



SAN DIEGO HIV PLANNING GROUP (HPG)
MEMBERSHIP COMMITTEE
MEETING PACKET
Wednesday, July 8, 2026, 11:00 AM – 1:00 PM
County Operations Center
5530 Overland Ave, San Diego, CA 92123
Training Room 124

The Charge of the Membership Committee: To recruit, interview, select, and coordinate training for Planning Group Members.

TABLE OF CONTENTS

Document	Page Number(s)
Directions and Parking Instructions	001 – 002
Membership Agenda July 8, 2026	003 – 004
Membership Meeting Minutes June 10, 2026	005 – 007
HPG Membership Participation Expectations	008
HIV Planning Group Application and Interview Scoring Sheet	009 – 010
HIV Planning Group Body Seats	011 – 012
HIV Planning Group Body Vacant Seats	013
Membership Demographics	014
2026 Membership Workplan	015
HIV Planning Group Attendance	016 – 017
HIV Planning Group Committees Attendance	018 – 023
Appendix	
SENATE BILL (SB) 707: The Use of Just Cause	024

Meeting Location & Directions:

Membership Committee

Wednesday, July 8, 2026

11:00 AM – 1:00 PM

County Operations Center

5530 Overland Ave

San Diego, CA 92123

(Training Room 124)



FROM I-163 SOUTH:

1. Take I-163 North to Exit 8 for Kearny Villa Road.
2. Keep right, follow signs for Kearny Villa Road.
3. Turn right onto Chesapeake Dr.
4. County Operations Center will be on your right.

FROM I-15 SOUTH:

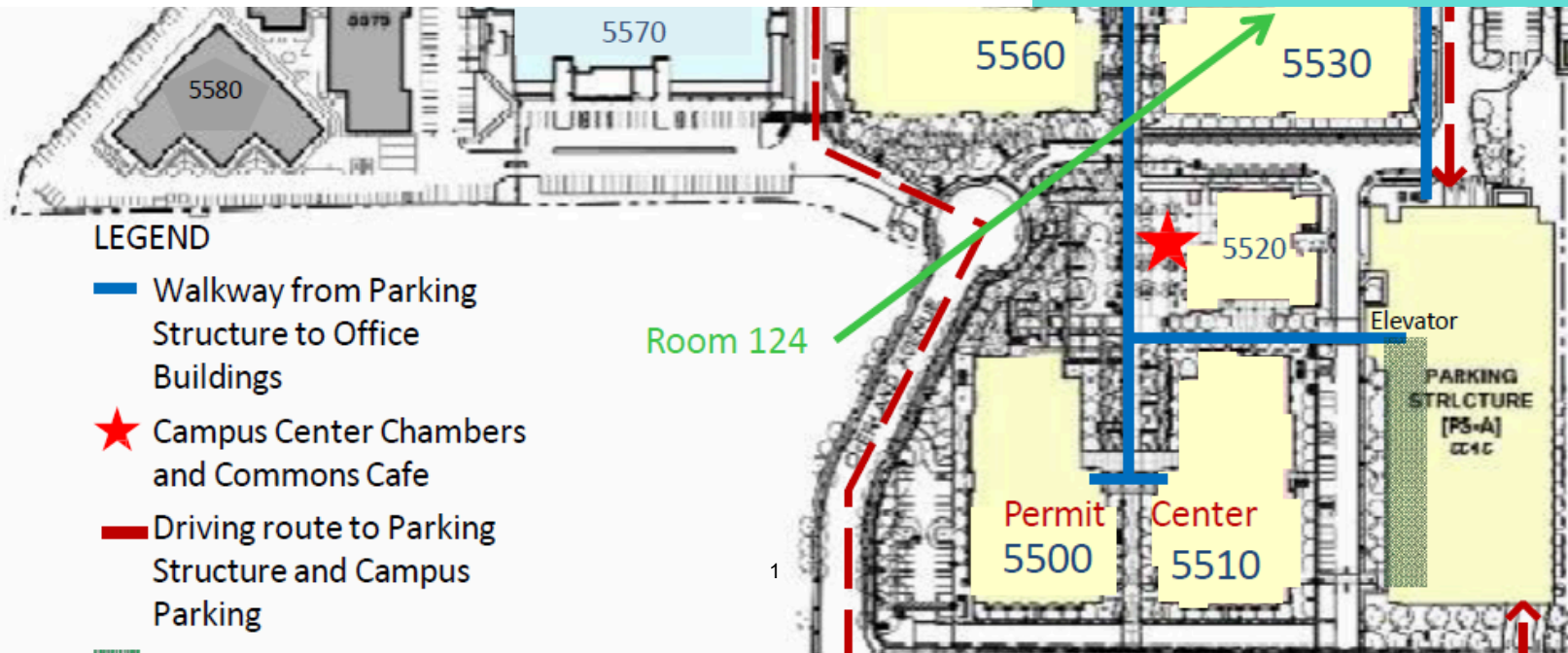
1. Take I-15 North to Exit 10 for Clairemont Mesa Blvd.
2. Turn left onto Clairemont Mesa Blvd.
3. Turn right onto Overland Ave.
4. Continue straight to stay on Overland Ave.



