



SAN DIEGO HIV PLANNING GROUP (HPG)  
MEMBERSHIP COMMITTEE  
MEETING PACKET  
**WEDNESDAY, July 10, 2024, 11:00 AM – 1:00 PM**  
**Southeastern Live Well Center**  
**5101 Market Street, San Diego, CA 92114, (Tubman Chavez Room A)**

**The Charge of the Membership Committee: Committee:** To recruit, interview, select, and coordinate training for Planning Group Members.

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# Meeting Location & Directions:

## Membership Committee

Wednesday, July 10, 2024

11:00 AM - 1:00 PM

**Southeast Live Well Center 5101**

Market St.

San Diego, CA 92114

Tubman Chavez Room A



Visitor/Employee parking available in parking structure. Main entrance can be accessed by exiting the parking structure on the 2nd floor and walking down the sidewalk to the left.

### FROM I-805 SOUTH:

1. Head northwest on I-805 North.
2. Take exit 12B for Market St.
3. Turn right onto Market St.
4. The destination will be on your right.

### FROM I-805 NORTH:

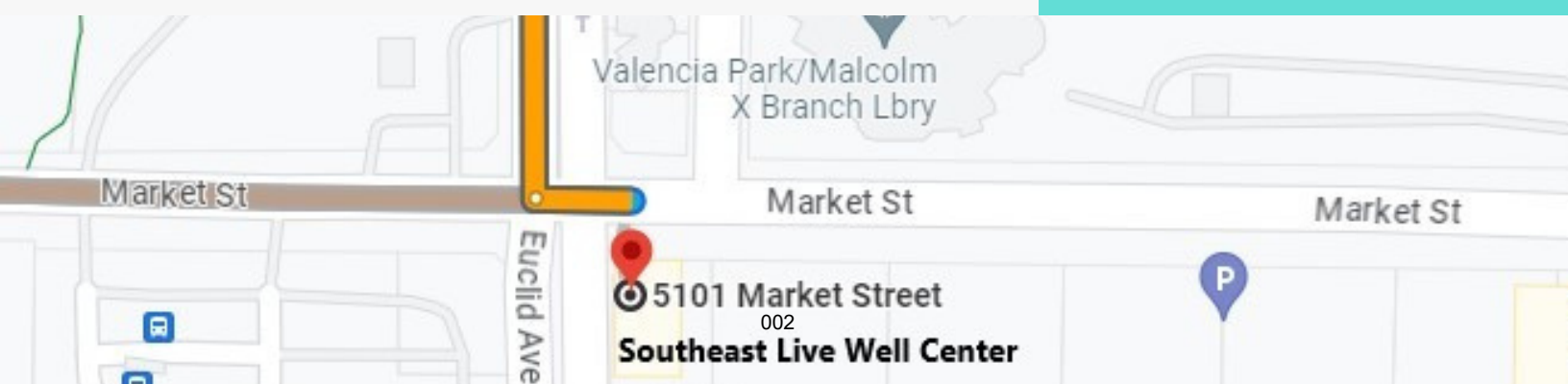
1. Head southeast on I-805 South.
2. Take exit 13A for CA-94-E/M L King Jr. Fwy.
3. Merge onto CA-94 E.
4. Take exit 4A for Euclid Ave.
5. Turn left onto Euclid Ave.
6. Use the left 2 lanes to turn left onto Market St.
7. The destination will be on your right.



## PUBLIC TRANSPORTATION

**MTS Trolley:**  
Orange Line

**MTS Bus Routes:**  
3, 4, 5, 13, 60, 916,  
917 and 955



## MEMBERSHIP COMMITTEE

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Wednesday, July 10, 2024, 11:00 AM – 1:00 PM  
Southeastern Live Well Center  
5101 Market Street, San Diego, CA 92114  
(Tubman Chavez Room A)

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### To participate remotely via Zoom:

<https://us06web.zoom.us/j/83939793722?pwd=dJARoW31vGchmUT4t6RCnEBdo7m1Ku.1>

Call in: +1 (669) 444-9171 Meeting ID: 83939793722#

**Meeting ID (access code):** 839 3979 3722

**Password:** MEMBER

Language translation services are available upon request at least 96 hours prior to the meeting.

Please contact HPG Support Staff via e-mail at [hpg.hhsa@sdcounty.ca.gov](mailto:hpg.hhsa@sdcounty.ca.gov).

### A quorum for this meeting is Four (4)

**Committee Members:** Bob Lewis (Chair) | Felipe Garcia-Bigley | Mikie Lochner | Regina Underwood | Rhea Van Brocklin | Michael Wimpie

## MEETING AGENDA ORDER OF BUSINESS

1. Call to order, roll call, comments from the chair, and a moment of silence
2. Public comment (for members of the public)
3. Sharing our concerns (for committee members)
4. **ACTION:** Approve the Membership Committee agenda for July 10, 2024
5. **ACTION:** Approve the Membership Committee meeting minutes from June 12, 2024
6. New Business
  - a. **ACTION:** Approve Maile Young Karris, M.D. for seat any HPG available
  - b. **ACTION:** Approve Hector Garcia for seat 42, HIV Testing Representative. Appointment to begin September 14, 2024
  - c. **ACTION:** Discuss and update HPG Membership application and interview questions
7. Old Business
  - a. HPG Member recruitment update
  - b. Open Seats
  - c. Seats with Expiring Terms
  - d. New Committee Members
  - e. HPG Membership Demographics

## MEMBERSHIP COMMITTEE

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### 8. Routine Business

- a. HIV Planning Group Attendance
- b. Committees Attendance
- c. Continue Discussion on the HPG Mentorship Process

### 9. Future agenda items for consideration

### 10. Announcements

### 11. Next meeting date: **Wednesday, August 14, 2024, 11:00 AM - 1:00 PM**

**Location: Southeastern Live Well Center, 5101 Market Street, San Diego, CA 92114**

**(Tubman Chavez Room C)**

### 12. Adjournment



SAN DIEGO HIV PLANNING GROUP (HPG)  
MEMBERSHIP COMMITTEE  
MEETING MINUTES  
**WEDNESDAY, June 12, 2024, 11:00 AM – 1:00 PM**  
Southeastern Live Well Center  
5101 Market Street, San Diego, CA 92114  
(Tubman Chavez Room A)

