SAN DIEGO HIV PLANNING GROUP (HPG)

MEMBERSHIP COMMITTEE

MEETING PACKET

**Tuesday, August 11, 2026, 11:00 AM – 1:00 PM**

**County Operations Center**

**5560 Overland Ave, San Diego, CA 92123**

**Training Room 172**

**The Charge of the Membership Committee:** To recruit, interview, select, and coordinate training for Planning Group Members.

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# Meeting Location & Directions:

**Membership Committee**

**August, 11, 2026**

**11:00 AM - 1:00 PM**

**County Operations Center**
**5560 Overland Ave**
**San Diego, CA 92123**
**(Training Room 172)**




Parking is **free**. 3-hour visitor parking is available in the parking lot and parking structure. For County business exceeding 3 hours, please park in the numbered spaces in the parking structure.

## FROM I-163 SOUTH:

1. Take I-163 North to Exit 8 for Kearny Villa Road.
2. Keep right, follow signs for Kearny Villa Road.
3. Turn right onto Chesapeake Dr.
4. County Operations Center will be on your right.

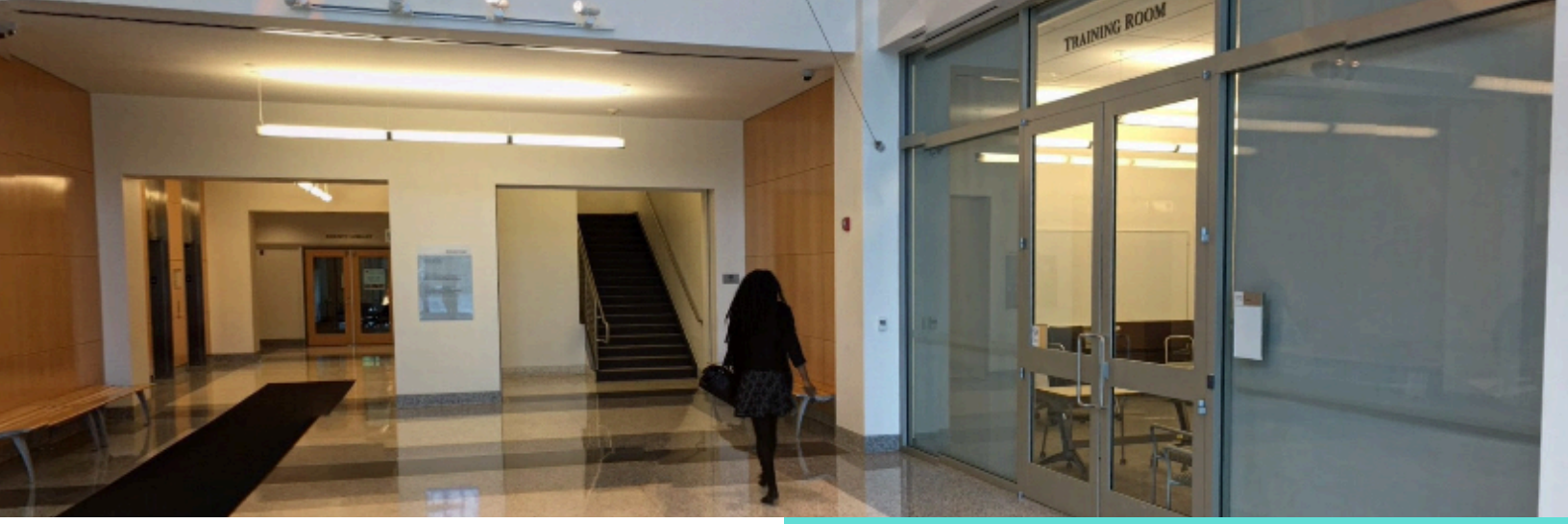
## FROM I-15 SOUTH:

1. Take I-15 North to Exit 10 for Clairemont Mesa Blvd.
2. Turn left onto Clairemont Mesa Blvd.
3. Turn right onto Overland Ave.
4. Continue straight to stay on Overland Ave.

## PUBLIC TRANSPORTATION

**MTS Bus Routes:**
25, 235, 928






## FROM TROLLEY & BUS:

1. Take the Blue Trolley Line to the Balboa Avenue Transit Center.
2. Walk to Balboa Ave & Moraga Ave bus stop (about 7-minute walk, 0.3 miles).
3. Take Route 27 bus from Balboa Ave & Moraga Ave to Complex Dr & Clairemont Mesa Blvd.
4. Head north on Complex Dr.
5. Cross the street and turn right on Clairemont Mesa Blvd (after U.S. Bank Branch on the right).
6. Cross the street and turn left onto Overland Ave. and head north.
7. Enter east through County Operations Center entrance/black gate. **Building 5560** will be on your left.

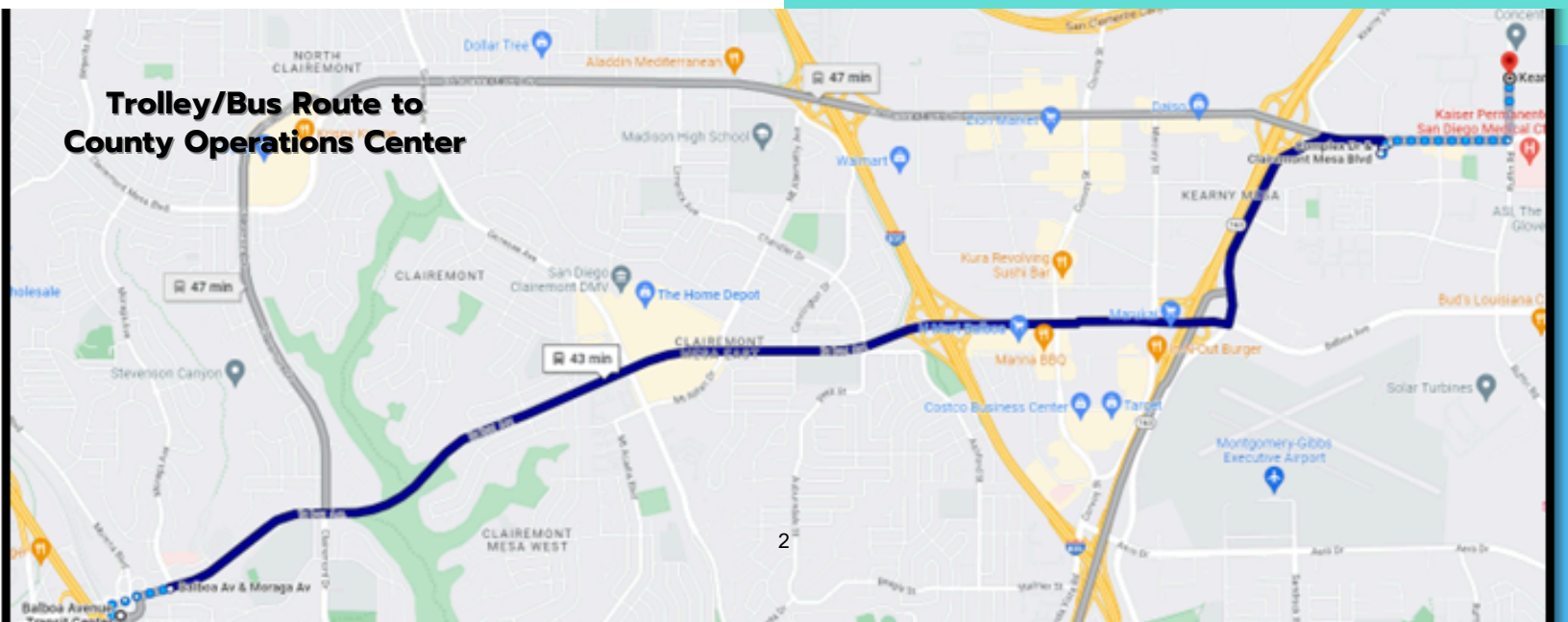
## FROM BUS:

### From Ruffin Road:

1. Walk north towards Ruffin Road.
2. Turn left on Hazard Way.
3. Enter through County Operations Center entrance/black gate and head further west. Access to County Operations Center buildings will be on your **left**.