PUBLIC TRANSPORTATION

MTS Bus Routes:

25, 235, 928



Training Room 124



FROM TROLLEY & BUS:

1. Take the Blue Trolley Line to the Balboa Avenue Transit Center.
2. Walk to Balboa Ave & Moraga Ave bus stop (about 7-minute walk, 0.3 miles).
3. Take Route 27 bus from Balboa Ave & Moraga Ave to Complex Dr & Clairemont Mesa Blvd.
4. Head north on Complex Dr.
5. Cross the street and turn right on Clairemont Mesa Blvd (after U.S. Bank Branch on the right).
6. Cross the street and turn left onto Overland Ave. and head north.
7. Enter east through County Operations Center entrance/black gate. **Building 5530** will be on your left.

FROM BUS:

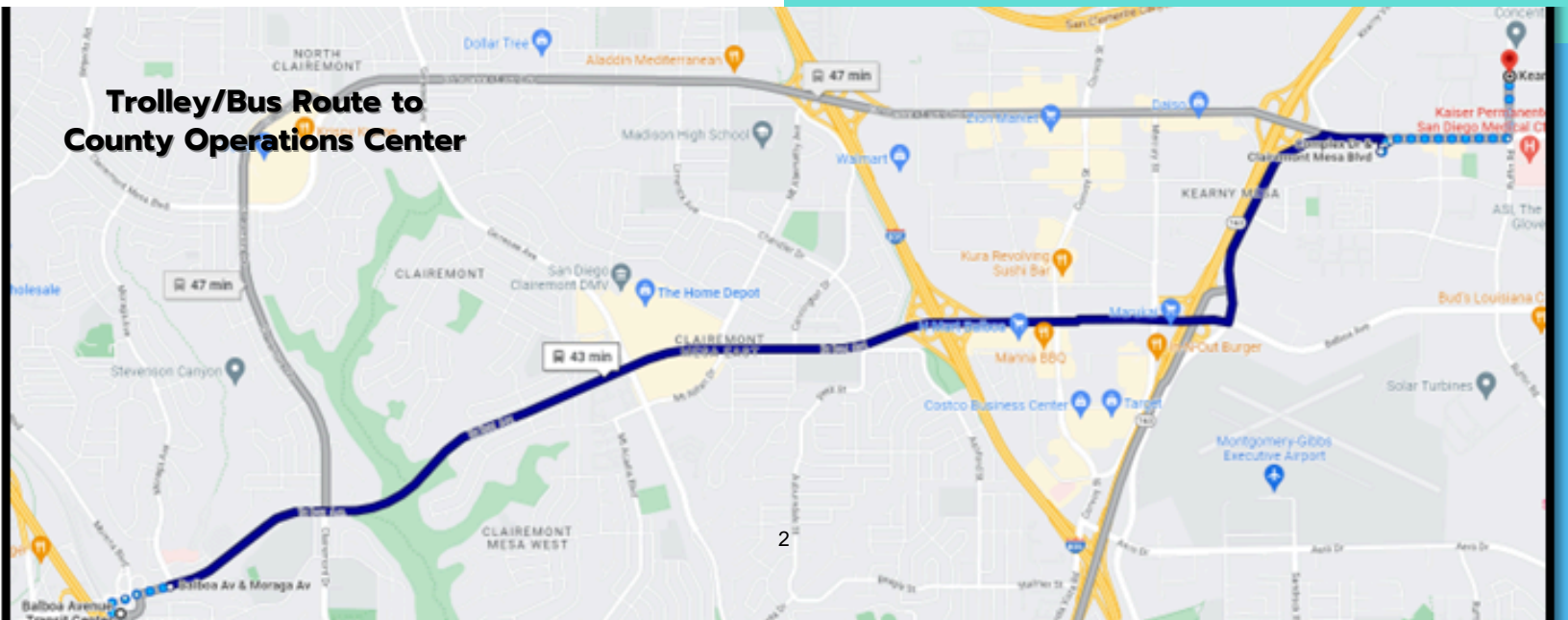
From Ruffin Road:

1. Walk north towards Ruffin Road.
2. Turn left on Hazard Way.
3. Enter through County Operations Center entrance/black gate and head further west. Access to County Operations Center buildings will be on your **left**.

From Overland Ave.:

1. Walk north on Overland Ave.
2. Enter east through County Operations Center entrance/black gate.
3. Turn left on pedestrian walkway. **Building 5530** will be on your **left**.

Trolley/Bus Route to County Operations Center



MEMBERSHIP COMMITTEE



Wednesday, July 8, 2026, from 11:00 AM – 1:00 PM
County Operations Center
5530 Overland Ave, San Diego, CA 92123
(Training Room 124)

To participate remotely via Zoom:

<https://us06web.zoom.us/j/83939793722?pwd=dJARoW31vGchmUT4t6RCnEBdo7m1Ku.1>

Call in: +1 (669) 444-9171 Meeting ID: 83939793722#

Meeting ID (access code): 839 3979 3722 **Password:** MEMBER

Language translation services are available upon request at least 96 hours prior to the meeting.

Please contact HPG Support Staff via e-mail at hpg.hhsa@sdcounty.ca.gov.