**A quorum for this meeting is Three (3)**

**Committee Members Present:** Bob Lewis (Chair) | Felipe Garcia-Bigley | Regina Underwood | Rhea Van Brocklin

**Committee Members Absent:** Mikie Lochner

Agenda Item	Action	Follow-up
1. Call to order	Bob Lewis called the meeting to order at 11:02 AM and noted that a quorum was established.	
2. Public Comment on non-agenda items (for Members of the public)	None	
3. Sharing our concerns (for committee members)	None	
4. <b>Action:</b> Review and approve the June 12, 2024 agenda	<b>Motion:</b> Approve the June 12, 2024 meeting agenda as presented. <b>Motion/Section/Count (M/S/C):</b> Van Brocklin/Underwood/3-0 <b>Abstentions:</b> Lewis <b>Motion carries</b>	
5. <b>Action:</b> Review and approve the April 10, 2024 meeting minutes	<b>Motion:</b> Approve the April 10, 2024 meeting minutes as presented. <b>M/S/C:</b> Van Brocklin/Underwood/3-0 <b>Abstentions:</b> Lewis <b>Motion carries</b>	
<b>6. New Business</b>		
a. <b>ACTION:</b> Approve Skyler Miles for seat 32. Appointment seat will begin September 14, 2024	<b>Motion:</b> Approve Skyler Miles for seat 32 <b>M/S/C:</b> Garcia-Bigley/Van Brocklin/3-0 <b>Abstentions:</b> Lewis <b>Motion carries</b>	HPG Support Staff (SS) will forward the recommendation to the HPG.
b. <b>ACTION:</b> Approve Benjamin Santillan Ignalino, Jr. for seat 39. Appointment seat to begin September 14, 2024	<b>Motion:</b> Approve Benjamin Santillan Ignalino, Jr. for seat 39 <b>M/S/C:</b> Van Brocklin/Garcia-Bigley/3-0 <b>Abstentions:</b> Lewis <b>Motion carries</b>	HPG SS will forward the recommendation to the HPG.

Agenda Item	Action	Follow-up
<b>7. Old Business</b>		
a. HPG Member recruitment update	<p>The committee recommended:</p> <ul style="list-style-type: none"> <li>• Interviewing individuals employed by UC San Diego to add value to the HPG meetings.</li> <li>• Fill seats instead of moving members' seats around, as that appointment process would take longer than expected and affect membership meeting attendance.</li> </ul>	<p>HPG SS provides a list of committees terming out and highlights it.</p> <p>HPG SS also provides options for who wants to move to which seat.</p>
b. Open Seats	As of June 12, 2024, there are 17 open HPG seats.	
c. Seats with expiring terms	Ten HPG member seats will be terming out by September 13, 2024. The HPG, the Membership Committee, and the HPG SS are working to recruit new HPG members.	
d. New Committee members	No updates	
e. HPG Demographics	There are 27 current members, 17 vacant seats, and nine consumer members (29%)	
<b>8. Routine Business</b>		
a. HIV Planning Group Attendance	<p>Committee members who have missed more than two meetings:</p> <ul style="list-style-type: none"> <li>• Allan Acevedo</li> <li>• Pamela Highfill</li> <li>• Venice Price</li> <li>• Freddy Villafan</li> </ul>	
b. Committees Attendance	The Strategies and Standards Committee and Steering Committee meetings had some challenges attaining a quorum. The Steering Committee voted to meet every other month starting in September.	
c. Discussion: HPG Mentorship Guidelines	<p>The committee expressed concerns regarding the mentorship program, which requires mentors to meet with mentees due to time challenges. The guidelines and timeframes must be revamped and recreated, and an alternative must be found to help new HPG members get guidance or get their questions answered.</p> <p>The committee recommended putting the mentorship program on hold temporarily, focusing on getting new members on board,</p>	

