maritza Herrera)	Maritza Herrera presented highlights from the HSHB Report, which was included in the meeting materials packet.	
b. Service Utilization Summary Report – January 2023	Through January 2023 there were 3,262 new Ryan White (RW) clients seen, an approx. 10% reduction compared to the previous year. Viral Suppression for RW clients with a viral load test was 92%.	
c. Monthly Client Service Evaluation (Goldenrod) Summary Report CQM update – January 2023	There were no Goldenrods received in January 2023.	
d. Procurements (Lauren Brookshire)	Maritza Herrera review procurements which are outlined on page 7 of the HSHB Report that was included in the meeting materials packets.	
e. Expenditure/budget review	Maritza Herrera reviewed the expenditure/budget reports, which were included in the meeting materials packet, and highlighted for RW Part A expenditures there was decreased spending in several service categories and increased spending in Emergency Housing.	
f. HRSA, CDC and CDPH policies and	No updates	

Agenda Item	Action/Discussion	Follow-up
procedures updates		
10. Reports		
a. Committee Reports (Community Engagement (Consumer), Membership, Strategies & Standards, PSRAC, Medical Standards and Evaluation)	Committee reports were included in the meeting materials packet.	
b. Planning Group Support Staff (PGSS) Report – Dr. Ken Riley <ul style="list-style-type: none"> i. Administrative budget review ii. Updated: HPG member required documents. 	Dr. Ken Riley reviewed the Administrative budget and reminded HPG and all committee members that several documents are due, preferably by March 1, 2023 including the HPG Conflict of Interest Disclosure form, the HPG Conduct Agreement form, Form 700 (Statement of Economic Interest, submit electronically to the Clerk of the Board of Supervisors), and Ethics training.	
c. Report from State Office of AIDS (OA) and AIDS Drug Assistance Program (ADAP) – Abigail West and Jesse Peck	Abigail West highlighted topics that were in the February 2023 OA Voice Newsletter, which was included in the meeting materials packet.	
d. Getting to Zero (GTZ) Community Engagement Project Updates	GTZ Community Engagement Project reports were included in some of the committee reports, which was included in the meeting materials packet.	
e. California HIV Planning Group (CHPG)	Mike Lochner shared that CHPG has developed an Aging Community Group, which is working on creating an information brochure on aging with HIV.	
f. Faith-Based Action Coalition (FBAC)	Dr. Ken Riley note the FBAC participated in community National Black HIV/AIDS Awareness Day events, including a presentation by Gilead Pharmacy.	
11. Suggestions to Steering Committee for consideration of future items	None	
12. Announcements	<ul style="list-style-type: none"> • The Women's Voice Conference is Saturday, March 11, 2023 at the Handerly Hotel and via 	

Agenda Item	Action/Discussion	Follow-up
	<p>live screening; it is free to women living with HIV for more information please go to www.awomansvoice.info.</p> <ul style="list-style-type: none"> • There is an article by Allan Acevedo on National Black HIV/AIDS Awareness Day in LGBTQ San Diego County News. • Mama's Kitchen was noted by the White House. 	
13. Next meeting date	<p>Next Meeting:(Weekly) Wednesday, March 22, 2023 Location: For the HPG Annual Retreat at the Valencia Park/Malcom X Library 10:00 a.m. – 2:00 p.m. 5148 Market St, San Diego, CA 92114 (Multi-purpose Room) Note: The regular HPG meeting is <u>cancelled</u>.</p>	
14. Adjournment	5:10 p.m.	



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WILMA J. WOOTEN, M.D., M.P.H.
PUBLIC HEALTH OFFICER

SAN DIEGO HIV PLANNING GROUP (HPG) STEERING COMMITTEE

Tuesday, February 14, 2023

11:00 a.m.

WebEx Meeting

DRAFT MINUTES

Quorum = 4

Committee Members Present: Dr. Delores Jacobs, Priority Setting and Resource Allocation Committee / Mikie Lochner, Chair / Shannon Ransom, Strategies & Standards Committee / Dr. Winston Tilghman, Medical Standards and Evaluations Committee / Rhea Van Brocklin, Vice-Chair

Committee Members Absent: Allan Acevedo, Community Engagement Group / Bob Lewis, Membership Committee

Agenda Item	Discussion/Action	Follow-Up Needed
1. Call to order,	Mikie Lochner called the meeting to order at 11:00 a.m. and noted the presence of a quorum via WebEx video teleconference.	
2. Action: Continuance of Teleconferencing Meeting Option Pursuant to Government Code Section 54953(e).	All votes at the meeting were taken by roll call. For each vote committee members' names were called, and each member provided a verbal vote. Action: Find that the Committee has reconsidered the State of Emergency and that State and local officials continue to recommend measures to promote social distancing authorizing teleconferenced meetings pursuant to Government Code section 54953(e). Motion/Second/Count (M/S/C): Van Brocklin/Jacobs 5/0 Abstentions: Lochner Motion carries	

Agenda Item	Discussion/Action	Follow-Up Needed
3. Comments from the chair, moment of silence	The chair noted we are here to address the needs of people living with HIV and led a moment of silence.	
4. Public comment	A member of the public stated the Steering Committee was a select and elite body of people and noted different treatment of providers that that of consumers.	
5. Sharing our Concerns	A member of the committee noted the electricity provider company in San Diego provided some financial relief, however, energy bills are still quite high. This may result in increased used of the service category Emergency Financial Assistance.	
6. Action: Review/Approval of Steering Committee agenda for Tuesday, February 14, 2023	Action: Approve Steering Committee agenda for February 14, 2023 as presented, with the noted change: Move agenda items 9.b.,c., and d., up to agenda item 7 a., b., and c. M/S/C: Jacobs/Ransom 3/0 Abstentions: Lochner, Van Brocklin Motion carries	
7.		
a. Action: Vice Chairs elections	Action: Approve Vice Chairs elections for the HPG, keep nominations open until the agenda item at the meeting at which time nominations will close and Vice Chair elections can occur. M/S/C: Jacobs/Tilghman Abstentions: Lochner Motion carries	Forward to the HPG for action on February 22, 2023.
b. Discussion: Preparation for in-person meetings, Implementation of AB 2449, and location of Steering meetings starting March 2023.	The committee discussed the requirements of AB 2449 regarding in-person quorum; public participation by teleconference rules; It was noted that non-county, non-public meeting spaces would need county approval which takes approximately eight (8) weeks, and that staff will perform quorum checks before meetings. The March 2023 HPG and committee meeting locations were noted, and the information was included in the meeting packet.	
c. Update: HPG Retreat	The HPG Retreat on Wednesday, March 22, 2023 will be open to the public, which will be noted on the posted agenda.	The Recipient's office will work with the facilitator to allow material

Agenda Item	Discussion/Action	Follow-Up Needed
	The committee inquired if members could speak with the facilitator and review the material to be presented beforehand.	review by the Chair and Vice Chair.
8. Action: Review/approve HPG meeting agenda for February 22, 2023	Action: Review/approve the HPG meeting agenda for February 22, 2023 (included in the meeting packet. M/S/C: Van Brocklin/Tilghman 4/0 Abstentions: Lochner Motion carries	
9. Committee Reports and Recommendations (a written report was included in the meeting materials packet)		
a. Membership Committee	There is a recommendation for appointment to the HPG (Esteban Duarte) and for a reappointment to the HPG (Abigail West) going to the HPG meeting on February 23, 2023.	
b. Priority Setting and Resource Allocations (PSRAC)	As noted in the written Committee Reports.	
c. Community Engagement Group	Will have a presentation on Ryan White housing service categories.	
d. Strategies and Standards	As noted in the written Committee Reports. The committee is in the process of updating the Universal Standards.	
e. Medical Standards and Evaluation (MSEC)	As noted in the written Committee Reports. MSEC to consider an Action on including occlusal guards to the list of Ryan White dental services.	
f. Steering Committee	No updates.	
10. Process and Governance Issues:		
a. Review: Public comments/HPG member comments/Suggestions to the Steering Committee from previous HPG meeting(s)	The committee reviewed public comments from the January 25, 2023 HPG meeting.	

Agenda Item	Discussion/Action	Follow-Up Needed
b. Discussion: Proposed changes to HPG Bylaws and consider modification of quorum and forward to HPG	The committee discussed the action that was tabled at the January 25, 2023 meeting, which will go forward to HPG this month.	Forward to the HPG for approval on February 23, 2023.
c. Review 2023 HPG Work Plan	The committee reviewed the 2023 HPG work plan, which was included in the meeting materials packet. Staff noted the planned HPG Orientation will be delayed until April or May 2023.	
f. Update: Getting to Zero (GTZ) Community Engagement Project – 3-Year HPG Action Plan	<p>Dr. Delores Jacobs provided updates on the action plan, including:</p> <ul style="list-style-type: none"> i. Planning for upcoming discrimination/anti-racism training/consultant – This is being processed by the Recipient's office. ii. Communication Plan-will include expanded communication reach in both social media and in-person regarding the HPG and its committees. HPG members will be invited to help expand this reach iii. Membership Recruitment plan – <ul style="list-style-type: none"> . Recommending extending the use of Leadership training programs such as Project PEARL (Peers Promoting Equity, Advocacy, and Resources through Leadership) as recruitment tool, and the recommendation to include a part-time recruitment organizing position among the HPG Support Staff. iv. Dr. Jacobs also noted committees' consideration of the consumer recommendation regarding coordination of multiple in-person appointments when requested; and the HPG process for responding to requests of members of the public at HPG and committee 	

Agenda Item	Discussion/Action	Follow-Up Needed
	meetings to be considered by Steering Committee.	
g. Follow-up: Conflict of Interest (COI) Disclosure Form and other HPG member required forms	Staff have sent requests to HPG and committee members to complete the HPG COI Disclosure form, the conduct and respect agreement, Form 700, ethics training and the questionnaire to HPG members regarding seat representation and their two (2) committee choice preferences.	Staff will follow-up with HPG and committee members regarding these requirements.
h. Update: Integrated Statewide Strategic Plan	The California HIV Planning Group (CHPG) is reviewing an activities document for the Statewide Strategic Plan which will be shared with all health jurisdictions.	
i. Committee Operating Procedures	The committee discussed draft Operating Procedures for MSEC, which will be incorporated into the Committee Operating Procedures.	
11. Update and budget review from the HIV, STD, and Hepatitis Branch (HSHB)		
a. Program Updates (Maritza Herrera)	Maritza Herrera highlighted the HSHB report, which was included in the meeting materials packet. The Capacity Report revealed no concerns or waiting lists for services.	
b. Service Utilization Summary Report – January 2023 (Maritza Herrera)	The report was included in the meeting materials packet and reported data through January 31, 2023. There were 3,262 services utilized in January, an approximate 5% decrease compared to the same time last year.	
c. Monthly Goldenrods January 2023 (Maritza Herrera)	There were no Client Service Evaluations (“Goldenrods”) received during January 2023.	
d. CQM update -	No updates	
e. Procurements (Lauren Brookshire)	Maritza Herrera reviewed procurements, which were detailed in the HSHB report which is included in the meeting materials packet.	
f. FY 22 Expenditure/Budget review - November 2022 report for January 2023 meeting (Lauren)	Maritza Herrera reviewed the expenditure/budget reports, which were included in the meeting materials packet, and highlighted the following: Part A:	

Agenda Item	Discussion/Action	Follow-Up Needed
Brookshire)	<ul style="list-style-type: none"> Decreased spending in several service categories. Increased spending in Emergency Housing. Part B: Through 75% of grant year, spending is on track, HIV Prevention 100% spent.	
g. HRSA, CDC and CDPH policies and procedures updates (Lauren Brookshire)	Noted in the included report in the meeting materials packet.	
h. Administrative Budget review	Dr. Ken Riley reviewed the HPG Administrative Budget.	
12. Action: Approval Meeting minutes from January 17, 2023	Action: Approve meeting minutes of January 17, 2023 M/S/C: Van Brocklin/Ransom Abstentions: Lochner Motion carries	
13. Review follow-up items from the minutes	Reviewed	
14. Review committee attendance	Reviewed	
15. Future Agenda Items for Consideration	None	
16. Announcements:	A member of the public stated HPG consumer members may not be aware of the quorum requirement with AB 2449.	
17. Confirm next meeting date and time/adjournment	Date: February 14, 2023 Time: 11:00 a.m. – 1:00 p.m. Location: Hybrid meeting via WebEx AND at South Live Well Center (Room 194), 690 Oxford St. Chula Vista, 91911	
18. Adjournment	12:34 p.m.	



County of San Diego

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WILMA J. WOOTEN, M.D., M.P.H.
PUBLIC HEALTH OFFICER

SAN DIEGO HIV PLANNING GROUP (HPG) STRATEGIES AND STANDARDS COMMITTEE

Tuesday, February 7, 2023
11:30 AM – 1:00 PM
Meeting by ZOOM

DRAFT MINUTES
Quorum = Seven (7)

Committee Members Present: Amy Applebaum, Dr. Beth Davenport, Lucia Franco, Moira Mar-Tang, Joseph Mora, Shannon Ransom (Chair), Dr. Winston Tilghman, Jeffery Weber, Michael Wimpie

Committee Members Absent: Allan Acevedo (Co-Chair), Liz Johnson, Venice Price

Agenda Item	Action	Follow-up
1. Call to order	Shannon Ransom established that a quorum was present and called the meeting to order at 11:31 AM.	
2. ACTION ITEM: Continuance of Teleconferencing Meeting Option Pursuant to Government Code Section 54953(e)	Motion: Recognize that there is a continued proclaimed state of emergency, and State and local officials have imposed or recommended measures to promote social distancing authorizing teleconferenced meetings pursuant to Government Code section 54953(e). Motion/Second/Count (M/S/C): Davenport/Tilghman 7/0 Abstention(s): Ransom Motion carries	
3. Public Comment/Sharing our Concerns	None	
4. Review and approve the agenda for February 7, 2023	Motion: Approve the agenda for the February 7, 2023 meeting as presented. M/S/C: Davenport/Wimpie 8/0 Abstention(s): Ransom Motion carries	
5. Review and approve the Minutes for December 6, 2022	Motion: Approve the minutes for the December 6, 2022 meeting as presented. M/S/C: Davenport/Weber 7/0	

Agenda Item	Action	Follow-up
	Abstentions: Ransom Motion carries	
6. Review follow up items from the last meeting	a) Getting to Zero Community Engagement Plan <ul style="list-style-type: none"> i. Pending: HIV Planning Group (HPG) support staff will ask for a year of birth and home district to report member representativeness b) Review Universal Standards to include Competency Standards for Disability and Trauma-Informed Care <ul style="list-style-type: none"> i. Complete: Draft changes to Competency in Service Design and Delivery ii. Pending: Draft changes to Trauma-Informed Care c) Recommendation from Priority Setting and Resource Allocation Committee (PSRAC) to review service guidelines related to Psychosocial Services (regions, populations) <ul style="list-style-type: none"> i. Complete: Forwarded to Steering Committee on January 17, 2023. 	HPG Support to forward demographics, year of birth, and home district report to Membership Committee to include in their reporting. Remove from Strategies agenda.
7. Old Business		
a) Getting to Zero Community Engagement Plan <ul style="list-style-type: none"> i. JEDI Principles Implementation 	<p>Discussion led by Dr. Delores Jacobs on Getting to Zero Community Engagement Plan updates.</p> <p>The HIV Planning Group retreat is scheduled to take place on Wednesday, March 22, 2023, at the Valencia Park/Malcolm X Library (5148 Market St. San Diego, CA 92114). Those who volunteered for workgroup can do a meet-and-greet with the consultant prior to the retreat before moving forward with diversity trainings.</p> <p>Part of the communication plan is reaching a wider audience with enhanced communication about HPG and what we do and how they can participate, etc. For example, if people are aware of existing groups who are welcoming to HIV members or members who are at risk of HIV, we would like for people to send people these groups, names of individuals, etc., to Joyce Ann Eclarino, HPG Support Staff, to get more information distributed.</p>	

Agenda Item	Action	Follow-up
	<p>The committee was asked to think about strategies to have providers make available on request the consolidation of appointments on the same site and possibly on the same day. This consumer request historically and currently is increasing as we return to in-person meetings—many desire to avoid having to go to multiple places/locations for care.</p> <p>There was concern from the public about the retreat is open to only committee members. There was also a concern for the diversity of HPG members.</p>	
<p>ii. Follow-up: Consultant for HPG's JEDI Workforce</p>	<p>The consultant is in the contracting process with the Recipient's office.</p>	
<p>b) Update: Integrated Statewide Strategic Plan</p>	<p>The Recipient's office had no additional updates and anticipated additional information after meeting with project officers. It was requested to keep this item be on the Strategies and Standards Committee agenda.</p>	
<p>c) Consider changes to Transportation Standards and/or Universal Standards to add a requirement that Consumers be assessed for transportation needs</p>	<p>The Recipient's office reported that they have a meeting with the Part A Project Officer at the end of this month about how transportation may be measured and linked towards health outcomes.</p> <p>The Clinical Quality Management (CQM) group had discussed universal enrollment and hoped that this process would roll out in March of this year to streamline services across the board.</p> <p>There was concern about the utilization of the Compass Card System and that the new system is Pronto, which can be utilized through a smartphone. The Recipient's office stated that the standard is to give a daily pass plus two (2) additional emergency passes.</p> <p>It was requested to keep this item be on the Strategies and Standards Committee agenda.</p>	
<p>d) Review draft changes to Universal Standards:</p>	<p>Motion: Approve and accept draft changes to 'Competency in Service Design and Delivery' in Universal Standards as included in the meeting packet. M/S/C: Mora/Weber 8/0</p>	<p>HPG Support Staff to put together draft of competency standards with tracked changes to</p>

