SAN DIEGO HIV PLANNING GROUP (HPG)

MEMBERSHIP COMMITTEE

MEETING PACKET

Wednesday, September 9, 2026, 11:00 AM – 1:00 PM

Southeastern Live Well Center

5101 Market St., San Diego, CA 92114

(Room C)

The Charge of the Membership Committee: To recruit, interview, select, and coordinate training for Planning Group Members.

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Meeting Location & Directions:

Membership Committee
Wednesday, September 9, 2026
11:00 AM – 1:00 PM

Southeastern Live Well Center
5101 Market Street
San Diego, CA 92114
Meeting Rooms C



Visitor/Employee parking available in parking structure. Main entrance can be accessed by exiting the parking structure on the 2nd floor and walking down the sidewalk to the left.

FROM I-805 SOUTH:

1. Head northwest on I-805 North.
2. Take exit 12B for Market St.
3. Turn right onto Market St.
4. The destination will be on your right.

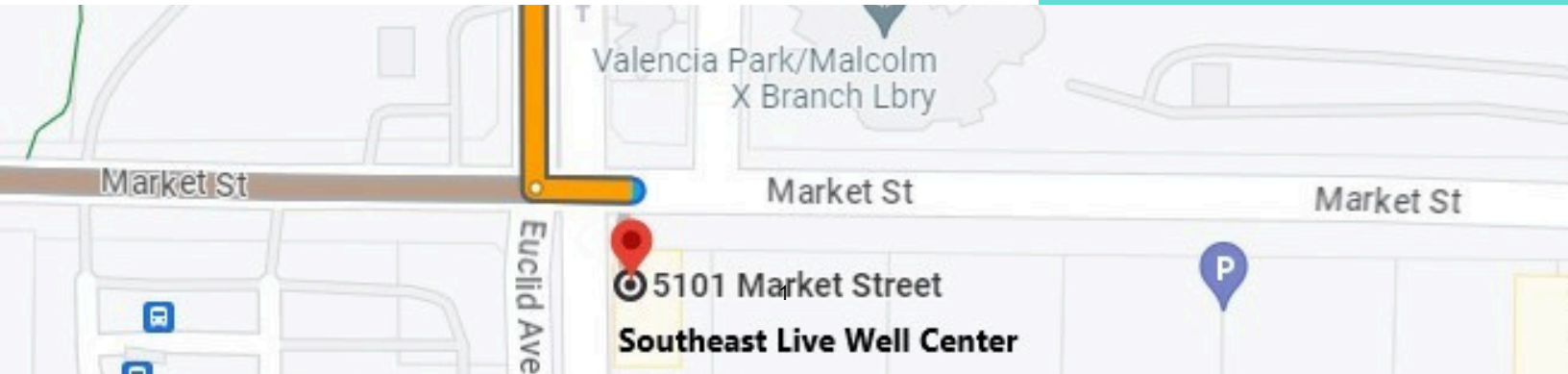
FROM I-805 NORTH:

1. Head southeast on I-805 South.
2. Take exit 13A for CA-94-E/M L King Jr. Fwy.
3. Merge onto CA-94 E.
4. Take exit 4A for Euclid Ave.
5. Turn left onto Euclid Ave.
6. Use the left 2 lanes to turn left onto Market St.
7. The destination will be on your right.

PUBLIC TRANSPORTATION

MTS Trolley:
Orange Line

MTS Bus Routes:
3, 4, 5, 13, 60, 916, 917 and 955



MEMBERSHIP COMMITTEE

Wednesday, September 9, 2026, from 11:00 AM to 1:00 PM
Southeastern Live Well Center
5101 Market St., San Diego, CA 92114
(Room C)

To participate remotely via Zoom:
https://us06web.zoom.us/j/83939793722?pwd=dJARoW31vGchmUT4t6RCnEBdo7m1Ku.1
Call in: +1 (669) 444-9171 Meeting ID: 83939793722#
Meeting ID (access code): 839 3979 3722 **Password:** MEMBER
Language translation services are available upon request at least 96 hours prior to the meeting. Please contact HPG Support Staff via e-mail at hpg.hhsa@sdcounty.ca.gov.

