



County of San Diego

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DRAFT AGENDA SAN DIEGO HIV PLANNING GROUP PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRAC)

**Thursday, July 7, 2022 3:00 PM
Meeting by WebEx**

This meeting is audio and video recorded.

The Charge of the Priority Setting and Resource Allocation Committee: To review, analyze and consider available data, and make recommendations to the HIV Planning Group based upon that data regarding service priorities, service delivery and funding allocation by service category, including the commitment to addressing racial/ethnic disparities for Black/African American MSM (retention in care, viral load suppression), Latinx MSM (late and simultaneous diagnoses) and transgender/Non-Binary persons (lack of data and non-representative participation).

A quorum for this committee is seven (7)

Committee members: Beth Davenport, Reginald Carroll, Alberto Cortes, Pam Highfill, Dr. Delores Jacobs (Chair), Cinnamen Kubricky, Chris Mueller, Raul Robles, James Rucker, Karla Quezada-Torres, Regina Underwood, Rhea Van Brocklin

Participants Requesting Spanish Translation: (Must notify support staff 96 hours in advance). You will receive an email with the number to call in.

Participantes que solicitan interpretacion en español: (debe notificar al personal de apoyo con 96 horas de antelacion). Recibirán un correo electrónico con el número de llamada designado.

1. Call to order; introductions; comments from the Chair
2. Reminders:
 - **Review of committee charge**
 - **Conflict of interest:** disclose areas of financial interest (e.g., employment); refrain from participation in related votes
 - **Areas that are NOT the purview of this committee:** selection of contractors; contract details; how contractors implement contracted services (staff salaries, etc.)
 - **Focus on service priorities, not specific service providers**
 - **Rules for the meeting** (as necessary): committee members limited to 2 minutes per comment and limited to two comments per item; public comments welcome at beginning and prior to each agenda item, limited to two minutes so that all have an opportunity to participate
3. Public comment on non-agenda items (for members of the public)
4. Sharing our concerns (for committee members).
5. Approve meeting agenda for July 7, 2022.

Due to the **Coronavirus disease (COVID-19)** public health emergency, the County of San Diego is making several changes related to HIV Planning Group meetings to protect the public's health and prevent the disease from spreading locally. California Governor Gavin Newsom issued Executive Order N-29-20 on March 17, 2020, relating to the convening of public meetings in response to the COVID-19 pandemic. Pursuant to the Executive Order, and to maintain the orderly conduct of the meeting, the County of San Diego will allow the HIV Planning Group members to attend the meeting via teleconference or phone conference and to participate in the meeting to the same extent as if they were present.

6. Routine Business
 - a) Review Monthly and YTD expenditure and examine for any recommended reallocations.
 - i. Review of over/under spending
7. Old Business:
 - a) Elect a new committee co-chair
 - b) Review any additional data that is available
8. New Business
 - a) **Action Item:** Approve the recommendation(s) for reallocation of Part A funds in FY 22 (the current fiscal year; March 1, 2022 – February 28, 2023).
 - b) **Action Item:** Recommendations with justifications to HIV Planning Group for service priority ranking and how services should be organized and delivered in FY 23 (next fiscal year, March 1, 2023 – February 28, 2024)
 - c) **Action Item:** Begin recommendations with justifications to the HIV Planning Group for changes in funding allocations for FY 23 (next fiscal year, March 1, 2023 – February 28, 2022 in level and reduction-funding scenarios
9. Next Meeting: Thursday, **July 14, 2022**. Location: WebEx. (**Reminder:** The PSRAC is scheduled to meet weekly for the remainder of July 2022 (and into August, if needed) to review data and complete the recommendations for priority ranking and budget allocations for FY 23 (next year, March 2023 – February 2024
10. Announcements
11. Adjournment

Principles for PSRA Decision-Making process	Criteria for PSRA Decision-Making process
Principles Guiding Decision Making (Priorities should reflect the Principles) <ol style="list-style-type: none"> 1. Decisions are made in an open, transparent process 2. Decisions are based on documented needs (Needs assessment, etc.) 3. Decisions are based on overall needs within the service area, not narrow single focus concerns 4. Decisions include reports from the Needs Assessment committee of the HIV Planning Group. 5. Services should be responsive to epidemiology of HIV in San Diego, including demographics and region 6. Services must be culturally and linguistically appropriate and responsive 7. Services should focus on needs of low-income, underserved and disproportionately impacted populations 8. Services should minimize disparities in the availability and quality of treatment for HIV/AIDS 9. Equitable access to services should be provided across subpopulations and regions 	Criteria for Priority Setting <ol style="list-style-type: none"> 1. Documented Need based on: <ol style="list-style-type: none"> a. Epidemiology of San Diego epidemic (Epi data) b. Needs and unmet needs expressed in needs assessment including the needs expressed by consumers not in care and/or from historically underserved communities (Needs assessment data) 2. Minimize disparities in the availability and quality of treatment for HIV/AIDS (Demographic service utilization data compared to HIV/AIDS demographic) 3. Quality, outcome effectiveness and cost effectiveness of services, (Measured by service category outcomes, CQM, client satisfaction data by service category) 4. Consumer preferences or priorities for interventions or services, particularly for populations with severe need, historically underserved communities or those who know their status but are not in care 5. Consistency with the continuum of care

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