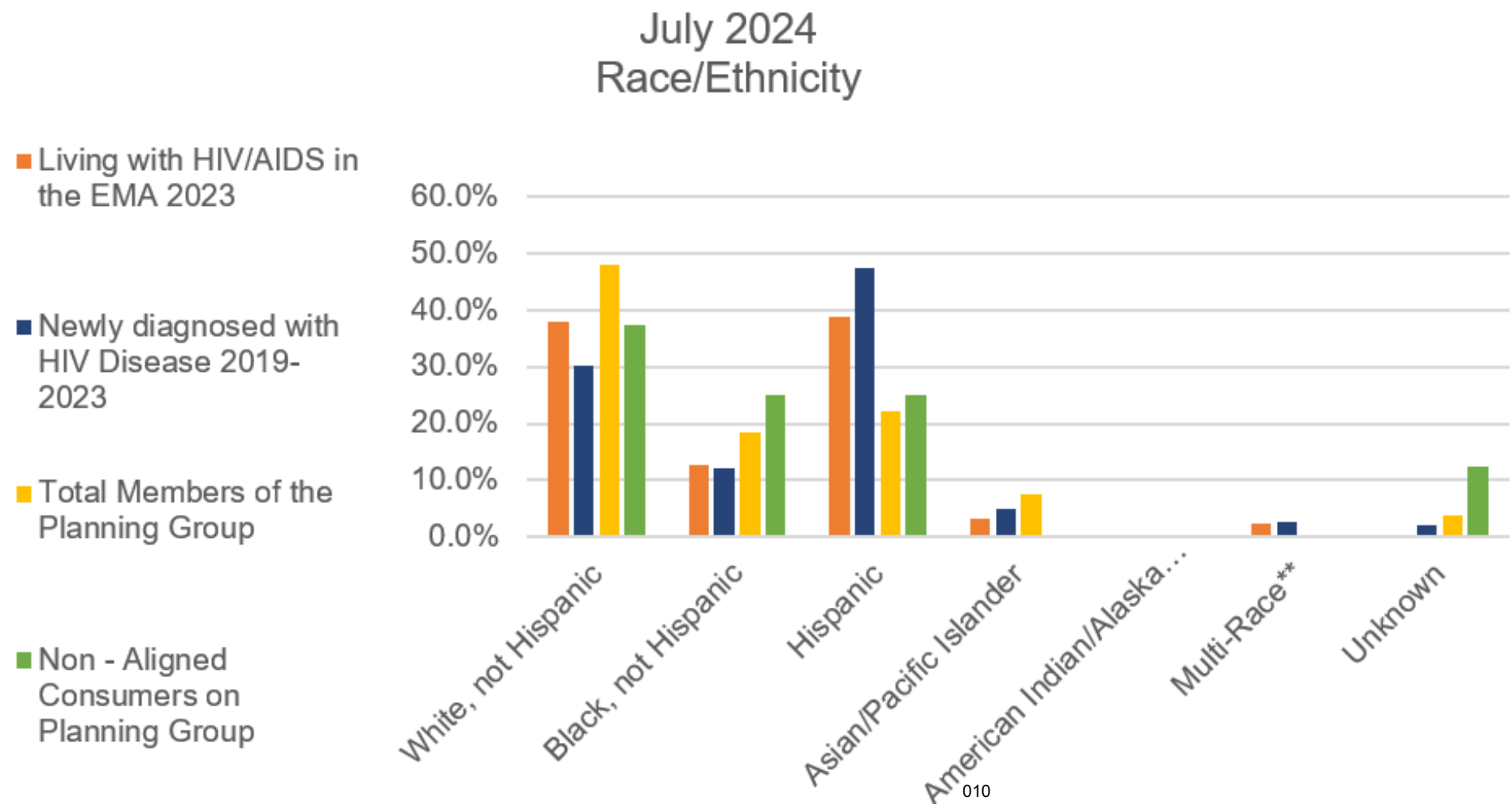
Agenda Item	Action	Follow-up
	and utilizing the available resources to ease their transitions, such as: <ul style="list-style-type: none"> <li>• Invite them to meet virtually at any of the meetings before taking their seat.</li> <li>• The focus group will meet in person at the membership meeting.</li> </ul>	
<b>9. Suggested item for the future committee agenda</b>	<ul style="list-style-type: none"> <li>• If HPG SS can interview Hector Garcia and Dr. Karris before the July meeting, we can proceed with the July Membership Committee meeting; if not, the July meeting can be canceled.</li> <li>• While the new members wait for confirmation from the Board of the Clerk, the Membership Committee can conduct a small focus group for new members to answer questions and provide a safe discussion space.</li> </ul>	
<b>10. Announcement</b>	Continue the efforts to collect more HIV Needs Assessment surveys.	
<b>11. Next Meeting Date</b>	<b>When:</b> July 10, 2024, at 11:00 AM -1:00 PM. <b>Location:</b> Southeastern Live Well Center 5101 Market Street, San Diego, CA 92114 (Tubman Chavez Room A)	
<b>12. Adjourn</b>	The meeting adjourned at 12:18 PM.	

Seat #	Name	SEAT NAME	Term Expires:	Term 1&2
1	Michael Wimpie	General Member 1	05/21/27	2
2	VACANT	General Member 2		Unexpired term: 1/26/2025
3	Tyra Fleming	General Member 3	04/09/28	2
4	Cinnamen Kubricky	General Member 4	11/02/25	1
5	VACANT	General Member 5		Unexpired term: 1/26/2025
6	VACANT	General Member 6		Unexpired term: 4/6/2025
7	Raul Robles	General Member 7	09/13/24	2
8	Allan Acevedo, JD	General Member 8	04/06/25	1
9	VACANT	General Member 9		Unexpired term: 9/14/2025
10	Marco Aguirre M	General Member 10	12/05/27	1
11	VACANT	General Member 11		
12	VACANT	General Member 12		
13	VACANT	General Member 13		
14	VACANT	General Member 14		
15	VACANT	General Member 15		
16	Mikie Lochner	Chairperson	06/23/28	2
17	Robert Lewis	Healthcare Provider, including Federally Qualified Health Center (FQHC)	09/13/24	2
18	Rhea Van Brocklin	Community-based organization serving affected populations and AIDS service organization	11/07/27	1
19	Regina Underwood	Social Service Provider, including providers of housing and homeless services	09/13/24	2
20	Dr. Delores Jacobs, PhD	Mental Health Provider Formerly a combined seat; now just Mental Health	09/13/24	2
21	Pamela Highfill	Substance Abuse Treatment Provider Formerly a combined seat; now just Substance Abuse	02/08/26	1
22	Adrianne Yancey	Local Public Health Agency: HHSA Director or Designee	05/02/27	1
23	Dr. Winston Tilghman	Local Public Health Agency: Public Health Officer or Designee	10/18/24	2
24	VACANT	Hospital Planning Agency or Health Care Planning Agency		
25	Karla Quedaza-Torres	Non-Elected Community Leader	09/13/24	2
26	Lori Jones	Prevention Services Consumer/Advocate		Pending COB approval / Unexpired term: 5/2/2027
27	VACANT	Prevention Services Consumer		
28	VACANT	State Government-State Medicaid		
29	Abigail West	State Government-CDPH Office of AIDS (OA) Part B	03/12/27	2
30	Dr. David Grelotti	Recipient of RW Part C	03/10/24	Pending COB approval
31	Dr. Stephen Spector	Recipient of RW PART D	04/09/28	2