A quorum for this meeting is Two (2)

Committee Members: Felipe Garcia-Bigley (Chair) | Lori Jones | Rhea Van Brocklin

MEETING AGENDA
ORDER OF BUSINESS

1. Call to order, roll call, comments from the chair, and a moment of silence
2. Public comment (for members of the public)
3. Sharing our concerns (for committee members)
4. **ACTION:** Approve the Membership Committee agenda for September 9, 2026
5. **ACTION**: Approve the Membership Committee meeting minutes from August 11, 2026
6. New Business
    a. **ACTION:** Approve HPG Appointment, Caryn Sumek for Seat #24, Hospital Planning Agency or Health Care Planning Agency
    b. **Discussion:** Discuss mentoring processes, evaluate effectiveness, and make revisions
    c. **ACTION:** Discuss and approve a recommendation to remove Kalee Garland, Seat #14 General Member
7. Old Business
    a. **ACTION:** Approve membership application packet and interview questions
    b. HIV Planning Group Membership recruitment update
        i. Vacant Seats
        ii. New Committee Members
    c. HIV Planning Group Membership Demographics

d. 2026 Membership Workplan

8. Routine Business
    a. HIV Planning Group Body Attendance
    b. HIV Planning Group Committees Attendance
    c. Getting to Zero Community Engagement Project
        i. Review Outreach and Event Engagement Efforts
9. Future agenda items for consideration
10. Announcements
11. Next meeting date: **Wednesday, October 14, 2026, from 11:00 AM – 1:00 PM**

    Location: Southeastern Live Well Center, 5101 Market St., San Diego, CA 92114 (Tubman Chavez Room C)
12. Adjournment

MEMBERSHIP COMMITTEE

Tuesday, August 11, 2026, 11:00 AM – 1:00 PM
County Operations Center
5560 Overland Ave, San Diego, CA 92123
(Training Room 172)

A quorum for this meeting is two (2)

Committee Members: Felipe Garcia-Bigley (Chair) | Lori Jones | Rhea Van Brocklin

ORDER OF BUSINESS

Agenda Item	Discussion/Action	Follow-Up
1. Call to order	Felipe Garcia-Bigley called the meeting to order at 11:01AM and noted the presence of an in-person quorum	
2. Public Comment on non-agenda items (for Members of the public)	None	
3. Sharing our concerns (for committee members)	None	
4. **ACTION:** Review and approve the August 11, 2026 meeting agenda	**Motion:** Approve the Membership agenda for August 11, 2026 **Motion/Second/Count (M/S/C):** Van Brocklin/Jones/3-0 **Motion carries**	
5. **ACTION:** Review and approve the June 10, 2026 meeting minutes	**Motion:** Approve the Membership minutes for June 10, 2026 **M/S/C:** Jones/Van Brocklin/3-0 **Motion carries**	
6. New Business		
a. **ACTION:** Approve Felipe Garcia-Bigley, Seat #38	**Motion:** Approve Felipe Garcia-Bigley, Seat #38 **M/S/C:** Jones/Van Brocklin/2-0 **Abstentions:** Garcia-Bigley **Motion carries**	
b. **ACTION:** Approve Jeffer Weber, Seat #41	**Motion:** Approve Jeffer Weber, Seat #41 **M/S/C:** Jones/Van Brocklin/3-0 **Abstentions:** **Motion carries**	
c. **ACTION:** Approve Marie Hernandez, Seat #6	**Motion:** Approve Marie Hernandez, Seat #6 **M/S/C:** Jones/Van Brocklin/3-0 **Motion carries**	
d. **ACTION**: Approve the removal of Seat #39	**Motion:** Approve the removal of Seat #39 **M/S/C:** Van Brocklin/Garcia-Bigley/2-1 **Discussion:** A request for an AETC presentation	

