



SAN DIEGO HIV PLANNING GROUP (HPG)
 PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRAC)
 MEETING MINUTES
THURSDAY, JULY 20, 2023, 1:00 PM – 5:00 PM
 COUNTY ADMINISTRATION CENTER (CAC)
 1600 PACIFIC HYW. (ROOM 310) SAN DIEGO, CA 92101

To participate remotely via Webex:

<https://sdcountyca.webex.com/sdcountyca/j.php?MTID=m9a35733bede30590df54a20d468ed3ca>

Join the meeting via phone: 1-470-238-5742 US Toll / 52-55-6722-5298 Mexico Toll

Meeting ID: 2632 436 1943

Password: PSRAC.BA23

Language translation services are available upon request at least 96 hours prior to the meeting. Please contact HPG Support Staff at 619-403-8809 or via e-mail at hpg.hhsa@sdcounty.ca.gov.

Quorum is Eight (8)

Members Present: Reginal Carroll / Dr. Beth Davenport / Felipe Garcia-Bigley / Pam Highfill/ Dr. Delores Jacobs (Chair) / Cinnamen Kubricky / Chris Muller / Karla Quezada-Torres / Raul Robles / James Rucker / Regina Underwood / Rhea Van Brocklin / Freddy Villafan

Members Absent: Alberto Cortes

Agenda Item	Action	Follow-up
1. Call to order	Dr. Jacobs called the meeting to order at 1:13 PM and noted that an in-person quorum was established.	
2. Reminders:	Dr. Jacobs reviewed the conflict-of-interest policy and the purview of the committee. James Rucker read the committee charge.	
3. Public Comment on non-agenda items	None	
4. Sharing our concerns	Committee members noted the following: <ul style="list-style-type: none"> • Emergency services utilization may increase because the cost of utilities is increasing. 	

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	<ul style="list-style-type: none"> • A request from landlords for insurance are increasing and may hurt tenants in the future • Healthcare facilities are noting that more people need to be vaccinated 	
5. Action: Review and approve the agenda for July 20, 2023	Action: Approve the July 20, 2023 meeting agenda as presented. Motion/Second/County (M/S/C): Van Brocklin/Mueller 11/0 Abstentions: Jacobs Motion carries	
6. Approve the meeting minutes from June 22, 2023;	Action: Approved June 22, 2023; meeting minutes as presented M/S/C: Rucker/Highfill 10/0 Abstentions: Jacobs Motion carries	
7. Review follow-up items from the last meeting minutes	No data is currently available for the requested Partial Assistance Rental Subsidy (PARS) report, but it will be available at the next meeting.	
8. Old Business: None		
a) Summarize/finalize information on non-Ryan White services in the community.	The committee reviewed and approved the key data findings (KF) document for non-Ryan White mental health and substance use treatment services in the community.	Forward the KF document to the HPG.
9. New Business		
a) Summarize/finalize data on the HIV Care Continuum	The committee reviewed and approved the KF document for HIV Care Continuum.	Forward the KF document to the HPG.
b) Summarize/finalize data on Unaware Estimate/Unmet Need Estimate	The committee reviewed and approved the KF document for the Unaware estimate/unmet needs estimate.	Forward the KF document to the HPG.
c) Summarize/finalize data Overall Key Findings	Dr. Ken Riley reviewed the Overall Key Finding document, which summarizes all the previous KF documents. The committee approved the Overall KF document as presented.	Forward the KF document to the HPG.

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Agenda Item	Action	Follow-up
d) Recommendations for FY 23 reallocations	None currently	
e) ACTION: Recommendations with justifications for changes in funding allocation for FY24 (next fiscal year; March 1, 2024 – February 28, 2025) in level-funding and reduction-funding scenarios	Action: Increase funding to Outpatient Ambulatory Health Services: Primary Care (priority #1) by \$250,000 from \$852,630 to \$1,102,630 M/S/C: Kubricky/Villafan 7/2 Abstentions: Garcia-Bigley, Jacobs, Mueller, Rucker Motion carries	
	Action: Decrease funding to Outpatient Ambulatory Health Services: Medical Specialty (priority #2) by \$78,386 from \$273,386 to \$195,000 M/S/C: Van Brocklin/Carroll 9/0 Abstentions: Garcia-Bigley, Jacobs, Mueller, Rucker Motion carries	
	Action: Decrease funding to Oral Health (priority #3) by \$40,000 from \$200,940 to \$160,940 . M/S/C: Kubricky/Mueller 9/1 Abstentions: Garcia-Bigley, Jacobs, Rucker Motion carries	
	Action: Increase funding to Medical Case Management (priority #4) by \$6,662 from \$1,168,338 to \$1,175,000 . M/S/C: Highfill/Carroll 5/1 Abstentions: Davenport, Garcia-Bigley, Jacobs, Mueller, Rucker, Underwood, Villafan Motion carries	
	Action: Level-funding for Non-Medical Case Management (priority #5) at \$392,021 . M/S/C: Carroll/Highfill 7/0 Abstentions: Davenport, Garcia-Bigley, Jacobs, Mueller, Rucker, Underwood Motion carries	
	Action: Level-funding for Non-Medical Case Management for Housing (priority #6) at \$250,000 . M/S/C: Carroll/Quezada- Torres 6/0 Abstentions: Highfill, Jacobs, Kubricky, Mueller, Underwood, Villafan Motion carries	
	Action: Increase funding to Emergency Housing (priority #7) by \$300,000 from \$1,010,000 to \$1,310,000 .	

