

## COMMUNITY ENGAGEMENT GROUP (CEG)



Wednesday, May 15, 2024, 3:00 PM – 5:00 PM  
Southeastern Live Well Center  
5101 Market Street, San Diego, CA 92114  
(Tubman Chavez Room C)

### To participate remotely via Zoom:

<https://us06web.zoom.us/j/83782242388?pwd=MTFqZitVcC9hNnFPRkhkcV3dGpKdz09>

Call in: US Toll +1 669 444 9171

Meeting ID: 837 8224 2388      Passcode: 106514

Language translation services are available upon request at least 96 hours prior to the meeting.  
Please contact HPG Support Staff via e-mail at [hpg.hhsa@sdcounty.ca.gov](mailto:hpg.hhsa@sdcounty.ca.gov).

### A quorum for this meeting is three (3)

**Committee Members:** Allan Acevedo | Michael Donovan | Michael Lochner (acting Chair) | Jen Lothridge (Co-Chair) | Veronica Nava

## MEETING AGENDA ORDER OF BUSINESS

1. Call to order, roll call, comments from the chair, and a moment of silence
2. Review Background, Mission Statement, Goals, and Agreement of Meeting Decorum
3. Introductions and Icebreaker
4. Public comment (for members of the public)
5. Sharing our concerns (for committee members)
6. **Action:** Approve the Community Engagement Group agenda for May 15, 2024
7. **Action:** Approve the Community Engagement Group minutes for April 17, 2024 (Review follow-up items from the minutes)
8. Committee Updates
  - a. CARE Partnership
  - b. Membership Committee
  - c. Strategies and Standards Committee
  - d. Medical Standards and Evaluation Committee
  - e. Priority Settings and Resource Allocation
  - f. Steering Committee
  - g. HIV Planning Group
  - h. HIV Housing Committee/Housing Opportunities for Persons with AIDS (HOPWA)
9. Old Business
  - a. Committee Attendance
10. New Business
  - a. Discussion: Resources and materials for community event outreach efforts
  - b. Presentation: Robert's Rules of Order/Parliamentary Procedure – Delores Jacobs, PhD
11. Announcements

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12. **Next meeting date:** June 12, 2024, at 3:00 PM – 5:00 PM.

**Location:** Southeastern Live Well Center (Tubman Chavez Room A), 5101 Market Street, San Diego, CA 92114

13. Adjournment

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### **Community Engagement Group Charge:**

#### **1) Educate Community Members**

- Educate/train community members about the HIV Planning Group's local HIV services planning process and prepare them for and support them in increased involvement throughout the HIV Planning Group Process: committees, task forces, working groups, and other opportunities, as well as HIV Planning Group membership.

#### **2) Increase Community Members' Participation**

- Increase the level and diversity of community involvement, including from under-served and under-represented populations.
- Represent the needs of all community members, including those unable to participate in meetings.
- Provide linkages to regional and population-specific community groups and ensure communication between those groups and the Community Engagement Group.
- Identify and seek to overcome barriers to community participation.

#### **3) Represent Community Member Needs Throughout the HIV Planning Group Process**

- Provide community representation on HIV Planning Group committees, task forces, etc., and ensure the flow of information from those groups to the Community Engagement Group.
- Encourage maximum community involvement in the Priority Setting Committee and other established venues for the annual priority setting and budget allocations process; the Community Engagement Group will not develop separate budget recommendations.
- Serve as a venue for providing community feedback regarding HIV Planning Group issues (e.g., task forces).