



County of San Diego

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WILMA J. WOOTEN, M.D., M.P.H.
PUBLIC HEALTH OFFICER

San Diego HIV Planning Group (HPG) Wednesday May 25, 2022

3:00 PM

Meeting occurred via video-conference (WebEx)

MINUTES

Quorum is fifteen (15)

HPG Members Present: Roger Al-Chaikh / Amy Applebaum / Alberto Cortes / Beth Davenport / Dr. David Grelotti / Dr. Elizabeth Hernandez / Pam Highfill / Dr. Delores Jacobs / Robert Lewis / Mikie Lochner / Moira Mar Tang / Venice Price / Shannon Ransom / James Rucker / Dr. Stephen Spector / Dr. Winston Tilghman / Karla Torres / Regina Underwood / Rhea Van Brocklin / Freddy Villafan / Abigail West / Michael Wimpie / Joe Zilvinskis

HPG Members Absent: Allan Acevedo / Karen Connolly / Alfredo De Jesus / Cinnamen Kubricky / Raul Robles

Agenda Item	Action/Discussion	Follow-up
1. Call to Order/ Establishment of Quorum	Mikie Lochner, HPG Chair, called the meeting to order at 3:00 p.m. and noted the presence of a quorum.	
2. Action: Continuation of Teleconferencing	All votes at the meeting were taken by roll call; HPG members names were called out verbally, then individual voice votes were noted and recorded. Action: Continuation of Teleconferencing Meeting Option Pursuant to Government Code Section 54953(e). a. Find HPG has reconsidered the circumstances of the State of Emergency b. Find that State and local officials continue to recommend measures to promote social distancing. Motion/Second/Count (M/S/C): Van Brocklin/Rucker 18/0 Abstentions: Hernandez, Lochner, West, Zilvinskis Motion carries	
3. Chair Comments; Ground Rules & Abstentions	Mikie Lochner reviewed meeting ground rules, public comment rules, thanked Consumers for participating and led a moment of silence.	
4. Public comment	A member of the public expressed concern and stated that they were told that they do not understand simple	

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	math regarding data for service utilization. They also stated that they feel that the Membership Committee's report that it is in compliance with the race/ethnicity categories on the HPG application is misleading.	
5. Sharing our concerns/ Comments on Items not on the agenda	<ul style="list-style-type: none"> • An HPG member asked about the status of hiring for the two new service categories, Housing Case Management and Housing Placement and Advocacy services. Lauren Brookshire will discuss this during Recipient's report. • An HPG member expressed frustration with medical insurance and asked PSRAC to consider funding benefits counseling. 	
6. Action: Approval of the HIV Planning Group (HPG) agenda for May 25, 2022	<p>Action: Approve the HPG Meeting agenda for May 25, 2022 as presented.</p> <p>M/S/C: Ransom/Rucker 19/0</p> <p>Abstentions: Hernandez Lochner, West, Zilvinskis</p> <p>Motion carries</p>	
7. Old Business		
None		
8. New Business		
a. Action Item: (Membership Committee): Review and approve recommendation(s) for HPG membership.	No actions currently.	
b. Action Item: (Priority Setting and Resource Allocation Committee (PSRAC): Review and approve recommendations for reallocation of funds in FY 22	No actions currently.	
c. Update: Ad hoc Committee for revision of Bylaws	Mikie Lochner noted the draft proposed changes to bylaws has been sent to County Counsel for review. It will return to Steering Committee and then be forwarded to the Consumer Committee and HPG for review.	
d. Action: Approval of HPG minutes from April 27, 2022	<p>Action: Approve the HPG minutes from April 27, 2022 as presented.</p> <p>M/S/C: Villafan/Van Brocklin 15/0</p> <p>Abstentions: Hernandez, Highfill, Lochner, West, Zilvinskis</p>	

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<p>e. Action: Approval of HPG consent agenda for May 25, 2022</p>	<p>Motion carries</p> <p>ACTION: Approval of HPG consent agenda for May 25, 2022, which includes acceptance of the following committee minutes: Steering Committee: April 19, 2022; Strategies and Standards Committee: April 5, 2022; Membership Committee; April 13, 2022; Priority Setting and Resource Allocation Committee: April 14, 2022; Medical Standards and Evaluation Committee: November 16, 2021 (Included for your information, not for acceptance; CARE Partnership: April 18, 2022)</p> <p>M/S/C: Cortes/Rucker 18/0</p> <p>Abstentions: Hernandez, Highfill, Lochner, West, Wimpie, Zilvinskis</p> <p>Motion carries</p>	<p>(6 min)</p>
<p>f. Information: Board Letter</p>	<p>A letter asking for authorization to accept funds will go forward to the Board of Supervisors after the final notice of Part A Ryan White (RW) full grant award has been received.</p>	
<p>g. Presentation: The priority setting and resource allocation process – Dr. Delores Jacobs</p>	<p>Dr. Jacobs reviewed the priority setting and budget allocation process highlighting the following:</p> <ul style="list-style-type: none"> • The Priority Setting and Resource Allocation Committee makes recommendations on priority rankings and budget allocation which are forwarded to the HPG, which makes the final decision(s). • The committee reviews and analyzes several data sets and makes decisions to address local racial/ethnic disparities, including for Black men who have sex with men (MSM), Latinx MSM and Transgender persons. • The committee meets weekly in June and July to review data and make recommendations for priority rankings and budget allocation based on that data for the following year (beginning March 1st) • Priority rankings are related to but do not determine the amount allocated to a service category. • Committee members, HPG members, and participants are invited to review key data findings from last year and the upcoming year on the HPG website (www.sdplanning.org) at their own pace. • Everyone is invited to participate in the process and speak. 	