Agenda Item	Action	Follow-up
i. For Approval: Competency in Service Design and Delivery	<p>Abstention(s): Ransom Motion carries</p> <p>The Pacific AIDS Education and Training Center and Christie's Place are participating in trainings on Trauma-Informed Care and Cultural Humility. If needed, they can help support the County and contractors and their team to get trained. Their curriculum is HRSA-approved.</p> <p>The section about the curriculum will be updated in the future. The need for a HRSA-approved curriculum will be discussed, however, that update still needs to be prepared to be included in the version of the draft presented.</p>	present at next meeting.
ii. Discussion: Review draft changes to Trauma-Informed Care	<p>Shannon Ransom and Rhea Van Brocklin have volunteered to work on finalizing the draft to Trauma-Informed Care for review at next Strategies and Standards Committee meeting. It was asked if it would be helpful for direct resources be mentioned in this section. If found not appropriate in this section, it would be appropriate to provide this information elsewhere.</p> <p>Important items mentioned to include in the draft are voluntary sexual experiences as well as adverse events and research on adverse events.</p>	
8. New Business		
a) Discussion: Annual review of data requests to the Recipient	<p>The committee discussed data that Strategies and Standards would want to review this year. Examples of data sets that the Priority Settings and Resource Allocation Committee (PSRAC) review annually were provided, including Co-Occurring conditions, PARS data, Housing Services data, HPG expenditures and budget, HIV epidemiology presentation by Dr. Tweeten, continuum of care for number of clients maintained in care and unmet need. Testing data is also reviewed at PSRAC on a regular basis as well as Service Utilization each month. There was a request to include filling out viral suppression data, more information on those</p>	<p>HPG Support to provide PSRAC workplan for the Strategies and Standards Committee to preview at next meeting.</p> <p>HPG Support to confirm that subpopulation data may be requested noting that this usually requires a</p>

Agenda Item	Action	Follow-up
	<p>who are inconsistent or falling out of care, and demographics breakdown of the data. It was stated that it would be helpful to view list of data reports that PSRAC provides, then can identify data gaps at Strategies and Standards Committee.</p> <p>It is on the radar for Prevention team to conduct a gap analysis, however, there is not yet an exact time frame. They review who is receiving prevention services and if there are gaps in prevention activities. If there is a request for gap analysis, Prevention compares data to epidemiologists' data.</p> <p>Suggestions were to consider including vulnerable populations and reviewing HIV testing reports. This request would be considered a separate request and/or added on request from the data that the Recipient's office provides. It was stated that the Recipient's office provides data on types of tests. It was stated that what will happen is that a request is made, and a subpopulation sample size is sometimes small to make an analysis.</p> <p>Regarding HIV impact and regional focus meetings, the goal is to have data collected by late summer/early fall of this year. Regional community meetings will be completed by staff and/or a consultant after we move into in-person meetings.</p>	<p>large sample size to get to that level of detail.</p>
<p>b) Discussion: In-Person Meetings</p>	<p>The new AB 2449 ruling is effective immediately after the local COVID emergency concludes at the State level. It was expressed that travel to meetings will be difficult. There were suggestions from the public change the meeting times to change the meeting times. There were several suggestions for meeting locations, however, meeting locations would need to meet several requirements and have considerations to connectivity, space, and ADA compliance. The March meeting is reserved to take place in the South Live Well Center (690 Oxford St., Chula Vista, CA 91911). The South Live Well Center will not be open from April through July. The Recipient's office is working to secure more permanent meeting space;</p>	

Agenda Item	Action	Follow-up
	<p>however, we will not have information until the new Southeast Live Well facility opens this summer. There is no given date for the grand opening.</p> <p>If any members have suggestions for potential meeting space, forward information to Shannon Ransom or HPG Support Staff.</p>	
9. Update Committee Work Plan		
a) Upcoming Trainings		
10. Recommendations to HPG, HPG committees, and requests of recipient	None currently.	
11. Suggested items for the future committee agenda	None currently.	
12. Announcements	<p>A new member of the HIV Planning Group Support Team will start on Friday, February 24, 2023.</p> <p>The Women's Conference, taking place on Saturday, March 11th, is now accepting registrations. Seats are filling up fast for the in-person event. It will cap at around 160 attendees.</p>	
13. Confirm the next meeting date and time	<p>Tuesday, March 7, 2023 at 11:30 AM</p> <p>Location: In-Person and via Zoom 690 Oxford St. Chula Vista, CA 91911</p>	
14. Adjournment	Meeting adjourned at 1:02 PM.	



County of San Diego

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WILMA J. WOOTEN, M.D., M.P.H.
PUBLIC HEALTH OFFICER

SAN DIEGO HIV PLANNING GROUP (HPG) MEMBERSHIP COMMITTEE

Wednesday, March 8, 2023
11:00 AM – 1:00 PM Meeting
In-person at
County Operations Center (COC)
5500 Overland Ave. (Training Room 120) San Diego, CA 92123
and remotely/virtually via WebEx

DRAFT MINUTES
Quorum = Two (2)

Present: Mikie Lochner (Acting Committee Chair), Regina Underwood, Rhea Van Brocklin

Agenda Item	Action	Follow-up
1. Call to order	Mikie Lochner called the meeting to order at 11:05 a.m. and noted that a quorum was established. The Chair also mentioned that Bob Lewis would be removed from the committee until he returns mid-April.	
2. Public Comment/Non-committee members' comment	<ul style="list-style-type: none"> A member of the public recommended that the HPG chair and vice chair invoke the ex-officio rule. Dr. Ken Riley reviewed some meeting logistics, including the QR code to download the meeting packet electronically. 	HPG Support Staff to review meeting directions and make ensure they are clear.
3. Action: Review and approve the March 8, 2023 agenda	<p>Motion: Approve the March 8, 2023 meeting agenda as presented.</p> <p>M/S/C: Van Brocklin/Underwood 2/0</p> <p>Abstentions: Lochner</p> <p>Motion carries</p>	
4. Membership Interview <ul style="list-style-type: none"> i. Tyra Fleming ii. Jen Lothridge 	<p>a. The committee interviewed Tyra Fleming and recommended her for HPG membership.</p> <p>The committee interviewed Jen Lothridge and recommended moving forward application after the HPG Bylaws were changed to allow</p>	HPG Support Staff will forward Tyra Fleming's recommendation to HPG for approval at the April 2023 HPG meeting.

Agenda Item	Action	Follow-up
	<p>General members. During the interview, Jen mentioned she is now an employee of Christie's Place. Currently, no seat is available until the Board of Supervisors approves changes to Membership.</p> <p>The committee reviewed Michael Wimpie's application and recommended moving forward with an interview for April 12, 2023.</p>	<p>The committee will hold Jen Lothridge's appointment until the changes are approved in the HPG Bylaws, then forward it to the HPG.</p> <p>Mikie Lochner will appoint Tyra Fleming, Jen Lothridge, and Esteban Duarte to the Community Engagement Group.</p> <p>HPG Support Staff will follow up with Tyra Fleming and Jen Lothridge with the next step Membership Application process</p>
5. Action: Review and approve the February 8, 2023 meeting minutes	<p>Action: Approve the February 8, 2023 meeting minutes as presented.</p> <p>M/S/C: Van Brocklin/Underwood 2/0</p> <p>Abstentions: Lochner</p> <p>Motion carries</p>	
6. Old Business		
a. Focused Recruitment		
a. Open Seats	The committee discussed the possibility of Project PEARL (Peers Promoting Equity, Advocacy, and Resources through Leadership) graduates assisting with outreach as part of their community-based project.	
b. Underrepresented groups (demographics)	Staff noted that the demographic document would be updated once the Clerk of the Board of Supervisors has updated the HPG roster.	HPG Support Staff will update the Demographic data for next month's meeting
c. New committee members	No updates	
b. Terms expired dates	Staff reviewed the HPG members whose terms will expire in 2023.	
7. New Business		
a. Membership Operating Guidelines	a. Staff discussed the Membership Operating Guidelines document. The committee decided to review it, make any	HPG Support Staff will send the document to the

Agenda Item	Action	Follow-up
	recommendations for changes, and discuss it again at the April 2023 meeting.	committee as an MS Word document for review and editing.
b. HPG Orientation	b. HPG Staff discussed the tentative date for the next HPG Orientation of Thursday, May 18, 2023, and will review this at the Community Engagement Group. Once the date is confirmed, HPG Support Staff will coordinate with Rhea to invite Project Pearl graduates.	HPG Support Staff will discuss the planned date for the HPG Orientation with the Community Engagement Group.
8. Review Attendance		
i. HPG Attendance	<p>Reviewed.</p> <p>HPG Members below have missed up to three (3) absences.</p> <ul style="list-style-type: none"> • Pam Highfill • Cinnamen Kubricky • Dr. Stephen Steven Spector • Abigail West <p>The committee asked if Alfredo De Jesus could resign instead of being removed.</p> <p>The Chair reminded the committee that members who are leaving the HPG are required to complete Form 700.</p>	HPG Support staff will follow up with those members who have missed more than three (3) absences.
ii. Committee Attendance	Reviewed	
9. Routine Business		
i. Getting to Zero (GTZ) 3-Year Action Plan a. Membership Committee plan/strategy for recruitment (Dr. Jacobs)	Dr. Jacobs discussed that several committees are reviewing parts of the GTZ Action Plan, including meeting times. For membership recruitment, the recommendation is to take advantage of the response from Project PEARL and ensure that it continues and consider expanding it. The committee recommended a 10-minute training on Project PEARL at an HPG meeting.	HPG Support Staff will add the Project PEARL training to the March 2023 Steering agenda for discussion.
i. Mentor Appointments a. Evaluation for Mentors/Prospective Mentors b. Brief discussion: How to bring	a. The committee discussed the potential recommended mentors for newly recommended HPG candidates. b. The committee recommended discussing this topic at the next meeting.	HPG Staff will email the Membership Mentor memo to committee members for review and continued discussion

Agenda Item	Action	Follow-up
current HPG members into the Mentorship program.		for the next meeting agenda.
10. Agenda items for future meetings	Review and vote on changes to the Membership Operating Guidelines document.	
11. Announcement	San Diego Women's HIV Conference is scheduled for Saturday, March 11, 2023, from 9:00 AM – 3:00 PM.	HPG Support Staff will provide the HPG Trifold brochure to Rhea Van Brocklin
12. Next Meeting Date	Wednesday, April 12, 2023, 11:00 AM Location: In-person at 5530 Overland Ave. San Diego, CA 92123 (Room 124) and via WebEx	
13. Adjournment	Meeting adjourned at 1:07 p.m.	



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WILMA J. WOOTEN, M.D., M.P.H.
PUBLIC HEALTH OFFICER

SAN DIEGO HIV PLANNING GROUP (HPG) PRIORITY SETTING and RESOURCE ALLOCATION COMMITTEE (PSRAC)

Thursday, February 9, 2023
3:00 PM – 5:00 PM

WebEx Meeting

DRAFT MINUTES

Quorum is Seven (7)

Members Present: Dr. Beth Davenport / Felipe Garcia-Bigley / Pam Highfill / Dr. Delores Jacobs (Chair) / Cinnamon Kubricky / Chris Mueller/ James Rucker (Co-Chair) / Karla Quezada-Torres / Regina Underwood / Rhea Van Brocklin

Absent: Alberto Cortes / Raul Robles/ Freddy Villafan

Agenda Item	Action	Follow-up
1. Call to order	Dr. Jacobs called the meeting to order at 3:00 p.m. and noted that a quorum was established.	
2. Continuance of Teleconferencing Meeting Option Pursuant to Government Code Section 54953(e)	<p>Action: Continuance of Teleconferencing Meeting Option Pursuant to Government Code Section 54953(e)</p> <ul style="list-style-type: none"> a. Find that the HPG has reconsidered the circumstances of the State of Emergency b. Find that State and local officials continue to recommend measures to promote social distancing. <p>Motion/Second/Count (M/S/C): Garcia-Bigley/Davenport 8/0 Abstentions: Jacobs Motion carries</p>	
3. Reminders:	Dr. Jacobs reviewed the conflict of interest, the committee's purview, the focus on service priorities, and the meeting rules with participants. A committee member read the Committee Charge.	
4. Public Comment on non-agenda items (for members of the public)	<ul style="list-style-type: none"> • A member of the public commented that teleconferencing meeting options were too liberal and that 	

Agenda Item	Action	Follow-up
	<p>some members were abusing the privilege. He also commented that the new rules under AB 2449 would affect the quorum.</p> <ul style="list-style-type: none"> Reginald Carroll has requested to rejoin the Priority Setting and Resource Allocation Committee (PSRAC) in March 2023. A member of the public shared their concerns about the Food Stamps program ending in March, which will impact clients. 	
5. Sharing our concerns (for committee members).	None	
6. Action: Review and approve the agenda for February 9, 2023	<p>Action: Approve the February 9, 2023 meeting agenda as presented with the noted changes: Adding in-person meetings discussion as item agenda item 11a and under Old business add 9c add Needs assessment as an ongoing discussion. M/S/C: Van Brocklin/ Davenport 8/0 Abstentions: Jacobs Motion carries</p>	
7. Approve the meeting minutes from January 12, 2023;	<p>Action: Approved January 12, 2023; meeting minutes as presented M/S/C: Rucker/Highfill 9/0 Abstentions: Jacobs Motion carries</p>	
8. Review committee attendance	No comments	
9. Old Business		
a. Getting to Zero (GTZ) Community Action Plan		
1. Expand Ryan White funded mental health services capacity: Increasing rapid access to regional availabilities, decreasing wait times	Consumers need clarification on how to access different locations and systems. Some education would be helpful and may be further discussed at the Steering Committee and the Strategies and Standards Committee.	
2. Explore the feasibility and cost of creating walk-in medical services, mental health	This committee's Getting-to-Zero agenda explores the feasibility of creating walk-in or drop-in medical, mental health, and substance use treatment services. Some	

Agenda Item	Action	Follow-up
services, and substance use treatment services	systems can accommodate walk-in appointments better than others. In the next few months, we will discuss what is working and what we could do to increase the ability that someone would have to walk in and receive a medical or mental health service.	
b. Expenditure data review for the PSRAC process for FY23-24 (Process for review of the previous year (FY22-23) reallocations and data upon which they were based compared to the approved budget for upcoming ((FY23-24) year and accompanying data to address potential needs/changes which may be required). Recipient reallocations reviewed and approved by HPG.	Reallocation process to continue as the new contract year begins on March 1, 2023 and go through the year-end review.	
c. Needs Assessment process	<p>The committee discussed the following:</p> <ul style="list-style-type: none"> • A contractor will conduct the Needs Assessment, and the goal would be to improve response rates. • The Committee discussed the efforts from the 2017 survey distribution plan pushing out to all HPG members, providers, and community members and having more printed copies of the survey available. • The importance of the outreach, communication, and distribution strategy. • Members recommended having a scoring QR code; the survey should be short but also consider the option of a longer survey, possibly incentivized. Encourage participation at committee meetings. • Focus groups could bring more detailed data. 	

Agenda Item	Action	Follow-up
	Incentives were recommended and have HPG staff provide support with completing a survey if needed.	
10. Routine Business		
a) Review Monthly and YTD expenditures and examine for any recommended reallocations 1. Review of over/under spending	Reviewed, the reports were included in the meeting materials packet.	
b) Review Monthly and YTD service utilization report	HSHB provided presentation of data through Dec. 2022. There were 3,426 clients served, a 10% decline compared to the previous year. Viral suppression for RW clients with a viral load test was 92%. The longest wait was for Psychiatric Medication Management services in the south region, for an in-person appointment is 28 days, but an evening appointment is available in five (5) days.	
c) COVID-19/Monkeypox (MPOX) update	<ul style="list-style-type: none"> The COVID state of emergency will expire at the end of February 2023; the case rate is below 100 Regarding MPOX, no new cases since January 7, 2023. The next MPOX Task Force meeting will focus on vaccine distribution and vaccine uptake, particularly among Hispanics/Latinx and African American/Black communities. 	
Affordable Care Act (ACA) update	CalAIM (California Advancing Innovation in Medi-Cal) includes whole-person care and wellness for better outcomes. One of the essential requirements is enhanced care management, which focuses on specific vulnerable populations, people living with substance abuse and unhoused. In addition, the medical systems will have case management for services to help navigate the care services.	The Recipient's Office will follow up on information regarding the CalAIM billing process.
d) HIV Prevention update	Focused testing for those at risk for HIV, 4,800 tested – 46 tested positive, with less than a 1% positivity rate.	