A quorum for this meeting is Two (2)

Committee Members: Felipe Garcia-Bigley (Chair) | Lori Jones | Rhea Van Brocklin

MEETING AGENDA ORDER OF BUSINESS

1. Call to order, roll call, comments from the chair, and a moment of silence
2. Public comment (for members of the public)
3. Sharing our concerns (for committee members)
4. **ACTION:** Approve the Membership Committee agenda for July 8, 2026
5. **ACTION:** Approve the Membership Committee meeting minutes from June 10, 2026
6. New Business
 - a. **ACTION:** Approve HPG Reappointment, Felipe Garcia-Bigley for Seat #38 Recipient of other federal HIV programs - prevention provider
 - b. **ACTION:** Approve HPG Reappointment, Jeffery Weber for Seat #41 Recipient of other federal HIV programs - Veterans Administration
 - c. **ACTION:** Approve HPG Appointment, Marie Hernandez for Seat #6 General Member
 - d. **ACTION:** Approve the removal of Seat #39 Recipient of other Federal HIV Programs- Part F, AIDS Education and Training Center and/or Ryan White Dental Provider
 - e. **ACTION:** Approve Membership Expectations document
 - f. **ACTION:** Approve membership application packet and interview questions
7. Old Business
 - a. HIV Planning Group Membership recruitment update

MEMBERSHIP COMMITTEE

- i. Vacant Seats
 - ii. New Committee Members
 - b. HIV Planning Group Membership Demographics
 - c. 2026 Membership Workplan
8. Routine Business
- a. HIV Planning Group Body Attendance
 - b. HIV Planning Group Committees Attendance
 - c. Getting to Zero Community Engagement Project
 - i. Review Outreach and Event Engagement Efforts
9. Future agenda items for consideration
10. Announcements
11. Next meeting date: **Wednesday, September 9, 2026, from 11:00 AM – 1:00 PM**
Location: Southeastern Live Well Center, 5101 Market St., San Diego, CA 92114 (Tubman Chavez Room C)
12. Adjournment

MEMBERSHIP COMMITTEE



Wednesday, June 10, 2026, 11:00 AM – 1:00 PM
County Operations Center
5530 Overland Ave, San Diego, CA 92123
(Training Room 124)

A quorum for this meeting is two (2)

Committee Members: Felipe Garcia-Bigley (Chair) | Lori Jones | Rhea Van Brocklin

ORDER OF BUSINESS

Agenda Item	Discussion/Action	Follow-Up
1. Call to order	Felipe Garcia-Bigley called the meeting to order at 11:01 AM and noted the presence of an in-person quorum	
2. Public Comment on non-agenda items (for Members of the public)	None	
3. Sharing our concerns (for committee members)	None	
4. ACTION: Review and approve the June 10, 2026 meeting agenda	Motion: Approve the Membership agenda for June 10, 2026 Motion/Second/Count (M/S/C): Van Brocklin/Garcia-Bigley/2-0 Motion carries	
5. ACTION: Review and approve the April 8, 2026 Membership minutes	Motion: Approve the Membership minutes for April 8, 2026 M/S/C: Van Brocklin/Garcia-Bigley/2-0 Motion carries	
6. New Business		
a. ACTION: Approve Veronica Nava, Seat #33	Motion: Approve Veronica Nava, Seat #33 M/S/C: Van Brocklin/Garcia-Bigley/2-0 Motion carries	
b. ACTION: Approve Membership Committee Operating Guidelines	Motion: Approve Membership Committee Operating Guidelines with the recommended changes on pages 1 and 2 M/S/C: Van Brocklin/Jones/2-0 Abstentions: Garcia-Bigley Discussion: <ul style="list-style-type: none"> • Page 1: Change “in submitted” to “is submitted”. • Page 2: In the last paragraph, revise the sentence to clearly explain why an interview may be paused if the applicant does not 	

MEMBERSHIP COMMITTEE

Agenda Item	Discussion/Action	Follow-Up
	consent to sharing confidential information. Motion carries	
c. Discussion: Review and update Membership Expectations	The committee discussed the Membership Expectations document, and the following recommendations were made: <ul style="list-style-type: none"> • A suggestion to remove “can” from required Community Engagement Group activities. • A suggestion to make this document an annual form for members to sign. 	HPG Support Staff (SS) will bring document to the next meeting as an action item.
7. Old Business		
a. Discussion: Strategies for meeting 33% unaffiliated consumer requirement	The committee discussed strategies for meeting 33% of unaffiliated consumers and the following suggestions were made: <ul style="list-style-type: none"> • A suggestion to make seats #22, 23, 24, 28, 29 non-voting seats. • A suggestion to bring this to the Steering Committee for further process clarification. 	HPG SS will create an agenda item and supporting materials for the Steering Committee.
b. HPG Member recruitment update	As of June 10, 2026, we have 27 members. Updates: <ul style="list-style-type: none"> • Applications Received in January 2026: 11 <ul style="list-style-type: none"> ○ Three (3) new applications ○ One (1) resubmitted application ○ Two (2) incompletes ○ Three (3) applications on hold ○ Two (2) reappointments • Members pending Clerk of the Board: 4 <ul style="list-style-type: none"> ○ Four (4) new members 	
i. Vacant Seats	As of June 10, 2026, there are 13 vacant seats <ul style="list-style-type: none"> • Eight (8) General Member seats • 24- Hospital Planning Agency or Health Care Planning Agency • 27- Prevention Consumer • 28- State Government-State Medicaid • 34- Board of Supervisors Designee: District 2 • 39- Recipient of other federal HIV programs - Part F, AIDS Education and Training Center and/or RW dental provider 	HPG SS will reach out to the project officer regarding Seat #39
ii. New Committee Members	Angela would like to be part of the Community Engagement Group and Priority Setting and Resource Allocation Committee.	
c. HPG Membership Demographics	Current HPG Demographics: reviewed and recruitment efforts were discussed.	
d. Work Plan	Remove August meeting to accommodate HPG budget schedule.	