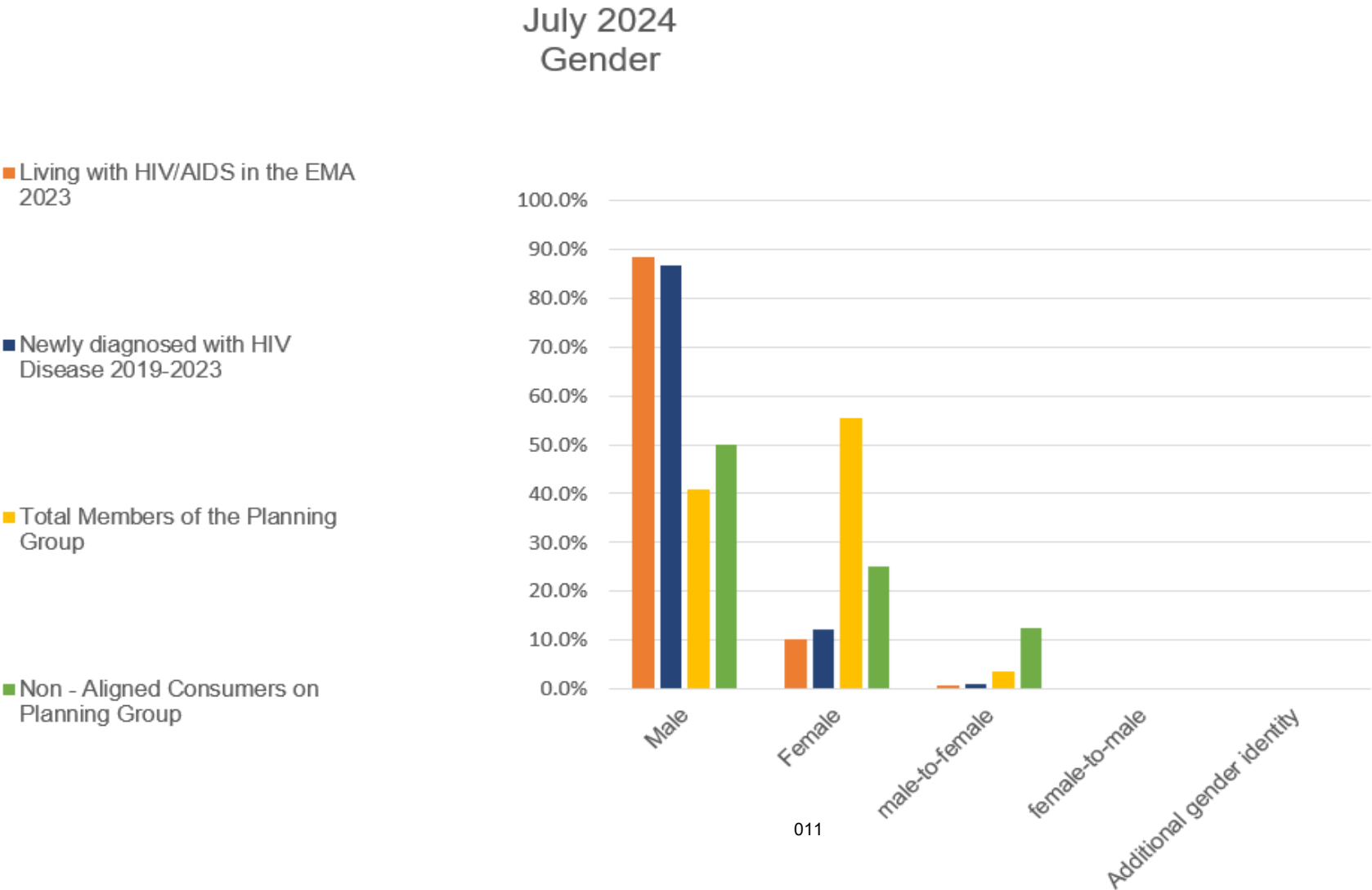


32	Amy Applebaum	Rep of individuals who formerly were federal, state, or local prisoners who were released from custody of the penal system during the preceding 3 yrs. and had HIV/AIDS as of date of release	09/13/24	2
33	Veronica Nava	Board of Supervisors Designee: District 1	08/30/26	1
34	VACANT	Board of Supervisors Designee: District 2	07/19/24	Unexpired term 3/18/2024
35	Dr. Beth Davenport, PhD	Board of Supervisors Designee: District 3	02/09/25	1
36	Shannon Ransom (Hansen)	Board of Supervisors Designee: District 4	09/13/24	2
37	VACANT	Board of Supervisors Designee: District 5		
38	Felipe Garcia-Bigley	Recipient of other Federal HIV Programs- Prevention Provider	10/11/26	1
39	Moirra Mar-Tang	Recipient of other Federal HIV Programs- Part F, AIDS Education and Training center and/or Ryan White Dental Provider	09/13/24	2
40	Freddy Villafan	Recipient of other Federal HIV Programs- HOPWA / HUD	01/11/26	1
41	Jeffery Weber	Recipient of other Federal HIV Programs- Veterans Administration	12/13/26	1
42	VACANT	HIV Testing Representative		Unexpired term: 6/23/2024
43	Ivy Rooney	Prevention Intervention Representative Formerly: Risk Reduction Activities Representative	01/26/25	1
44	Venice Price	Affected community including people with HIV/AIDS, member of a federally recognized Indian tribe as represented in the population, individual co-infected with Hep B or C, and historically underserved group and/or subpopulation	08/17/25	2