### From Overland Ave.:

1. Walk north on Overland Ave.
2. Enter east through County Operations Center entrance/black gate.
3. Turn left on pedestrian walkway. **Building 5560** will be on your **left**.



# MEMBERSHIP COMMITTEE

*Tuesday, August 11, 2026, from 11:00 AM – 1:00 PM*
*County Operations Center*
*5560 Overland Ave, San Diego, CA 92123*
*(Training Room 172)*

**To participate remotely via Zoom:**
https://us06web.zoom.us/j/83939793722?pwd=dJARoW31vGchmUT4t6RCnEBdo7m1Ku.1
Call in: +1 (669) 444-9171 Meeting ID: 83939793722#
**Meeting ID (access code):** 839 3979 3722 **Password:** MEMBER
Language translation services are available upon request at least 96 hours prior to the meeting. Please contact HPG Support Staff via e-mail at hpg.hhsa@sdcounty.ca.gov.

**A quorum for this meeting is Two (2)**

**Committee Members:** Felipe Garcia-Bigley (Chair) | Lori Jones | Rhea Van Brocklin

## MEETING AGENDA
## ORDER OF BUSINESS

1. Call to order, roll call, comments from the chair, and a moment of silence
2. Public comment (for members of the public)
3. Sharing our concerns (for committee members)
4. **ACTION:** Approve the Membership Committee agenda for August 11, 2026
5. **ACTION**: Approve the Membership Committee meeting minutes from June 10, 2026
6. New Business
    a. **ACTION**: Approve HPG Reappointment, Felipe Garcia-Bigley for Seat #38 Recipient of other federal HIV programs - prevention provider
    b. **ACTION**: Approve HPG Reappointment, Jeffery Weber for Seat #41 Recipient of other federal HIV programs - Veterans Administration
    c. **ACTION**: Approve HPG Appointment, Marie Hernandez for Seat #6 General Member
    d. **ACTION**: Approve the removal of Seat #39 Recipient of other Federal HIV Programs-Part F, AIDS Education and Training Center and/or Ryan White Dental Provider
    e. **ACTION**: Approve the removal of Seat #27 Prevention Services Consumer
    f. **ACTION:** Approve Membership Expectations document
    g. **ACTION:** Approve membership application packet and interview questions
7. Old Business

a. HIV Planning Group Membership recruitment update
    i. Vacant Seats
    ii. New Committee Members
b. HIV Planning Group Membership Demographics
c. 2026 Membership Workplan

8. Routine Business
    a. HIV Planning Group Body Attendance
    b. HIV Planning Group Committees Attendance
    c. Getting to Zero Community Engagement Project
        i. Review Outreach and Event Engagement Efforts
9. Future agenda items for consideration
10. Announcements
11. Next meeting date: **Wednesday, September 9, 2026, from 11:00 AM – 1:00 PM**

    **Location:** Southeastern Live Well Center, 5101 Market St., San Diego, CA 92114 (Tubman Chavez Room C)
12. Adjournment

# MEMBERSHIP COMMITTEE

*Wednesday, June 10, 2026, 11:00 AM – 1:00 PM*
*County Operations Center*
*5530 Overland Ave, San Diego, CA 92123*
*(Training Room 124)*

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A quorum for this meeting is two (2)

**Committee Members:** Felipe Garcia-Bigley (Chair) | Lori Jones | Rhea Van Brocklin

## ORDER OF BUSINESS

| Agenda Item | Discussion/Action | Follow-Up |
|---|---|---|
| 1. Call to order | Felipe Garcia-Bigley called the meeting to order at 11:01 AM and noted the presence of an in-person quorum | |
| 2. Public Comment on non-agenda items (for Members of the public) | None | |
| 3. Sharing our concerns (for committee members) | None | |
| 4. **ACTION:** Review and approve the June 10, 2026 meeting agenda | **Motion:** Approve the Membership agenda for June 10, 2026<br>**Motion/Second/Count (M/S/C):** Van Brocklin/ Garcia-Bigley/2-0<br>**Motion carries** | |
| 5. **ACTION:** Review and approve the April 8, 2026 Membership minutes | **Motion:** Approve the Membership minutes for April 8, 2026<br>**M/S/C:** Van Brocklin/Garcia-Bigley/2-0<br>**Motion carries** | |
| 6. New Business | | |
| a. **ACTION:** Approve Veronica Nava, Seat #33 | **Motion:** Approve Veronica Nava, Seat #33<br>**M/S/C:** Van Brocklin/Garcia-Bigley/2-0<br>**Motion carries** | |
| b. **ACTION**: Approve Membership Committee Operating Guidelines | **Motion:** Approve Membership Committee Operating Guidelines with the recommended changes on pages 1 and 2<br>**M/S/C:** Van Brocklin/Jones/2-0<br>**Abstentions:** Garcia-Bigley<br>**Discussion:**<br>• Page 1: Change “in submitted” to “is submitted”.<br>• Page 2: In the last paragraph, revise the sentence to clearly explain why an interview may be paused if the applicant does not | |

| Agenda Item | Discussion/Action | Follow-Up |
|---|---|---|
| | consent to sharing confidential information.<br>**Motion carries** | |
| c. Discussion: Review and update Membership Expectations | The committee discussed the Membership Expectations document, and the following recommendations were made:<br>• A suggestion to remove "can" from required Community Engagement Group activities.<br>• A suggestion to make this document an annual form for members to sign. | HPG Support Staff (SS) will bring document to the next meeting as an action item. |
| 7. Old Business | | |
| a. Discussion: Strategies for meeting 33% unaffiliated consumer requirement | The committee discussed strategies for meeting 33% of unaffiliated consumers and the following suggestions were made:<br>• A suggestion to make seats #22, 23, 24, 28, 29 non-voting seats.<br>• A suggestion to bring this to the Steering Committee for further process clarification. | HPG SS will create an agenda item and supporting materials for the Steering Committee. |
| b. HPG Member recruitment update | As of June 10, 2026, we have 27 members.<br>Updates:<br>• Applications Received in January 2026: 11<br>o Three (3) new applications<br>o One (1) resubmitted application<br>o Two (2) incompletes<br>o Three (3) applications on hold<br>o Two (2) reappointments<br>• Members pending Clerk of the Board: 4<br>o Four (4) new members | |
| i. Vacant Seats | As of June 10, 2026, there are 13 vacant seats<br>• Eight (8) General Member seats<br>• 24- Hospital Planning Agency or Health Care Planning Agency<br>• 27- Prevention Consumer<br>• 28- State Government-State Medicaid<br>• 34- Board of Supervisors Designee: District 2<br>• 39- Recipient of other federal HIV programs - Part F, AIDS Education and Training Center and/or RW dental provider | HPG SS will reach out to the project officer regarding Seat #39 |
| ii. New Committee Members | Angela would like to be part of the Community Engagement Group and Priority Setting and Resource Allocation Committee. | |
| c. HPG Membership Demographics | Current HPG Demographics: reviewed and recruitment efforts were discussed. | |
| d. Work Plan | Remove August meeting to accommodate HPG budget schedule. | |