Agenda Item	Action	Follow-up
	Routine/opt-out testing in healthcare settings is generally primary. 15,000 tested, 8 individuals newly diagnosed, which is a 1.5% positivity rate. The committee requested demographic breakouts of the testing data, specifically, race/ethnicity and gender data of those who have been newly diagnosed.	
e) Partial Assistance Rental Subsidy (PARS) Report	<ul style="list-style-type: none"> 120 people are enrolled in PARS 37 people are on the waitlist due to a lack of funds. 5 persons are on the wait list due to incomplete applications. <p>The Recipient discussed the housing crisis in California, rents are increasing, and restrictions have been lifted and impacting program ability.</p>	
f) Review the PSRAC FY 23 Work Plan	Reviewed, the report was included in the meeting materials packet.	
11. New Business		
a) Action Item: Approve the recommendation(s) for the reallocation of Part A funds in FY 23-24 (fiscal year; March 1, 2023 – February 28, 2024).	No reallocation currently since we are at the end of the fiscal year, and March begins a new fiscal year; FY 23, March 1, 2023 – February 28, 2024,	
b) Review Co-occurring conditions, poverty, and insurance data and discuss findings	Tabled until next month	
c) Discussion on HPG in-person meeting/ Memo AB2449	<p>Staff reviewed the in-person meeting. Legislation AB 2449 teleconference remote meetings</p> <ul style="list-style-type: none"> A quorum must be present in person for a meeting –exemptions 1. Emergency, or 2. Just Cause, committee members cannot exceed more than 3 in a row or 20% of the meetings. exemptions. The HPG or the committee must approve Emergency Circumstance, but not Just Causes 	

Agenda Item	Action	Follow-up
	<ul style="list-style-type: none"> Location must be open to the public, who must be allowed to participate remotely via teleconference. <p>HPG committee meetings will be held in March at 690 Oxford St, Chula Vista office. April meeting locations are TBD.</p> <p>In March, the HPG meeting would be the Retreat on March 22, 2023, at the Malcolm X Library.</p> <p>The committee was requested to look for meeting locations for the April meeting. County space is limited. Therefore, meetings will be at different locations.</p> <p>If a meeting is to occur at a location other than a County or public space, that location must be approved by the county; the approval process takes approx. 8 weeks.</p> <p>Travel and childcare reimbursement will be available, and gas cards will be provided. HPG Staff is working on those logistics since some of the procedures have changed</p> <p>Childcare services for people living with HIV to attend HPG and committee meetings are believed to possibly be processed as a PLWH receiving childcare for a Ryan White appointment. Staff will investigate this further.</p> <p>The committee recommends having a flyer with all reimbursement standards.</p>	
12. Suggested items for the PSRAC agenda	Review the work plan	
13. Next Meeting:	<p>14. Thursday March 9, 2023.</p> <p>Location: South Live Well Center (room 194), 690 Oxford Street, Chula Vista, CA 91911</p>	HPG Staff will provide a map, directions, and parking information for the next meeting
15. Announcements	None	

Agenda Item	Action	Follow-up
16. Adjournment	4:43 pm	



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PUBLIC HEALTH OFFICER

SAN DIEGO HIV PLANNING GROUP (HPG) COMMUNITY ENGAGEMENT GROUP

Join Zoom Meeting

<https://zoom.us/j/95469032405?pwd=cnJuUUVrVjRhdlByS21LWkQ1blIzd09>

Wednesday, February 15, 2023

3:00 PM – 5:00 PM

DRAFT MINUTES

Quorum = Three (3)

Members Present: Allan Acevedo (Chair) / Alfredo De Jesus / Michael Donovan

Members Absent: Mikie Lochner (HPG Chair)

Agenda Item	Action	Follow-up
1. Call to order/ Moment of Silence	Allan Acevedo called the meeting to order at 3:00 PM and noted that a quorum was established. The chair would like to remind everyone that this month is Black History Month. A moment of silence was observed.	
2. Action: Continuance of Teleconferencing Meeting Option Pursuant to Government Code Section 54953(e)	<p>Action: Recognize that there is a continued proclaimed state of emergency, and State and local officials have imposed or recommended measures to promote social distancing authorizing teleconferenced meetings pursuant to Government Code section 54953(e).</p> <p>Motion/Second/Count (M/S/C): Donovan/De Jesus 1/0</p> <p>Abstentions: 0</p> <p>Motion: Carries</p>	
3. Zoom Housekeeping	Reviewed by Allan Acevedo.	
4. Review		
a. Background, mission	Read out loud by participants.	

Agenda Item	Action	Follow-up
statement, goals, and ground rules		
5. Introductions, icebreaker		
6. Public Comment – For Non-HPG Member Participants	<p>A participant mentioned that the Partial Assistance Rent Subsidy (PARS) only covers 30% of the rent and that the amount stays the same for the entire program period and does not change if the rent is increased. They also mentioned that HOPWA uses the Section 8 paperwork which asks for criminal history even though the Housing Operations for Persons with AIDS (HOPWA) has no limitations on services due to criminal record. Because of this, Section 8 paperwork should not be used. They want to work with the committee to address homelessness for LGBTQ+ individuals.</p> <p>The county has put out a request for proposal Home T3, a statewide initiative to eliminate homelessness.</p> <p>Another participant was here as staff for UCSD to see how they could work with the committee to increase community engagement.</p>	
7. Sharing our Concerns For all Participants	A member wanted to thank the City of San Diego for their accomplishment in the new AIDS Memorial on Grape Street.	
8. Routine Business		
a. Review/approval of meeting agenda for January 18, 2023	<p>Motion: Approve the meeting agenda for February 15, 2023 as presented.</p> <p>M/S/C: Donovan/De Jesus 3/0</p> <p>Abstentions: None</p> <p>Motion: Carries</p>	
b. Review/approval of meeting minutes for December 7, 2022 (Review follow-up items)	<p>Motion: Approve the meeting minutes for January 18, 2023 as presented.</p> <p>M/S/C: Donovan/De Jesus 3/0</p> <p>Abstentions: None</p>	

Agenda Item	Action	Follow-up
	Motion: Carries	
c. Review: Community Engagement Group Working/Training Plan		
d. Co-Chair Opening/Nominations	Nominations are still open.	
9. Old Business		
a. None		
10. New Business		
a. Review: Service Categories: Housing – Maritza Herrera	<p>Maritza reviewed the housing categories: Category 7: Case Management Non-medical for Housing (New Category) Category 8: Housing: Emergency Housing Category 9: Housing: Location, Placement, and Advocacy Services (New Category) Category 10: Housing: PARS</p> <p>Members requested that the recipient's office present information on service utilization and trends over time, list of programs that are looked at when considering permanent housing, and success failure rates.</p>	Speak to recipient's office about the request.
b. Discussion: Community Engagement Group In-person Meetings	<p>The next meeting will be held in person, and food will be available. The location will be at the South Live Well center at 690 Oxford St. in Chula Vista, which can hold up to 24 participants.</p> <p>AB2449, the new rules for public meetings, will be discussed in March and will include items such as quorum requirements and attendance of committee members, and public participation both in-person and virtually.</p>	
11. Updates		
a. CARE Partnership	<p>The Woman's Conference is on March 11, 2023. It will be a hybrid meeting and is open to anyone who identifies as female. HPG will be there to table at the event. For information go to: https://awomansvoice.info/</p>	

Agenda Item	Action	Follow-up
b. Membership Committee	Membership reviewed several applications. Esteban Duarte will be moved forward to appointment. Two interviews are scheduled for their March meeting.	
c. Strategies & Standards	They reviewed the draft of Universal Standards for Competency and Service Design and Delivery. It will move forward to HPG for approval. Trauma Informed Care is being reviewed to be presented in the future. JEDI Principles Taskforce is pending as they are waiting for information of the facilitator.	
d. Medical Standards and Evaluation (MSEC)	Discussed what the workplan should look like for the rest of the year. This included Service Standards and Dental Services and are waiting for the financial analysis before proceeding.	
e. Priority Settings and Resource Allocation Committee (PSRAC)	In-person meetings were discussed, and they also talked about the annual data review that will begin in March. They also discussed the Needs Assessment and the distribution of that survey.	
f. Steering	At their last meeting, they discussed vice-chair elections which still have an open nomination that will serve for two years. After that, they must be a consumer of services. They will be looking at the bylaws this month.	
g. HPG	The agenda for this month is full with four action items, a presentation from Lori Jones from the National Harm Reduction Conference, and a backlog of approval of committee meetings as they were tabled numerous times.	
h. MPOX Taskforce	MPOX is no longer an emergency. The last time the taskforce met was on January 19, 2023 and we will be moving to a quarterly meeting to continue to address any future issues. Next meeting will be in April 2023.	
i. Housings Operations for Persons with AIDS (HOPWA)	The last meeting was canceled due to a lack of quorum—no other updates.	

Agenda Item	Action	Follow-up
12. Announcements	<p>Christie's Place is partnering with Gilead to provide a presentation for National Black HIV Awareness Day at Café Coyote. For more information, contact Christie's Place at https://christiesplace.org/</p> <p>The next HPG orientation will be in May instead of the regular schedule of March due to HPG Support Staff needing to be more staffed. The new lead staff person has been hired and will start on February 24, 2023. Her name is Carlie Catolico.</p>	
13. Confirm next meeting date Wednesday, January 18, 2023 via Zoom	Next Meeting: Wednesday, March 15, 2023 via Zoom and In-Person	
14. Adjournment	Meeting was adjourned at 4:56 PM	



County of San Diego

NICK MACCHIONE, FACHE
AGENCY DIRECTOR

HEALTH AND HUMAN SERVICES AGENCY
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WILMA J. WOOTEN, M.D., M.P.H.
PUBLIC HEALTH OFFICER

ELIZABETH A. HERNANDEZ, Ph.D.
PUBLIC HEALTH SERVICES DIRECTOR

SAN DIEGO HIV PLANNING GROUP (HPG) COMMUNITY ENGAGEMENT GROUP

In-person meeting at: County Operations Center (COC)
5500 Overland Ave. San Diego, CA 92123 (Training Room 120)
AND via Zoom

<https://zoom.us/j/95469032405?pwd=cnJuUUVrVjRhdlByS21LWkQ1bllldz09>

Wednesday, March 15, 2023
3:00 PM – 5:00 PM

DRAFT MINUTES

Quorum = Four (4)

Members Present: Allan Acevedo (Chair) / Alfredo De Jesus / Michael Donovan (via Zoom) / Esteban M. Duarte (via Zoom) / Tyra Fleming / Mikie Lochner / Jen Lothridge

Agenda Item	Action	Follow-up
1. Call to order/ Moment of Silence	Allan Acevedo called the meeting to order at 3:23 PM and noted that a quorum was established and led a moment of silence.	
2. Zoom Housekeeping	Reviewed by Allan Acevedo.	
3. Review		
a. Background, mission statement, goals, and ground rules	Read aloud by participants.	
4. Introductions, icebreaker	Introductions were made. Icebreaker: Tell the group something about yourself.	
5. Public Comment – For Non-HPG Member Participants	A participant mentioned they had lost their permanent housing and was presently in an Emergency Housing hotel unit.	
6. Sharing our Concerns For all Participants	None	
7. Routine Business		
a. Review/approval of meeting agenda for March 15, 2023	Motion: Approve the meeting agenda for March 15, 2023 as presented. M/S/C: Lochner/De Jesus 5/0 Abstentions: None Motion: Carries	
b. Review/approval of meeting minutes for February 15, 2023 (Review follow-up)	Motion: Approve the meeting minutes for February 15, 2023 as presented. M/S/C: Donovan/De Jesus 5/0 Abstentions: None	

Agenda Item	Action	Follow-up
items)	Motion: Carries	
c. Review: Community Engagement Group Working/Training Plan	Reviewed; recommendations for additions included: <ul style="list-style-type: none"> • Medical care through Ryan White (RW) Part A and the intersection of Medi-Cal and Covered California. • How to analyze Epidemiological (Epi) data (May 2023) • Substance Use and Harm Reduction services. • Needle exchange and the status of existing programs. 	
d. Co-Chair Opening/Nominations	Nominations remain open for the co-chair position. There was a nomination for Jen Lothridge for committee co-chair.	
8. Old Business		
a. None		
9. New Business		
a. Review: AB 2449 ad return to in-person meetings – Dr. Ken Riley	Dr. Riley reviewed the checklist, table, and summary of Just Cause and Emergency Circumstance that outlines the Assembly Bill 2449 and were included in the meeting materials packet. This included quorum in person requirements for meetings, and participation of committee members, and public participation in-person and virtually. He also discussed documents created by staff for meeting locations and directions and the process staff will use to confirm quorums for all meetings (by 72 hours prior to each meeting).	
b. Discussion: Planned HPG Orientation	Dr. Riley reviewed the tentative planned HPG Orientation for May 18, 2023 and encouraged the Community Engagement Group to assist with recruitment of participants for the training.	
10. Updates		
a. CARE Partnership	The Woman's Conference was held on Saturday March 11, 2023, and was a huge success with several updates.	
b. Membership Committee	The Membership Committee interviewed Tyra Fleming and Jen Lothridge and recommended forwarding Tyra Fleming to the HPG for recommendation for HPG membership and decided to hold the application of Jen Lothridge until the change in the HPG Bylaws from Unaffiliated Consumer to General Membership, as Ms. Lothridge now works for a RW Part A	

Agenda Item	Action	Follow-up
	provider. The committee discuss recruitment plans and will have graduates of the Project PEARL assist with outreach.	
c. Strategies & Standards Committee	The committee reviewed the Getting to Zero (GTZ) plan, will review the Transportation service standards, and is planning for the JEDI (Justice, Equality, Diversity, and Inclusion/Intention) Implementation Taskforce.	
d. Medical Standards and Evaluation Committee (MSEC)	Met in February, discussed possibly in including occlusal (mouth) guards in the dental services, but is awaiting utilization data from the Recipient, at the next meeting in May they will review the Primary Care Practice Guidelines.	
e. Priority Settings and Resource Allocation Committee (PSRAC)	Changing to meeting every other month and having two 4-hour meetings in June and July to review data and complete the priority setting and budget allocation process. Reviewed data on Co-Occurring Conditions.	
f. Steering Committee	No meeting yesterday due to concerns with attaining quorum; planning for the HPG Retreat on March 22, 2023.	
g. HIV Planning Group (HPG)	No meeting in March in lieu of the HPG Retreat. In Feb the HPG elected one Vice-Chair and the other Vice-Chair position is open and is for a Consumer member of the HPG.	
h. MPOX Taskforce	The next meeting will be in April 2023.	
i. HIV Housing Committee/ Housings Opportunities for Persons with AIDS (HOPWA)	There is a representative to HIV Housing Committee from the HPG, Cinnamon Kubricky, and a representative from the Community Engagement Group, Allan Acevedo.	
11. Announcements	<ul style="list-style-type: none"> The North County LGBTQ Resource Center will begin hosting in-person meetings for a new HIV+ Group on Saturdays. Their first meeting is on April 8 at 2 PM. Allan Acevedo was accepted to a National Minority AIDS Council (NMAC) Gay Men of Color Fellowship. 	
12. Confirm next meeting date Wednesday, April 19, 2023 via Zoom	Next Meeting: Wednesday, April 19, 2023 In-person at: County Operations Center (COC), Training Room 124: 5530 Overland Ave San Diego, CA 92123 AND via Zoom	
13. Adjournment	Meeting was adjourned at 4:58 PM	



County of San Diego

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WILMA J. WOOTEN, M.D., M.P.H.
PUBLIC HEALTH OFFICER

CARE PARTNERSHIP

Monday, February 13, 2023
11:00 AM – 1:00 PM

Meeting URL: <https://zoom.us/j/95445978475?pwd=bmRSNEI3Z2pnRVY3U3g5ZmRZYVN6dz09>

Meeting ID: 954 4597 8475

DRAFT MINUTES

Attendees: Gloria Alonzo, Reginald Carrol, Tammelita Colton-Pineda, Pablo Corona, Sarah Darmon, Denise De La Mora, Lauren Goldstein, Stephanie Holder, Johneisha Jones (Chair), Lori Jones, Helen Kim, Alex Lippman, Patricia Lopez, Rosalva Martha-Patten, Myiesha Phelps, Venice Price (Co-Chair), Shannon Ransom, Rhea Van Brocklin, Denice Williams

HPG Support Staff: Joyce Ann Eclarino, Delio Ladron de Guevara, Carlos Diaz de Leon (Interpreter), America Gonzalez Castañeda

Spanish Interpretation available, call: 1-888-582-3528 (toll free) /1-847-944-7361 (US toll) – Pass Code 9150 983#

Agenda Item	Action	Follow-up
1. Welcome and introductions	Johneisha Jones started the meeting at 11:00AM and participants introduced themselves.	
2. Comments from the Chair/	The chair introduced herself and the two other co-chairs, reminded everyone to enter their information on the chat for attendance purposes, and how to use the interpretation services.	
a. Respectful Engagement	Read by Myiesha Phelps	
3. Moment of silence	Observed	
4. Review Mission Statement	Read by Patty Lopez	
5. Public comment/ Sharing our Concerns	<p>A participant that is working with Proyecto PEARL (Peers Promoting Equity, Advocacy, and Resources through Leadership) found no translation of information on the Ryan White program and its parts in the HRSA website.</p> <p>Another participant found out that the Partial Assistance Rental Subsidy (PARS) program has a wait list of 30 people when there was consensus at the HIV Planning Group (HPG) that there were funds to clear the list. Consumers were invited to discuss this matter with their case managers. The cost of rent</p>	

Agenda Item	Action	Follow-up
	<p>that PARS covers may also be lower than what is needed.</p> <p>Another participant reported a friend was removed from Case Management because they were incarcerated. The participant suggested that case management be barred from doing it in these cases.</p>	
6. Review & approval of the meeting agenda for February 13, 2023	Approved by consensus.	
7. Review & approval of January 9, 2023 meeting minutes	Approved by consensus.	
8. Discuss and update the training plan	<p>The training plan includes the following presentations for the year:</p> <p>March: Mother Child Adolescent Program (MCAP) April: Jewish Family Services June: San Diego Family Care July: Catholic Charities August: La Maestra September: San Ysidro Health La Casa October: Opening available November: Opening available December: Mindfulness</p>	
9. Cultural Competency/ Training Opportunities/ Updates	<p>Pacific AIDS Training Centers (PATC) has new Ending the HIV Epidemic (EHE) funds for training on Trauma Informed Care, Cultural Humility, Motivational Interviewing, and Social Determinants of Health. Christie's Place has partnered with PATC to offer the trainings to the community for free. They will be full day trainings. Contact Moira Mar Tang for a presentation to CARE Partnership if interested.</p>	
10. Old Business		
a. None		
11. New Business		
a. Presentation: UCSD Center for Mindfulness	<p>Participants learned what Mindfulness is, how it works to reduce stress and help with people's health. Afterwards the presenter, Helen Kim, guided all participants in a mindfulness exercise. For more information contact them at mindfulness@health.ucsd.edu or visit https://cih.ucsd.edu/mindfulness/free-sessions.</p>	
b. Discussion: In-Person Meetings	<p>HPG Support Staff informed the committee the need for further guidance on what CARE Partnership will need moving forward to meet in-person. Johneisha Jones to discuss further actions with Shannon</p>	

