



SAN DIEGO HIV PLANNING GROUP (HPG)
 PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRAC)
 MEETING MINUTES
THURSDAY, JULY 27, 2023, 1:00 PM – 5:00 PM
 COUNTY ADMINISTRATION CENTER (CAC)
 1600 PACIFIC HYW. (ROOM 310) SAN DIEGO, CA 92101

To participate remotely via Webex:

<https://sdcountyca.webex.com/sdcountyca/j.php?MTID=m9078f409fcf25f7e4a5a43acf1245b23>

Join the meeting via phone: 1-470-238-5742 US Toll / 52-55-6722-5298 Mexico Toll

Meeting ID: 2632 436 1943

Password: PSRAC.20

Language translation services are available upon request at least 96 hours prior to the meeting. Please contact HPG Support Staff at 619-403-8809 or via e-mail at hpg.hhsa@sdcounty.ca.gov.

Quorum is Eight (8)

Members Present: Reginal Carroll / Dr. Beth Davenport / Felipe Garcia-Bigley / Pam Highfill/ Dr. Delores Jacobs (Chair) / Cinnamen Kubricky / Chris Muller / Karla Quezada-Torres / Raul Robles / James Rucker / Regina Underwood / Rhea Van Brocklin / Freddy Villafan

Members Absent: Alberto Cortes

Agenda Item	Action	Follow-up
1. Call to order	Dr. Jacobs called the meeting to order at 1:06 p.m. and noted that an in-person quorum was established.	
2. Reminders:	Dr. Jacobs reviewed conflicts of interest and the purview of the committee; Felipe Garcia-Bigley read the committee charge.	
3. Public Comment on non-agenda items (for members of the public)	None	
4. Sharing our concerns (for committee members)	None	

Agenda Item	Action	Follow-up
5. Action: Review and approve the agenda for July 20, 2023	Action: Approve the July 20, 2023 meeting agenda as presented. M/S/C: Rucker/Kubricky 8/0 Abstentions: Jacobs Motion carries	
6. Review follow-up items from the last meeting minutes	<p>Maritza Herrera provided a report on the service category Partial Assistance Rental Subsidy (PARS):</p> <ul style="list-style-type: none"> • As of June 2023, there are 44 clients on the waitlist (3 person increase), 6 new applications, and 3 went on the waitlist (previously 41 clients), 9 are applying for a second term with PARS • Demographics: Primarily male, over 45 years old, from the Central region • Unduplicated clients on PARS: 113 clients total, 89 identified as male, 20 female, 4 transgender • No trends were noted compared to previous years <p>The committee requested information on how many people come off PARS each month to be included in future reports.</p> <p>Regarding data on the number of females who tested positive, this is difficult to assess as previously tests were run at the Public Health lab at the Rosecrans facility; now, they are sent to a commercial lab.</p>	
7. Old Business		
a) ACTION: Recommendations with justifications for changes in funding allocation for FY24 (next fiscal year; March 1, 2024 – February 28, 2025) in level-funding and reduction-	Action: Zero funding for Substance Use Treatment Services: Residential (priority #18) at \$0 . M/S/C: Villafan/Muller 9/0 Abstentions: Highfill, Jacobs Motion carries	
	Action: Level-funding for Home-based Health Care Coordination (priority #19) at \$228,500 . M/S/C: Kubricky/Van Brocklin 7/0 Abstentions: Garcia-Bigley, Jacobs, Rucker Motion carries	
	Action: Decrease funding to Transportation (priority #20) by \$20,000 from \$142,830 to \$122,830 . M/S/C: Van Brocklin/Raul Robles 5/0 Abstentions: Garcia-Bigley, Jacobs, Mueller, Rucker, Villafan, Underwood Motion carries	

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funding scenarios	<p>Action: Level-funding to Food Services: Food Bank/Home Delivered Meals (priority #21) at \$536,073 M/S/C: Highfill/Mueller 10/0 Abstentions: Jacobs Motion carries</p>	
	<p>Action: Level-funding to Medical Nutrition Therapy (priority #22) at \$35,542. M/S/C: Van Brocklin/Garcia-Bigley 10/0 Abstentions: Jacobs Motion carries</p>	
	<p>Action: Level-funding to Legal Services (priority #23) at \$285,265. M/S/C: Mueller/Robles 8/0 Abstentions: Jacobs, Villafan Motion carries</p>	
	<p>Action: Level-funding to Emergency Financial Assistance (priority #24) at \$36,856. M/S/C: Mueller/Robles 9/0 Abstentions: Jacobs, Villafan Motion carries</p>	
	<p>Action: Zero funding to Medical Nutrition Therapy (priority #25) at \$0, Zero funding to Early Intervention Services: HIV Counseling and Testing (priority #26) at \$0, Zero funding to Cost sharing (priority #27) at \$0, and Zero funding to Hospice (priority #28) at \$0. M/S/C: Van Brocklin/Rucker 10/0 Abstentions: Jacobs Motion carries</p>	
	<p>Action: For Outpatient Ambulatory Health Service: Primary Care (priority #1), in the FY 24 level-funding allocation scenario, maintain the present amount and consider this a service category most watched for savings as the Recipient identifies ongoing savings. M/S/C: Kubricky, Van Brocklin, 6-0 Abstentions: Garcia-Bigley, Jacobs, Muller, Villafan, Underwood Motion carries</p>	
	<p>Action: Decrease funding to Medical Case Management (priority #4) by \$6,662 from \$1,151,853 to \$1,145,191. M/S/C: Kubricky/Villafan 5/0 Abstentions: Davenport, Garcia-Bigley, Jacobs, Rucker, Underwood</p>	