| Agenda Item | Discussion/Action | Follow-Up |
|---|---|---|
| Routine Business | | |
| a. HIV Planning Group Attendance | HPG Support Staff sends reminders to members who have missed three (3) consecutive or six (6) meetings within 12 months. | |
| b. Committee Attendance | The committee reviewed attendance concerns following recent policy changes. Because some absences occurred before the new, more rigorous policies were adopted, there is uncertainty about how to apply the updated rules. The Membership Committee Chair will bring this topic to the Steering Committee for guidance. | HPG SS will create Steering Committee agenda item to review new attendance policy. |
| c. Getting to Zero (GTZ) Community Engagement Project<br>i. Review Outreach and Event Engagement Efforts | The committee reviewed the Community Engagement Summary and discussed the following:<br>• A suggestion to compare HPG events held by location with HIV surveillance data by HHSA region.<br>• A suggestion to give a HIV/HPG Presentation at Stepping Stone. | |
| 8. Future agenda items for consideration | • Appointing a consumer to Membership Committee<br>• Leadership Chair training for oncoming Chair and Vice-Chairs | |
| 9. Announcements | • Christie's Place 30th Anniversary on 8/22 at the Crown Plaza visit christiesplace.org to secure tickets | |
| 10. Next Meeting Date | Date: Wednesday, July 8, 2026<br>Time: 11:00 AM –1:00 PM<br>Location: County Operations Center, 5530 Overland Ave, San Diego, CA 92123 (Training Room 124) | |
| 12. Adjourn | The meeting adjourned at 12:25pm | |

# HPG Membership Participation Expectations

**In-person Attendance and Participation[1]**

- All HPG members and committee members attend the monthly HIV Planning Group and one HPG committee meeting in person. In-person participation is required to achieve a quorum and ensure the HPG and/or committee can effectively conduct its business.

**Timely Responses**

- A quorum is required to conduct an HPG or a committee meeting. All HPG members respond promptly to HPG support staff emails and other communications, especially when confirming meeting attendance, **within 48 hours.**

**Participation in Additional Activities**

- All HPG members and committee members participate in additional HPG activities such as task forces, working groups, and/or outreach activities. This may include representing the HPG at community events, supporting public engagement initiatives, and/or collaborating with other members to raise awareness of our HIV prevention and support work. All members are encouraged to participate in these efforts to ensure our initiatives are inclusive and impactful.
    - All HPG members and committee members participate in at least one or more of the following HPG activities annually: task forces, working groups, and/or outreach activities
    - All HPG members and committee members, new and existing, are encouraged to attend at least one Community Engagement Group meeting per year.
    - The Community Engagement Group members are expected to provide onboarding and mentorship support to the new HPG members.
    - The Community Engagement Group members are expected to participate in outreach events.

**Respectful Behavior[1]**

All HPG members and committee members engage respectfully. Respectful behavior towards HPG and committee members during meetings and all HPG-related communications is a reflection of our value and respect for each other. Disrespectful or disruptive behavior is not tolerated because we believe in fostering a culture of mutual respect and understanding.

- All HPG members and committee members are punctual, prepared, and actively contribute to discussions.
- All HPG members and committee members are solution-oriented and communicate clearly and respectfully. Differences of opinion may be expressed, fostering collaboration rather than conflict. Constructive engagement discussions are focused on the committee's objectives, with all members contributing positively and constructively.

1. San Diego HIV Planning Group By-Laws, Article 2, Section E

# HIV Planning Group
# Application and Interview Scoring Sheet

Applicant Name: Date:

Seat(s) Applied:

| | | | | | |
|---|---|---|---|---|---|
| **0** | No answer was given, or the answer was completely irrelevant. No examples were given. | **1** | Some points are covered. Relevant information was given. Some examples are given. | **2** | Great answer. All points addressed. All examples and points are relevant. |

| **INTERVIEW** | | | |
|---|---|---|---|
| **Introductions and reminder to the applicant that the interview is open to the public to attend but not participate.** | | | |
| *Scoring* | **0** | **1** | **2** |
| 1. Why are you interested in serving on the HIV Planning Group (HPG)? | | | |
| 2. What do you know about the HPG, its purpose, and its processes? | | | |
| 3. If appointed to the HPG, what might be your approach to engaging community members in HPG activities (e.g., speaking in public forums, special events, and committee involvement)? | | | |
| 4. Please describe your knowledge of HIV/AIDS services available in San Diego County and any significant connections you have with certain services or providers. | | | |
| 5. Please describe any work you have done in the community related to HIV awareness and prevention, including any special populations. | | | |
| 6. As an HPG, members must attend the HPG and be a member of one (1) committee. Please tell us about your ability to attend the monthly meetings in person. | | | |
| **INTERVIEW SCORE (12 total points possible) =** | | | |

**Please put an X in the applicable box:**

| | |
|---|---|
| | Applicant recommended for HPG membership |
| | Applicant NOT recommended for HPG membership.<br>*Please provide comments, questions, concerns, or discussion regarding the candidate on the next page.* |

| **Please provide comments, questions, concerns, or discussion regarding the candidate:** |
|---|
| |
| **The minimum scoring requirement for a recommendation is 10 out of 12. If the applicant did not meet scoring requirements, what additional experience/knowledge/training would be helpful for the applicant to consider in the future?** |
| |

| **For HPG Support Staff Only** | | |
|---|---|---|
| Applicant notified of results: | | Date: |
| Other follow-up: | Date sent: | Date approved: |
| Additional other comments, questions, concerns, or issues to be addressed: | | |

# San Diego County
# HIV Planning Group (HPG)
## MEMBERSHIP APPOINTMENT/REAPPOINTMENT APPLICATION

The mission of the HIV Planning Group (HPG) is to plan for the delivery of HIV services to reduce the impact of HIV. To help us process your HPG membership application, please provide all the information requested. You may enter N/A (not applicable) where appropriate. ***Please type or print clearly.*** If there is any part of the application you do not understand, please contact the HPG Support Staff of the HIV, STD, and Hepatitis Branch (HSHB) of Public Health Services at HPG.HHSA@sdcounty.ca.gov.

| **I am applying for:** | ❒ Appointment | ❒ Reappointment |
|---|---|---|

| ***Personal Information***<br>*(will remain confidential and will not be forwarded with the remainder of the application)* |
|---|
| **Full Name:** |
| **Pronouns:** |
| **Birth Date (day/month/year):** |
| **I am a person living with HIV/AIDS:** ❒ Yes ❒ No ❒ Decline to Answer<br>*(NOTE: This information will only be available to the Membership Committee Chair and Support Staff)*<br><br>**If "yes", as a member of the HPG, I am willing to self-identify as a person living with HIV/AIDS.**<br>❒ Yes ❒No ❒N/A |