# July 2024 Race/Ethnicity

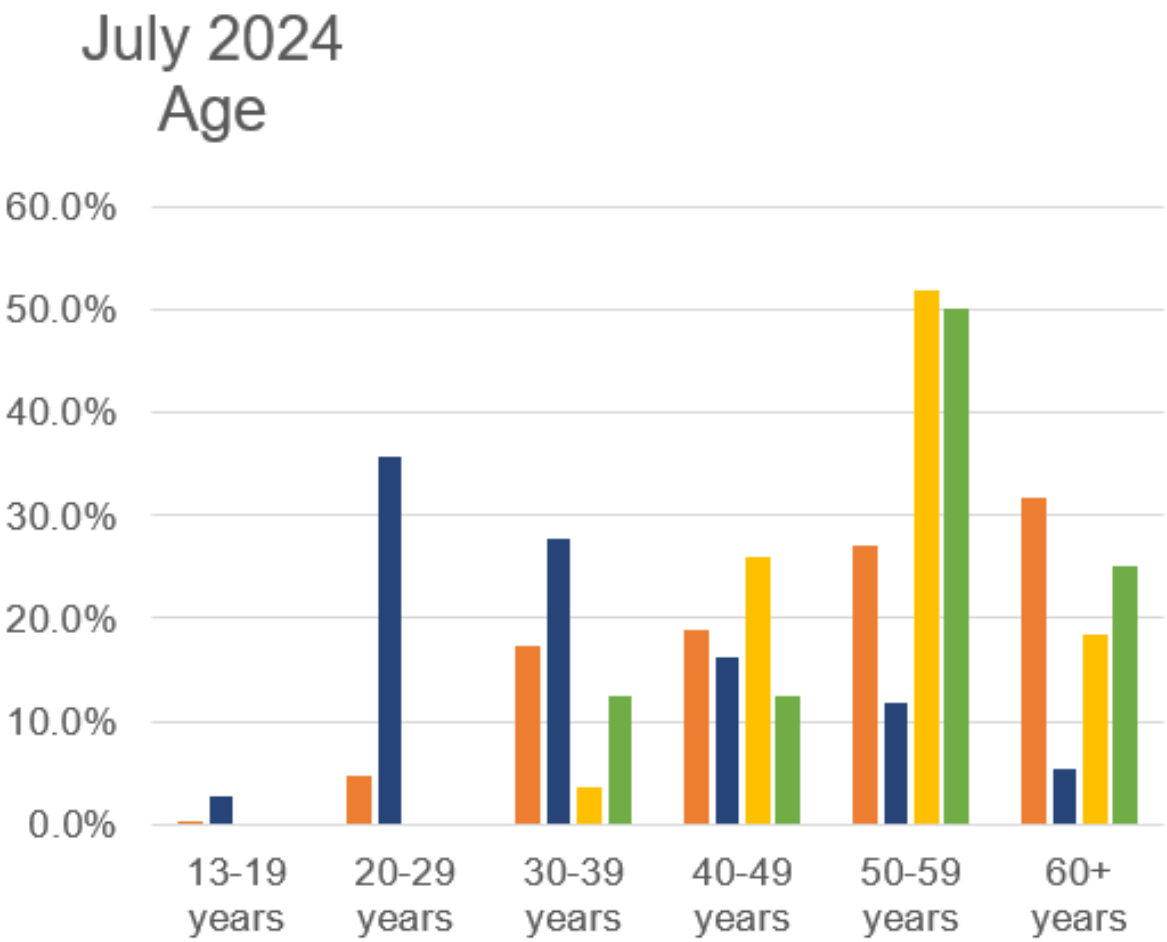


# July 2024 Gender



# July 2024 Age

- Living with HIV/AIDS in the EMA 2023
- Newly diagnosed with HIV Disease 2019-2023
- Total Members of the Planning Group
- Non - Aligned Consumers on Planning Group



HIV PLANNING GROUP  
12-MONTH ATTENDANCE TRACKING  
July 2023 - June 2024

HPG Member	1	1	1	0	1	0	1	0	1	1	0	1	8
Total Meetings	26-Jul	2-Aug	27-Sep	25-Oct	29-Nov	20-Dec	24-Jan	28-Feb	27-Mar	24-Apr	22-May	26-Jun	TOTAL
Acevedo, Allan, 8	*	*	1	NM	1	NM	1	NM	1	NM	NQ	1	5
Aguirre Mendoza, Marco, 10							0	NM	*	NM	NQ	*	0
Applebaum, Amy, 32	*	*	*	NM	1	NM	*	NM	1	NM	NQ	*	2
Davenport, Elizabeth, 35	*	1	1	NM	*	NM	*	NM	*	NM	NQ	*	2
Fleming, Tyra, 3	*	*	*	NM	*	NM	*	NM		NM	NQ	*	0
Garcia-Bigley, Felipe, 38	*	*	*	NM	*	NM	*	NM	*	NM	NQ	*	0
Grelotti, David, 30	*	1	*	NM	*	NM	1	NM					
Highfill, Pamela, 21	*	*	1	NM	1	NM	1	NM	*	NM	NQ	1	4
Jacobs, Delores, 20	*	*	1	NM	*	NM	1	NM	*	NM	NQ	*	2
Kubricky, Cinnamen, 4	*	*	*	NM	1	NM	JC	NM	*	NM	NQ	*	1
Lewis, Bob, 17	*	*	*	NM	*	NM	*	NM	*	NM	NQ	1	1
Lochner, Mikie, 16	*	*	*	NM	*	NM	*	NM	*	NM	NQ	*	0
Mar-Tang, Moira, 39	*	EC	*	NM	*	NM	*	NM	1	NM	NQ	*	1
Nava, Veronica, 33										NM	NQ	*	0
Price, Venice, 44	1	1	*	NM	*	NM	*	NM	*	NM	NQ	JC	2
Quezada-Torres, Karla, 25	*	*	1	NM	*	NM	1	NM	*	NM	NQ	*	2

HIV PLANNING GROUP  
12-MONTH ATTENDANCE TRACKING  
July 2023 - June 2024

Total Meetings	26-Jul	2-Aug	27-Sep	25-Oct	29-Nov	20-Dec	24-Jan	28-Feb	27-Mar	24-Apr	22-May	26-Jun	TOTAL
Ransom, Shannon, 36	*	*	*	NM	*	NM	*	NM	*	NM	NQ	1	1
Robles, Raul, 7	*	*	1	NM	*	NM	*	NM	*	NM	NQ	1	2
Rooney, Ivy, 43										NM	NQ	*	0
Spector, Stephen, 31	*	*	JC	NM	1	NM				NM	NQ	1	2
Tilghman, Winston, 23	*	*	JC	NM	*	NM	*	NM	*	NM	NQ	*	0
Underwood, Regina, 19	*	*	*	NM	1	NM	*	NM	*	NM	NQ	1	2
Van Brocklin, Rhea, 18	*	*	*	NM	*	NM	*	NM	1	NM	NQ	1	2
Villafan, Freddy, 40	*	1	*	NM	1	NM	*	NM	1	NM	NQ	*	3
Weber, Jeffery, 41	*	*	*	NM	*	NM	*	NM	*	NM	NQ	*	0
West, Abigail, 29	*	1	*	NM	*	NM	*	NM	*	NM	NQ	*	1
Wimpie, Michael, 1	*	*	*	NM	*	NM	*	NM	*	NM	NQ	*	0
Yancey, Adrianne, 22	*	*	*	NM	*	NM	*	NM	*	NM	NQ	*	0
To remain in good standing and eligible to vote, the HPG member may not miss 3 consecutive meetings or 6 meetings within 12 months.													
* = Present													
1 = Absent for the month													
1 = Absent when there are multiple meetings in a month. The member needs to attend at least one meeting for attendance to count for the specific month.													
JC = Just Cause													
EC = Emergency Circumstance													