Agenda Item	Action	Follow-up
	Ransom and Patty Lopez from MCAP. A participant wanted to make sure to also take into consideration food, transportation, childcare, and community participation when discussing locations. Other participants also asked if Hybrid meetings would be an option for people who are unable to attend in person.	
12. Reports		
a. Women and Youth Out of Care Group Discussion	A participant requested if Dr. Tweeten could present in August about the positivity rate for women and children.	
b. HIV Planning Group (HPG) Planning Group Support Staff	HPG is discussing in-person meetings, in March 2023 HPG will have their Annual Retreat instead a regular business meeting.	
c. Housing Needs/Progress Cinnamon Kubricky	Cinnamon Kubricky was not available for the meeting however reported that the Section 8 program will send out notices via email and mail to people on the wait list to ensure client information is up to date. Clients need to respond within sixty (60) days, or they will be removed from the waiting list. San Diego Housing Commission Wait List Call Center: (619) 578-7640 or at https://www.sdhc.org	
d. Ryan White Part D Shannon Ransom	The Spring into Wellness event will be held on Thursday, March 2, 2023 from 10:00 AM to 2:00 PM. It will feature a health fair, wellness workshops, and more. Contact jcalavella@christiesplace.org for more information.	
e. Women's Conference 2023	Will be held on March 11, 2023 9:30 AM to 2:30 PM. It will be a hybrid conference with the in-person event held at the Handerly Hotel. For more information go to https://www.awomansvoice.info . Models for the fashion show have all been cast.	
f. Research • ACTG/AVRC • HNRP • MCAP	ACTG/AVRC: No updates. HNRP: No updates. MCAP: For information on studies, contact Rosalva Martha at 619-375-6678 (rmartha-patten@health.ucsd.edu)	
13. Agency updates/ Announcements	Black History Month event to be held at Christie's Place on Wednesday February 15, 2023 1:00-3:00PM. AVRC has many studies for older persons and will be meeting in-person. Next Meeting Date: Monday, March 20, 2023, 11:00 AM, Location TBD	
14. Adjournment	Adjourned at 1:02PM	

Joint City/ County HIV Housing Committee Meeting Minutes

January 18, 2023

Housing and Community Development Services

Virtual Meeting

3989 Ruffin Road, San Diego, CA 92123

10:00 AM to 12:00 PM

Committee Members Present:	Representing:	Community Members Present	Representing:	Staff Present:	Representing:
James Cassidy	HOPWA Providers	Victor Esquivel	The Center SD	Manuel Q. Galvan	HCDS
Marc d'Hondt	San Diego Housing Commission	Chris Nolan	Mama's Kitchen	Roxana Lopez	HCDS
Juanita Villalvazo	Families and Children	Stacey Drew	Townspeople	Adriana Lara	HCDS
Allan Acevedo	Consumer	Jennifer Lothridge	211	Lolita Thomas	HCDS
Committee Members Absent:	Representing:	Melissa Peterman	Townspeople	Delio Ladron de Guevara	PHS
Alisia Sanchez	Advocate for new immigrants and undocumented persons	Cinnamen Kubricky	Guest		
Ricardo Vasquez	Homeless/formerly homeless	Dennis Dickens	FJV		
Verna Gant	Women	Bernadette Winter-Villaluz	FJV		
Patrick Anderson	Seniors	Pamela De Leon			
Chris Mueller	Substance Abuse				
Loren Goldstein	Formerly Incarcerated				

Joint City/ County HIV Housing Committee Meeting Minutes

January 18, 2023

Housing and Community Development Services

Virtual Meeting

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10:00 AM to 12:00 PM

Item/ Topic	Discussion	Action
I & II Call to order/ Welcome and Moment of Silence	Meeting Called to order: 10:05 AM Moment of Silence Observed	
III. Public Comment & Introductions	Public Comment: No Public Comment	
IV. ACTION: Approval of Agenda: January 18, 2023	Time: 10:06 AM <ul style="list-style-type: none">Unable to approve January 18, 2023 Agenda – No Quorum	No Quorum
V. ACTION: Approval of Minutes: November 16, 2022	Time: 10:06 AM <ul style="list-style-type: none">Unable to approve November 16, 2022 Meeting Minutes – No Quorum	No Quorum
VI. Membership subcommittee update	Time: 10:06AM <ul style="list-style-type: none">New member to fill the Permanent Position – HIV Planning Council SeatCandidate: Cinnamen Kubricky	No Quorum
VII. ACTION: Recommendation for membership	Time: 10:06 AM <ul style="list-style-type: none">Unable to approve Permanent Position – No Quorum	No Quorum
VIII. HOPWA TBRA Lease- up and Waiting List update (HCDS)	Time: 10:07AM <ul style="list-style-type: none">Housing Specialist reports:<ul style="list-style-type: none">Currently 96 active cases (8 pending lease up) and 4,100 currently on our waiting list as of 1/2/2023Last pool was completed on June 2022	
IX. Updates: HOPWA Providers	Time: 10:08 AM <ul style="list-style-type: none">San Diego Housing Commission –	

Joint City/ County HIV Housing Committee Meeting Minutes

January 18, 2023

Housing and Community Development Services

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10:00 AM to 12:00 PM

- Academy classes being offered such as credit counseling, work readiness, resume writing, assistance with moving forward especially individuals looking for apartments with low credit score; also have digital media program and partnered with continuing ed regarding enrollment; workshop is every Thursday; first five starting parenting classes
 - Reminder that SDHC is purging the waitlist; notices went out last month; clients need to go online-clients were getting 21 days to complete; no longer than February
- Townspeople -
 - In process of leasing up several units at permanent supportive housing properties
 - Referrals must come through coordinated entry system
 - Emergency Housing program is full for January but probably taking about 5 referrals for February
 - New referral email for anyone needing emergency housing and housing navigation – referral@townspeople.org
- 211SD –
 - Continuing to move along well connecting clients and providing resources; nothing new
- FJV –
 - 64 of 78 beds filled; min 10 empty family beds
 - More people on waitlist than have beds
 - Giving tours to agencies to increase referral
 - Success story – family that was participating for about a year got jobs, enrolling in school, and was able to move into their own place
- Mama's Kitchen -
 - Dec had 30 clients enrolled receiving meals; provided 56 emergency food assistance bags
 - If you have clients needing food please enroll; home delivered meals; each delivery comes with 21 meals non-perishable items
- Being Alive -
 - Still accepting referrals for the utility assistance program
- Stepping Stone –
 - No update (Staff not present)

Joint City/ County HIV Housing Committee Meeting Minutes

January 18, 2023

Housing and Community Development Services

Virtual Meeting

3989 Ruffin Road, San Diego, CA 92123

10:00 AM to 12:00 PM

	<ul style="list-style-type: none"> • HHSA-ICM - <ul style="list-style-type: none"> ○ No update (Staff not present) • SBCS - <ul style="list-style-type: none"> ○ No update (Staff not present) • Fraternity House, Michelle House, and Independent Living Apartments (Fraternity House Inc.) - <ul style="list-style-type: none"> ○ No update (staff not present) • Ryan White – PHS <ul style="list-style-type: none"> ○ No update (staff not present) 	
X. Committee Member Comments on items not on Agenda	<ul style="list-style-type: none"> • Cinnamen Kubricky introduced herself and spoke briefly on her history/role. She wants to make sure all women are effectively and efficiently represented and has equitable access to resources. There was no quorum therefore will have to be voted at next meeting. • Allan was welcomed as this was his first meeting as a committee member. 	
XI. HCDS Staff Updates	<ul style="list-style-type: none"> • HCDS Update <ul style="list-style-type: none"> ○ HCDS plans to put out NOFA end of the month; different from before – handled in house instead of Department of Purchasing and Contracting – will be much faster; will give 4 weeks to complete and submit ○ Reminder that agencies should be half way through spending; please review budget and reach out to COR if needed ○ Very important to spend funds since end of contracts; will not be able to receive late invoices 	
XII. Adjournment	The meeting was adjourned at 10:26 AM	

Joint City/ County HIV Housing Committee Meeting Minutes

March 15, 2023

Housing and Community Development Services

Virtual Meeting

3989 Ruffin Road, San Diego, CA 92123

10:00 AM to 12:00 PM

Committee Members Present:	Representing:	Community Members Present	Representing:	Staff Present:	Representing:
James Cassidy	HOPWA Providers	Victor Esquivel	The Center SD	Nicole Aguilar	HCDS
Patrick Anderson	Seniors	Chris Nolan	Mama's Kitchen	Roxana Lopez	HCDS
Juanita Villalvazo	Families and Children	Pamela De Leon	Mama's Kitchen	Maritza Herrera	HHSA/Office of AIDS
Allan Acevedo	Consumer	Samahara Morlet	Townspeople	Lolita Thomas	HCDS
Loren Goldstein	Formerly Incarcerated	Melissa Peterman	Townspeople	Ashley Huggins	HCDS
Chris Mueller	Substance Abuse	Melissa Hernandez	2-1-1		
Committee Members Absent:	Representing:	Dennis Dickens	FJV		
Alisia Sanchez	Advocate for new immigrants and undocumented persons	Prabha Singh	Steppingstone		
Ricardo Vasquez	Homeless/formerly homeless	Cinnamen Kubricky	Guest		
Verna Gant	Women	Analicia McKee-Chau	SBCS		
Marc d'Hondt	San Diego Housing Commission				

Joint City/ County HIV Housing Committee Meeting Minutes

March 15, 2023

Housing and Community Development Services

Virtual Meeting

3989 Ruffin Road, San Diego, CA 92123

10:00 AM to 12:00 PM

Item/ Topic	Discussion	Action
I & II Call to order/ Welcome and Moment of Silence	Meeting Called to order: 10:05 AM Moment of Silence Observed	
III. Public Comment & Introductions	Public Comment: No Public Comment	
IV. HOPWA TBRA Lease-up and Waiting List update (HCDS)	Time: 10:06AM <ul style="list-style-type: none">As of March 1st there is 4,190 applicants on waitlist, 88 active lease ups, 7 pendingCompleted a pull on Feb 3rd, 2023 - 45 individuals were notified and now waiting for eligibility	
V. Updates: HOPWA Providers	Time: 10:07 AM <ul style="list-style-type: none">Being Alive -<ul style="list-style-type: none">Taking referrals for moving program and utility assistance programFraternity House, Michelle House, and Independent Living Apartments (Fraternity House Inc.) -<ul style="list-style-type: none">Moved a resident on to higher level of care, moved another into an apartmentMay have 1 (Male) opening at Michelle House; all apartments are filled and doing fineWill be formally opening search for an executive director in upcoming weeksStepping Stone –<ul style="list-style-type: none">Anya House has 2 beds open; Alice’s house has 2 beds open; rain bought issues with power outage but working on it in timely mannerTownpeople -<ul style="list-style-type: none">2 units working with eligible clients; 1 vacant unit has been matched, another about to move inSBCS -<ul style="list-style-type: none">Movement in perm supportive program – 3 families have exited in last program year, 2 have been filled therefore 1 is open; opened in CES few days ago	

Joint City/ County HIV Housing Committee Meeting Minutes

March 15, 2023

Housing and Community Development Services

Virtual Meeting

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10:00 AM to 12:00 PM

	<ul style="list-style-type: none">• Mama's Kitchen -<ul style="list-style-type: none">○ Provided 28 people in February (2,256 meals);○ Still accepting applications for home delivery meal program and emergency food bags up to 24 bags per year with nonperishable food items each bag offers up to 21 meals• FJV –<ul style="list-style-type: none">○ Shelter and supportive services for 60 single adults, 8 clients on waitlist – 5 are scheduled in next few weeks○ Process in re-applying for grant• HHSA-ICM -<ul style="list-style-type: none">○ 1 male bed available, no female; still taking referrals○ Reach out if client is in jail• 211SD –<ul style="list-style-type: none">○ No update• San Diego Housing Commission –<ul style="list-style-type: none">○ No update• Ryan White – PHS<ul style="list-style-type: none">○ No update	
VI. ACTION: Approval of Agenda: March 15, 2023	Time: 10:14 AM <ul style="list-style-type: none">• March 15, 2023 Agenda	Approved 1 st : Loren 2 nd : Juanita
VII. ACTION: Approval of Agenda: January 18, 2023	Time: 10:15 AM <ul style="list-style-type: none">• January 18, 2023 Agenda	Approved 1 st : Allan 2 nd : Juanita
VIII. ACTION: Approval of Minutes: January 18, 2023	Time: 10:16 AM <ul style="list-style-type: none">• January 18, 2023 Agenda	Approved 1 st : Allan 2 nd : Juanita

Joint City/ County HIV Housing Committee Meeting Minutes

March 15, 2023

Housing and Community Development Services

Virtual Meeting

3989 Ruffin Road, San Diego, CA 92123

10:00 AM to 12:00 PM

IX. ACTION: Approval of Minutes: November 16, 2022	Time: 10:16 AM <ul style="list-style-type: none">November 16, 2022 Meeting Minutes	Approved 1 st : Loren 2 nd : Patrick
X. Membership subcommittee update	Time: 10:17AM <ul style="list-style-type: none">New member to fill the Permanent Position – HIV Planning Council SeatCandidate: Cinnamen Kubricky	
XI. ACTION: Recommendation for membership	Time: 10:18 AM <ul style="list-style-type: none">Subcommittee recommends candidate - Passes with all committee members voting in favorNicole (HCDS) will send recommendation to HCDS Director David Estrella for final approval	
XII. Committee Member Comments on items not on Agenda	<ul style="list-style-type: none">SDHC has eviction program that will help people pay rent if they were affected by the COVID pandemic https://www.sdhc.org/evictionban/	
XIII. HCDS Staff Updates	<ul style="list-style-type: none">HCDS Update<ul style="list-style-type: none">NOFA is due next week March 23rd, 2023 no later than 2pmCOVID restriction has been lifted and will be rolling out in person meeting for next meeting in May; location is TBDDiscussion on whether you must be in person to hold quorum, specific criteria for being virtual; limited times you can be virtualCommittee members who have not attended meeting are being terminated per by-laws therefore next meeting we will need less attendees to hold quorum; Will need to recruit for open seatsShared the Housing Blueprint-Roadmap to guide response to housing affordability crisis – VideoSuggestion to have someone from OHS to give a brief presentation at next meeting (Topic: what office does, what they offer, what direct services they offer and how to get them); also get someone to sit on the committee	
XIV. Adjournment	The meeting was adjourned at 10:34 AM	



Faith-Based Action Coalition (FBAC)

Monthly Meeting

Time: 10am-12pm

Date: Thursday, January 5, 2023

Attendees	Dr. Ken Riley, Myleen Abuan, Kenyatta Parker, Delio Ladron de Guevara, Crystal Skerven, Angelle Maua, Kym Hodge
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Item	Discussion	Follow-Up
1. Call to order/Opening Prayer/Read the FBAC Mission Statement/Introductions	Kenyatta Parker called the meeting to order at 10:03 AM. Introductions were made. <ul style="list-style-type: none"> Opening Prayer by: Dr. Ken Riley Mission Statement by: Myleen Abuan 	
2. Review/Approve Agenda	The Thursday, January 5, 2023, meeting agenda was approved by consensus.	
3. Review/Approve Last Meeting's Minutes	The Thursday, November 3, 2022, meeting minutes was approved by consensus.	
4. Financial Report	None	
5. Old Business	None	
6. New Business		
a. Events Calendar	<p>i. Planning/Partnering with other Organization(s) for National Black HIV/AIDS Awareness Day 2023:</p> <p>a. February 7, 2023: Screening of <i>Black Is...Black Ain't</i> at 6:00 PM - 1420 Kettner Blvd., San Diego, CA 92101</p> <p>b. Saturday, February 11, 2023: Black LGBTQ Human Book Experience at the Valencia Park/Malcolm X Library – 5148 Market St, San Diego, CA 92114 (Testing will be available for HIV/AIDS and Monkey Pox)</p> <p>c. February 7 – March 8, 2023: Screening at the San Diego Central Library. (For more information, reach out to Jimmy Lovett Jr.)</p> <p>ii. Discussion: FBAC Mission/Plans/Direction: There may be consideration to re-brand the coalition and begin holding in-person meetings to get those previously involved as part of the process.</p>	FBAC to host a table on 02.11.23 and support as a sponsor. All are asked to invite artists interested in participating in the poetry slam or members from the LGBTQ community to be a part of the Human Book Experience.