# San Diego County
# HIV Planning Group (HPG)
## MEMBERSHIP APPOINTMENT/REAPPOINTMENT APPLICATION

The mission of the HIV Planning Group (HPG) is to plan for the delivery of HIV services to reduce the impact of HIV. To help us process your HPG membership application, please provide all the information requested. You may enter N/A (not applicable) where appropriate. ***Please type or print clearly.*** If there is any part of the application you do not understand, please contact the HPG Support Staff of the HIV, STD, and Hepatitis Branch (HSHB) of Public Health Services at HPG.HHSA@sdcounty.ca.gov.

| **Section 1: Contact Information** | | |
|---|---|---|
| **Full Name:** | | |
| **Home Address:** | | |
| **City:** | **State:** | **Zip Code:** |
| **Personal Phone Number:** | **Accepts Text Messages:** ❒ Yes ❒ No | |
| **Personal Email:** | | |
| **Current Employer (if applicable):** | | |
| **Work Address:** | | |
| **City:** | **State:** | **Zip Code:** |
| **Work Phone Number:** | **Accepts Text Messages:** ❒ Yes ❒No ❒Not applicable | |
| **Fax Number (if applicable):** | | |
| **Work Email (if applicable):** | | |
| Please be aware that the HPG is a public body. You will receive emails and phone calls from the HSHB staff and members of the HPG. How would you prefer to receive communication?<br><br>**I prefer to receive phone calls and messages at:** ❒ Personal Cell ❒ Work Cell<br><br>**I prefer to receive emails at:** ❒ Personal Email ❒ Work Email | | |

## Section 2: Demographic Information

The composition of the HPG is required to (1) reflect the demographics of the HIV/AIDS epidemic in San Diego County, (2) include representation from a range of federally mandated categories, and 3) include representation from impacted communities. The gender, race/ethnicity, and HIV status categories on this form are required by our federal funding sources to monitor and measure reflectiveness and representation on the HPG. By providing information for the following questions, you will help ensure the HPG reflects parity, inclusion, and representation (PIR) of those impacted by HIV/AIDS in San Diego County.

**A. I am:**

- ❑ Male
- ❑ Female
- ❑ Non-Binary
- ❑ Decline to answer
- ❑ Transman
- ❑ Transwoman
- ❑ Other

**B. Please describe your ethnic origin. (please check ONLY ONE, the most prominent):**

- ❑ **AMERICAN INDIAN/ALASKA NATIVE**: All persons having origins in any of the original peoples of North and South America (including Central America) and who maintain cultural affiliation or community recognition.
- ❑ **ASIAN**: All persons having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent, including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.
- ❑ **BLACK/AFRICAN AMERICAN**: All persons having origins in any of the original Black racial groups of Africa.
- ❑ **HISPANIC/LATINO**: All persons of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race.
- ❑ **NATIVE HAWAIIAN/OTHER PACIFIC ISLANDER**: All persons having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.
- ❑ **WHITE** (not of Hispanic Origin): All persons having origins in any of the original peoples of Europe, North Africa, or the Middle East.

**C. What is your age:**

- ❑ 18-24 years old
- ❑ 25-34 years old
- ❑ 35-44 years old
- ❑ 45-54 years old
- ❑ 55-64 years old
- ❑ 65-74 years old
- ❑ 75 years or older
- ❑ Decline to state

## Section 3: Eligibility and Participation Review

**I understand the process and procedures of the HPG:** ❒ Yes ❒ No

*It is suggested that you attend at least two (2) meetings before becoming a member: one (1) committee meeting and one (1) HPG meeting.*

**Number of HPG meetings attended in the last six (6) months: _____**

**Number of committee meetings attended in the last six (6) months: _____**

**I understand that I must be a member of one (1) committee listed below (in addition to being a member of HPG):**

❒ Yes ❒ No

**Please rank your preference:**

- ❑ **Strategies and Standards** *(1st Tuesday of every other month)*
- ❑ **Steering Committee** *(2nd Friday of every other month)*
- ❑ **Membership Committee** *(every 2nd Wednesday of the month)*
- ❑ **Priority Setting & Resource Allocation Committee** *(2nd Thursday of every other month)*
- ❑ **Community Engagement Group** *(every 3rd Wednesday of the month)*
- ❑ **Medical Standards & Evaluation Committee** *(2nd Tuesday 4 times a year)*

*See the attachment for the detailed HPG committee meeting information*

**I qualify to serve as an HPG member in one of the following seats (Please check <u>all</u> that apply):**

- ❑ General Member
- ❑ Healthcare Providers, including Federally Qualified Health Centers (FQHC)
- ❑ Non-elected Community Leader
- ❑ Social Service Provider
- ❑ Mental Health Provider
- ❑ Substance Abuse Treatment Provider
- ❑ Local Public Health Agency: HHSA Director or Designee
- ❑ Local Public Health Agency: Public Health Officer or Designee
- ❑ HIV Testing Representative
- ❑ Rep of individuals who formerly were federal, state, or local prisoners who were released from the custody of the penal system during the preceding 3 years. and had HIV/AIDS as of the date of release.
- ❑ Board of Supervisors Designee: Districts 1 - 5
- ❑ Recipient of other Federal HIV Programs – Prevention Provider
- ❑ Recipient of other Federal HIV Programs – Part F, AIDS Education and Training Center and/or Ryan White Dental Provider
- ❑ Recipient of other Federal HIV Programs – HOPWA/HUD (Housing Opportunities for Persons with AIDS/Housing and Urban Development)
- ❑ Recipient of other Federal HIV Programs – Veterans Administration
- ❑ Hospital Planning Agency or Health Care Planning Agency
- ❑ Prevention Intervention Representative

| | |
|---|---|
| ❑ Community-based organization serving affected populations and AIDS service organization | ❑ Affected communities include people with HIV/AIDS, members of a federally recognized Indian tribe as represented in the population, individuals co-infected with Hep B or C, and historically underserved groups and/or subpopulations |
| ❑ Prevention Services Consumer | ❑ Prevention Services Consumer/Advocate |
| ❑ State Government – CDPH Office of AIDS (OA) Part B | ❑ State Government – State Medicaid |
| ❑ Recipient of RW Part C | ❑ Recipient of RW Part D |

**I am currently a member of the following community liaison and/or affiliated groups and/or have the following relevant experience:**

## Section 4: Short Answer

Please respond briefly to the questions below. If you need more space than provided, please attach a separate sheet of paper.

1. If you are applying for re-appointment, why are you interested in re-applying for HPG membership? *(If you are NOT applying for re-appointment, please write N/A)*

2. Why are you interested in becoming an HPG member? *(If you are re-applying, please write N/A)*

3. Is there anything else you would like to share with us? *(If you are re-applying, please write N/A)*

4. Were you referred by someone? If so, list the name of the individual. *(If you are re-applying, please write N/A)*

5. Active member participation is vital to the work of the HPG. The full planning body typically meets once a month for two (2) to three (3) hours. HPG members must also participate in at least one (1) committee, which typically meets once a month for two (2) hours (schedules vary). **Please tell us about your ability to attend monthly HPG meetings and one (1) regularly scheduled committee meeting.**

6. Do you require any support or accommodations (transportation, childcare, etc.)?

## Section 5: Signature and Date

By submitting this application, I agree that the information provided (including attachments) is true and correct to the best of my knowledge.