**HIV PLANNING GROUP**  
**6-MONTH COMMITTEE TRACKING**  
July 2023 - June 2024

STRATEGIES	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	#
Total meetings		1		1		0		0		0	0	1	3
Member													
Acevedo, Allan <sup>cc</sup>		*		1		NM		NM		NM	NQ	1	2
Applebaum, Amy		*		*		NM		NM		NM	NQ	*	0
Davenport, Dr. Beth		*		*		NM		NM		NM	NQ	*	0
Franco, Lucia		*		1		NM		NM		NM	NQ		
Mora, Joseph		*		1		NM		NM		NM	NQ	*	1
Mar-Tang, Moira		*		*		NM		NM		NM	NQ	*	0
Price, Venice		1		*		NM		NM		NM	NQ	EC	1
Ransom, Shannon <sup>c</sup>		*		*		NM		NM		NM	NQ	*	0
Rooney, Ivy								NM		NM	NQ	*	0
Tilghman, Dr. Winston		*		*		NM		NM		NM	NQ	1	1
Weber, Jeffery		*		1		NM		NM		NM	NQ	*	1
Wimpie, Michael		*		*		NM		NM		NM	NQ	*	0

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\* = Present

1 = Absent for the month

1 = Absence when there are multiple meetings that month. Member needs to attend at least one (1) meeting for attendance to count for that month.

JC = Just Cause

EC = Emergency Circumstance

NM = No Meeting

NQ = No Quorum

**HIV PLANNING GROUP**  
**12-MONTH COMMITTEE TRACKING**  
**July 2023 - June 2024**

<b>MEMBERSHIP</b>	<b>Jul</b>	<b>Aug</b>	<b>Sep</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>Jun</b>	<b>#</b>
<b>Total meetings</b>	1	0	1	0	1	1	0	1	0	1	0	1	7
<b>Member</b>													
Garcia-Bigley, Felipe <sup>c</sup>											*	*	0
Lewis, Bob	*	NM	*	NM	*	*	NM	*	NM	*	NQ	*	0
Lochner, Mikie	*	NM	*	NM	1	*	NM	1	NM	*	NQ	1	3
Underwood, Regina	*	NM	*	NM	*	*	NM	*	NM	*	NQ	*	0
Van Brocklin, Rhea	*	NM	JC	NM	*	*	NM	*	NM	*	NQ	*	0

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**HIV PLANNING GROUP**  
**6-MONTH COMMITTEE TRACKING**  
**July 2023 - June 2024**

<b>PRIORITY SETTING &amp; RESOURCE ALLOCATION COMMITTEE</b>															
<b>PSRAC</b>	<b>20-Jul</b>	<b>27-Jul</b>	<b>Aug</b>	<b>Sep</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>6-Jun</b>	<b>13-Jun</b>	<b>#</b>
<b>Total meetings</b>	1	1		1		1		1		0	1	1	1	1	7
<b>Member</b>															
Jacobs, Dr. Delores	*	*		*		*		*		NQ	*	*	*	*	0
Davenport, Beth	*	*		1		1		*		NQ	1	*	*	*	3
Fleming, Tyra <sup>cc</sup>										NQ	*	*	*	JC	0
Garcia-Bigley, Felipe	*	*		*		1		*		NQ	*	*	*	*	1
Highfill, Pam	*	*		*		*		*		NQ	*	1	*	*	1
Kubricky, Cinnamon	*	*		*		1		*		NQ	*	*	*	1	1
Mendoza Aguirre, Marco										NQ	*	*	*	1	0
Mueller, Chris	*	*		1		*		*		NQ	*	*	*	*	1
Robles, Raul	*	*		1		*		*		NQ	1	*	*	JC	2
Quezada-Torres, Karla	*	*		*		*		*		NQ	*	1	*	1	1
Underwood, Regina	*	*		*		1		*		NQ	*	*	1	*	2
Van Brocklin, Rhea <sup>c</sup>	*	*		1		1		*		NQ	*	*	*	*	2
Villafan, Freddy	*	*		1		1		*		NQ	*	*	*	*	2

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**HIV PLANNING GROUP**  
**12-MONTH COMMITTEE TRACKING**  
**July 2023 - June 2024**

<b>STEERING</b>	<b>Jul</b>	<b>Aug</b>	<b>Sep</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>Jun</b>	<b>#</b>
<b>Total Meetings</b>	1	0	1	0	1	0	1	1	1	1	1	1	9
Community Engagement Group <i>Interim Chair Mikie Lochner</i>	*	NM	*	NM	1	NM	1						
Medical Standards & Evaluation Committee Dr. Winston Tilghman	*	NM	*	NM	*	NM	*	*	1	1	*	1	3
Membership Committee Bob Lewis	*	NM	*	NM	*	NM	*	*	*	*	*	*	0
Priority Setting & Resource Allocation Committee Rhea Van Brocklin									*	*	*	1	1
Strategies & Standards Committee Shannon Ransom	*	NM	1	NM	*	NM	*	*	*	*	*	*	1
HIV Planning Group Mikie Lochner (Chair)	*	NM	*	NM	*	NM	*	*	*	*	*	*	0
HIV Planning Group Cinnamen Kubricky (Vice-Chair)										*	*	*	0

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**HIV PLANNING GROUP**  
**12-MONTH COMMITTEE TRACKING**  
**July 2023 - June 2024**

<b>Community Engagement Group</b>	<b>Jul</b>	<b>Aug</b>	<b>Sep</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>Jun</b>	<b>#</b>
<b>Total Meetings</b>	1	1	1	1	1	1	1	1	0	1	1	1	11
<b>Member</b>													
Acevedo, Allan	*	*	*	1	1	1	1	1	NM	1	1	1	8
Donovan, Michael	*	*	*	*	*	*	*	*	NM	*	*	*	0
Lochner, Mikie <sup>c</sup>	*	*	*	*	*	*	*	*	NM	*	1	1	2
Lothridge, Jen <sup>cc</sup>	*	*	*	*	*	*	*	*	NM	*	*	*	0
Miles, Skyler												*	0
Nava, Veronica											*	*	0

To remain in good standing and eligible to vote, the committee member may not miss 3 consecutive meetings or 6 meetings within 12 months.