MEMBERSHIP COMMITTEE

Agenda Item	Discussion/Action	Follow-Up
Routine Business		
a. HIV Planning Group Attendance	HPG Support Staff sends reminders to members who have missed three (3) consecutive or six (6) meetings within 12 months.	
b. Committee Attendance	The committee reviewed attendance concerns following recent policy changes. Because some absences occurred before the new, more rigorous policies were adopted, there is uncertainty about how to apply the updated rules. The Membership Committee Chair will bring this topic to the Steering Committee for guidance.	HPG SS will create Steering Committee agenda item to review new attendance policy.
c. Getting to Zero (GTZ) Community Engagement Project <ul style="list-style-type: none"> i. Review Outreach and Event Engagement Efforts 	The committee reviewed the Community Engagement Summary and discussed the following: <ul style="list-style-type: none"> • A suggestion to compare HPG events held by location with HIV surveillance data by HHS region. • A suggestion to give a HIV/HPG Presentation at Stepping Stone. 	
8. Future agenda items for consideration	<ul style="list-style-type: none"> • Appointing a consumer to Membership Committee • Leadership Chair training for oncoming Chair and Vice-Chairs 	
9. Announcements	<ul style="list-style-type: none"> • Christie's Place 30th Anniversary on 8/22 at the Crown Plaza visit christiesplace.org to secure tickets 	
10. Next Meeting Date	Date: Wednesday, July 8, 2026 Time: 11:00 AM –1:00 PM Location: County Operations Center, 5530 Overland Ave, San Diego, CA 92123 (Training Room 124)	
12. Adjourn	The meeting adjourned at 12:25pm	



HPG Membership Participation Expectations

In-person Attendance and Participation¹

- All HPG members and committee members attend the monthly HIV Planning Group and one HPG committee meeting in person. In-person participation is required to achieve a quorum and ensure the HPG and/or committee can effectively conduct its business.

Timely Responses

- A quorum is required to conduct an HPG or a committee meeting. All HPG members respond promptly to HPG support staff emails and other communications, especially when confirming meeting attendance, **within 48 hours**.

Participation in Additional Activities

- All HPG members and committee members participate in additional HPG activities such as task forces, working groups, and/or outreach activities. This may include representing the HPG at community events, supporting public engagement initiatives, and/or collaborating with other members to raise awareness of our HIV prevention and support work. All members are encouraged to participate in these efforts to ensure our initiatives are inclusive and impactful.
 - All HPG members and committee members participate in at least one or more of the following HPG activities annually: task forces, working groups, and/or outreach activities
 - All HPG members and committee members, new and existing, are encouraged to attend at least one Community Engagement Group meeting per year.
 - The Community Engagement Group members are expected to provide onboarding and mentorship support to the new HPG members.
 - The Community Engagement Group members are expected to participate in outreach events.

Respectful Behavior¹

All HPG members and committee members engage respectfully. Respectful behavior towards HPG and committee members during meetings and all HPG-related communications is a reflection of our value and respect for each other. Disrespectful or disruptive behavior is not tolerated because we believe in fostering a culture of mutual respect and understanding.

- All HPG members and committee members are punctual, prepared, and actively contribute to discussions.
- All HPG members and committee members are solution-oriented and communicate clearly and respectfully. Differences of opinion may be expressed, fostering collaboration rather than conflict. Constructive engagement discussions are focused on the committee's objectives, with all members contributing positively and constructively.

1. San Diego HIV Planning Group By-Laws, Article 2, Section E

HIV Planning Group Application and Interview Scoring Sheet

Applicant Name: _____

Date: _____

Seat(s) Applied: _____

0	No answer was given, or the answer was completely irrelevant. No examples were given.	1	Some points are covered. Relevant information was given. Some examples are given.	2	Great answer. All points addressed. All examples and points are relevant.
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INTERVIEW			
Introductions and reminder to the applicant that the interview is open to the public to attend but not participate.			
<i>Scoring</i>	0	1	2
1. Why are you interested in serving on the HIV Planning Group (HPG)?			
2. What do you know about the HPG, its purpose, and its processes?			
3. If appointed to the HPG, what might be your approach to engaging community members in HPG activities (e.g., speaking in public forums, special events, and committee involvement)?			
4. Please describe your knowledge of HIV/AIDS services available in San Diego County and any significant connections you have with certain services or providers.			
5. Please describe any work you have done in the community related to HIV awareness and prevention, including any special populations.			
6. As an HPG, members must attend the HPG and be a member of one (1) committee. Please tell us about your ability to attend the monthly meetings in person.			
INTERVIEW SCORE (12 total points possible) =			

Please put an X in the applicable box:

	Applicant recommended for HPG membership
	Applicant NOT recommended for HPG membership. <i>Please provide comments, questions, concerns, or discussion regarding the candidate on the next page.</i>

Please provide comments, questions, concerns, or discussion regarding the candidate:

The minimum scoring requirement for a recommendation is 10 out of 12. If the applicant did not meet scoring requirements, what additional experience/knowledge/training would be helpful for the applicant to consider in the future?