9. HIV, STD, and Hepatitis Branch (HSHB) Reports – Patrick Loose

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a. HSHB Monthly Report: May 2022	<p>Lauren Brookshire reviewed the monthly HSHB report, which was included in the meeting materials packet, highlighting the following:</p> <ul style="list-style-type: none"> • There are several procurements in progress for the Ending the HIV Epidemic (EHE) grants and for RW services. • The FY 22 RW Part A and Minority AIDS Initiative (MAI) final notice of grant award has not yet been reviewed. • A RW virtual site visit from the Health Resources and Services Administration (HRSA) is occurring this week. Any findings will be shared at an exit interview of Friday, May 27, 2022. • The Housing Case Management contract is expected in the next few weeks (June/July). 	
b. HRSA, CDC and CDPH policies and procedures updates	No updates	
c. Expenditure/budget review	<p>The Final FY 21 expenditure sheet was provided as a separate document to HPG members by email and included in the Power Point presentation. Lauren highlighted the following:</p> <ul style="list-style-type: none"> • There is approximately \$586,000 in savings in RW Part A and MAI. Approximately \$350,000 will be requested to roll over into FY 22. • RW Part B spent 100% of the funding for Outpatient Ambulatory Health Services. • Prevention at 4 months into the fiscal year (FY) is expending as expected. • The EHE CDPH grant has no contracts in place yet, thus no spending. • The EHE HRSA grant is on track for spending with contracts in place <p>There was a robust discussion regarding RW Part A savings and recommendations about how to align allocations with need so that funds could be used to provide service instead of going back to HRSA.</p>	
d. Service Utilization Summary Report – through April 2022	<p>The service utilization report was included in the meeting materials packet. Lauren Brookshire highlighted the following:</p> <ul style="list-style-type: none"> • Through April 30, 2022 there has been an approximate 15% decrease in the number of clients seen, compared to the previous year. • Viral suppression of RW clients is 93% 	

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	<ul style="list-style-type: none"> The service capacity report shows one outlier; daytime in-person psychiatric appts in the North region is greater than 21 days. 	
e. Monthly Client Service Evaluation (Goldenrod) CQM update – April 2022	There were no goldenrods received in April.	
10. Reports		
a. Committee Reports	<p>Membership Committee: Actively recruiting, sharing the vacant HPG seat list with HPG members to assist in recruiting.</p> <p>Strategies & Standards Committee: Working with the State of CA on the 5-year Integrated Plan for HIV Care and Prevention; participated in a call with consultants on May 9, 2022; working to ensure locally collected information is shared with the State and ensuring Consumer voices are heard. Drafting service standards for Housing Case Management and reviewing the Justice, Equity, Diversity, and Inclusion (JEDI) principles document with the Consumer Group and Steering Committee.</p> <p>Priority Setting and Resource Allocation Committee (PSRAC): Reviewing data in June and preparing for the priority setting and resource allocation process in July. Expenditure data is reviewed at each meeting; however, the data is approx. 6 – 8 weeks behind. It is easier to make reallocations earlier in the FY.</p> <p>Medical Standards and Evaluation Committee: (MSEC): Reviewed the GTZ Action Plan; looking to explore the information in more depth; reviewed the aggregate report from the annual chart review.</p> <p>Consumer Group: There was no meeting in May due to lack of a quorum; in June, the committee will participate in the Happyville mock priority and resource allocation exercise.</p> <p>Steering Committee: HPG revised Bylaws reviewed and forwarded to County Counsel; there was a robust discussion on Racism, which will continue in the June meeting.</p>	
b. Planning Group Support Staff (PGSS) Report	<p>Rodney von Jaeger reviewed:</p> <ol style="list-style-type: none"> The final FY 21 administrative budget was provided to HPG members as an added document by email and included in the meeting Power Point presentation. The results of the poll on in-person meetings from the May HPG meeting was presented. 	

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c. Report from State Office of AIDS (OA) and AIDS Drug Assistance Program (ADAP)	<p>The OA report was included in the meeting materials packet. Abigail West highlighted the following in the report:</p> <ul style="list-style-type: none"> • The National Drug Control Strategy urges more harm reduction and can be found at https://www.cdc.gov/nchs/nvss/vsrr/drug-overdose-data.htm. • The National Harm Reduction Coalition has launched “Foundational Fridays,” a series of introductory trainings on all essential harm reduction topics. It is a perfect series for new staff and others who need a basic education on harm reduction philosophy and practice. Register for May – June Trainings at https://campsite.bio/harmreduction. 	
d. Getting to Zero (GTZ) Community Engagement Project Updates	No updates	
e. California HIV Planning Group	<p>Mikie Lochner reported participating in a 4-day meeting which included a strengths assessment survey; he recommended considering it for the HPG Retreat.</p> <p>In CA 54% of PLWH are 50 years or older; long term survivors needs will be addressed.</p>	
f. Faith-Based Action Coalition (FBAC)	<p>Dr. Ken Riley shared information regarding the FBAC’s National HIV Testing Day event on Saturday, June 25, 2022 10:00 a.m. to 2:00 p.m. at the Malcolm X Library parking lot. A flyer and exhibitor application were included in the meeting materials packet. For more information, please contact Dr. Riley at Kenneth.riley@sdcounty.ca.gov.</p>	
11. Suggestions to Steering Committee for consideration of future items	None	
12. Announcements	None	
13. Next meeting date	Next Meeting: Wednesday, June 22, 2022 Location: WebEx	
14. Adjournment	4:47 p.m.	