Signature_____Date _____

If any information on your application changes or you wish to withdraw your application from consideration by the HPG Membership Committee, please contact the HSHB staff as soon as possible. Please note that membership interviews will be conducted as needed.
If you have any other questions or comments, contact HPG Support Staff at HPG.HHSA@sdcounty.ca.gov.

| Seat | Title | Member Name | Affiliated Organization | Term End | Term # |
|---|---|---|---|---|---|
| 1 | General Member | **VACANT** | | | |
| 2 | General Member | Andrew Cross | None | | Pending COB Approval |
| 3 | General Member | Tyra Fleming | None | 4/9/2028 | 2 |
| 4 | General Member | Cinnamen Kubricky | None | 3/24/2030 | 2 |
| 5 | General Member | Tania Avalos-Bello | None | | Pending COB Approval |
| 6 | General Member | **VACANT** | | | |
| 7 | General Member | **VACANT** | | | |
| 8 | General Member | **VACANT** | | | |
| 9 | General Member | **VACANT** | | | |
| 10 | General Member | Marco Aguirre Mendoza | None | 12/5/2027 | 1 |
| 11 | General Member | **VACANT** | | | |
| 12 | General Member | Jen Lothridge | None | 8/26/2029 | 1 |
| 13 | General Member | **VACANT** | | | |
| 14 | General Member | Kalee Garland | None | 3/24/2030 | 1 |
| 15 | General Member | **VACANT** | | | |
| 16 | Chairperson | Michael Lochner | None | 6/24/2028 | 2 |
| 17 | Health care provider, including FQHC | Michael King | Family Health Centers of San Diego | 8/26/2029 | 1 |
| 18 | Community-based organizations serving affected populations and/or AIDS service organizations | Rhea Van Brocklin | Christie's Place | 11/7/2027 | 3 |
| 19 | Social service provider, including providers of housing and homeless services | Eva Matthews | Mama's Kitchen | 4/8/2029 | 1 |
| 20 | Mental health provider | Pamuela Halliwell | The Center | 6/9/2030 | 1 |
| 21 | Substance abuse treatment provider | Joseph Westcott | Stepping Stone | 6/9/2030 | 1 |
| 22 | Local public health agency - HHS Director or designee | Adrienne Yancey | County of San Diego-PHSA | 5/2/2027 | 1 |
| 23 | Local public health agency - PH Officer or designee | Rosemary Garcia, MD | County of San Diego - HSHB | 1/7/2029 | 1 |
| 24 | Hospital planning agency or health care planning agency | **VACANT** | | | |
| 25 | Non-elected community leader | Juan Conant | AIDS Healthcare Foundation | 1/7/2029 | 1 |
| 26 | Prevention services consumer/advocate | Lori Jones | None | 5/2/2027 | 1 |
| 27 | Prevention services consumer | **VACANT** | | | |
| 28 | State government - State Medicaid | **VACANT** | | | |
| 29 | State government - CDPH Office of AIDS Part B | Leroy Blea | State Government-CDPH Office of AIDS (OA) Part B | 3/12/2027 | 1 |
| 30 | Recipient of Ryan White Part C | David Grelotti | UC San Diego | 7/16/2028 | 2 |
| 31 | Recipient of Ryan White Part D | Stephen Spector | UC San Diego | 4/9/2028 | 2 |
| 32 | Representative of individuals who formerly were federal, state or local prisoners, were released from custody of the penal system during the preceding 3 years, and had HIV/AIDS as of the date of release | Skyler Miles | None | 9/14/2028 | 1 |
| 33 | Board of Supervisors - District 1 representative | Veronica Nava | Christie's Place | 8/30/2026 | 1 |
| 34 | Board of Supervisors - District 2 representative | **VACANT** | | | |

| | | | | | |
|---|---|---|---|---|---|
| 35 | Board of Supervisors - District 3 representative | Beth Davenport | LGBT Center | 2/10/2029 | 2 |
| 36 | Board of Supervisors - District 4 representative | Michael Donovan | None | 9/14/2028 | 1 |
| 37 | Board of Supervisors - District 5 representative | Shannon Paugh | Vista Community Clinic | 12/10/2028 | 1 |
| 38 | Recipient of other federal HIV programs - prevention provider | Felipe Garcia-Bigley | Family Health Centers of San Diego | 10/11/2026 | 1 |
| 39 | Recipient of other federal HIV programs - Part F, AIDS Education and Training Center and/or RW dental provider | **VACANT** | | | |
| 40 | Recipient of other federal HIV programs - Housing Opportunities for Persons with AIDS (HOPWA)/Housing and Urban Development (HUD) | Nicole Aguilar | County of San Diego Housing | 6/24/2029 | 1 |
| 41 | Recipient of other federal HIV programs - Veterans Administration | Jeffery Weber | San Diego Veterans Administration | 12/13/2026 | 1 |
| 42 | HIV testing representative | Esteban Duarte | VIDA | | Pending COB Approval |
| 43 | Prevention intervention representative | Ivy Rooney | Ivy Pharmacy | 6/24/2029 | 2 |
| 44 | Affected community, including people with HIV/AIDS, member of a federally recognized Indian tribe as represented in the populaton, individual co-infected with Hep B/C, and historically underserved group and/or subpopulation | Angela Vito Cruz | None | | Pending COB Approval |

**TOTAL ACTIVE MEMBERS:** 27 61%
**Total Vacant Seats as of April** 13
*# of unaffiliated consumers* 7 26%
**Total Seats pending approval:** 4

| Seat # | HPG Vacant Seats as of 08/2026 |
|---|---|
| **1** | General Member |
| **6** | General Member |
| **7** | General Member |
| **8** | General Member |
| **9** | General Member |
| **11** | General Member |
| **13** | General Member |
| **15** | General Member |
| **24** | Hospital Planning Agency or Health Care Planning Agency |
| **27** | Prevention services consumer |
| **28** | State Government-State Medicaid |
| **34** | Board of Supervisors Designee: District 2 |
| **39** | Recipient of other federal HIV programs - Part F, AIDS Education and Training Center and/or RW dental provider |

# Planning Council/Planning Body Reflectiveness

(Use HIV/AIDS Prevalence data as reported in your FY 2024 Application)

| Race/Ethnicity | HIV Prevalence in EMA/TGA | | Total Members of the PC/PB | | Unaffiliated RWHAP Part A Clients on PC/PB | |
|---|---|---|---|---|---|---|
| | Number | Percentage (include % with # ) | Number | Percentage (include % with # ) | Number | Percentage (include % with # ) |
| White, not Hispanic | 5,724 | 38.08% | 13 | 48.15% | 3 | 42.86% |
| Black, not Hispanic | 1,837 | 12.22% | 3 | 11.11% | 1 | 14.29% |
| Hispanic | 6,326 | 42.09% | 8 | 29.63% | 1 | 14.29% |
| Asian/Pacific Islander | 498 | 3.31% | 1 | 3.70% | 0 | 0.00% |
| American Indian/Alaska Native | 39 | 0.26% | 0 | 0.00% | 0 | 0.00% |
| Multi-Race | 467 | 3.11% | 2 | 7.41% | 2 | 28.57% |
| Unknown | 139 | 0.92% | 0 | 0.00% | 0 | 0.00% |
| **Total** | 15030 | 100% | 27 | 100% | 7 | 100% |

