



# County of San Diego

**NICK MACCHIONE, FACHE**  
DIRECTOR

HEALTH AND HUMAN SERVICES AGENCY  
PUBLIC HEALTH SERVICES  
3851 ROSECRANS STRE ET, MAIL STOP P-578  
SAN DIEGO, CA 92110-3134  
(619) 531-5800 • FAX (619) 542-4186

**WILMA J. WOOTEN, M.D., M.P.H.**  
PUBLIC HEALTH OFFICER

## SAN DIEGO HIV PLANNING GROUP (HPG)

**Wednesday, May 24, 2023 – 3:00 PM – 5:00 PM**

**County Operations Center (COC)**  
**5560 Overland Ave. San Diego, CA 92123 (Training Room 171)**

To participate remotely via WebEx (click the following link):

<https://sdcountyca.webex.com/sdcountyca/j.php?MTID=m4ba2901b578952b4c0b7b97da6dc41ca>

**Meeting Number/Access Code:** 133 917 9274

**Password:** HIVPG.20

**Join the meeting via phone:** 1-470-238-5742 US Toll / 52-55-6722-5298 Mexico Toll

***Participantes que solicitan traducción al español: (Deben notificar al personal de apoyo con 96 horas de anticipación). Recibirán un correo electrónico con el número para llamar.***

***This meeting is audio and video recorded.***

A quorum for this meeting is fourteen (15)

HPG Members Present: Allan, Acevedo, Amy Applebaum, Alberto Cortes, Dr. Beth Davenport, Esteban Duarte, Felipe Garcia-Bigley, Dr. David Grelotti, Pamela Highfill, Dr. Delores Jacobs, Robert Lewis, Moira Mar-Tang, Venice Price, Shannon Ransom, James Rucker, Dr. Stephen Spector, Dr. Winston Tilghman, Karla Torres, Regina Underwood, Freddy Villafan, Abigail West, Michael Wimpie, Adrienne Yancey

HPG Members Absent: Alfredo De Jesus, Cinnamen Kubricky, Michael Lochner, Raul Robles, Rhea Van Brocklin, Jeffrey Weber

| Agenda Item   | Action/Discussion  | Follow-up |
|---|--|-----------|
| 1. Call to order, chair comments, and a moment of silence | <p>Carlie Catolico, HPG Support Staff, called the meeting to order at 3:05 PM. Carlie Catolico informed the members that due to the HPG Chair and Vice-Chair not being present, the members can select and vote for a pro tem to preside over the meeting.</p> <p><b>Action:</b> Approve Dr. Delores Jacobs as pro tem to preside over the May 24, 2023 HPG meeting.<br/> <b>M/S/C:</b> Acevedo/Cortes 16-0<br/> <b>Abstentions:</b> Jacobs<br/> <b>Motion carries</b></p> |           |