Agenda Item	Discussion/Action	Follow-Up
	annually **Motion carries**	
e. **ACTION**: Approve the removal of Seat #27	Motion Failed	
f. **ACTION**: Approve Membership Expectations	**Motion:** Approve Membership Expectations with the recommended changes **M/S/C:** Jones/Van Brocklin/3-0 **Discussion:** Remove "are expected" from Community Engagement Group expectations section **Motion carries**	HPG SS will forward to the Steering Committee
g. **ACTION:** Approve membership application packet and interview questions	**Discussion:** • Support Staff recommended adding a "How did you hear about us?" with a checkbox format (e.g., newsletter, website, provider, event, Instagram) with an "Other" option, to better track effective outreach efforts. • Staff noted that due to the application's length, many applicants submit incomplete information or do not want to fill them out at outreach events. • A suggestion to reduce the initial application to basic contact information, demographics, HIV status, and moving Sections 3 and 4 to a screening step. • A suggestion to have a screening process to clarify eligibility, seat options, committee fit, and readiness before scheduling an interview. • A suggestion to add a question identifying whether the applicant is a person living with HIV and/or receiving prevention services, with skip logic process. • A suggestion to remove the age category as age is now tracked using date of birth, matching epidemiological reporting ranges.	
7. Old Business		
a. HPG Member recruitment update	As of August 11, 2026, we have 27 members. Updates: • Applications received in 2026: 15 o Four (4) new applications o One (1) resubmitted application o Four (4) incompletes o Three (3) applications on hold o Three (3) reappointments	HPG SS will follow up regarding partial terms

Agenda Item	Discussion/Action	Follow-Up

	• Members pending Clerk of the Board: 5
	  o Four (4) new members
	  o One (1) reappointment	

i. Vacant Seats	As of August 11, 2026, there are 13 vacant seats • Eight (8) General Member seats • 24- Hospital Planning Agency or Health Care Planning Agency • 27- Prevention Consumer • 28- State Government-State Medicaid • 34- Board of Supervisors Designee: District 2 • 39- Recipient of other federal HIV programs - Part F, AIDS Education and Training Center and/or RW dental provider	
ii. New Committee Members	• Marie would like to be part of CEG while waiting for her appointment.	
b. HPG Membership Demographics	Current HPG Demographics: reviewed and recruitment efforts were discussed.	
Routine Business		
a. HIV Planning Group Attendance	HPG Support Staff sends reminders to members who have missed three (3) consecutive or six (6) meetings within 12 months.	
b. Committee Attendance		

c. Getting to Zero (GTZ) Community Engagement Project
i. Review Outreach and Event Engagement Efforts
	• Project PEARL is awaiting enough participants to begin the Fall cohort
	• Planning for a Project PEARL alumni event
	• CEG future events:
	  o Collaboration with Christie's place and the SDSU HER Lab
	  o Prevention-focused event with Impulse
	• Implementing new methods to address effectiveness of community engagement	

8. Future agenda items for consideration	None	
9. Announcements	None	
10. Next Meeting Date	Date: Wednesday, September 9, 2026 Time: 11:00 AM –1:00 PM Location: Southeastern Live Well Center, 5101 Market St., San Diego, CA 92114 (Room C)	
12. Adjourn	The meeting adjourned at 12:51pm	

HIV Planning Group
Application and Interview Scoring Sheet

Applicant Name: Date:

Seat(s) Applied:

0	No answer was given, or the answer was completely irrelevant. No examples were given.	**1**	Some points are covered. Relevant information was given. Some examples are given.	**2**	Great answer. All points addressed. All examples and points are relevant.

INTERVIEW			
Introductions and reminder to the applicant that the interview is open to the public to attend but not participate.			
Scoring	**0**	**1**	**2**
1. Why are you interested in serving on the HIV Planning Group (HPG)?			
2. What do you know about the HPG, its purpose, and its processes?			
3. If appointed to the HPG, what might be your approach to engaging community members in HPG activities (e.g., speaking in public forums, special events, and committee involvement)?			
4. Please describe your knowledge of HIV/AIDS services available in San Diego County and any significant connections you have with certain services or providers.			
5. Please describe any work you have done in the community related to HIV awareness and prevention, including any special populations.			
6. As an HPG, members must attend the HPG and be a member of one (1) committee. Please tell us about your ability to attend the monthly meetings in person.			
INTERVIEW SCORE (12 total points possible) =			

Please put an X in the applicable box:

	Applicant recommended for HPG membership
	Applicant NOT recommended for HPG membership. *Please provide comments, questions, concerns, or discussion regarding the candidate on the next page.*

Please provide comments, questions, concerns, or discussion regarding the candidate:
The minimum scoring requirement for a recommendation is 10 out of 12. If the applicant did not meet scoring requirements, what additional experience/knowledge/training would be helpful for the applicant to consider in the future?