# Planning Council/Planning Body Reflectiveness

(Use HIV/AIDS Prevalence data as reported in your FY 2024 Application)

| Gender | HIV Prevalence in EMA/TGA | | Total Members of the PC/PB | | Unaffiliated RWHAP Part A Clients on PC/PB | |
|---|---|---|---|---|---|---|
| | Number | Percentage (include % with # ) | Number | Percentage (include % with # ) | Number | Percentage (include % with # ) |
| Male | 13,267 | 88.29% | 11 | 40.74% | 2 | 28.57% |
| Female | 1,620 | 10.78% | 15 | 55.56% | 4 | 57.14% |
| Transgender: male-to-female | 135 | 0.90% | 0 | 0.00% | 0 | 0.00% |
| Transgender: female-to-male | 4 | 0.03% | 0 | 0.00% | 0 | 0.00% |
| Other gender identity | 0 | 0.00% | 1 | 3.70% | 1 | 14.29% |
| **Total** | 15026 | 100% | 27 | 100% | 7 | 100% |

# Planning Council/Planning Body Reflectiveness

| Age | HIV Prevalence in EMA/TGA | | Total Members of the PC/PB | | Unaffiliated RWHAP Part A Clients on PC/PB | |
|---|---|---|---|---|---|---|
| | Number | Percentage (include % with # ) | Number | Percentage (include % with # ) | Number | Percentage (include % with # ) |
| 13-19 years | 25 | 0.17% | 0 | 0.00% | 0 | 0.00% |
| 20-29 years | 700 | 4.68% | 0 | 0.00% | 0 | 0.00% |
| 30-39 years | 2,607 | 17.41% | 2 | 7.41% | 0 | 0.00% |
| 40-49 years | 2,842 | 18.98% | 4 | 14.81% | 1 | 14.29% |
| 50-59 years | 4,038 | 26.97% | 14 | 51.85% | 4 | 57.14% |
| 60+ years | 4,761 | 31.80% | 4 | 14.81% | 1 | 14.29% |
| Unknown/Decline to Answer | 0 | 0.00% | 3 | 11.11% | 1 | 14.29% |
| **Total** | 14973 | 100% | 27 | 100% | 7 | 100.00% |

**MEMBERSHIP COMMITTEE**

**CY 2026 WORKPLAN**

| MEETING DATE | OBJECTIVES |
|---|---|
| ~~**January**~~ | ~~*No Meeting*~~ |
| ~~**February**~~ | • ~~Review and update **seat descriptions**~~ |
| ~~**March**~~ | • ~~Review and update **membership guidelines** (attendance policy, process clarifications)~~ |
| ~~**April**~~ | • ~~Review and update **membership guidelines** (attendance policy, process clarifications)~~ |
| ~~**May**~~ | ~~*No Meeting*~~ |
| ~~**June**~~ | • ~~Review and update **membership guidelines** (attendance policy, process clarifications)~~<br>• ~~Review and update **membership expectations** document~~ |
| ~~**July**~~ | ~~No Meeting~~ |
| **August** | • Review and update **membership expectations** document<br>• Review and update **membership application** packet and **interview questions** |
| **September** | • Review and update **membership application** packet and **interview questions** |
| **October** | • Review **mentoring processes**, evaluate effectiveness, and make revisions |
| **November** | • Develop a **work plan** for the following calendar year 2027 |
| **December** | • Develop a **work plan** for the following calendar year 2027 |
| **Items Not Scheduled:** Leadership training for oncoming Chairs and Vice-Chairs and **Monthly Standing Items:** Process applications for appointment, recruitment, and committee assignments | |

**HIV PLANNING GROUP**
**12-MONTH ATTENDANCE TRACKING**
**August 2025 - July 2026**

| Total Meetings | 6-Aug | 13-Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | June | July | TOTAL | # of JC Starting 2026 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| (27) HPG Members | 1 | 1 | 1 | 1 | 1 | 0 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 12 | |
| Aguilar, Nicole, 40 | 1 | * | * | * | * | NM | * | * | * | * | 1 | * | * | 1 | |
| Aguirre Mendoza, Marco, 10 | * | * | * | * | * | NM | * | * | * | * | * | * | * | 0 | |
| Blea, Leroy, 29 | | | | | | | | | * | 1 | * | * | 1 | 2 | |
| Conant, Juan, 25 | 1 | * | * | 1 | * | NM | * | * | * | * | 1 | * | * | 2 | |
| Davenport, Beth, 35 | 1 | * | 1 | * | * | NM | * | * | * | * | * | * | 1 | 2 | |
| Donovan, Michael, 32 | * | * | * | 1 | * | NM | * | * | * | * | * | * | * | 1 | |
| Fleming, Tyra, 3 | * | * | * | * | * | NM | JC | * | * | * | * | * | * | 0 | 1 |
| Garcia, Rosemary, 23 | * | * | * | * | * | NM | * | * | * | * | * | * | * | 0 | |
| Garcia-Bigley, Felipe, 38 | * | * | * | * | * | NM | 1 | * | * | * | * | * | * | 1 | |
| Garland, Kalee, 14 | | | | | | | | | 1 | 1 | 1 | 1 | 1 | 5 | |
| Grelotti, David, 30 | 1 | * | * | * | 1 | NM | * | * | * | * | * | 1 | 1 | 3 | |
| Halliwell, Pamuela, 20 | | | | | | | | | | | | 1 | * | 1 | |
| Jones, Lori, 26 | * | * | * | * | * | NM | * | * | * | * | * | * | JC | 0 | 1 |
| King, Michael | | | * | JC | 1 | NM | * | * | * | * | * | 1 | * | 2 | |
| Kubricky, Cinnamen, 4 | 1 | 1 | * | * | 1 | NM | * | * | 1 | * | 1 | * | * | 4 | |

**HIV PLANNING GROUP**
**12-MONTH ATTENDANCE TRACKING**
**August 2025 - July 2026**

| Total Meetings | 6-Aug | 13-Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | June | July | TOTAL | # of JC |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Lochner, Mikie, 16** | * | * | * | * | * | NM | * | * | * | * | * | * | * | 0 | |
| **Lothridge, Jen** | | | * | * | * | NM | * | * | * | * | * | * | * | 0 | |
| **Matthews, Eva 19** | * | * | * | * | * | NM | * | * | * | * | * | * | * | 0 | |
| **Miles, Skyler, 32** | * | * | 1 | * | 1 | NM | * | * | * | * | * | * | 1 | 3 | |
| **Nava, Veronica, 33** | * | * | * | * | * | NM | 1 | * | * | * | 1 | * | * | 2 | |
| **Paugh, Shannon, 37** | * | * | * | * | * | NM | * | * | * | * | * | * | * | 0 | |
| **Rooney, Ivy, 43** | * | * | * | * | 1 | NM | * | * | * | * | * | * | * | 1 | |
| **Spector, Stephen, 31** | * | 1 | * | * | * | NM | * | * | 1 | * | * | 1 | * | 2 | |
| **Van Brocklin, Rhea, 18** | * | * | * | * | * | NM | * | * | * | 1 | * | * | * | 1 | |
| **Weber, Jeffery, 41** | * | 1 | * | * | * | NM | * | * | * | * | * | * | * | 0 | |
| **Westcott, Joseph, 21** | | | | | | | | | | | | * | * | 0 | |
| **Yancey, Adrienne, 22** | * | 1 | 1 | 1 | 1 | NM | * | 1 | 1 | * | * | * | 1 | 6 | |
| ***To remain in good standing and eligible to vote, the HPG member may not miss 3 consecutive meetings or 6 meetings within 12 months.*** | | | | | | | | | | | | | | | |
| * = Present | | | | | | | | | | | | | | | |
| 1 = Absent for the month | | | | | | | | | | | | | | | |
| **1** = Absent when there are multiple meetings in a month. The member needs to attend at least one meeting for attendance to count for the specific month. | | | | | | | | | | | | | | | |
| **JC** = Just Cause | | | | | | | | | | | | | | | |
| **NQ** = No Quorum | | | | | | | | | | | | | | | |
| **NM** = No Meeting | | | | | | | | | | | | | | | |