	<p>meetings again, may spark something. Consider rebranding/renaming.</p> <p>iii. Potential Meeting Date Change Starting in March 2023: The coalition considered moving the meetings to the 2nd Thursday of the month. With existing scheduling conflicts, the coalition will continue with the 1st Thursday of each month.</p> <p>iv. Community Events for our Participation/Partnering with other Organizations:</p> <ul style="list-style-type: none"> a. The Epidemiology, Immunizations Service Branch (EISB) can help groups coordinate the distribution of Monkeypox (MPOX), COVID-19, and Flu vaccines. If you are interested in having these services at a next event, please connect with Kym Hodge. b. African American/Black Immunization Outreach Workgroup: The AA Blk IZ Outreach Workgroup meets every other month starting February 2, 2023 from 11:00 AM – 12:00 PM. <ul style="list-style-type: none"> i. Purpose and Goal of Efforts: Increase immunization rates among African American/Black community members for influenza and the COVID-19 vaccines. Ensure that our messaging resonates with the community, and that we are connecting in a meaningful way by working with and engaging the community and partnering with trusted organizations. If anyone is interested in participating in the AA Blk IZ Outreach Workgroup, you can reach out to Kym Hodge at kym.hodge@sdcounty.ca.gov. c. February 1, 2023: LWSD Faith-Based Organization Sector Telebriefing at 1:00 PM – Dr. Ken will be participating in a panel that afternoon and will share 	<p>Dr. Ken, Kenyatta, and Myleen to meet in an executive meeting to further discuss rebranding.</p>
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	a link to the coalition if you are interested in participating.	
7. HIV Planning Group/Ryan White/ HIV Prevention/ HIV, STD, and Hepatitis Branch (HSHB) Updates	<p>i. Monkeypox Task Force Updates: Although meetings have decreased, the taskforce continues to meet. Dr. Ken has volunteered to reach out to other health jurisdictions to see what they are doing to address disparities in the African American and Latino/a communities.</p> <p>ii. Ending the HIV Epidemic (EHE) Activities Update – Felipe Ruiz and Jean-Aine Pretanvil: None</p> <p>The Fiscal Year for Ryan White funding ends in February. The HIV Planning Group is looking to do allocation early next year to avoid an excess of savings.</p> <p>HIV Prevention: Funding and promotion for the MPOX vaccine was successful, although some did not get the vaccine because of how it was marketed to people. There is no funding going forward in 2023 for prevention but San Ysidro Health continues to do monthly MPOX vaccine clinics on Saturdays.</p>	The coalition is encouraged to reach out to members of the community that may be interested in joining the HIV Planning Group.
8. Next Meeting/Future Agenda Items	<ul style="list-style-type: none"> • Meeting Date: Thursday, December 8, 2022 • Time: 11:00 AM – 12:00 PM • Location: Zoom <p>Health Equity Presentation (February 2023) – Patrick Loose</p> <p>Harm Reduction Presentation (February 2023) – Lori Jones</p>	
9. Announcements	<ul style="list-style-type: none"> • Project PEARL at Christie's Place – January 20th, 2023 • Urban League Meetings – 2nd Tuesday of the month 	
10. Closing Prayer/Adjournment	<p>Closing Prayer by: Myleen Abuan</p> <p>Meeting was adjourned at 11:02 AM.</p>	



Faith-Based Action Coalition (FBAC)

Monthly Meeting

Time: 10am-12pm

Date: Thursday, February 2, 2023

Attendees	Dr. Ken Riley, Myleen Abuan, Lori Jones, Felipe Ruiz, Delio Ladron de Guevara
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Item	Discussion	Follow-Up
1. Call to order/Opening Prayer/Read the FBAC Mission Statement/Introductions	Dr. Ken Riley called the meeting to order AM. Introductions were made. <ul style="list-style-type: none"> Opening Prayer by: Lori Jones Mission Statement by: Myleen Abuan 	
2. Review/Approve Agenda	The Thursday, February 2, 2023, meeting agenda was approved by consensus.	
3. Review/Approve Last Meeting's Minutes	Tabled	
4. Financial Report	None	
5. Old Business	None	
6. New Business		
a. Presentation: Health Equity Presentation	Tabled	
b. Events Calendar	i. Planning/Partnering with other Organization(s) for National Black HIV/AIDS Awareness Day 2023: <ul style="list-style-type: none"> a. FBAC to be a sponsor for Christie's Place – Yesterday-Today-Tomorrow Black History Month Celebrations. A flyer will be sent through the FBAC Distribution List. b. Tuesday, Feb. 7, 2023 - Screening of Black is Black Ain't at 1420 Kettner Blvd. 92101 from 6:30 – 9:00 PM in honor of Black HIV awareness Day. ii. Discussion: FBAC Mission/Plans/Direction: Tabled	Dr. Ken Riley to connect with Kym Hodge regarding the Black Immunization Coalition. Dr. Ken Riley to share report from extensive conversation with NYC EMA.
	iii. Potential Meeting Date Change Starting in March 2023: Tabled	



	<p>iv. Community Events for our Participation/Partnering with other Organizations: Although FBAC is not hosting any events for National Black HIV/AIDS Awareness Day this year, FBAC is collaborating with other organizations by sponsoring existing events. A recommendation was made for FBAC to connect with the Black Immunization Coalition.</p>	
<p>7. HIV Planning Group/Ryan White/ HIV Prevention/ HIV, STD, and Hepatitis Branch (HSHB) Updates</p>	<p>i. Monkeypox Task Force Updates: Although the emergency for Monkeypox has ended, there is still an ongoing need to monitor vaccine uptake in African Americans and Latinos. Dr. Ken Riley has spoken with 6 different Eligible Metropolitan Areas (EMAs) with large African American and Latino Communities. New York City (NYC) EMA notes that the biggest problem is having to address stigma and historical mistrust.</p> <p>ii. Ending the HIV Epidemic (EHE) Activities Update – Felipe Ruiz and Jean-Aine Pretanvil: Family Health Centers of San Diego (FHCSD) was awarded the contract for Benefits Navigation. The purpose of this contract is to help clients navigate through all the recent changes within their medical insurance. Another contract to be released is for Wraparound Services for People who Inject Drugs (PID) and Transgender Services. A Notice of Intent (NOI) will be sent out within the next week with hopes of having a contract starting on March 1st or in April.</p> <p>a. Mobile App – The first generation of the application was tested, and a revised mockup of the mobile application should come out within the next month.</p> <p>b. EHE Symposium – A second EHE Symposium will be held in the summer.</p> <p>iii. HIV Planning Group (HPG): The HIV Planning Group will be approving their by-laws. The reallocation of funds from</p>	<p>If you know of any individuals living with HIV that may be interested in participating in the HIV Planning Group, please send recommendations to Dr. Ken Riley.</p>



	<p>underspent categories were moved to emergency housing at the last HPG meeting. The HPG will also begin moving towards in-person meetings in March 2023. A March retreat for HPG members is scheduled for March.</p> <p>iv. HIV Prevention: The California Department of Public Health (CDPH) met with HIV Prevention to discuss funding, which will be extended to May 2024. A request was made to invite FHCSD to Nav Collab.</p>	
8. Next Meeting/Future Agenda Items	<ul style="list-style-type: none"> • Meeting Date: Thursday, March 2, 2022 • Time: TBD • Location: Zoom 	
9. Announcements	None	
10. Closing Prayer/Adjournment	<p>Closing Prayer by: Myleen Abuan Meeting was adjourned at 11:10 AM.</p>	



County of San Diego

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PUBLIC HEALTH SERVICES DIRECTOR

HIV, STD and Hepatitis Branch of Public Health Services County of San Diego Health and Human Services Agency Monthly Report to the HIV Planning Group March 2023

Updates are in **bold**.

Items for HPG Follow-Up

- None.

Coronavirus (COVID-19) Impacts and Updates

- HRSA publishes routinely updated FAQs related to Ryan White services:
<https://hab.hrsa.gov/coronavirus-frequently-asked-questions>
- The CDC also has a comprehensive COVID-19 guide:
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www.coronavirus-sd.com. On this page, the public has information regarding the current status of COVID-19 in San Diego County. They can also find additional information about the virus and how to prepare themselves.
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MPOX (Monkeypox) Updates

- San Diego County’s local health emergency for Monkeypox expired on Thursday, Nov. 10.
- You can receive text updates about monkeypox from the County. Text COSD MONKEYPOX to 468-311.
- Additional information and resources including data now available on the Monkeypox website: www.SanDiegoCounty.gov/monkeypoxSD

Ryan White Parts A/HRSA Updates/Clinical Quality Management

- The Ryan White Part A grant has three parts. The first is “formula.” This amount is based upon the number of people living with HIV in San Diego County. The second part is called “supplemental.” This amount is based upon the strength of the County’s application for funding. The final part of the award is “Minority AIDS Initiative.” This amount is based upon the number of people living with HIV who are Black, Hispanic, Asian, Pacific Islander, Native American/Native Alaskan or whose ancestry includes more than one race.
- HSHB has received final notice of award for the current grant period, March 1, 2022 to February 28, 2023.

Year	Formula	Supplemental	MAI	Total
20-21	\$7,201,641	\$3,439,807	\$773,149	\$11,414,597
21-22	\$7,124,107	\$3,469,994	\$742,177	\$11,336,278
22-23	\$7,625,887	\$3,557,289	\$793,221	\$11,976,397

- HSHB has received a core medical services waiver from HRSA for March 2022 to February 2023. Ordinarily, 75% of grant funding would have to be spent on “core medical services.” With the waiver, the HIV Planning Group is exempt from that requirement. San Diego County has received a core medical services waiver for the past 8 years. The core medical services waiver can be granted if there are no waiting lists for Ryan White HIV core medical services and there is no waiting list for California’s AIDS Drug Assistance Program. HSHB has received a new Core Medical Services Waiver for FY 23/24.
- A programmatic site visit with HRSA occurred the week of May 23-27, 2022. Final report was received. On 8/26/2022, Recipient’s office submitted a Corrective Action Plan (CAP) addressing proposed resolution of the findings.
 - HRSA noted the following strengths of the RW program:
 - Culturally responsive program

- Leveraging of other funding sources
- Internal tracking systems
- Policies and procedures
- Trauma-informed approach to services and contract administration/monitoring
- The following findings are being addressed:
 - Program: Lack of compliance with reflectiveness and representation on the HIV Planning Group, specifically vacancies in the seats for Hospital Association, State Medicaid, and recipient of Federal Funding.
 - Program: Lack of documentation regarding HIV Planning Group seat for District 1 representative, specifically regarding expiration of seat and participation as a sub-committee co-chair.
 - Fiscal: Lack of substantiating documentation for fiscal monitoring of contracts.
 - Fiscal: Lack of compliance testing; policies and procedures do not outline federal cost principles.
 - Clinical Quality Management: Lack of compliance with review of performance data evaluation on a quarterly basis.
 - Clinical Quality Management: Lack of infrastructure related to evaluating the effectiveness of the clinical quality management program.
- Recipient's office successfully submitted the Fiscal Year (FY) 2023 Non-Competing Continuation (NCC) Progress Report for Part A on October 3, 2022.

Ryan White Part B

- Notice of Grant Award for FY19-24 was received. Total grant award for Part B and MAI is \$2,291,806 each year.
- Ryan White Part B funds HIV primary care and oral health, medical and non-medical case management, inpatient substance use treatment services, emergency financial assistance, early intervention services, representative payee, and focused HIV testing.

Ending the HIV Epidemic (HRSA)

- The federal Ending the HIV Epidemic (EHE) initiative focuses on achieving two ambitious goals: a 75% reduction in new HIV infections by 2025 and a 90% reduction in new HIV infections by 2030.
- For HRSA Ending the HIV Epidemic funding, the County of San Diego has received a partial award for the period of 3/1/22 through 2/28/23. The amount of the award is \$508,583. According to HRSA, this amount should represent 31% of the eventual award. This means that we can expect a total of \$1,640,590, which is level with the previous year's funding. This funding supports community engagement, leadership development, low-barrier medical care, and improving linkage to care for persons living with HIV through the use of community-informed molecular epidemiology.
- HRSA conducted a virtual site visit at the end of February 2022. We are awaiting the final report and will share with HPG once received. **The final report was received and will be shared with HPG. HRSA will conduct a comprehensive site visit from March 14-16, 2023 where they will assess the program's progress in meeting EHE initiative goals.**
- HRSA has notified all EHE funding recipients that due to the impacts of COVID-19, we will be allowed to carry forward all unspent funding from the first two years of the grant (March 1, 2020, through February 28, 2021) into Years 3-5 of the grant (March 1, 2022, through February 28, 2025). Instructions and timelines were provided by HRSA at the end of May 2022, carryover must be submitted in August 2022. **We were advised by our Project Officer to wait until the new fiscal year to submit our Carryover requests. Therefore, the requests will be submitted by the beginning of March 2023.**
- Final notice has been received. Funding for FY 22/23 was increased and is **\$2,000,400. A new notice of award of \$343,068.00 was received on 1/24/2023 for Budget Period Start Date 03/01/2023 - End Date 02/28/2024.**
- EHE has funded a Leadership Training Program with the goal of engaging persons living with HIV infection in the community planning process. This includes having a role in priority setting and resource allocations, establishing service standards, in efforts to ensure that persons living with HIV receive high quality services to improve retention in care and viral suppression. Training with the pilot group began on 8/30/22. Seven participants have attended each module in the month of September, and they all completed the training session. **Cohort 1 of Leadership Training began on 11/7/2022 with a total of 13 participants registered and 9 participants attended and completed the session. Recruitment for the second cohort began in December and this cohort will be facilitated in Spanish. Out of**

the 9 participants who completed the first cohort of the Leadership Training, two were selected to apply for HPG as their community-based project (CBP), one decided to do Outreach and six were selected as training facilitators. Recruitment for the second cohort began on 12/13/22 and as of 12/16/22 there were 7 participants registered..

CDC 18-1802

- Current CDC funding for HIV prevention (known as “PS18-1802”) is currently focusing on three areas:
 - Strengthening disease intervention infrastructure;
 - Expanding and providing navigation services (medical care, benefits, support services); and
 - Expanding access to syringe services for persons who inject drugs.
- HSHB has notified the California Department of Public Health that we will be moving forward with implementation of syringe services using funding received under the Ending the HIV Epidemic grant focused on HIV prevention.
- 18-1802 funding is deployed for HIV testing, status-neutral linkage to care (linkage to ART or PrEP), social media, condom distribution, and evaluation.
- HIV prevention contracts were amended to include outreach and education to prevention MPOX in 2022. While amendments ended Dec. 31, 2023, activities continue.

Ending the HIV Epidemic (CDC)

- CDC Ending the HIV Epidemic (CDC EHE) is part of the federal Ending the HIV Epidemic Initiative to reduce new HIV infections in the United States by 75% in the next five years and by 90% in the next ten years.
- In 2020, HSHB was awarded \$1.9 million per year for five years to implement comprehensive HIV programs, that complement existing programs, such as Ryan White and other HHS programs to accelerate efforts to reduce new HIV infections across San Diego County.
- CDC EHE funding will support wrap around services for persons who inject drugs, comprehensive HIV prevention services for transgender persons, mobile peer-based PrEP services, a mobile phone application for HIV resources and corresponding printed resource guide, benefits navigation, social networking strategies, and implementation grants to implement routine opt-out HIV testing in primary care, urgent care and emergency departments.

- In addition, CDC EHE will also provide funding to support harm reduction related activities including funding a community readiness assessment and program-related evaluation activities for harm reduction services in San Diego County.
 - In 2021/2022 HSHB partnered with San Diego State University Research Foundation Institute of Public Health to conduct a community readiness assessment. Goals of the community readiness assessment were to gather insight into resident knowledge about syringe service programs, identify organizations and constituent groups that are supportive of syringe service programs, and understand community support and concerns.
 - The community readiness assessment was completed in December 2022.
- **Recipient's office has been actively procuring services to implement CDC EHE activities:**
 - **Five new CDC EHE procurements have been finalized for posting on the County of San Diego's Buynet:**
 - **Comprehensive HIV Prevention Services for Persons Who Inject Drugs,**
 - **HIV Prevention and Care Services for Transgender Persons,**
 - **Mobile Peer-based Pre-exposure Prophylaxis (PrEP)**
 - **Benefits Navigation,**
 - **Routine HIV Testing implementation grants**
 - **One procurement has been awarded:**
 - **Benefits Navigation**
 - **Three additional procurements will be posted in the first half of 2023:**
 - **Harm Reduction services evaluation,**
 - **Social Networking Strategies implementation,**
 - **Social Networking Strategies evaluation.**

Service Utilization

- **Ryan White Parts A and B**
 - **Ryan White Part A Service Utilization Report provides data regarding clients and service utilization through February 28, 2023.**
 - **To date, the Ryan White Part A system of care provided services to 3,358 clients. This number represents about a 10% decline from clients served during the prior grant period, which was 3,477.**
 - **Viral suppression of clients receiving services in the month of February 2023 was 92% for clients who have viral load tests documented in ARIES.**

- **HSHB continues to assess the capacity of the Ryan White system on a monthly basis in critical core medical services. We also include non-medical case management due to its important role in linking clients to needed services. The system capacity assessment looks at the availability of services by measuring the time until the third available appointment. Because of our Core Medical Services Waiver, we must ensure that there are no waiting lists for any core medical service that are longer than 30 days.**
 - **Outpatient/Ambulatory Health Services: No concerns.**
 - **Oral Health: No concerns.**
 - **Psychiatry: No concerns.**
 - **Mental Health: No concerns.**
 - **Medical Case Management: No concerns.**
 - **Non-Medical Case Management: No concerns.**

Procurements

- An RFP for low-barrier models of medical care on Buynet has closed. Notice of Intent to Award has been posted.
- An RFP for peer-based mobile PrEP education and delivery is in development.
- HSHB is working with the County's technology provider to develop the Getting to Zero mobile phone app and will deploy that with a printed resource guide when complete.
- An RFP for comprehensive HIV prevention services for persons who inject drugs has closed on Buynet. Notice of Intent to Award has been posted.
- An RFQ for implementation funding for non-profit medical providers to implement routine HIV testing on Buynet has closed.
- An RFP for benefits navigation on Buynet has closed. Notice of Intent to Award has been posted.
- An RFP for comprehensive HIV services for transgender individuals has closed on Buynet.
- **RFP's for Ryan White services to be released very soon. Procurements are currently under development.**

Budget

- In general, one of the primary measures we use to assess spending is to compare the percent of the year elapsed with the percent of the service category that has been spent. For a 12-month period, around 8% of funding should be spent each month to ensure funding is fully spent by the end of the grant period. When the

percent of funds spent is higher than the percent of year elapsed, it means that funding might run out before the end of the grant period. When the percent of funds spent is less than the percent of the year elapsed, there is the possibility of savings and unspent grant dollars at the end of the period. For purposes of this analysis, a variance that is less than 4% (approximately two weeks) is used to determine whether service categories are displaying accelerated or slower-than-expected expenditure.

- **Ryan White Part A**

- For the period (3/1/22 – 2/28/23), the report reflects expenditures through December, representing 83% of the grant period. **No Updates.**
- The following service categories are under target for the fiscal year:
 - Medical Specialty (51%)
 - Psychiatric Medication Management (15%)
 - Oral Health (52%)
 - Medical Case Management (74%)
 - Non-Medical Case Management (67%)
 - Referral to Health Care and Support Services (Peer Navigation) 61%
 - Mental Health (58%)
 - Home-based Healthcare Coordination (65%)
 - Outpatient Substance Use Treatment (69%)
 - Transportation (64%)
 - MAI Medical Case Management (57%)
- The following services are over target for the fiscal year:
 - Emergency Housing (99%)

- **Ryan White Part B**

- For the period (4/1/22 – 3/31/23), the report reflects expenditures through November, representing 75% of the grant period.
- No concerns.

- **HIV Prevention (1802 Funding)**

- The report reflects expenditures through December 2022, representing 100% of the grant period.
- No concerns.