| Agenda Item   | Action/Discussion   | Follow-up |
|---|---|-----------|
|   | <p><b>Action:</b> Approve remote participation due to Emergency Circumstance for Pamela Highfill, Dr. Stephen Spector, and Adrienne Yancey.</p> <p><b>M/S/C:</b> Acevedo/Rucker 18-0</p> <p><b>Abstentions:</b> Jacobs, Spector, West</p> <p><b>Motion carries</b></p>  |           |
| 2. Public comment (see page 2 of agenda for rules for members of the public)                          | A member of the public voiced concern about being able to conduct a meeting without a Chair or Vice-Chair present; requested microphones during meetings as it is hard to hear for virtual participants and commented regarding the count for quorum.   |           |
| 3. Sharing our concerns/comments on items not on the agenda (for HPG members)                         | None  |           |
| 4. <b>ACTION:</b> Approval of HPG agenda for May 24, 2023   | <p><b>Action:</b> Approve the HPG Meeting agenda for May 24, 2023 as presented.</p> <p><b>M/S/C:</b> Ransom/Lewis, 20-0</p> <p><b>Abstentions:</b> Jacobs, West</p> <p><b>Motion carries</b></p>  |           |
| <b>5. Old Business</b>  |   |           |
| None  |   |           |
| <b>6. New Business</b>  |   |           |
| a) <b>ACTION:</b> Accept Board Letter for Ryan White Part A funding for FY 23                         | <p><b>Action:</b> Accept Board Letter for Ryan White Part A funding for FY 23</p> <p><b>M/S/C:</b> Steering Committee, 18-0</p> <p><b>Abstentions:</b> Applebaum, Garcia-Bigley, Jacobs, West</p> <p><b>Motion carries</b></p>  |           |
| 7. <b>ACTION:</b> Revise Quorum in HPG in By-Laws   | <p><b>Action:</b> Revise Quorum in HPG By-Laws to remain at greater than 50%</p> <p><b>M/S/C:</b> Steering Committee, 20-0</p> <p><b>Abstentions:</b> Jacobs, West</p> <p><b>Motion carries</b></p>   |           |
| 8. Presentation: HPG Goals and Objectives for Establishing an Anti-Racism Approach – Raniyah Copeland | <p>Final Recommendations on HPG Goals and Objectives for Establishing an Anti-Racism Approach was presented by Raniyah Copeland and Aunsha Hall. A final report will be provided to the HPG.</p> <p>Allan Acevedo, Chair of the Community Engagement Group (CEG), reported that the CEG committee had discussions around how to measure success and</p> |           |

| Agenda Item   | Action/Discussion   | Follow-up   |
|---|---|---|
|   | <p>what does it mean to successfully complete the recommended goals and objectives.</p>   |   |
| <p>9. Presentation: Biomedical HIV Prevention Fellowship Introduction – Allan Acevedo</p>   | <p>Allen Acevedo gave a presentation of the Gay Men of Color Fellowships in Biomedical HIV Prevention of the National Minority AIDS Council. He recently attended the Biomedical Prevention Summit in Las Vegas, Nevada.</p> <p>The Gay Men of Color Fellowship in Biomedical HIV Prevention trains 20 gay men of color who are part of identified jurisdictions via the Getting to Zero Action Plan. The goal is to train fellows to become educators and advocates for Biomedical HIV prevention in their communities.</p> <p>The next scholarship opportunity deadline is on June 5, 2023.</p> <p>As part of the application process for prospective applicants, an HPG member suggested to provide a writing workshop and have HPG write letters of recommendations for potential candidates.</p> <p>A concern was voiced regarding how much publicity these resources would have should they become available for the public to access. An internal process to ensure publicity and accessibility of these resources would need to be developed.</p> | <p>Support Staff will continue sending resources in their weekly announcement emails.</p> <p>HPG will keep an eye out for future developmental and fellowship opportunities and provide additional resources or workshops to support those who are interested in applying.</p> <p>HPG will improve promoting developmental opportunities via Support Staff and within our networks.</p> |
| <p>10. Training: Ryan White HIV/AIDS Program &amp; Parts – Patrick Loose</p>  | <p>Patrick Loose provided a training on the Ryan White HIV/AIDS Program and Parts C and D.</p>  |   |
| <p>11. Updates and budget review from the HIV, STD, and Hepatitis Branch (HSHB) – Patrick Loose, Lauren Brookshire, Maritza Herrera</p> | <p>Maritza Herrera provided a HSHB report, including a service utilization report and budget overview, the reports of which were included in the meeting materials packet.</p>  |   |

| Agenda Item   | Action/Discussion  | Follow-up |
|---|--|-----------|
| a. Administrative Budget Review – Carlie Catolico                       | Carlie Catolico provided an overview of what the HPG Support Staff has purchased for in-person meetings and as well as anticipated purchases for FY23.   |           |
| 12. Suggestions to Steering Committee for consideration of future items | None   |           |
| 13. Announcements   |  |           |
| 14.. Next meeting date  | <p><b>Wednesday, June 28, 2023, from 3:00 PM – 5:00 PM.</b></p> <p>Location: <b>In-person at County Operations Center (COC) 5500 Overland Ave. San Diego, 92123 (Training Room 120)</b> and via WebEx.</p> |           |
| 15. Adjournment   | 4:53 PM  |           |