\* = Present

1 = Absent for the month

1 = Absence when there are multiple meetings that month. Member needs to attend at least one (1) meeting for attendance to count for that month.

JC = Just Cause

EC = Emergency Circumstance

NM = No Meeting

NQ = No Quorum

**HIV PLANNING GROUP**  
**4-MONTH COMMITTEE TRACKING**  
**Sep 2023 - June 2024**

<b>Medical Standards &amp; Evaluation Committee</b>					
<b>MSEC</b>	<b>Sep</b>	<b>Nov</b>	<b>Feb</b>	<b>Jun</b>	<b>#</b>
<b>Total Meetings</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>4</b>
<b>Member</b>					
Tilghman, Dr. Winston <sup>C</sup>	*	*	*	*	<b>0</b>
Aldous, Dr. Jeannette <sup>CC</sup>	*	*	<b>1</b>	*	<b>1</b>
Bamford, Dr. Laura	*	*	<b>JC</b>	*	<b>0</b>
Grelotti, Dr. David	*	*	*	<b>1</b>	<b>1</b>
Hernandez, Yessica	*	*	<b>1</b>	*	<b>1</b>
Lewis, Robert	<b>JC</b>	*	*	*	<b>0</b>
Lochner, Mikie	*	<b>1</b>	*		
Spector, Dr. Stephen	*	*	*	<b>1</b>	<b>1</b>
Stangl, Lisa	*	*	*	<b>1</b>	<b>1</b>
Quezada-Torres, Karla	<b>1</b>	*	*	*	<b>1</b>

To remain in good standing and eligible to vote, the committee member may not miss 3 consecutive meetings or 6 meetings within 12 months.

\* = Present

**1** = Absent for the month

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SAN DIEGO HIV PLANNING GROUP (HPG)  
MEMBERSHIP COMMITTEE  
MEETING PACKET

# APPENDIX

(Page 022-028)

## **ASSEMBLY BILL (AB) 2449: JUST CAUSE AND EMERGENCY CIRCUMSTANCES (2023)**

If the physical attendance quorum requirement is met, AB 2449 permits a member who is not physically present to request virtual attendance at the local legislative body's meeting under two circumstances:

(1) for "just cause" and (2) due to "emergency circumstances".

Qualifying Reason	Provisions to attend remotely	Requirements/Limitations
<b>Just Cause</b>	<ul style="list-style-type: none"><li>• There is a childcare or caregiving need (for a child, parent, grandparent, grandchild, sibling, spouse, or domestic partner) that requires the member to participate remotely</li><li>• A contagious illness prevents the member from attending the meeting in</li><li>• There is a need related to a defined physical or mental disability that is not otherwise accommodated for</li><li>• Traveling while on official business of the legislative body or another state or local agency</li></ul>	A member is limited to <b>two (2)</b> virtual attendances based on "just cause" per calendar year
<b>Emergency Circumstances</b>	<p>"A physical or family medical emergency that prevents a member from attending the meeting in person."</p> <p>A member is not required to disclose any medical diagnosis or disability, or any personal medical information that is already exempt from existing law.</p>	<p>A member of the legislative body must make a request to the body to allow the member to meet remotely due to an emergency circumstance, and further must provide a general description of the circumstance justifying such attendance.</p> <p>A request from a member to attend remotely due to an emergency circumstance requires that the legislative body take action and approve the remote attendance at the start of the meeting for the member to be allowed to participate remotely for that meeting*.</p>

*\*If the request does not allow sufficient time to be placed on the agenda as a proposed action item, then the legislative body may take action at the beginning of the meeting.*

## **ADDITIONAL REQUIREMENTS FOR A MEMBER PARTICIPATING REMOTELY:**

In addition to making a request either for "just cause" or due to an "emergency circumstance" for remote appearance, AB 2449 imposes the following three (3) additional requirements on legislative body members seeking to appear remotely at public meetings:

1. Before any action is taken during the meeting, the member **must** publicly disclose whether any other individuals 18 years of age or older are present in the room at the remote location with the member, and the general nature of the member's relationship with any such individuals.
2. A member of the legislative body participating from a remote location must participate through both audio **and** visual technology.
3. A member's remote participation cannot be for more than three (3) consecutive months or 20 percent of the regular meetings for the local agency within a calendar year. And if the legislative body regularly meets fewer than ten (10) times per calendar year, a member's participation from a remote location cannot be for more than two meetings.

### **AB 2449 Checklist**

(Applicable January 1, 2023 to December 31, 2025)

#### **Procedures for Public Participation**

- ☐ Public must be able to remotely hear, visually observe, and address the legislative body either remotely or in person in real time
- ☐ Public must have the opportunity to participate via: 1) two-way audio or 2) a telephonic service with a webcasting service
- ☐ Public cannot be required to submit comments prior to the meeting

#### **Procedures for Member to Teleconference from a Remote Location**

- ☐ Member must participate through both audio and visual technology
- ☐ Member must disclose adults who are present in the room at the remote location with the member and the general nature of the relationship with those individuals
- ☐ Member must submit a general description of the need to teleconference to the legislative body at the earliest opportunity (do not disclose any medical diagnosis or disability)
- ☐ Member may teleconference for just cause. Just cause is limited to 2 meetings per calendar year (see "Limits per Member" below). Just cause is defined as:
  - Child care or caregiving need of a child, parent, grandparent, grandchild, sibling, spouse or domestic partner
  - Contagious illness that prevents member from attending in person
  - A need related to a physical or mental disability
  - Travel on official business of the legislative body or another state or local agency
- ☐ Member may teleconference due to emergency circumstances, which requires approval of the legislative body and which is defined as a physical or family medical emergency that prevents a member from participating in person
- ☐ Limits per Member: Just cause and emergency circumstances cannot be invoked collectively for more than: 1) two meetings if the legislative body has fewer than 10 meetings per calendar year, or 2) three consecutive months or 20 percent of regular meetings per calendar year if the legislative body has 10 or more meetings per year. Just cause cannot be invoked more than twice per calendar year.