- **HRSA EHE (20-078 Funding)**

- The report reflects 83% of the grant year elapsed (March 1, 2022-February 28, 2023). HRSA will allow carryover of funds from Years 1 and 2 of the

project to Years 3-5. Instructions for carryover submission was received late May 2022.

- HSHB expects to fully spend out its grant funding in Year 3 (current year).
- CDC/CDPH (20-2010 Funding)
 - This report reflects 42% of the grant year elapsed (August 1, 2022-July 31, 2023) delays in grant spending due to delays of procurements. CDPH will allow carryover of funds from Years 1 and 2 to Years 3-5.

Policy Updates

- HRSA and CDPH continue to provide clarifications regarding uses of funding during the pandemic. Links to this revised guidance is provided above. New guidance will be provided as it is received.



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Updates are in **bold**.

Items for HPG Follow-Up

- None.

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 - Expanding access to syringe services for persons who inject drugs.
- HSHB has notified the California Department of Public Health that we will be moving forward with implementation of syringe services using funding received under the Ending the HIV Epidemic grant focused on HIV prevention.
- 18-1802 funding is deployed for HIV testing, status-neutral linkage to care (linkage to ART or PrEP), social media, condom distribution, and evaluation.
- HIV prevention contracts were amended to include outreach and education to prevention MPOX in 2022. While amendments ended Dec. 31, 2023, activities continue.

Ending the HIV Epidemic (CDC)

- CDC Ending the HIV Epidemic (CDC EHE) is part of the federal Ending the HIV Epidemic Initiative to reduce new HIV infections in the United States by 75% in the next five years and by 90% in the next ten years.
- In 2020, HSHB was awarded \$1.9 million per year for five years to implement comprehensive HIV programs, that complement existing programs, such as Ryan White and other HHS programs to accelerate efforts to reduce new HIV infections across San Diego County.
- CDC EHE funding will support wrap around services for persons who inject drugs, comprehensive HIV prevention services for transgender persons, mobile peer-

based PrEP services, a mobile phone application for HIV resources and corresponding printed resource guide, benefits navigation, social networking strategies, and implementation grants to implement routine opt-out HIV testing in primary care, urgent care and emergency departments.

- In addition, CDC EHE will also provide funding to support harm reduction related activities including funding a community readiness assessment and program-related evaluation activities for harm reduction services in San Diego County.
 - In 2021/2022 HSHB partnered with San Diego State University Research Foundation Institute of Public Health to conduct a community readiness assessment. Goals of the community readiness assessment were to gather insight into resident knowledge about syringe service programs, identify organizations and constituent groups that are supportive of syringe service programs, and understand community support and concerns.
 - The community readiness assessment was completed in December 2022.
- Recipient's office has been actively procuring services to implement CDC EHE activities:
 - Five new CDC EHE procurements have been finalized for posting on the County of San Diego's Buynet:
 - Comprehensive HIV Prevention Services for Persons Who Inject Drugs,
 - HIV Prevention and Care Services for Transgender Persons,
 - Mobile Peer-based Pre-exposure Prophylaxis (PrEP)
 - Benefits Navigation,
 - Routine HIV Testing implementation grants
 - One procurement has been awarded:
 - Benefits Navigation
 - Three additional procurements will be posted in the first half of 2023:
 - Harm Reduction services evaluation,
 - Social Networking Strategies implementation,
 - Social Networking Strategies evaluation.

Service Utilization

- **Ryan White Parts A and B**
 - **Ryan White Part A Service Utilization Report provides data regarding clients and service utilization through March 31, 2023.**

- To date, the Ryan White Part A system of care provided services to 1,219 clients. This number represents about a 10% decline from clients served during the prior grant period, which was 1,334.
- Viral suppression of clients receiving services in the month of March 2023 was 93% for clients who have viral load tests documented in ARIES.
- HSHB continues to assess the capacity of the Ryan White system on a monthly basis in critical core medical services. We also include non-medical case management due to its important role in linking clients to needed services. The system capacity assessment looks at the availability of services by measuring the time until the third available appointment. Because of our Core Medical Services Waiver, we must ensure that there are no waiting lists for any core medical service that are longer than 30 days.
 - Outpatient/Ambulatory Health Services: No concerns.
 - Oral Health: No concerns.
 - Psychiatry: No concerns.
 - Mental Health: No concerns.
 - Medical Case Management: No concerns.
 - Non-Medical Case Management: No concerns.

Procurements

- An RFP for low-barrier models of medical care on Buynet has closed. Notice of Intent to Award has been posted.
- An RFP for peer-based mobile PrEP education and delivery is in development.
- HSHB is working with the County's technology provider to develop the Getting to Zero mobile phone app and will deploy that with a printed resource guide when complete.
- An RFP for comprehensive HIV prevention services for persons who inject drugs has closed on Buynet. Notice of Intent to Award has been posted.
- An RFQ for implementation funding for non-profit medical providers to implement routine HIV testing on Buynet has closed.
- An RFP for benefits navigation on Buynet has closed. Notice of Intent to Award has been posted.
- An RFP for comprehensive HIV services for transgender individuals has closed on Buynet.
- **RFP's for Ryan White services to be released very soon. Procurements are currently under development.**

Budget

- In general, one of the primary measures we use to assess spending is to compare the percent of the year elapsed with the percent of the service category that has been spent. For a 12-month period, around 8% of funding should be spent each month to ensure funding is fully spent by the end of the grant period. When the percent of funds spent is higher than the percent of year elapsed, it means that funding might run out before the end of the grant period. When the percent of funds spent is less than the percent of the year elapsed, there is the possibility of savings and unspent grant dollars at the end of the period. For purposes of this analysis, a variance that is less than 4% (approximately two weeks) is used to determine whether service categories are displaying accelerated or slower-than-expected expenditure.
- **Ryan White Part A**
 - For the period (3/1/22 – 2/28/23), the report reflects expenditures through February, representing 100% of the grant period. **Report does not reflect final expenditures as there are pending invoices.**
 - The following service categories are under target for the fiscal year:
 - Medical Specialty (60%)
 - Psychiatric Medication Management (20%)
 - Oral Health (71%)
 - Non-Medical Case Management (79%)
 - Referral to Health Care and Support Services (Peer Navigation) 78%
 - Home-based Healthcare Coordination (85%)
 - Outpatient Substance Use Treatment (81%)
 - Transportation (75%)
 - MAI Medical Case Management (77%)
 - The following services are over target for the fiscal year:
 - Emergency Housing (99%)
- **Ryan White Part B**
 - For the period (4/1/22 – 3/31/23), the report reflects expenditures through February, representing 92% of the grant period.
 - No concerns.
- **HIV Prevention (1802 Funding)**
 - The report reflects expenditures through February 2023, representing 17% of the grant period.
 - No concerns.

- HRSA EHE (20-078 Funding)
 - The report reflects 100% of the grant year elapsed (March 1, 2022-February 28, 2023). HRSA will allow carryover of funds from Years 1 and 2 of the project to Years 3-5. Instructions for carryover submission was received late May 2022.
 - HSHB expects to fully spend out its grant funding in Year 3 (current year).
- CDC/CDPH (20-2010 Funding)
 - This report reflects 58% of the grant year elapsed (August 1, 2022-July 31, 2023) delays in grant spending due to delays of procurements. CDPH will allow carryover of funds from Years 1 and 2 to Years 3-5.

Policy Updates

- HRSA and CDPH continue to provide clarifications regarding uses of funding during the pandemic. Links to this revised guidance is provided above. New guidance will be provided as it is received.

February 2023 Goldenrods	Total #
# Goldenrods Received	0
# of Providers	0
# of RW-funded services provided	0
# of Clients Contacted	0
# Given permission to use information	0
# Positive Remarks	0
# Remarks Requiring Follow-Up	0

March 2023 Goldenrods	Total #
# Goldenrods Received	0
# of Providers	0
# of RW-funded services provided	0
# of Clients Contacted	0
# Given permission to use information	0
# Positive Remarks	0
# Remarks Requiring Follow-Up	0

RYAN WHITE SERVICES		Feb	End of Year Total	Prior Year Total
FY 2022-2023				
Total clients served each month	Clients	1,358		
New clients in FY22	Clients	82	3,358	3,477
Returning FY22 clients	Clients	1,276		
VIRAL LOAD SUPPRESSION				
Virally suppressed	Clients	1,072		
% Virally suppressed		92%		
With Test	Tests	1,170		
Without Test	Tests	188		
PART-A SERVICES				
Outpatient Ambulatory Health Services: HIV Primary Care*	Visits	77	1,557	1,575
	Clients	72	692	691
Outpatient Ambulatory Health Services: Medical Specialty Care	Visits	0	312	145
	Clients	0	145	89
Psychiatric Medication Management	Visits	0	16	49
	Clients	0	11	25
Oral Health Care: Dental Care	Visits	34	1,014	875
	Clients	28	372	318
Early Intervention/Integrated Services for Women, Children & Families: Coordinated Care	Visits	117	2,248	2,090
	Clients	30	172	153
Early Intervention/Integrated Services for Women, Children & Families: Childcare	Visits	0	97	141
	Clients	0	48	62
Early Intervention Services: Regional Services	Visits	908	8,979	8,258
	Clients	429	1,153	1,214
Early Intervention Services: Peer Navigation Services	Visits	311	1,941	1,085
	Clients	189	379	209
Early Intervention Services: Outreach Services	Visits	0	0	0
	Clients	0	0	0
Medical Case Management Services	Visits	919	10,451	11,467
	Clients	398	895	978
Home-based Health Care Coordination	Visits	66	764	903
	Clients	29	56	58
Case Management -Non-Medical	Visits	374	4,976	6,476

*Includes Part B funded services

RYAN WHITE SERVICES		Feb	End of Year Total	Prior Year Total
	Clients	171	367	521
Mental Health Services: Counseling/Therapy	Visits	235	3,119	3,277
	Clients	111	303	315
Substance Abuse Treatment Services – Residential*	Visits	0	172	0
	Clients	0	44	0
Substance Abuse Treatment Services - Outpatient	Visits	292	3,717	2,850
	Clients	48	110	70
Housing Services: Partial Assistance Rental Subsidy	Visits	105	1,331	1,508
	Clients	105	136	159
Medical Transportation Services - Assisted	Visits	0	5	16
	Clients	0	3	9
Medical Transportation Services - Unassisted	Visits	207	3,379	3,281
	Clients	151	457	507
Housing Services: Emergency Housing Assistance	Visits	61	921	1,202
	Clients	48	494	482
Food Services: Food Bank/ Home Delivered Meals	Meals	2409	38,586	45,177
	Clients	138	245	362
Medical Nutrition Therapy	Visits	0	135	176
	Clients	0	87	97

RYAN WHITE SERVICES			Feb	End of Year Total	Prior Year Total
PART-A SERVICES continued					
Legal Services	Visits		16	169	194
	Clients		16	122	105
Emergency Financial Assistance	Visits		1	389	440
	Clients		1	108	95
Internet Access	Visits		1	3	2
	Clients		1	2	2
Internet Equipment	Visits		9	25	26
	Clients		6	11	13
Collateral Contacts	Visits		184	2,599	3,906
	Clients		112	588	677
MAI SERVICES					
Medical Case Management Services	Visits		178	1,491	1,851
	Clients		75	182	171
Mental Health Services: Therapy/Counseling	Visits		45	801	634
	Clients		24	98	86
Substance Abuse Treatment Services - Outpatient	Visits		67	423	214
	Clients		31	67	38
Facilitated Referrals	Visits		0	0	0
	Clients		0	0	0
Outreach Encounters	Visits		0	0	0
	Clients		0	0	0
Medical Transportation Services - Assisted	Visits		0	0	0
	Clients		0	0	0
Medical Transportation Services - Unassisted	Visits		0	0	0
	Clients		0	0	0
Case Management -Non-Medical	Visits		88	1,029	781
	Clients		37	95	63

SUMMARY OF SERVICES FOR FY22

Mar. 1, 2022- Feb. 28, 2023

CLIENT DEMOGRAPHICS	Number of Clients	% of Client Total	Client Total
FY 2022-2023			
Race/Ethnicity			
White (not Hispanic)	835	24.87%	
Black or African American (not Hispanic)	424	12.63%	
Hispanic or Latino(a)	1892	56.34%	
Asian/Pacific Islander, not Hispanic	61	1.82%	
American Indian/Alaska Native, not Hispanic	17	0.51%	
Multi-Race, not Hispanic	46	1.37%	
Race data not in ARIES	83	2.47%	3,358
Gender			
Male	2,719	80.97%	
Female	525	15.63%	
Transgender FTM	2	0.06%	
Transgender MTF	111	3.31%	
Other	1	0.03%	
Client Refused to Report	0	0.00%	3,358
Age Categories			
< 2	27	0.80%	
02-12	10	0.30%	
13-24	75	2.23%	
25-44	1296	38.59%	
45-64	1569	46.72%	
65 and over	381	11.35%	3,358
Poverty Level			
<138%	2,624	78.14%	
138-199%	390	11.61%	
200-299%	239	7.12%	
300-399%	69	2.05%	
400-499%	19	0.57%	
>500%	17	0.51%	
Financial data not in ARIES	0	0.00%	3,358
HRSA Housing Status			
Stable/Permanent	2,391	71.20%	
Temporary	421	12.54%	
Unstable	378	11.26%	
Housing Status not in ARIES	168	5.00%	3,358
Insurance Status			
Private	115	3.42%	
Medicaid	660	19.65%	
Other	7	0.21%	
No Insurance	2359	70.25%	
Insurance not in ARIES	217	6.46%	3,358
San Diego Region			
Central	1,151	34.28%	
East	237	7.06%	
South Bay	597	17.78%	
Southeast	276	8.22%	
North Coastal	360	10.72%	
North Inland	169	5.03%	
North Central	245	7.30%	
Zip Code may be outside SD County	143	4.26%	
Zip Code not in ARIES	180	5.36%	3,358

SUMMARY OF SERVICES FOR FY23

Mar. 1, 2023 - Feb. 28, 2024

RYAN WHITE SERVICES		Mar	End of Year Total	Prior Year Total
FY 2023-2024				
Total clients served each month	Clients	1,219		
New clients in FY22	Clients	1,219	1,219	1,334
Returning FY22 clients	Clients	-		
VIRAL LOAD SUPPRESSION				
Virally suppressed	Clients	949		
% Virally suppressed		93%		
With Test	Tests	1,018		
Without Test	Tests	20100%		
PART-A SERVICES				
Outpatient Ambulatory Health Services: HIV Primary Care*	Visits	95	95	216
	Clients	80	80	195
Outpatient Ambulatory Health Services: Medical Specialty Care	Visits	0	0	0
	Clients	0	0	0
Psychiatric Medication Management	Visits	1	1	4
	Clients	1	1	4
Oral Health Care: Dental Care	Visits	69	69	47
	Clients	54	54	38
Early Intervention/Integrated Services for Women, Children & Families: Coordinated Care	Visits	74	74	99
	Clients	22	22	49
Early Intervention/Integrated Services for Women, Children & Families: Childcare	Visits	0	0	0
	Clients	0	0	0
Early Intervention Services: Regional Services	Visits	736	736	804
	Clients	321	321	360
Early Intervention Services: Peer Navigation Services	Visits	24	24	90
	Clients	19	19	44
Early Intervention Services: Outreach Services	Visits	0	0	0
	Clients	0	0	0
Medical Case Management Services	Visits	889	889	1,109
	Clients	371	371	439

*Includes Part B funded services

SUMMARY OF SERVICES FOR FY23

Mar. 1, 2023 - Feb. 28, 2024

RYAN WHITE SERVICES		Mar	End of Year Total	Prior Year Total
Home-based Health Care Coordination	Visits	84	84	59
	Clients	26	26	26
Case Management -Non-Medical	Visits	407	407	678
	Clients	186	186	246
Mental Health Services: Counseling/Therapy	Visits	248	248	220
	Clients	113	113	110
Substance Abuse Treatment Services – Residential*	Visits	0	0	0
	Clients	0	0	0
Substance Abuse Treatment Services - Outpatient	Visits	293	293	243
	Clients	51	51	28
Housing Services: Partial Assistance Rental Subsidy	Visits	108	108	64
	Clients	108	108	64
Medical Transportation Services - Assisted	Visits	0	0	0
	Clients	0	0	0
Medical Transportation Services - Unassisted	Visits	230	230	117
	Clients	155	155	93
Housing Services: Emergency Housing Assistance	Visits	58	58	102
	Clients	45	45	78
Food Services: Food Bank/ Home Delivered Meals	Meals	2328	2,328	4,991
	Clients	95	95	228
Medical Nutrition Therapy	Visits	0	0	10
	Clients	0	0	10

*Includes Part B funded services

SUMMARY OF SERVICES FOR FY23

Mar. 1, 2023 - Feb. 29 2024

RYAN WHITE SERVICES		Mar	End of Year Total	Prior Year Total
PART-A SERVICES continued				
Legal Services	Visits	12	12	15
	Clients	12	12	13
Emergency Financial Assistance	Visits	1	1	1
	Clients	1	1	1
Internet Access	Visits	0	0	0
	Clients	0	0	0
Internet Equipment	Visits	5	5	0
	Clients	5	5	0
Collateral Contacts	Visits	184	184	277
	Clients	120	120	173
MAI SERVICES				
Medical Case Management Services	Visits	157	157	82
	Clients	71	71	46
Mental Health Services: Therapy/Counseling	Visits	48	48	72
	Clients	22	22	30
Substance Abuse Treatment Services - Outpatient	Visits	68	68	29
	Clients	30	30	11
Faciliated Referrals	Visits	0	0	0
	Clients	0	0	0
Outreach Encounters	Visits	0	0	0
	Clients	0	0	0
Medical Transportation Services - Assisted	Visits	0	0	0
	Clients	0	0	0
Medical Transportation Services - Unassisted	Visits	0	0	0
	Clients	0	0	0
Case Management -Non-Medical	Visits	83	83	80
	Clients	40	40	42