For HPG Support Staff Only		
Applicant notified of results:		Date:
Other follow-up:	Date sent:	Date approved:
Additional other comments, questions, concerns, or issues to be addressed:		

San Diego County
HIV Planning Group (HPG)

MEMBERSHIP APPOINTMENT~~/REAPPOINTMENT~~ APPLICATION

The mission of the HIV Planning Group (HPG) is to plan for the delivery of HIV services to reduce the impact of HIV. To help us process your HPG membership application, please provide all the information requested. You may enter N/A (not applicable) where appropriate. ***Please type or print clearly.*** If there is any part of the application you do not understand, please contact the HPG Support Staff of the HIV, STD, and Hepatitis Branch (HSHB) of Public Health Services at HPG.HHSA@sdcounty.ca.gov.

~~**I am applying for:**~~ ~~❒ Appointment~~ ~~❒ Reappointment~~

How did you hear about the HIV Planning Group (HPG)?

- ❑ -HPG website
- ❑ Community event or presentation
- ❑ Medical provider
- ❑ Instagram
- ❑ HPG newsletter
- ❑ Family or friend
- ❑ Other (please specify): _____

Personal Information *(will remain confidential and will not be forwarded with the remainder of the application)*
Full Name:
Pronouns:
Birth Date (day/month/year): *(NOTE: This information is only available to Support Staff and is used to meet federal requirements for monitoring HPG reflectiveness.)*
I am a person living with HIV/AIDS: ❒ Yes ❒ No ❒ Decline to Answer *(NOTE: This information will only be available to the Membership Committee Chair and Support Staff)* **If "yes", as a member of the HPG, I am willing to self-identify as a person living with HIV/AIDS.** ❒ Yes ❒No ❒N/A If "no", I am a person receiving HIV/AIDS prevention services. ❒ Yes ❒No ❒N/A

San Diego County
HIV Planning Group (HPG)
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Section 1: Contact Information		
Full Name:		
Home Address:		
City:	**State:**	**Zip Code:**
Personal Phone Number:	**Accepts Text Messages:** ❒ Yes ❒ No	
Personal Email:		
Current Employer (if applicable):		
Work Address:		
City:	**State:**	**Zip Code:**
Work Phone Number:	**Accepts Text Messages:** ❒ Yes ❒No ❒Not applicable	
Fax Number (if applicable):		
Work Email (if applicable):		
Please be aware that the HPG is a public body. You will receive emails and phone calls from the HSHB staff and members of the HPG. How would you prefer to receive communication? **I prefer to receive phone calls and messages at:** ❒ Personal Cell ❒ Work Cell **I prefer to receive emails at:** ❒ Personal Email ❒ Work Email		

San Diego County HIV Planning Group (HPG)

MEMBERSHIP APPOINTMENT~~/REAPPOINTMENT~~ APPLICATION

Section 2: Demographic Information

The composition of the HPG is required to ~~(~~1) reflect the demographics of the HIV/AIDS epidemic in San Diego County, ~~(~~2) include representation from a range of federally mandated categories, and 3) include representation from impacted communities. The gender, race/ethnicity, and HIV status categories on this form are required by our federal funding sources to monitor and measure reflectiveness and representation on the HPG. By providing information for the following questions, you will help ensure the HPG reflects parity, inclusion, and representation (PIR) of those impacted by HIV/AIDS in San Diego County.