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Agenda Item	Action	Follow-up
	Motion carries	
	<p>Action: Decrease funding to Non-Medical Case Management for Housing (priority #6) by \$50,000 from \$250,000 to \$200,000. M/S/C: Davenport/Robles 7/0 Abstentions: Carroll, Jacobs, Van Brocklin, Villafan Motion carries</p>	
	<p>Action: Decrease funding to Emergency Housing (priority #7) by \$173,515 from \$1,010,000 to \$1,183,515. M/S/C: Mueller/Highfill 9/0 Abstentions: Carroll, Jacobs, Villafan Motion carries</p>	
	<p>Action: Decrease funding to Mental Health: Counseling/Therapy & Support Group (priority #10) by \$42,970 from \$1,061,062 to \$1,018,092. M/S/C: Van Brocklin/Robles 2/3 Abstentions: Davenport, Garcia-Bigley, Jacobs, Rucker, Underwood, Villafan Motion fails</p>	
	<p>Action: Decrease funding to Substance Use Treatment Services: Outpatient (priority #11) by \$10,000 from \$270,127 to \$260,127. M/S/C: Villafan/Robles 5/3 Abstentions: Jacobs, Kubricky, Underwood Motion carries</p>	
	<p>Action: Decrease funding to Coordinated HIV Services for Women, Infants, Children, Youth, and Families (priority #13) by \$32,970 from \$993,157 to \$960,187. M/S/C: Carroll/Highfill 3/7 Abstentions: Jacobs, Underwood, Van Brocklin Motion fails</p>	
	<p>Action: Decrease funding to Medical Case Management (priority #4) by \$16,485 from \$1,145,191 to \$1,128,706. M/S/C: Highfill/Robles 6/0 Abstentions: Carroll, Davenport Garcia-Bigley, Jacobs, Mueller, Underwood Motion carries</p>	
	<p>Action: Decrease funding to Emergency Housing (priority #7) by \$16,485 from \$1,168,388 to \$1,151,853. M/S/C: Garcia-Bigley/Highfill 10/0 Abstentions: Carroll, Jacobs</p>	

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	<p>Motion carries</p> <p>Action: For the FY 24 Reduction funding scenario, allocations reduce funding overall by 1.5%, decreasing funding to service categories with \$300,000 or greater. M/S/C: Carroll Motion fails for lack of a second</p> <p>Action: For the FY 24 Reduction funding scenario allocations reduce funding overall by 1.5%, decreasing funding to Medical Specialty (priority #2) by \$78,386 from \$273,386 to \$195,000; decrease funding to Oral Health (priority #3) by \$40,000 from \$200,940 to \$160,940; and decrease funding to Emergency Housing (priority #7) by \$29,818 from \$1,183,515 to \$1,153,697 M/S/C: Van Brocklin/Robles 7/2 Abstentions: Garcia Bigley, Jacobs, Rucker Motion carries</p> <p>Action: For the Minority AIDS Initiative (MAI) funding, distribute the \$674,238 as follows: \$574,238 to Multi-disciplinary Teams and \$100,000 to Emergency Housing. M/S/C: Kubricky/Robles Abstentions: Garcia-Bigley, Jacobs, Rucker, Underwood Motion carries</p>	
8. New Business		
a. ACTION: Recommendations for FY 23 reallocations	None currently	
b. ACTION: Recommendations with justifications to HIV Planning Group for how services should be organized and delivered in FY 24 (next fiscal year,	<p>The committee recommended forwarding the following recommendations to the Strategies and Standards Committee:</p> <ul style="list-style-type: none"> • Recommend that dental primary care and specialty providers assess clients' transportation needs when making appointments and provide information to clients on available transportation services. • For Mental Health: Counseling and Therapy services: Ensure that both telehealth and in-person appointments need to be available within reasonable time frames. • Ensure that the client's urgent mental health needs are responded to and offered potential 	HPG Support Staff will forward the recommendations to the Strategies and Standards Committee.

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March 1, 2024 – February 28, 2025)	intake appointments within 24 hours and non-urgent requests are responded to and provided potential intake appointments within two (2) weeks. <ul style="list-style-type: none">• Ensure that appointments are available at standard-of-care frequencies for clients in active, ongoing mental health treatment service (typically weekly or every two weeks).	
9. Routine Business		
a. Review Monthly and YTD expenditures	Tabled; the reports were included in the meeting materials packet.	
a. Partial Assistance Rent Subsidy Program (PARS) and Emergency Housing update	Noted in agenda item 6. Follow-up items from the previous meeting.	
b. Review Monthly and TYD service utilization report	Tabled; the reports were included in the meeting materials packet.	
10. Suggested items for the PSRAC agenda	None	
11. Announcements	The PSRA process is completed and August 2023 meetings of the PSRAC will not be needed.	
12. Next Meeting:	Thursday, September 14, 2023 3:00 – 5:00 p.m. Location: County Operation Center, 5570 Overland Ave. San Diego, CA 92123, Room 1047 Medical Examiner’s Office	
13. Adjournment	Adjourned at 4:20 p.m.	

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