*Includes Part B funded services

SUMMARY OF SERVICES FOR FY22

Mar. 1, 2022- Feb. 28, 2023

CLIENT DEMOGRAPHICS	Number of Clients	% of Client Total	Client Total
FY 2023-2024			
Race/Ethnicity			
White (not Hispanic)	287	23.54%	
Black or African American (not Hispanic)	183	15.01%	
Hispanic or Latino(a)	681	55.87%	
Asian	15	1.23%	
American Indian/Alaska Native	6	0.49%	
Multi-Race	17	1.39%	
Native Hawaiian/Pacific Islander	2	0.16%	
Race data not in ARIES	28	2.30%	1,219
Gender			
Male	926	75.96%	
Female	242	19.85%	
Transgender FTM	0	0.00%	
Transgender MTF	50	4.10%	
Other	1	0.08%	
Client Refused to Report	0	0.00%	1,219
Age Categories			
< 2	9	0.74%	
02-12	7	0.57%	
13-24	30	2.46%	
25-44	399	32.73%	
45-64	622	51.03%	
65 and over	152	12.47%	1,219
Poverty Level			
<138%	953	78.18%	
138-199%	142	11.65%	
200-299%	87	7.14%	
300-399%	24	1.97%	
400-499%	5	0.41%	
>500%	7	0.57%	
Financial data not in ARIES	1	0.08%	1,219
HRSA Housing Status			
Stable/Permanent	645	52.91%	
Temporary	148	12.14%	
Unstable	82	6.73%	
Housing Status not in ARIES	344	28.22%	1,219
Insurance Status			
Private	6	0.49%	
Medicaid	72	5.91%	
Medicare	17	1.39%	
Other	22	1.80%	
No Insurance	75	6.15%	
Insurance not in ARIES	1027	84.25%	1,219
San Diego Region			
Central	473	38.80%	
East	87	7.14%	
South Bay	182	14.93%	
Southeast	115	9.43%	
North Coastal	116	9.52%	
North Inland	60	4.92%	
North Central	93	7.63%	
Zip Code may be outside SD County	48	3.94%	
Zip Code not in ARIES	45	3.69%	1,219

DETAILED INTERNAL BUDGET						
Program: HIV Planning Group Support-County Year: RW 2022 Budget Period: 03/01/2022 to 2/28/2023 CFDA#: 93.914 Updated - 12/2022 Expenditures for 02/2023 Meeting	TASK 008 S&S TASK 026 S&B TASK 001 Office Expenses/Zoom/Equipment	% of Year Elapsed	91.63%		91.63% of Year Elapsed	
		Budget Updated 03/30/22	Expenditures January 2022	YTD Total Expenditures	% Expended	Remaining Balance
Personnel Expenses (Salary&Benefits)		\$ 271,566.00	\$ 28,972.97	\$ 272,372.13	100.30%	\$ (806.13)
Needs Assessment		\$ 20,000.00		\$ -	0%	\$ 20,000.00
Translation Services		\$ 34,000.00	\$ 780.00	\$ 9,210.00	27%	\$ 24,790.00
Meeting Space		\$ 8,200.00		\$ -	0%	\$ 8,200.00
Mileage & Gas Cards		\$ 10,000.00		\$ -	0%	\$ 10,000.00
Training for HPG Staff		\$ 1,500.00		\$ -	0%	\$ 1,500.00
Office Supplies		\$ 325.00		\$ 217.49	67%	\$ 107.51
Food Purchases		\$ 5,000.00		\$ -	0%	\$ 5,000.00
Transcription (Written) Services		\$ 500.00	\$ -	\$ 487.80	98%	\$ 12.20
WebEx (monthly)		\$ 750.00		\$ -	0%	\$ 750.00
Zoom (anually)		\$ 950.00		\$ 849.70	89%	\$ 100.30
Equipment (Meeting Owl Office Max)		\$ 1,500.00		\$ 1,141.86	0%	\$ 358.14
Trainings/Consultants		\$ 1,500.00		\$ -	0%	\$ 1,500.00
WiFi (MiFi) Monthly Service @ \$286/month (6)		\$ 3,500.00		\$ 3,150.84	90%	\$ 349.16
		\$ 359,291.00	\$ 29,752.97	\$ 287,429.82	80.00%	\$ 71,861.18
TOTAL PC BUDGET		\$ 359,291.00	\$ 29,752.97	\$ 287,429.82	80.00%	\$ 71,861.18

RW 2022-23 PART A AWARD INFORMATION

Funding Source	Total RW 2022-23 Award
Part A	11,183,176.00
Part A MAI	793,221.00
TOTAL AWARD AMOUNT	11,976,397.00

58.30%

RW 2022-23

YEAR TO DATE EXPENDITURE AND SAVINGS
BREAK-DOWN AS OF Dec 2022

FY22-23 ALLOCATION BREAK DOWN

Funding Source	Admin. \$		Admin. %	CQM \$	CQM %	RW 2022-23 Service dollars	Total	CORE Medical Services	Support Services
Part A	1,118,316.00	1,118,316.00	10%	315,170.00	2.818%	9,749,690.00	11,183,176.00	70%	30%
Part A MAI	79,321.00	79,321.00	10%	39,661.00	5.0%	674,239.00	793,221.00		
TOTAL	1,197,637.00			354,831.00		10,423,929.00	11,976,397.00	70%	30%

Ryan White Part A Allocations

Service Categories	HRSA Ranking	Priority Ranking	RW 2022-23 HPG Allocation as of 08/11/21	%	HPG & Recipient Approved Actions +/-	RW 2022-23 HPG Total as of today	%	RW 2022-23 Year to Date Expenditure	RW 2022-23 Year-to-Date - The % below is the % of the Budget Spent 83.33% of Year Elapsed/Invoiced)	RW 2022-23 Balance	Comments
Outpatient Ambulatory Health Services: Primary Care	1l	1	1,307,630.00	14%	\$ (512,111.00)	795,519.00	8%	697,168.74	88%	98,350.26	\$275,000 decrease by HPG 03/23/22 \$100,000 decrease by HPG 08/10/22 \$100,000 decrease by HPG 09/28/22 \$37,111 decrease by Recipient 01/26/23
Outpatient Ambulatory Health Services: Medical Specialty	1l	2	383,386.00	4%	(140,000.00)	243,386.00	2%	123,377.31	51%	120,008.69	\$110,000 decrease by HPG 03/23/22 \$30,000 decrease by HPG 07/27/22 \$50,000 decrease by HPG 09/28/22 \$50,000 increase by Recipient 01/26/23
Psychiatric Medication Management	1j	3	28,036.00	84%	-	28,036.00	0%	4,254.41	15%	23,781.59	
Oral Health	1k	4	300,940.00	84%	(100,000.00)	200,940.00	2%	105,472.24	52%	95,467.76	\$100,000 decrease by HPG 07/27/22
Medical Case Management	1h	5	1,268,338.00	14%	143,512.00	1,411,850.00	14%	1,042,698.36	74%	369,151.64	\$50,000 increase by HPG 08/10/22 \$43,512 increase by HPG 10/26/22 \$50,000 increase by Recipient 01/26/23
Case Management-Non-Medical for Housing NEW		7	250,000.00	3%	(250,000.00)	-					\$250,000 decrease by HPG 10/26/22
Housing: Emergency Housing	2e	8	280,000.00	3%	798,235.00	1,078,235.00	11%	855,766.95	79%	222,468.05	\$250,000 increase by HPG 03/23/22 \$100,000 increase by HPG 07/27/22 \$150,000 increase by HPG 09/28/22 \$298,235 increase by HPG 10/26/22
Housing: Location, Placement and Advocacy Services NEW		9	100,000.00	1%	(100,000.00)	-					\$100,000 decrease by HPG 10/26/22
Housing: Partial Assistance Rental Subsidy (PARS)	2e	10	667,507.00	100%	100,000.00	767,507.00	8%	640,251.12	83%	127,255.88	\$100,000 increase by HPG 06/22/22
Non-Medical Case Management	2h	6	392,021.00	4%	95,360.00	487,381.00	5%	325,740.18	67%	161,640.82	\$50,000 increase by HPG 08/10/22 \$10,360 increase by HPG 10/26/22 \$35,000 increase by Recipient 01/26/23
Coordinated HIV Services for Women, Infants, Children, Youth, and Families (WICYF)	1c	11	943,317.00	10%	50,000.00	993,317.00	10%	789,594.60	79%	203,722.40	\$50,000 increase by HPG 09/28/22
Childcare Services	2a	11a	-	0%		-	0%	-	0%	-	
Early Intervention Services: Regional Services	1c	12	800,386.00	9%	991.00	801,377.00	8%	700,022.96	87%	101,354.04	\$991 increase by Recipient 01/26/23
Health Education & Risk Reduction	2d	12a	-	0%		-	0%	-	0%	-	
Outreach Services	2j	12b	-	0%		-	0%	-	0%	-	
Referral Services	2l	12c	-	0%		-	0%	-	0%	-	
Referral to Health and Supportive Services (Peer Navigation)		14	300,000.00	3%	50,000.00	350,000.00	4%	211,987.34	61%	138,012.66	\$100,000 increase by HPG 06/22/22 \$50,000 decrease by Recipient 01/26/23
Home-based Health Care Coordination	1e	19	228,500.00	2%		228,500.00	2%	147,782.97	65%	80,717.03	
Mental Health: Counseling/Therapy & Support Groups	1j	15	761,062.00	8%	247,893.00	1,008,955.00	10%	587,895.50	58%	421,059.50	\$160,000 increase by HPG 03/23/22 \$140,000 increase by HPG 06/22/22 \$50,000 decrease by HPG 09/28/22 \$47,893 increase by HPG 10/26/22 \$50,000 decrease by Recipient 01/26/23

Service Categories	HRSA Ranking	Priority Ranking	RW 2022-23 HPG Allocation as of 08/11/21	%	HPG & Recipient Approved Actions +/-	RW 2022-23 HPG Total as of today	%	RW 2022-23 Year to Date Expenditure	RW 2022-23 Year-to-Date - The % below is the % of the Budget Spent 83.33% of Year Elapsed/Invoiced)	RW 2022-23 Balance	Comments
Substance Abuse Services: Residential	2o	18	-	0%	-	-	0%	-	0%	-	
Substance Abuse Services: Outpatient	1m	17	269,959.00	3%	45,168.00	315,127.00	3%	216,413.20	69%	98,713.80	\$45,168 increase by HPG 06/22/22
Transportation: Assisted and Unassisted	2g	20	127,830.00	1%	26,120.00	153,950.00	2%	98,885.99	64%	55,064.01	\$15,000 increase by HPG 06/22/22 \$10,000 increase by HPG 10/26/22 \$1,120 decrease by Recipient 01/26/23
Food Services: Food Bank/Home- Delivered Meals	2c	21	536,073.00	6%	(5,000.00)	531,073.00	5%	411,430.41	77%	119,642.59	\$5,000 decrease by Recipient 01/26/23
Medical Nutrition Therapy	1i	22	35,542.00	0%		35,542.00	0%	29,147.60	82%	6,394.40	
Legal Services	2i	23	285,265.00	3%		285,265.00	3%	229,655.74	81%	55,609.26	
Emergency Financial Assistance	2b	24	53,730.00	1%	(20,000.00)	33,730.00	0%	26,846.07	80%	6,883.93	\$25,000 decrease by HPG 03/23/22 \$5,000 increase by Recipient 01/26/23
Home Health Care	1f	25	-	0%		-	0%	-	0%	-	
Early Intervention Services: HIV Counseling and Testing	1c	26	-	0%		-	0%	-	0%	-	
Cost-Sharing Assistance	1d	27	-	0%	-	-	0%	-	0%	-	
Hospice	1g	28	-	0%		-	0%	-	0%	-	
Psychosocial Support Services		16	-	0%	-	-	0%	-	0%	-	\$30,000 increase by HPG 06/22/22 \$30,000 increase by HPG 07/27/22 \$60,000 decrease by HPG 10/26/22
Subtotal			9,319,522.00	357%	430,168.00	9,749,690.00	100%	7,244,391.69	74%	2,505,298.31	
Ryan White Part A Minority AIDS Initiative (MAI)			RW 2022-23 Allocation as of 08/11/21		HPG Approved Actions +/-	RW 2022-23 MAI Total as of today	%	RW 2022-23 Year to Date Expenditure	RW 2022-23 Year-to-Date - The % below is the % of the Budget Spent	RW 2022-23 Balance	Comments
Case Management (Non-Medical)			69,598.00		6,582.00	76,180.00	11%	58,494.61	77%	17,685.39	\$1,337 increase HPG \$9,007 increase HPG
Medical Case Management			252,610.00		7,919.00	260,529.00	39%	148,388.04	57%	112,140.96	
Mental Health Services			175,394.00		(26,328.00)	149,066.00	22%	117,756.18	79%	31,309.82	
Outreach Services			36,310.00		6,582.00	42,892.00	6%	19,308.06	45%	23,583.94	
Substance Abuse Services (Outpatient)			28,990.00		15,589.00	44,579.00	7%	32,396.98	73%	12,182.02	
Housing: Emergency Housing			100,000.00		-	100,000.00	15%	99,285.21	99%	714.79	
Subtotal			662,902.00		10,344.00	673,246.00	100%	475,629.08	71%	197,616.92	
TOTAL			9,982,424.00		440,512.00	10,422,936.00		7,720,020.77	74%	2,702,915.23	
CORE and Support Services allocation break-down											
Total Allocation			Total Expenditure			Total Balance					
CORE Medical Services			4,611,020.00	3,445,622.39			1,053,941.61				
Support Services			5,138,670.00	4,351,582.58			756,052.42				
TOTAL			9,749,690.00	7,797,204.97			1,809,994.03				

-142,491.00 variance

YEAR TO DATE EXPENDITURE AND SAVINGS BREAK-DOWN AS OF DECEMBER 2022

RW 2223 SERVICE DOLLAR ALLOCATIONS AND EXPENDITURES							
Funding Source	RW 2022/2023 Service Dollars	Contract Year	Contract YTD Expenditure	% of Year Invoiced	% Spent	Balance	Comments
Ryan White Part B							
Outpatient Ambulatory Health Services (Medical)	407,426.00	April 2022-March 2023	390,873.01	75%	96%	16,552.99	Part A Payment Summary, Part B tracking as of December 2022 invoices.
Early Intervention Services (Expanded HIV Testing)	-		-	75%	-	-	
Early Intervention Services (Focused Testing)	187,900.00		134,667.44	75%	72%	53,232.56	Part B Payment Summary as of December 2022 invoices.
Medical Case Management (Emergency Financial Assistance)	177,716.00		141,391.83	75%	80%	36,324.17	Part B Payment Summary as of December 2022 invoices.
Housing (Substance Abuse Services-Residential)	518,632.00		412,963.48	75%	80%	105,668.52	Part B Payment Summary as of December 2022 invoices.
Non-medical Case Management (Rep Payee)	50,000.00		39,614.12	75%	79%	10,385.88	Part B Payment Summary as of December 2022 invoices.
CoSD Medical Case Management	403,173.24		233,352.95	75%	58%	169,820.29	Per Q2 Jul-Sep Qtrly invoice
CoSD Early Intervention Services	396,482.82		231,313.65	75%	58%	165,169.17	Per Q2 Jul-Sep Qtrly invoice
Ryan White Part B Total	2,141,330.06		1,584,176.48		74%	557,153.58	
Ryan White Part B-MAI Bridge	97,277.00	April 2022-March 2023	83,362.57	75%	86%	13,914.43	Part B-MAI Payment Summary as of December 2022 invoices.
Prevention 2022							
Counseling and Testing	180,000.00	January -December 2022	176,459.23	100%	98%	3,540.77	Prevention Payment Summary as of December 2022 invoices.
Evaluation/ Linkage Activities/ Needs Assessment	842,315.00		819,303.64	100%	97%	23,011.36	Prevention Payment Summary as of December 2022 invoices.
Prevention Total	1,022,315.00		995,762.87			26,552.13	
CDPH Ending the HIV Epidemic- Compo	\$4,496,525	August 2022- July 2023	9,062.50	42%	0.20%	4,487,462.50	Only one contract - 211SD. Payment Summary as of December 2022 invoices.
CDPH Ending the HIV Epidemic- Compo	\$240,000	August 2021- July 2022	-	0%	0.00%	240,000.00	CDPH EHE Comp C No Contract.
HRSA Ending the HIV Epidemic- 20-078	\$1,800,360	March 2022 - February 2023	790,336.67	83%	43.90%	1,010,023.33	HRSA EHE Payment Summary as of December 2022 invoices. Pending invoices: PO#565625 -Dec, PO#564245 - Nov and Dec, PO# 566476 - Dec, PO#563232 - Nov and Dec, PO#563231 - Nov and Dec, PO#566466 - Dec
TOTAL	9,797,807.06		3,462,701.09		35%	6,335,105.97	

DETAILED INTERNAL BUDGET						
Program: HIV Planning Group Support-County Year: RW 2022 Budget Period: 03/01/2022 to 2/28/2023 CFDA#: 93.914 Updated - 12/2022 Expenditures for 02/2023 Meeting	TASK 008 S&S TASK 026 S&B TASK 001 Office Expenses/Zoom/Equipment	% of Year Elapsed	99.96%		99.96% of Year	
		Budget Updated 03/30/22	Expenditures February 2022	YTD Total Expenditures	% Expended	Remaining Balance
Personnel Expenses (Salary&Benefits)		\$ 271,566.00	\$ 18,302.20	\$ 290,674.33	107.04%	\$ (19,108.33)
Needs Assessment		\$ 20,000.00		\$ -	0.00%	\$ 20,000.00
Translation Services		\$ 34,000.00	\$ 780.00	\$ 9,990.00	29.38%	\$ 24,010.00
Meeting Space		\$ 8,200.00		\$ -	0.00%	\$ 8,200.00
Mileage & Gas Cards		\$ 10,000.00		\$ -	0.00%	\$ 10,000.00
Training for HPG Staff		\$ 1,500.00		\$ -	0.00%	\$ 1,500.00
Office Supplies		\$ 325.00		\$ 217.49	66.92%	\$ 107.51
Food Purchases		\$ 5,000.00		\$ -	0.00%	\$ 5,000.00
Transcription (Written) Services		\$ 500.00		\$ 487.80	97.56%	\$ 12.20
WebEx (monthly)		\$ 750.00		\$ -	0.00%	\$ 750.00
Zoom (anually)		\$ 950.00		\$ 849.70	89.44%	\$ 100.30
Equipment (Meeting Owl Office Max)		\$ 1,500.00		\$ 1,141.86	76.12%	\$ 358.14
Trainings/Consultants		\$ 1,500.00		\$ -	0.00%	\$ 1,500.00
WiFi (MiFi) Monthly Service @ \$286/month (6)		\$ 3,500.00	\$ 286.44	\$ 3,723.72	106.39%	\$ (223.72)
		\$ 359,291.00	\$ 19,368.64	\$ 307,084.90	85.47%	\$ 52,206.10
TOTAL PC BUDGET		\$ 359,291.00	\$ 19,368.64	\$ 307,084.90	85.47%	\$ 52,206.10
HPG Temp Help Support		\$ -	\$ 7,721.75	\$ 66,631.65		
SDLGBT Personnel- Lead Prevention Planner		\$ -		\$ -	#DIV/0!	\$ -