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	<p>M/S/C: Mueller/Villafan 11/0 Abstentions: Jacobs, Underwood Motion carries</p>	
	<p>Action: Level-funding to Housing Location, Placement, and Advocacy Services (priority #8) at \$100,000. M/S/C: Villafan/Garcia-Bigley 9/0 Abstentions: Jacobs, Underwood, Van Brocklin Motion carries</p>	
	<p>Action: Level-funding for Partial Assistance Rental Subsidy (PARS) (priority #9) at \$807,507. M/S/C: Kubricky/Robles 11/0 Abstentions: Carroll, Jacobs Motion carries</p>	
	<p>Action: Decrease funding to Mental Health Counseling/Therapy and Support Groups (priority #10) by \$61,062 from \$1,061,062 to \$1,000,000. M/S/C: Kubricky/Carroll Motion withdrawn by maker and second</p>	
	<p>Action: Decrease funding to Mental Health: Counseling/Therapy and Support Groups (priority #10) by \$161,062 from \$1,061,062 to \$900,000. M/S/C: Kubricky/Carroll 6/0 Abstentions: Davenport, Garcia-Bigley, Highfill, Jacobs, Rucker, Underwood Motion carries</p>	
	<p>Action: Level-funding to Substance Use Treatment Services: Outpatient (priority #11) at \$270,127. M/S/C: Van Brocklin/Kubricky 10/0 Abstentions: Highfill, Jacobs, Underwood Motion carries</p>	
	<p>Action: Level-funding to Mental Health: Psychiatric Medication Management (priority #12) at \$13,036 M/S/C: Carroll/Robles 4/6 Abstentions: Garcia-Bigley, Jacobs, Rucker Motion fails</p>	
	<p>Action: Decrease funding to Mental Health: Psychiatric Medication (priority #12) by \$7,036 from \$13,036 to \$6,000. M/S/C: Highfill/Quezada-Torres 8/0 Abstentions: Carroll, Garcia-Bigley, Jacobs, Mueller, Rucker,</p>	

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	<p>Motion carries</p> <p>Action: Increase funding to Coordinated HIV Services for Women, Infants, Children, Youth, and Families by \$49,840 from \$943,317 to \$993,157. M/S/C: Kubricky/Robles 10/0 Abstentions: Carroll, Jacobs, Van Brocklin, Motion carries</p> <p>Action: Level-funding for Early Intervention Services: Regional Services (priority #14) at \$800,368. M/S/C: Carroll/ Motion fails for lack of a second</p> <p>Action: Increase funding for Early Intervention Services: Regional Services (priority #14) by \$9,614 from \$800,368 to \$810,000. M/S/C: Van Brocklin/Mueller 5/0 Abstentions: Carroll, Garcia-Bigley, Highfill, Jacobs, Rucker, Underwood, Villafan Motion carries</p> <p>Action: Decrease funding to Peer Navigation (Referral for Health Care and Support Services) (priority #16) by \$100,000 from \$400,000 to \$300,000. M/S/C: Highfill/Kubricky 6/1 Abstentions: Davenport, Garcia-Bigley, Jacobs, Rucker, Underwood, Villafan Motion carries</p> <p>Action: Level- funding for psychosocial support Services (priority #17) at \$46,744. M/S/C: Carroll/Villafan 6/0 Abstentions: Garcia-Bigley, Jacobs, Rucker Underwood, Van Brocklin, Villafan Motion carries</p>	
<p>f) ACTION: Recommendations with justifications to HIV Planning Group for how services should be organized and delivered in FY 24 (next fiscal year)</p>	<p>Tabled</p>	

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Agenda Item	Action	Follow-up
10. Routine Business		
a. Review Monthly and YTD expenditures and examine for any recommended reallocations.	Tabled reports are included in the meeting materials packet.	
a. Partial Assistance Rent Subsidy Program (PARS) and Emergency Housing update	Tabled	
b. Review Monthly and TYD service utilization report	Tabled reports are included in the meeting materials packet.	
11. Suggested items for the PSRAC agenda	None	
12. Announcements	None	
13. Next Meeting:	Date: Thursday, July 27, 2032 Location: County Administration Center (CAC) 1600 Pacific Highway, Room 310, San Diego, CA 92101 AND via WebEx	
14. Adjournment	Adjourned at 4:55 PM	