**HIV PLANNING GROUP**
**12-MONTH COMMITTEE TRACKING**
**August 2025 - July 2026**

| PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE | | | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **PSRAC** | **Aug** | **Sep** | **Oct** | **Nov** | **Jan** | **Mar** | **May** | **11-Jun** | **25-Jun** | **9-Jul** | **16-Jul** | **23-Jul** | **30-Jul** | **#** | **# of JC Starting Jan 2026** |
| **Total Meetings** | 1 | 0 | 0 | 1 | 1 | 0 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | **10** | |
| **(12) Members** | | | | | | | | | | | | | | | |
| **Aguirre Mendoza, Marco** | * | NQ | NQ | 1 | * | NM | * | * | * | * | * | * | * | **1** | |
| **Davenport, Beth** | 1 | NQ | NQ | * | * | NM | 1 | JC | * | * | 1 | 1 | 1 | **2** | **1** |
| **Fleming, Tyra [c]** | * | NQ | NQ | * | * | NM | * | * | * | * | * | * | * | **0** | |
| **Garcia-Bigley, Felipe** | * | NQ | NQ | 1 | * | NM | * | * | * | * | * | * | * | **1** | |
| **Garland, Kalee** | | | | 1 | JC | NM | 1 | 1 | 1 | 1 | 1 | 1 | 1 | **4** | **1** |
| **Halliwell, Pamuela** | | | | * | * | NM | 1 | * | 1 | 1 | * | 1 | 1 | **1** | |
| **Jacobs, Dr. Delores** | 1 | NQ | NQ | * | 1 | NM | * | * | 1 | * | * | * | * | **2** | |
| **Kubricky, Cinnamen** | 1 | NQ | NQ | * | * | NM | * | * | * | * | * | * | 1 | **1** | |
| **Matthews, Eva** | * | NQ | NQ | * | * | NM | * | 1 | 1 | 1 | * | * | * | **1** | |
| **Mueller, Chris** | * | NQ | NQ | 1 | * | NM | * | * | * | * | * | * | * | **1** | |
| **Van Brocklin, Rhea [cc]** | * | NQ | NQ | * | * | NM | * | * | * | * | * | * | * | **0** | |
| **Westcott, Joe** | | | | * | * | NM | * | * | * | * | * | * | * | **0** | |

To remain in good standing and eligible to vote, the committee member may not miss more than 3 meetings within 12 months *(Approved May 2026 / Effective June 2026* )

***** = Present

**1** = Absent for the month

**1** = Absence when there are multiple meetings that month. Member needs to attend at least one (1) meeting for attendance to count for that month.

**JC** = Just Cause

**NM** = No Meeting

**NQ** = No Quorum

**HIV PLANNING GROUP**
**12-MONTH COMMITTEE TRACKING**
**August 2025 - July 2026**

| Strategies and Standards Committee | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| | **Aug** | **Oct** | **Dec** | **Feb** | **Apr** | **June** | **July** | **#** | **# of JC Starting Jan 2026** |
| **Total Meetings** | 1 | 1 | 0 | 1 | 1 | 0 | 1 | **5** | |
| **(11) Members** | | | | | | | | | |
| **Aguilar, Nicole** | **1** | * | NM | * | * | NM | * | **1** | |
| **Al-Chaikh, Roger** | | | | | * | NM | **1** | **1** | |
| **Applebaum, Amy** | * | * | NM | * | * | NM | **1** | **1** | |
| **Conant, Juan** | **1** | **1** | NM | * | **1** | NM | * | **3** | |
| **Davenport, Beth** | **1** | * | NM | **1** | * | NM | * | **2** | |
| **King, Michael** | * | * | NM | **1** | **JC** | NM | * | **1** | **1** |
| **Miles, Skyler** | * | **1** | NM | * | * | NM | **1** | **2** | |
| **Mora, Joseph** | * | **1** | NM | * | **1** | NM | **1** | **3** | |
| **Rooney, Ivy** | * | * | NM | * | * | NM | * | **0** | |
| **Tilghman, Winston** | * | * | NM | * | * | NM | * | **0** | |
| **Weber, Jeffery** [c] | * | * | NM | * | * | NM | * | **0** | |

Committee members are expected to attend all meetings. To remain in good standing and eligible to vote, the committee member may not miss more than two (2) meetings within the 12 months.

***** = Present

**1** = Absent for the month

**1** = Absence when there are multiple meetings that month. Member needs to attend at least one (1) meeting for attendance to count for that month.

**JC** = Just Cause

**NM** = No Meeting

**NQ** = No Quorum

**HIV PLANNING GROUP**
**12-MONTH COMMITTEE TRACKING**
**September 2025 - July 2026**

| STEERING COMMITTEE | Sep | Nov | Jan | Mar | May | July | # | # of JC Starting Jan 2026 |
|---|---|---|---|---|---|---|---|---|
| **Total Meetings** | 1 | 1 | 1 | 1 | 1 | 1 | **6** | |
| **(8) Members** | | | | | | | | |
| **Community Engagement Group<br>Michael Donovan** | * | * | * | * | * | * | **0** | |
| | | | | | | | | |
| **Medical Standards & Evaluation Committee<br>Dr. David Grelotti** | * | * | * | * | * | * | **0** | |
| | | | | | | | | |
| **Membership Committee<br>Felipe Garcia-Bigley** | **1** | **1** | * | * | * | * | **2** | |
| | | | | | | | | |
| **HIV Planning Group<br>Mikie Lochner (Chair)** | * | * | * | * | **1** | * | **1** | |
| | | | | | | | | |
| **HIV Planning Group<br>Jen Lothridge (Vice-Chair)** | | | | * | **1** | **1** | **2** | |
| | | | | | | | | |
| **HIV Planning Group<br>Eva Matthews (Vice-Chair)** | | | | **1** | * | **1** | **2** | |
| | | | | | | | | |
| **Priority Setting & Resource Allocation Committee<br>Tyra Fleming** | | | | | | * | **0** | |
| | | | | | | | | |
| **Strategies and Standards Committee<br>Jeffery Weber** | | | | | * | * | **0** | |

To remain in good standing and eligible to vote, the committee member may not miss 3 consecutive meetings or 6 meetings within 12 months.

***** = Present

**1** = Absent for the month

**1** = Absence when there are multiple meetings that month. Member needs to attend at least one (1) meeting for attendance to count for that month.

