



SAN DIEGO HIV PLANNING GROUP (HPG)
PRIORITY SETTING AND RESOURCE ALLOCATION COMMITTEE (PSRAC)
DRAFT MINUTES

THURSDAY, May 11, 2023, 3:00 PM – 5:00 PM
COUNTY OPERATIONS CENTER
5500 OVERLAND AVE, SAN DIEGO, CA 92123 (TRAINING ROOM 120, BUILDING 5500)

To participate remotely via Zoom:

<https://sdcountyca.webex.com/sdcountyca/j.php?MTID=m3d9bb770d109f1ea7d905327732b7729>

Call in: 1-470-238-5742 US Toll / 52-55-6722-5298 Mexico Toll

Meeting Number (access code): 2632 293 8629

Password: PSRAC.20

Language translation services are available upon request at least 96 hours prior to the meeting. Please contact HPG Support Staff at 619-403-8809 or via e-mail at hpg.hhsa@sdcounty.ca.gov.

A quorum for this meeting is eight (8).

Committee Members: Reginald Carroll / Alberto Cortes / Dr. Beth Davenport / Dr. Delores Jacobs (Chair) / Pam Highfill / Raul Robles / James Rucker (Co-Chair) / Karla Quezada-Torres / Regina Underwood / Freddy Villafan

Committee Members Absent: Felipe Garcia-Bigley / Cinnamen Kubricky / Chris Mueller/ Rhea Van Brocklin

ORDER OF BUSINESS

Agenda Item	Discussion/Action	Follow-Up
1. Call to order	Dr. Delores Jacobs called the meeting to order at 3:01 PM and noted that a quorum was established.	
2. Reminders	James Rucker read the committee charge. Next, Dr. Jacobs reviewed the guidelines for conflicts of interest (COI), the committee's purview, and the meeting rules.	
3. Public Comment on non-agenda items (for members of the public)	None	

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4. Sharing our concerns (for committee members).	<ul style="list-style-type: none"> • A committee member shared concerns regarding meeting every other month. • A committee member shared concerns regarding limitations and rules of meeting attendance. 	
5. Action: Review and approve the agenda for May 11, 2023	<p>Action: Approve the May 11, 2023 meeting agenda as presented with the noted changes:</p> <ul style="list-style-type: none"> • Move agenda item 9. g. The HIV Epidemiology presentation, to 9. a. • Move agenda item 9. a. Discussion: Retreat Work Plan to agenda item 8. a. <p>M/S/C: Villafan/Rucker 7/0 Abstentions: Jacobs Motion carries</p>	
6. Old Business		
a. Discussion: Retreat work plan - Raniyah Copeland	<p>Raniyah Copeland and Dr. Aunsha Hall reviewed the Retreat Work Plan “Establishing an anti-racist approach for the SD HPG.” The committee discussed goals and objectives focusing on the following:</p> <ul style="list-style-type: none"> • Goal 1 – Increase communications for the SD HPG that supports an inclusive culture for members and others supporting HIV service contractors. • Goal 3 - Diversify the SD HPG Leadership so there are representations from communities affected by HIV in San Diego County as key decision-makers • Goal 4 - Diversify HPG membership to be reflective of those living with and at 	<p>HPG Support Staff will send the slides to the PSRAC members for review and feedback.</p>

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	<p>higher risk for HIV in San Diego County</p> <p>The committee recommended:</p> <ul style="list-style-type: none"> • Integrate/codify diversity into the HPG Bylaws and Policies & Procedures, particularly around seeking leadership for the HPG. <p>Send the slides to the committee members and provide an opportunity for additional feedback.</p>	
<p>b. Discussion/Action: Potential meeting time changes for September through May meetings 11:30 AM - 1:00 PM or 5:00 PM - 6:30 PM and a new schedule of 2 or 3 4-hour meetings in June/July for priority rankings and budget allocations</p>	<p>The committee discussed planned meeting time and frequency changes, including the following meetings for June 2023:</p> <ul style="list-style-type: none"> • June 8, 2023, 1:00 – 5:00 PM, place and room TBD • June 22, 2023, 1:00 – 5:00 PM County Operations Center (COC), Training Room 120 <p>Staff will perform quorum checks for each meeting.</p>	
<p>c. Leadership development recommendation from HPG Retreat</p>	<p>The committee discussed the recommendations:</p> <ul style="list-style-type: none"> • Have the committee co-chairs more involved in activities, including leading meetings. • Provide support and training for co-chairs. • Have a short portion of each meeting on a dialogue regarding co-chair leadership. <p>This is particularly important as, in 16 months, ~ ¼ of the HPG membership will term off for at least 1 year.</p>	
<p>d. Getting to Zero (GTZ) Community Action Plan</p>	<p>The PSRAC is focusing on two primary goals in the GTZ action plan:</p>	

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	<ul style="list-style-type: none"> Increasing Housing resources for persons living with HIV (PLWH) Increase capacity for Mental Health services and Substance Use Treatment services. <p>The Membership Committee wants the PSRAC to help with HPG member recruitment, especially recruiting PLWH.</p>	
7. New Business		
a. Review updated HIV/AIDS Epidemiology data & discuss findings (if available)	<p>Dr. Samantha Tweeten presented data on HIV Epidemiology from 2022:</p> <p>The number of PLWH in SDC as of 12.31.22 is 14,634.</p> <p>The number of incident cases (since 1983) = 24,958</p> <p>The number of recent cases (2018 – 2022) = 2,139.</p> <p>The data was further broken down by Race/Ethnicity, Sex/Gender, Age, and Geographic Region</p> <p>2021 data on Viral Suppression was provided; more detailed data on this will be at a future meeting.</p>	HPG Support Staff will summarize the data into a Key Data Findings (KF) document for review.
b. Action: Allocation of FY 22 Carry Overfunding	Tabled until the next meeting.	
c. Address change in FY 23 Part A funding (if needed)	Tabled.	
d. Summarize/finalize data on co-occurring conditions, poverty, and insurance	<p>The committee reviewed the updated KF report and recommended the following:</p> <ul style="list-style-type: none"> Double check the COVID statement for PLWH <p>Add a statement regarding age-related diseases as the population of PLWH is aging.</p>	HPG Support Staff will make the recommended changes and return the document to the next meeting.
e. Review data on the regional distribution of Ryan White Treatment Extension Action	<p>The committee began reviewing the KF document.</p> <p>At 4:53 p.m. quorum was lost, and the committee adjourned.</p>	

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(RWTEA) Part A services & discuss findings		
f. Review data on Ryan White's service eligibility criteria & other service guidelines and discuss findings	Tabled	
g. PARS Report	Tabled	
8. Routine Business		
a. Review Monthly and YTD expenditures and examine for any recommended reallocations. i. Review of over/under spending	Tabled	
b. Review Monthly and YTD service utilization report	Tabled, the report was included in the meeting materials packet.	
c. COVID-19/MPOx update	Tabled	
d. Affordable Care Act (ACA) update	Tabled	
e. HIV Prevention update	Tabled	
f. Review the PSRAC FY 23 Work Plan	Tabled	
9. Approve the meeting minutes from March 9, 2023;	Tabled	
10. Review committee attendance	Tabled, the report included in the meeting materials packet.	
11. Suggested items for the PSRAC agenda	Tabled	
12. Next Meeting: TBD Location: TBD		
13. Announcements	Tabled	
14. Adjournment	Adjourned at 4:53 PM	