For HPG Support Staff Only

Applicant notified of results:

Date:

Other
follow-up:

Date
sent:

Date
approved:

Additional other comments, questions, concerns, or issues to be addressed:

Seat	Title	Member Name	Affiliated Organization	Term End	Term #
1	General Member	VACANT			
2	General Member	Andrew Cross	None		Pending COB Approval
3	General Member	Tyra Fleming	None	4/9/2028	2
4	General Member	Cinnamen Kubricky	None	3/24/2030	2
5	General Member	Tania Avalos-Bello	None		Pending COB Approval
6	General Member	VACANT			
7	General Member	VACANT			
8	General Member	VACANT			
9	General Member	VACANT			
10	General Member	Marco Aguirre Mendoza	None	12/5/2027	1
11	General Member	VACANT			
12	General Member	Jen Lothridge	None	8/26/2029	1
13	General Member	VACANT			
14	General Member	Kalee Garland	None	3/24/2030	1
15	General Member	VACANT			
16	Chairperson	Michael Lochner	None	6/24/2028	2
17	Health care provider, including FQHC	Michael King	Family Health Centers of San Diego	8/26/2029	1
18	Community-based organizations serving affected populations and/or AIDS service organizations	Rhea Van Brocklin	Christie's Place	11/7/2027	3
19	Social service provider, including providers of housing and homeless services	Eva Matthews	Mama's Kitchen	4/8/2029	1
20	Mental health provider	Pamuela Halliwell	The Center	6/9/2030	1
21	Substance abuse treatment provider	Joseph Westcott	Stepping Stone	6/9/2030	1
22	Local public health agency - HHS Director or designee	Adrienne Yancey	County of San Diego-PHSA	5/2/2027	1
23	Local public health agency - PH Officer or designee	Rosemary Garcia, MD	County of San Diego - HSHB	1/7/2029	1
24	Hospital planning agency or health care planning agency	VACANT			
25	Non-elected community leader	Juan Conant	AIDS Healthcare Foundation	1/7/2029	1
26	Prevention services consumer/advocate	Lori Jones	None	5/2/2027	1
27	Prevention services consumer	VACANT			
28	State government - State Medicaid	VACANT			
29	State government - CDPH Office of AIDS Part B	Leroy Blea	State Government-CDPH Office of AIDS (OA) Part B	3/12/2027	1
30	Recipient of Ryan White Part C	David Grelotti	UC San Diego	7/16/2028	2
31	Recipient of Ryan White Part D	Stephen Spector	UC San Diego	4/9/2028	2
32	Representative of individuals who formerly were federal, state or local prisoners, were released from custody of the penal system during the preceding 3 years, and had HIV/AIDS as of the date of release	Skyler Miles	None	9/14/2028	1
33	Board of Supervisors - District 1 representative	Veronica Nava	Christie's Place	8/30/2026	1
34	Board of Supervisors - District 2 representative	VACANT			

Seat #	HPG Vacant Seats as of 07/2026
1	General Member
6	General Member
7	General Member
8	General Member
9	General Member
11	General Member
13	General Member
15	General Member
24	Hospital Planning Agency or Health Care Planning Agency
27	Prevention services consumer
28	State Government-State Medicaid
34	Board of Supervisors Designee: District 2
39	Recipient of other federal HIV programs - Part F, AIDS Education and Training Center and/or RW dental provider

Planning Council/Planning Body Reflectiveness

(Use HIV/AIDS Prevalence data as reported in your FY 2024 Application)

Race/Ethnicity	HIV Prevalence in EMA/TGA		Total Members of the PC/PB		Unaffiliated RWHAP Part A Clients on PC/PB	
	Number	Percentage (include % with #)	Number	Percentage (include % with #)	Number	Percentage (include % with #)
White, not Hispanic	5,724	38.08%	13	48.15%	3	42.86%
Black, not Hispanic	1,837	12.22%	3	11.11%	1	14.29%
Hispanic	6,326	42.09%	8	29.63%	1	14.29%
Asian/Pacific Islander	498	3.31%	1	3.70%	0	0.00%
American Indian/Alaska Native	39	0.26%	0	0.00%	0	0.00%
Multi-Race	467	3.11%	2	7.41%	2	28.57%
Unknown	139	0.92%	0	0.00%	0	0.00%
Total	15030	100%	27	100%	7	100%

Planning Council/Planning Body Reflectiveness

(Use HIV/AIDS Prevalence data as reported in your FY 2024 Application)

Gender	HIV Prevalence in EMA/TGA		Total Members of the PC/PB		Unaffiliated RWHAP Part A Clients on PC/PB	
	Number	Percentage (include % with #)	Number	Percentage (include % with #)	Number	Percentage (include % with #)
Male	13,267	88.29%	11	40.74%	2	28.57%
Female	1,620	10.78%	15	55.56%	4	57.14%
Transgender: male-to-female	135	0.90%	0	0.00%	0	0.00%
Transgender: female-to-male	4	0.03%	0	0.00%	0	0.00%
Other gender identity	0	0.00%	1	3.70%	1	14.29%
Total	15026	100%	27	100%	7	100%

Planning Council/Planning Body Reflectiveness

Age	HIV Prevalence in EMA/TGA		Total Members of the PC/PB		Unaffiliated RWHAP Part A Clients on PC/PB	
	Number	Percentage (include % with #)	Number	Percentage (include % with #)	Number	Percentage (include % with #)
13-19 years	25	0.17%	0	0.00%	0	0.00%
20-29 years	700	4.68%	0	0.00%	0	0.00%
30-39 years	2,607	17.41%	2	7.41%	0	0.00%
40-49 years	2,842	18.98%	4	14.81%	1	14.29%
50-59 years	4,038	26.97%	14	51.85%	4	57.14%
60+ years	4,761	31.80%	4	14.81%	1	14.29%
Unknown/Decline to Answer	0	0.00%	3	11.11%	1	14.29%
Total	14973	100%	27	100%	7	100.00%