#### **Procedures for the Board/Commission/Committee/Group**

- ☐ Include instructions on the agenda how the public can participate remotely
- ☐ A quorum of the members of the legislative body must participate in person at the noticed location that is open to the public
- ☐ A majority of the membership must approve a request by a member to teleconference due to emergency circumstances; include the request on the agenda if received in time
- ☐ All votes must be taken by roll call
- ☐ Meeting must be stopped and no action taken if the broadcast of the meeting or ability of the public to comment is disrupted

## **TELECONFERENCING RULES UNDER THE BROWN ACT**

	Default Rule	Declared Emergency (AB 361)	Just Cause (AB 2449)	Emergency Circumstances (AB 2449)
In person participation of quorum	Required	Not Required	Required	Required
Member participation via teleconferencing	Audio or Audio-visual	Audio or Audio-visual	Audio-Visual	Audio-Visual
Required (minimum) opportunities for public participation	In-person	Call-in or internet-based	Call-in or internet-based <u>and</u> in person	Call-in or internet-based <u>and</u> in person
Disruption of broadcast or public's ability to comment	Meeting can proceed	No further action taken	No further action taken	No further action taken
Reason must be approved by legislative body	No	Yes (initial findings and renewed findings every 30 days)	No, but general description to be provided to legislative body	Yes and general description to be provided to legislative body
Votes must be taken by roll call	Yes	Yes	Yes	Yes
Member's remote location included on agenda	Yes	No	No	No
Declared emergency and health official's recommendation for social distancing	No	Yes	No	No
Annual limits	None	None	Twice per calendar year (limits for emergency circumstances also apply for collective number of times AB 2449 can be used per year)	3 consecutive months/ 20% of regular meetings per calendar year; or 2 meetings per calendar year if body meets less than 10 times per year (collectively with just cause)
Effective Dates	Ongoing	Expires 12/31/2023	Expires 12/31/2025	Expires 12/31/2025



# YOUR VOICE MATTERS!

## 2024 COUNTY OF SAN DIEGO HIV NEEDS ASSESSMENT SURVEY

### TELL US ABOUT:

- Access to HIV prevention and treatment services
- Things that work well
- Challenges and concerns
- Your well-being

**TAKE THE SURVEY ONLINE!**



Learning about the impact of HIV in San Diego County will help us improve HIV services and access!

CHECK OUT OUR NEW  
APP FOR COUNTY'S  
HIV RESOURCES



hpg.hhsa@sdcounty.ca.gov



¡TU VOZ IMPORTA!

# 2024 CONDADO DE SAN DIEGO ENCUESTA DE EVALUACIÓN DE LAS NECESIDADES RELACIONADAS CON EL VIH

## CUÉNTANOS SOBRE:

- Acceso a la prevención del VIH y
- Servicios de tratamiento
- Coas que funcionan bien
- Desafíos y preocupaciones
- Tu bienestar

**¡RESPONDA LA ENCUESTA EN LÍNEA!**



Aprendiendo  
acerca de el  
impacto de la VIH  
en Condado de  
San Diego nos  
ayudará mejorar  
los servicios del  
VIH y ¡acceso!

CONSULTE NUESTRA NUEVA  
APLICACIÓN PARA OBTENER  
RECURSOS SOBRE EL VIH  
DEL CONDADO

026



hpg.hhsa@sdcounty.ca.gov

GETTING 2  
**ZERO**  
STOP HIV



**HEAD ON OVER TO**

**FOOD WILL  
BE PROVIDED**

**OPEN TO  
THE PUBLIC**

# HAPPYVILLE

The San Diego HIV Planning Group (HPG) is hosting a fun and interactive priority setting and budget allocation exercise where you can learn all about the key parts of the planning process!

For questions, email [hpg.hhsa@sdcounty.ca.gov](mailto:hpg.hhsa@sdcounty.ca.gov), or visit [sdplanning.org](http://sdplanning.org).



**WEDNESDAY JULY 17, 2024**

**3PM - 5PM**

**SOUTHEASTERN LIVE WELL CENTER**

**(TUBMAN CHAVEZ ROOM A)**

**5101 MARKET STREET**

**SAN DIEGO, CA 92114**

OR SCAN THIS QR CODE TO JOIN



**TO JOIN US**

**VIRTUALLY, VISIT THE  
LINK BELOW:**

**[HTTPS://TINYURL.COM/3BHSM](https://tinyurl.com/3BHSM)**

**6KN**

**MEETING ID: 837 8224 2388**

**PASSCODE: 106514**



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PROPORCION  
ARÁ COMIDA**

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**ABIERTO AL  
PÚBLICO**

# HAPPYVILLE

El Grupo de Planificación del VIH de San Diego (HPG, por sus siglas en inglés) está organizando un ejercicio divertido e interactivo de establecimiento de prioridades y asignación de presupuesto en el que puede aprender todo sobre las partes clave del proceso de planificación.

Si tiene preguntas, envíe un correo electrónico a [hpg.hhsa@sdcounty.ca.gov](mailto:hpg.hhsa@sdcounty.ca.gov) o visite [sdplanning.org](http://sdplanning.org).



**MIÉRCOLES 17 DE JULIO DEL 2024**

**3PM - 5PM**

**SOUTHEASTERN LIVE WELL CENTER**

**(TUBMAN CHÁVEZ SALA A)**

**5101 MARKET STREET**

**SAN DIEGO, CA 92114**

**PARA UNIRSE A**

**NOSOTROS**

**VIRTUALMENTE, VISITE**

**EL SIGUIENTE ENLACE:**

**[HTTPS://TINYURL.COM/3BHSM6KN](https://tinyurl.com/3BHSM6KN)**

**ID DE REUNIÓN: 837 8224 2388**

**CÓDIGO DE ACCESO: 106514**

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