**JC** = Just Cause

**NM** = No Meeting

**NQ** = No Quorum

**HIV PLANNING GROUP**
**12-MONTH COMMITTEE TRACKING**
**August 2025 - July 2026**

| MEMBERSHIP | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | June | July | # | # of JC Starting Jan 2026 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Total Meetings** | 0 | 1 | 0 | 1 | 0 | 0 | 1 | 1 | 1 | 0 | 1 | 0 | **6** | |
| **(3) Members** | | | | | | | | | | | | | | |
| **Garcia-Bigley, Felipe** [c] | NM | **1** | NQ | * | NM | NQ | * | * | * | NM | * | NM | **1** | |
| **Jones, Lori** | NM | * | NQ | * | NM | NQ | * | * | * | NM | * | NM | **0** | |
| **Van Brocklin, Rhea** | NM | * | NQ | * | NM | NQ | * | * | **1** | NM | * | NM | **1** | |

To remain in good standing and eligible to vote, the committee member may not miss 3 consecutive meetings or 6 meetings within 12 months.

***** = Present

**1** = Absent for the month

**1** = Absence when there are multiple meetings that month. Member needs to attend at least one (1) meeting for attendance to count for that month.

**JC** = Just Cause

**NM** = No Meeting

**NQ** = No Quorum

**HIV PLANNING GROUP**
**12-MONTH COMMITTEE TRACKING**
**August 2025 - July 2026**

| Community Engagement Group | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun | July | # | # of JC Starting Jan 2026 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Total Meetings** | 0 | 1 | 1 | 1 | 1 | 1 | 1 | 0 | 1 | 0 | 1 | 1 | **9** | |
| **(9) Members** | | | | | | | | | | | | | | |
| **Al-Chaikh, Roger** | | | | | | | **1** | NM | * | NM | * | * | **1** | |
| **Avalos-Bello, Tania** | | | | | | | | NM | * | NM | * | **1** | **1** | |
| **Cross, Andrew** | | | | | | | | | **1** | NM | **1** | * | **2** | |
| **Duarte, Esteban** | | | | | | | | | * | NM | * | * | **0** | |
| **Donovan, Michael** [c] | NM | * | * | * | * | * | * | NM | * | NM | * | * | **0** | |
| **Lothridge, Jen** [cc] | NM | * | * | * | * | * | * | NM | * | NM | * | * | **0** | |
| **Luna, Sergio** | | | | * | **1** | * | * | NM | * | NM | * | * | **1** | |
| **Nava, Veronica** | NM | * | **1** | * | * | * | * | NM | * | NM | **1** | * | **2** | |
| **Vito Cruz, Angela** | | | | | | | | | | | * | * | **0** | |

To remain in good standing and eligible to vote, the committee member may not miss 3 consecutive meetings or 6 meetings within 12 months.

***** = Present

**1** = Absent for the month

**1** = Absence when there are multiple meetings that month. Member needs to attend at least one (1) meeting for attendance to count for that month.

**JC** = Just Cause

**NM** = No Meeting

**NQ** = No Quorum

**HIV PLANNING GROUP**
**4-MONTH COMMITTEE TRACKING**
**September 2025 - May 2026**

| Medical Standards & Evaluation Committee (MSEC) | Sep | Nov | Feb | May | # | # of JC Starting Jan 2026 |
|---|---|---|---|---|---|---|
| **Total Meetings** | 1 | 1 | 1 | 1 | **4** | |
| **(13) Members** | | | | | | |
| **Aldous, Dr. Jeannette** [CC] | * | * | **1** | * | **1** | |
| **Bamford, Dr. Laura** | * | **1** | * | * | **1** | |
| **Garcia, Rosemary** | * | * | * | **1** | **1** | |
| **Grelotti, David** [C] | * | **1** | * | * | **1** | |
| **Hernandez, Yessica** | * | **1** | * | * | **1** | |
| **Lochner, Mikie** | * | * | * | **1** | **1** | |
| **Paugh, Shannon** | * | * | * | * | **0** | |
| **Quezada-Torres, Karla** | * | * | * | * | **0** | |
| **Rodriguez, Martha** | * | **1** | **1** | * | **2** | |
| **Saville, Edith** | * | * | * | * | **0** | |
| **Spector, Dr. Stephen** | * | * | * | * | **0** | |
| **Tilghman, Dr. Winston** | * | * | **1** | * | **1** | |
| **Whyte, Fadra** | * | * | **1** | * | **1** | |
| Committee members are expected to attend all meetings. To remain in good standing and eligible to vote, the committee member may not miss more than 2 meetings within the 12 months. | | | | | | |

* = Present

**1** = Absent for the month

**1** = Absence when there are multiple meetings that month. Member needs to attend at least one (1) meeting for attendance to count for that month.

**JC** = Just Cause

**NM** = No Meeting

**NQ** = No Quorum

## SENATE BILL (SB) 707: THE USE OF JUST CAUSE (2026)

***(An Amendment to AB 2302)***

*If the physical attendance quorum requirement is met, SB 707 permits a member who is not physically present to request virtual attendance at the local legislative body's meeting under the **"just cause"** circumstance.*

| Qualifying Reason | Provisions to Attend Remotely | Requirements /Limitations |
|---|---|---|
| **"Just Cause"** | ▪ Childcare or caregiving need of a child, parent, grandparent, grandchild, sibling, spouse, or domestic partner that requires them to participate remotely.<br>▪ A contagious illness prevents the member from attending the meeting in person.<br>▪ A need related to a physical or mental condition not otherwise accommodated by any reasonable accommodations provided.<br>▪ Travel while on official business of the legislative body or another state or local agency.<br>▪ An immunocompromised child, parent, grandparent, grandchild, sibling, spouse, or domestic partner of the member that requires the member to participate remotely.<br>▪ A physical or family medical emergency that prevents a member from attending in person.<br>▪ Military service obligations that result in a member being unable to attend in person because they are serving under official written orders for active duty, drill, annual training, or any other duty required as a member of the California National Guard or a United States Military Reserve organization that requires the member to be at least 50 miles outside the boundaries of the local agency. | A member is limited to **two (2)** virtual attendances due to "just cause" per calendar year. |

Note: The criteria for "emergency circumstance" from AB 2302 are now combined with the "just cause" circumstance for remote participation.

## Additional Information for Members Participating Remotely

In addition to making a request for "just cause" for remote attendance, SB 707 imposes the following three (3) additional requirements on legislative body members seeking to appear remotely at public meetings:

1. The member shall notify the legislative body at the earliest opportunity possible, including at the start of a regular meeting, of their need to participate remotely for just cause, including a general description of the circumstances relating to their need to appear remotely at the given meeting.
2. The member shall publicly disclose at the meeting before any action is taken, whether any other individuals 18 years of age or older are present in the room at the remote location with the member, and the general nature of the member's relationship with any such individuals.
3. The member shall participate through both audio and visual technology.

Furthermore, a member of a legislative body may request reasonable accommodation, pursuant to the applicable law, to participate in meetings remotely. Remote participation due to reasonable accommodation shall be treated as in-person attendance (counting towards quorum) and shall adhere to the following requirements:

1. The member shall request reasonable accommodation to participate remotely at the time of quorum check prior to each meeting.
2. The member shall participate through both audio and visual technology. Any member with a disability, as defined in Section 12102 of Title 42 of the United States Code, may participate only through audio technology if a physical condition related to their disability results in a need to participate off camera.
3. The member shall disclose at the meeting before any action is taken, whether any other individuals 18 years of age or older are present in the room at the remote location with the member, and the general nature of the member's relationship with any of those individuals.

*SB 707: Open meetings: meeting and teleconference requirements. (2026) – in effect until January 1, 2030*