**MEMBERSHIP COMMITTEE
CY 2026 WORKPLAN**

MEETING DATE	OBJECTIVES
January	<i>No Meeting</i>
February	<ul style="list-style-type: none"> ● Review and update seat descriptions
March	<ul style="list-style-type: none"> ● Review and update membership guidelines (attendance policy, process clarifications)
April	<ul style="list-style-type: none"> ● Review and update membership guidelines (attendance policy, process clarifications)
May	<i>No Meeting</i>
June	<ul style="list-style-type: none"> ● Review and update membership guidelines (attendance policy, process clarifications) ● Review and update membership expectations document
July	<ul style="list-style-type: none"> ● Review and update membership expectations document ● Review and update membership application packet and interview questions
August	<i>No Meeting</i>
September	<ul style="list-style-type: none"> ● Review and update membership application packet and interview questions
October	<ul style="list-style-type: none"> ● Review mentoring processes, evaluate effectiveness, and make revisions
November	<ul style="list-style-type: none"> ● Develop a work plan for the following calendar year 2027
December	<ul style="list-style-type: none"> ● Develop a work plan for the following calendar year 2027
<p>Items Not Scheduled: Leadership training for oncoming Chairs and Vice-Chairs and Monthly Standing Items: Process applications for appointment, recruitment, and committee assignments</p>	

HIV PLANNING GROUP
12-MONTH ATTENDANCE TRACKING
July 2025 - June 2026

Total Meetings	Jul	6-Aug	13-Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	TOTAL	# of JC Starting 2026
(27) HPG Members	1	1	1	1	1	1	0	1	1	1	1	1	1	12	
Aguilar, Nicole, 40	JC	1	*	*	*	*	NM	*	*	*	*	1	*	1	
Aguirre Mendoza, Marco, 10	*	*	*	*	*	*	NM	*	*	*	*	*	*	0	
Blea, Leroy, 29	[REDACTED]									*	1	*	*	1	
Conant, Juan, 25	*	1	*	*	1	*	NM	*	*	*	*	1	*	2	
Davenport, Beth, 35	*	1	*	1	*	*	NM	*	*	*	*	*	*	1	
Donovan, Michael, 32	*	*	*	*	1	*	NM	*	*	*	*	*	*	1	
Fleming, Tyra, 3	*	*	*	*	*	*	NM	JC	*	*	*	*	*	0	1
Garcia, Rosemary, 23	*	*	*	*	*	*	NM	*	*	*	*	*	*	0	
Garcia-Bigley, Felipe, 38	*	*	*	*	*	*	NM	1	*	*	*	*	*	1	
Garland, Kalee, 14	[REDACTED]									1	1	1	1	4	
Grelotti, David, 30	1	1	*	*	*	1	NM	*	*	*	*	*	1	3	
Halliwell, Pamuela, 20	[REDACTED]												1	1	
Jones, Lori, 26	*	*	*	*	*	*	NM	*	*	*	*	*	*	0	
King, Michael	[REDACTED]			*	JC	1	NM	*	*	*	*	*	1	2	
Kubricky, Cinnamen, 4	*	1	1	*	*	1	NM	*	*	1	*	1	*	4	
Lochner, Mikie, 16	*	*	*	*	*	*	NM	*	*	*	*	*	*	0	

HIV PLANNING GROUP
12-MONTH ATTENDANCE TRACKING
July 2025 - June 2026

Total Meetings	Jul	6-Aug	13-Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	TOTAL	# of JC
Lothridge, Jen				*	*	*	NM	*	*	*	*	*	*	0	
Matthews, Eva 19	*	*	*	*	*	*	NM	*	*	*	*	*	*	0	
Miles, Skyler, 32	*	*	*	1	*	1	NM	*	*	*	*	*	*	2	
Nava, Veronica, 33	*	*	*	*	*	*	NM	1	*	*	*	1	*	2	
Paugh, Shannon, 37	*	*	*	*	*	*	NM	*	*	*	*	*	*	0	
Rooney, Ivy, 43	*	*	*	*	*	1	NM	*	*	*	*	*	*	1	
Spector, Stephen, 31	*	*	1	*	*	*	NM	*	*	1	*	*	1	2	
Van Brocklin, Rhea, 18	*	*	*	*	*	*	NM	*	*	*	1	*	*	1	
Weber, Jeffery, 41	*	*	1	*	*	*	NM	*	*	*	*	*	*	0	
Westcott, Joseph, 21													*	0	
Yancey, Adrienne, 22	*	*	1	1	1	1	NM	*	1	1	*	*	*	5	
<i>To remain in good standing and eligible to vote, the HPG member may not miss 3 consecutive meetings or 6 meetings within 12 months.</i>															
* = Present															
1 = Absent for the month															
1 = Absent when there are multiple meetings in a month. The member needs to attend at least one meeting for attendance to count for the specific month.															
JC = Just Cause															
NQ = No Quorum															
NM = No Meeting															