RW 2022-23 PART A AWARD INFORMATION

Funding Source	Total RW 2022-23 Award
Part A	11,183,176.00
Part A MAI	793,221.00
TOTAL AWARD AMOUNT	11,976,397.00

RW 2022-23

YEAR TO DATE EXPENDITURE AND SAVINGS
BREAK-DOWN AS OF Feb 2023

58.30%

FY22-23 ALLOCATION BREAK DOWN

Funding Source	Admin. \$		Admin. %	CQM \$	CQM %	RW 2022-23 Service dollars	Total	CORE Medical Services	Support Services
Part A	1,118,316.00	1,118,316.00	10%	315,170.00	2.818%	9,749,690.00	11,183,176.00	70%	30%
Part A MAI	79,321.00	79,321.00	10%	39,661.00	5.0%	674,239.00	793,221.00		
TOTAL		1,197,637.00		354,831.00		10,423,929.00	11,976,397.00	70%	30%

Ryan White Part A Allocations

Service Categories	HRSA Ranking	Priority Ranking	RW 2022-23 HPG Allocation as of 08/11/21	%	HPG & Recipient Approved Actions +/-	RW 2022-23 HPG Total as of today	%	RW 2022-23 Year to Date Expenditure	RW 2022-23 Year-to-Date - The % below is the % of the Budget Spent 100% of Year Elapsed/Invoiced)	RW 2022-23 Balance	Comments
Outpatient Ambulatory Health Services: Primary Care	1l	1	1,307,630.00	14%	\$ (281,742.00)	1,025,888.00	10%	1,028,823.21	100%	(2,935.21)	\$275,000 decrease by HPG 03/23/22 \$100,000 decrease by HPG 08/10/22 \$100,000 decrease by HPG 09/28/22 \$37,111 decrease by Recipient 01/26/23 \$230,369 increase by budget.
Outpatient Ambulatory Health Services: Medical Specialty	1l	2	383,386.00	4%	(140,000.00)	243,386.00	2%	146,782.74	60%	96,603.26	\$110,000 decrease by HPG 03/23/22 \$30,000 decrease by HPG 07/27/22 \$50,000 decrease by HPG 09/28/22 \$50,000 increase by Recipient 01/26/23
Psychiatric Medication Management	1j	3	28,036.00	84%	-	28,036.00	0%	5,486.47	20%	22,549.53	
Oral Health	1k	4	300,940.00	84%	(100,000.00)	200,940.00	2%	142,244.66	71%	58,695.34	\$100,000 decrease by HPG 07/27/22
Medical Case Management	1h	5	1,268,338.00	14%	126,246.00	1,394,584.00	14%	1,254,212.24	90%	140,371.76	\$50,000 increase by HPG 08/10/22 \$43,512 increase by HPG 10/26/22 \$50,000 increase by Recipient 01/26/23 \$17,266 decrease by budget.
Case Management-Non-Medical for Housing NEW		7	250,000.00	3%	(250,000.00)	-					\$250,000 decrease by HPG 10/26/22
Housing: Emergency Housing	2e	8	280,000.00	3%	798,235.00	1,078,235.00	11%	1,007,098.25	93%	71,136.75	\$250,000 increase by HPG 03/23/22 \$100,000 increase by HPG 07/27/22 \$150,000 increase by HPG 09/28/22 \$298,235 increase by HPG 10/26/22
Housing: Location, Placement and Advocacy Services NEW		9	100,000.00	1%	(100,000.00)	-					\$100,000 decrease by HPG 10/26/22
Housing: Partial Assistance Rental Subsidy (PARS)	2e	10	667,507.00	100%	126,000.00	793,507.00	8%	703,627.20	89%	89,879.80	\$100,000 increase by HPG 06/22/22 \$26,000 increase by budget.
Non-Medical Case Management	2h	6	392,021.00	4%	87,751.00	479,772.00	5%	378,550.35	79%	101,221.65	\$50,000 increase by HPG 08/10/22 \$10,360 increase by HPG 10/26/22 \$35,000 increase by Recipient 01/26/23 \$7,609 decrease by budget.
Coordinated HIV Services for Women, Infants, Children, Youth, and Families (WICYF)	1c	11	943,317.00	10%	50,000.00	993,317.00	10%	884,210.01	89%	109,106.99	\$50,000 increase by HPG 09/28/22
Childcare Services	2a	11a	-	0%		-	0%	-	0%	-	
Early Intervention Services: Regional Services	1c	12	800,386.00	9%	54,827.00	855,213.00	9%	833,532.86	97%	21,680.14	\$991 increase by Recipient 01/26/23 \$53,836 increase by budget.
Health Education & Risk Reduction	2d	12a	-	0%		-	0%	-	0%	-	

Service Categories	HRSA Ranking	Priority Ranking	RW 2022-23 HPG Allocation as of 08/11/21	%	HPG & Recipient Approved Actions +/-	RW 2022-23 HPG Total as of today	%	RW 2022-23 Year to Date Expenditure	RW 2022-23 Year-to-Date - The % below is the % of the Budget Spent 100% of Year Elapsed/Invoiced)	RW 2022-23 Balance	Comments
Outreach Services	2j	12b	-	0%		-	0%	-	0%	-	
Referral Services	2l	12c	-	0%		-	0%	-	0%	-	
Referral to Health and Supportive Services (Peer Navigation)		14	300,000.00	3%	18,965.00	318,965.00	3%	248,378.02	78%	70,586.98	\$100,000 increase by HPG 06/22/22 \$50,000 decrease by Recipient 01/26/23 \$31,035 decrease by budget.
Home-based Health Care Coordination	1e	19	228,500.00	2%		228,500.00	2%	193,490.31	85%	35,009.69	
Mental Health: Counseling/Therapy & Support Groups	1j	15	761,062.00	8%	17,524.00	778,586.00	8%	736,498.83	95%	42,087.17	\$160,000 increase by HPG 03/23/22 \$140,000 increase by HPG 06/22/22 \$50,000 decrease by HPG 09/28/22 \$47,893 increase by HPG 10/26/22 \$50,000 decrease by Recipient 01/26/23 \$230,369 decrease by budget.
Substance Abuse Services: Residential	2o	18	-	0%	-	-	0%	-	0%	-	
Substance Abuse Services: Outpatient	1m	17	269,959.00	3%	45,168.00	315,127.00	3%	255,036.55	81%	60,090.45	\$45,168 increase by HPG 06/22/22
Transportation: Assisted and Unassisted	2g	20	127,830.00	1%	26,072.00	153,902.00	2%	115,983.55	75%	37,918.45	\$15,000 increase by HPG 06/22/22 \$10,000 increase by HPG 10/26/22 \$1,120 decrease by Recipient 01/26/23 \$48.00 decrease by budget.
Food Services: Food Bank/Home-Delivered Meals	2c	21	536,073.00	6%	(5,250.00)	530,823.00	5%	530,043.22	100%	779.78	\$5,000 decrease by Recipient 01/26/23 \$250.00 decrease by budget.
Medical Nutrition Therapy	1i	22	35,542.00	0%		35,542.00	0%	35,319.08	99%	222.92	
Legal Services	2i	23	285,265.00	3%		285,265.00	3%	279,141.93	98%	6,123.07	
Emergency Financial Assistance	2b	24	53,730.00	1%	(19,750.00)	33,980.00	0%	33,833.23	100%	146.77	\$25,000 decrease by HPG 03/23/22 \$5,000 increase by Recipient 01/26/23 \$250.00 Increase by budget.
Home Health Care	1f	25	-	0%		-	0%	-	0%	-	
Early Intervention Services: HIV Counseling and Testing	1c	26	-	0%		-	0%	-	0%	-	
Cost-Sharing Assistance	1d	27	-	0%	-	-	0%	-	0%	-	
Hospice	1g	28	-	0%		-	0%	-	0%	-	
Psychosocial Support Services		16	-	0%	-	-	0%	-	0%	-	\$30,000 increase by HPG 06/22/22 \$30,000 increase by HPG 07/27/22 \$60,000 decrease by HPG 10/26/22
Subtotal			9,319,522.00	357%	454,046.00	9,773,568.00	100%	8,812,292.71	90%	961,275.29	
Ryan White Part A Minority AIDS Initiative (MAI)			RW 2022-23 Allocation as of 08/11/21		HPG Approved Actions +/-	RW 2022-23 MAI Total as of today	%	RW 2022-23 Year to Date Expenditure	RW 2022-23 Year-to-Date - The % below is the % of the Budget Spent	RW 2022-23 Balance	Comments
Case Management (Non-Medical)			69,598.00		8,317.00	77,915.00	12%	74,164.00	95%	3,751.00	\$1,337 increase HPG \$9,007 increase HPG
Medical Case Management			252,610.00		14,234.00	266,844.00	40%	204,892.56	77%	61,951.44	
Mental Health Services			175,394.00		(26,328.00)	149,066.00	22%	120,632.69	81%	28,433.31	
Outreach Services			36,310.00		(7,383.00)	28,927.00	4%	23,612.47	82%	5,314.53	
Substance Abuse Services (Outpatient)			28,990.00		21,504.00	50,494.00	8%	46,524.04	92%	3,969.96	
Housing: Emergency Housing			100,000.00		-	100,000.00	15%	99,454.58	99%	545.42	
Subtotal			662,902.00		10,344.00	673,246.00	100%	569,280.34	85%	103,965.66	
TOTAL			9,982,424.00		464,390.00	10,446,814.00		9,381,573.05	90%	1,065,240.95	
CORE and Support Sevices allocation break-down											
Total Allocation					Total Expenditure		Total Balance				
CORE Medical Services			4,593,754.00		4,098,684.87		495,069.13				
Support Services			5,179,814.00		4,713,607.84		466,206.16				
TOTAL			9,773,568.00		8,812,292.71		961,275.29		0.00 variance		

YEAR TO DATE EXPENDITURE AND SAVINGS BREAK-DOWN AS OF FEBRUARY 2023

RW 2223 SERVICE DOLLAR ALLOCATIONS AND EXPENDITURES

Funding Source	RW 2022/2023 Service Dollars	Contract Year	Contract YTD Expenditure	% of Year Invoiced	% Spent	Balance	Comments
Ryan White Part B							
Outpatient Ambulatory Health Services (Medical)	407,426.00	April 2022-March 2023	407,426.00	92%	100%	-	Part A Payment Summary, Part B tracking as of February 2023 invoices.
Early Intervention Services (Expanded HIV Testing)	-		-	92%	-	-	
Early Intervention Services (Focused Testing)	187,900.00		162,373.51	92%	86%	25,526.49	Part B Payment Summary as of February 2023 invoices.
Medical Case Management (Emergency Financial Assistance)	177,716.00		148,494.60	92%	84%	29,221.40	Part B Payment Summary as of February 2023 invoices.
Housing (Substance Abuse Services-Residential)	518,632.00		501,838.42	92%	97%	16,793.58	Part B Payment Summary as of February 2023 invoices.
Non-medical Case Management (Rep Payee)	50,000.00		46,019.16	92%	92%	3,980.84	Part B Payment Summary as of February 2023 invoices.
CoSD Medical Case Management	403,173.24		338,607.66	75%	84%	64,565.58	Per Q3 Oct-Dec Qtrly invoice
CoSD Early Intervention Services	396,482.82		317,967.48	75%	80%	78,515.34	Per Q3 Oct-Dec Qtrly invoice
Ryan White Part B Total	2,141,330.06		1,922,726.83		90%	218,603.23	
Ryan White Part B-MAI Bridge Prevention 2023	97,277.00	April 2022-March 2023	96,819.61	92%	100%	457.39	Part B-MAI Payment Summary as of February 2023 invoices.
<i>Counseling and Testing</i>	180,000.00	January -December 2023	24,673.33	17%	14%	155,326.67	Prevention Payment Summary as of February 2023 invoices.
<i>Evaluation/ Linkage Activities/ Needs Assessment</i>	904,008.00		115,478.32	17%	13%	788,529.68	Prevention Payment Summary as of February 2023 invoices.
Prevention Total	1,084,008.00		140,151.65			943,856.35	
CDPH Ending the HIV Epidemic- Component A	\$4,496,525	August 2022- July 2023	29,248.00	58%	0.65%	4,467,277.00	Only three contracts - 211SD, Peraton Itrack and Xerox. Payment Summary as of February 2023 invoices.
CDPH Ending the HIV Epidemic- Component C	\$240,000	August 2021- July 2022	-	0%	0.00%	240,000.00	CDPH EHE Comp C No Contract.
HRSA Ending the HIV Epidemic- 20-078	\$1,800,360	March 2022 - February 2023	88,571.00	83%	4.92%	1,711,789.00	HRSA EHE Payment Summary as of December 2022 invoices. Pending invoices: PO#564245 Dec-Feb, PO#563231 Nov -Feb, PO#566466 Dec-Feb, PO#565633 Feb.
TOTAL	9,859,500.06		2,277,517.09		23%	7,581,982.97	

HIV PLANNING GROUP
12-MONTH ATTENDANCE TRACKING
Apr 2022- Mar 2023

HPG Member	1	1	1	1	1	1	1	1	1	0	0	1	1	1	10
Total Meetings	Apr	May	Jun	Jul	3-Aug	10-Aug	24-Aug	28-Sep	28-Oct	27-Nov	21-Dec	25-Jan	22-Feb	22-Mar	TOTAL
Acevedo, Allan, 8	*	1	*	*	*	*	1	1	*	NM	NM	*	*	*	2
Applebaum, Amy, 32	*	*	*	*	1	*	1	*	*	NM	NM	1	*	*	1
Cortes, Alberto, 34	*	*	*	*	1	*	*	*	1	NM	NM	*	1	*	2
Davenport, Elizabeth, 35	*	*	*	*	*	1	*	1	*	NM	NM	*	*	JC	2
De Jesus, Alfredo, 2	*	1	1	1	1	1	*	1	1	NM	NM	1	1	1	7
Garcia-Bigley, Felipe									1	NM	NM	*	*	*	1
Grelotti, David, 30	*	*	*	*	*	*	*	*	*	NM	NM	*	*	1	0
Hernandez, Elizabeth, 22	*	*	*	1	1	1	*	1	*	NM	NM	*	*		
Highfill, Pamela, 21	1	*	1	1	*	*	*	*	*	NM	NM	*	1	*	4
Jacobs, Delores, 20	*	*	*	*	*	*	*	*	*	NM	NM	*	*	*	0
Kubricky, Cinnamen, 4	*	1	*	*	*	1	*	1	1	NM	NM	*	1	*	4
Lewis, Bob, 17	*	*	*	*	*	*	*	*	1	NM	NM	*	1	1	3
Lochner, Mikie, 16	*	*	*	*	*	*	*	*	*	NM	NM	*	*	*	0
Mar-Tang, Moira, 39	*	*	*	*	1	*	*	1	*	NM	NM	1	*	1	3
Price, Venice, 44	*	*	*	*	*	*	*	*	*	NM	NM	*	1	*	1
Quezada-Torres, Karla, 25	*	*	*	*	*	1	*	*	*	NM	NM	1	*	*	1

HIV PLANNING GROUP
12-MONTH ATTENDANCE TRACKING
Apr 2022- Mar 2023

Total Meetings	Apr	May	Jun	Jul	3-Aug	10-Aug	24-Aug	28-Sep	28-Oct	27-Nov	21-Dec	25-Jan	22-Feb	22-Mar	TOTAL
Ransom, Shannon, 36	*	*	*	*	*	*	*	*	*	NM	NM	*	*	*	0
Robles, Raul 7	*	1	*	*	1	1	*	*	*	NM	NM	*	*	1	2
Rucker, James,42	*	*	1	1	*	*	*	*	*	NM	NM	*	*	*	2
Spector, Stephen 31	1	*	1	*	1	1	*	1	*	NM	NM	*	*	1	4
Tilghman, Winston, 23	*	*	*	*	*	*	*	*	*	NM	NM	*	1	*	1
Underwood, Regina, 19	*	*	*	*	1	*	*	*	*	NM	NM	*	*	1	1
Van Brocklin, Rhea, 18	*	*	*	*	*	1	*	*	*	NM	NM	*	*	*	0
Villafan, Freddy 40	*	*	*	*	*	*	*	*	*	NM	NM	*	*	1	1
Weber, Jeffery, 41												*	*		0
West, Abigail, 29	*	*	1	*	1	1	1	1	*	NM	NM	1	*		
Wimpie, Michael, 1	*	*	*	*	*	*	*	*	*	NM	NM	*	1	*	1

To remain in good standing and eligible to vote, the HPG member may not miss 4 consecutive meetings or 6 meetings within 12 months.

* = Present

1 = Absent for the month

1 = Absent when there are multiple meetings in a month. The member needs to attend at least one meeting for attendance to count for the specific month.

JC = Just Cause

EC = Emergency Cause