**HIV PLANNING GROUP
12-MONTH COMMITTEE TRACKING
May 2025 - Apr 2026**

Strategies and Standards Committee									
	May	Jun	Aug	Oct	Dec	Feb	Apr	#	# of JC Starting Jan 2026
Total Meetings	0	1	1	1	0	1	1	5	
(11) Members									
Aguilar, Nicole	NM	*	1	*	NM	*	*	1	
Al-Chaikh, Roger							*	0	
Applebaum, Amy	NM	*	*	*	NM	*	*	0	
Conant, Juan	NM	1	1	1	NM	*	1	4	
Davenport, Beth	NM	*	1	*	NM	1	*	2	
King, Michael		*	*	*	NM	1	JC	1	1
Miles, Skyler		*	*	1	NM	*	*	1	
Mora, Joseph	NM	*	*	1	NM	*	1	2	
Rooney, Ivy	NM	1	*	*	NM	*	*	1	
Tilghman, Winston	NM	*	*	*	NM	*	*	0	
Weber, Jeffery^c	NM	*	*	*	NM	*	*	0	

Committee members are expected to attend all meetings. To remain in good standing and eligible to vote, the committee member may not miss more than two (2) meetings within the 12 months.

* = Present

1 = Absent for the month

1 = Absence when there are multiple meetings that month. Member needs to attend at least one (1) meeting for attendance to count for that month.

JC = Just Cause

NM = No Meeting

NQ = No Quorum

**HIV PLANNING GROUP
12-MONTH COMMITTEE TRACKING
July 2025 - June 2026**

PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE														
	17-Jul	24-Jul	31-Jul	Aug	Sep	Oct	Nov	Jan	Mar	May	11-Jun	25-Jun	#	# of JC Starting Jan 2026
PSRAC														
Total Meetings	1	1	1	1	0	0	1	1	0	1	1	1	9	
(12) Members														
Aguirre Mendoza, Marco	1	*	*	*	NQ	NQ	1	*	NM	*	*	*	1	
Davenport, Beth	*	*	*	1	NQ	NQ	*	*	NM	1	JC	*	2	1
Fleming, Tyra ^c	*	1	*	*	NQ	NQ	*	*	NM	*	*	*	0	
Garcia-Bigley, Felipe	*	*	*	*	NQ	NQ	1	*	NM	*	*	*	1	
Garland, Kalee							1	JC	NM	1	1	1	3	1
Halliwell, Pamuela							*	*	NM	1	*	1	1	
Jacobs, Dr. Delores	*	1	*	1	NQ	NQ	*	1	NM	*	*	1	2	
Kubricky, Cinnamon	*	*	*	1	NQ	NQ	*	*	NM	*	*	*	1	
Matthews, Eva	1	*	*	*	NQ	NQ	*	*	NM	*	1	1	1	
Mueller, Chris	*	*	*	*	NQ	NQ	1	*	NM	*	*	*	1	
Van Brocklin, Rhea ^{cc}	*	*	*	*	NQ	NQ	*	*	NM	*	*	*	0	
Westcott, Joe							*	*	NM	*	*	*	0	

To remain in good standing and eligible to vote, the committee member may not miss more than 3 meetings within 12 months.

* = Present

1 = Absent for the month

1 = Absence when there are multiple meetings that month. Member needs to attend at least one (1) meeting for attendance to count for that month.

JC = Just Cause

NM = No Meeting

NQ = No Quorum

HIV PLANNING GROUP
12-MONTH COMMITTEE TRACKING
Jul 2025 - May 2026

	Jul	Sep	Nov	Jan	Mar	May	#	# of JC Starting Jan 2026
STEERING COMMITTEE								
Total Meetings	1	1	1	1	1	1	6	
(8) Members								
Community Engagement Group								
Michael Donovan	*	*	*	*	*	*	0	
Medical Standards & Evaluation Committee								
Dr. David Grelotti	*	*	*	*	*	*	0	
Membership Committee								
Felipe Garcia-Bigley	*	1	1	*	*	*	2	
HIV Planning Group								
Mikie Lochner (Chair)	*	*	*	*	*	1	1	
HIV Planning Group								
Jen Lothridge (Vice-Chair)					*	1	1	
HIV Planning Group								
Eva Matthews (Vice-Chair)					1	*	1	
Priority Setting & Resource Allocation Committee								
Rhea Van Brocklin	*	*	*	*	*	*	0	
Strategies and Standards Committee								
Jeffery Weber						*	0	

To remain in good standing and eligible to vote, the committee member may not miss 3 consecutive meetings or 6 meetings within 12 months.

* = Present

1 = Absent for the month

1 = Absence when there are multiple meetings that month. Member needs to attend at least one (1) meeting for attendance to count for that month.

JC = Just Cause

NM = No Meeting

NQ = No Quorum

**HIV PLANNING GROUP
12-MONTH COMMITTEE TRACKING
July 2025 - June 2026**

MEMBERSHIP	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	#	# of JC Starting Jan 2026
Total Meetings	1	0	1	0	1	0	0	1	1	1	0	1	7	
(3) Members														
Garcia-Bigley, Felipe^c	*	NM	1	NQ	*	NM	NQ	*	*	*	NM	*	1	
Jones, Lori	1	NM	*	NQ	*	NM	NQ	*	*	*	NM	*	1	
Van Brocklin, Rhea	*	NM	*	NQ	*	NM	NQ	*	*	1	NM	*	1	

To remain in good standing and eligible to vote, the committee member may not miss 3 consecutive meetings or 6 meetings within 12 months.

* = Present

1 = Absent for the month

1 = Absence when there are multiple meetings that month. Member needs to attend at least one (1) meeting for attendance to count for that month.

JC = Just Cause

NM = No Meeting

NQ = No Quorum

HIV PLANNING GROUP
12-MONTH COMMITTEE TRACKING
July 2025 - June 2026

Community Engagement Group	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	#	# of JC Starting Jan 2026
Total Meetings	1	0	1	1	1	1	1	1	0	1	0	1	9	
(9) Members														
Al-Chaikh, Roger								1	NM	*	NM	*	1	
Avalos-Bello, Tania									NM	*	NM	*	0	
Cross, Andrew										1	NM	1	2	
Duarte, Esteban										*	NM	*	0	
Donovan, Michael ^c	*	NM	*	*	*	*	*	*	NM	*	NM	*	0	
Lothridge, Jen ^{cc}	*	NM	*	*	*	*	*	*	NM	*	NM	*	0	
Luna, Sergio					*	1	*	*	NM	*	NM	*	1	
Nava, Veronica	*	NM	*	1	*	*	*	*	NM	*	NM	1	2	
Vito Cruz, Angela												*	0	
To remain in good standing and eligible to vote, the committee member may not miss 3 consecutive meetings or 6 meetings within 12 months.														

* = Present

1 = Absent for the month

1 = Absence when there are multiple meetings that month. Member needs to attend at least one (1) meeting for attendance to count for that month.

JC = Just Cause

NM = No Meeting

NQ = No Quorum

HIV PLANNING GROUP
4-MONTH COMMITTEE TRACKING
September 2025 - May 2026

Medical Standards & Evaluation Committee (MSEC)	Sep	Nov	Feb	May	#	# of JC Starting Jan 2026
Total Meetings	1	1	1	1	4	
(13) Members						
Aldous, Dr. Jeannette ^{CC}	*	*	1	*	1	
Bamford, Dr. Laura	*	1	*	*	1	
Garcia, Rosemary	*	*	*	1	1	
Grelotti, David ^C	*	1	*	*	1	
Hernandez, Yessica	*	1	*	*	1	
Lochner, Mikie	*	*	*	1	1	
Paugh, Shannon	*	*	*	*	0	
Quezada-Torres, Karla	*	*	*	*	0	
Rodriguez, Martha	*	1	1	*	2	
Saville, Edith	*	*	*	*	0	
Spector, Dr. Stephen	*	*	*	*	0	
Tilghman, Dr. Winston	*	*	1	*	1	
Whyte, Fadra	*	*	1	*	1	
Committee members are expected to attend all meetings. To remain in good standing and eligible to vote, the committee member may not miss more than 2 meetings within the 12 months.						

* = Present

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1 = Absence when there are multiple meetings that month. Member needs to attend at least one (1) meeting for attendance to count for that month.

JC = Just Cause

NM = No Meeting

NQ = No Quorum

SENATE BILL (SB) 707: THE USE OF JUST CAUSE (2026)

(An Amendment to AB 2302)

If the physical attendance quorum requirement is met, SB 707 permits a member who is not physically present to request virtual attendance at the local legislative body's meeting under the "just cause" circumstance.

Qualifying Reason	Provisions to Attend Remotely	Requirements /Limitations
"Just Cause"	<ul style="list-style-type: none"> ▪ Childcare or caregiving need of a child, parent, grandparent, grandchild, sibling, spouse, or domestic partner that requires them to participate remotely. ▪ A contagious illness prevents the member from attending the meeting in person. ▪ A need related to a physical or mental condition not otherwise accommodated by any reasonable accommodations provided. ▪ Travel while on official business of the legislative body or another state or local agency. ▪ An immunocompromised child, parent, grandparent, grandchild, sibling, spouse, or domestic partner of the member that requires the member to participate remotely. ▪ A physical or family medical emergency that prevents a member from attending in person. ▪ Military service obligations that result in a member being unable to attend in person because they are serving under official written orders for active duty, drill, annual training, or any other duty required as a member of the California National Guard or a United States Military Reserve organization that requires the member to be at least 50 miles outside the boundaries of the local agency. 	<p>A member is limited to two (2) virtual attendances due to "just cause" per calendar year.</p>

Note: The criteria for "emergency circumstance" from AB 2302 are now combined with the "just cause" circumstance for remote participation.

Additional Information for Members Participating Remotely

In addition to making a request for "just cause" for remote attendance, SB 707 imposes the following three (3) additional requirements on legislative body members seeking to appear remotely at public meetings:

1. The member shall notify the legislative body at the earliest opportunity possible, including at the start of a regular meeting, of their need to participate remotely for just cause, including a general description of the circumstances relating to their need to appear remotely at the given meeting.
2. The member shall publicly disclose at the meeting before any action is taken, whether any other individuals 18 years of age or older are present in the room at the remote location with the member, and the general nature of the member's relationship with any such individuals.
3. The member shall participate through both audio and visual technology.

Furthermore, a member of a legislative body may request reasonable accommodation, pursuant to the applicable law, to participate in meetings remotely. Remote participation due to reasonable accommodation shall be treated as in-person attendance (counting towards quorum) and shall adhere to the following requirements:

1. The member shall request reasonable accommodation to participate remotely at the time of quorum check prior to each meeting.
2. The member shall participate through both audio and visual technology. Any member with a disability, as defined in Section 12102 of Title 42 of the United States Code, may participate only through audio technology if a physical condition related to their disability results in a need to participate off camera.
3. The member shall disclose at the meeting before any action is taken, whether any other individuals 18 years of age or older are present in the room at the remote location with the member, and the general nature of the member's relationship with any of those individuals.