A. I am (choose the option that best reflects how you identify):

- ❑ Male
- ❑ Female
- ❑ Non-Binary
- ❑ ~~Decline~~ Prefer not to answer
- ❑ Transman
- ❑ Transwoman
- ❑ ~~Other~~ My gender identity is not listed. Please specify: _____

B. Please describe your ethnic origin. ~~(please check ONLY ONE, the most prominent):~~ (choose the option that best reflects how you identify):

- ❑ **AMERICAN INDIAN/ALASKA NATIVE**: All persons having origins in any of the original peoples of North and South America (including Central America) and who maintain cultural affiliation or community recognition.
- ❑ **ASIAN**: All persons having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent, including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.
- ❑ **BLACK/AFRICAN AMERICAN**: All persons having origins in any of the original Black racial groups of Africa.
- ❑ **HISPANIC/LATINO**: All persons of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race.
- ❑ **MULTI RACIAL:** All persons identifying with more than one racial or ethnic origin.
- ❑ **NATIVE HAWAIIAN/OTHER PACIFIC ISLANDER**: All persons having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.
- ❑ **WHITE** (not of Hispanic Origin): All persons having origins in any of the original peoples of Europe, North Africa, or the Middle East.
- ❑ **My race and/or ethnicity is not listed**. Please specify: _____
- ❑ **Prefer not to answer**

~~**C. What is your age:**~~

- ~~❑ 18-24 years old~~
- ~~❑ 25-34 years old~~
- ~~❑ 35-44 years old~~
- ~~❑ 45-54 years old~~
- ~~❑ 55-64 years old~~
- ~~❑ 65-74 years old~~
- ~~❑ 75 years or older~~
- ~~❑ Decline to state~~

Section ~~3~~5: Signature and Date

By submitting this application, I agree that the information provided (including attachments) is true and correct to the best of my knowledge.

Signature_____Date _____

If any information on your application changes or you wish to withdraw your application from consideration by the HPG Membership Committee, please contact the HPG ~~HSHB~~ staff as soon as possible. Please note that membership interviews will be conducted as needed.

If you have any other questions or comments, contact HPG Support Staff at HPG.HHSA@sdcounty.ca.gov.

San Diego County
HIV Planning Group (HPG)
MEMBERSHIP APPOINTMENT APPLICATION

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Home Address:		
City:	**State:**	**Zip Code:**
Personal Phone Number:	**Accepts Text Messages:** ❒ Yes ❒ No	
Personal Email:		
Current Employer (if applicable):		
Work Address:		
City:	**State:**	**Zip Code:**
Work Phone Number:	**Accepts Text Messages:** ❒ Yes ❒No ❒Not applicable	
Fax Number (if applicable):		
Work Email (if applicable):		
Please be aware that the HPG is a public body. You will receive emails and phone calls from the HSHB staff and members of the HPG. How would you prefer to receive communication? **I prefer to receive phone calls and messages at:** ❒ Personal Cell ❒ Work Cell **I prefer to receive emails at:** ❒ Personal Email ❒ Work Email		

San Diego County HIV Planning Group (HPG)

MEMBERSHIP APPOINTMENT APPLICATION

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The composition of the HPG is required to 1) reflect the demographics of the HIV/AIDS epidemic in San Diego County, 2) include representation from a range of federally mandated categories, and 3) include representation from impacted communities. The gender, race/ethnicity, and HIV status categories on this form are required by our federal funding sources to monitor and measure reflectiveness and representation on the HPG. By providing information for the following questions, you will help ensure the HPG reflects parity, inclusion, and representation (PIR) of those impacted by HIV/AIDS in San Diego County.

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- ❑ Non-Binary
- ❑ Prefer not to answer
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- ❑ Transwoman
- ❑ My gender identity is not listed. Please specify: _____

B. Please describe your ethnic origin. (choose the option that best reflects how you identify):

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- ❑ **WHITE** (not of Hispanic Origin): All persons having origins in any of the original peoples of Europe, North Africa, or the Middle East.
- ❑ **My race and/or ethnicity is not listed**. Please specify: _____
- ❑ **Prefer not to answer**

Section 3: Signature and Date

By submitting this application, I agree that the information provided (including attachments) is true and correct to the best of my knowledge.

Signature_____Date _____

If any information on your application changes or you wish to withdraw your application from consideration by the HPG Membership Committee, please contact the HPG staff as soon as possible. Please note that membership interviews will be conducted as needed.

If you have any other questions or comments, contact HPG Support Staff at HPG.HHSA@sdcounty.ca.gov.

San Diego County
HIV Planning Group (HPG)
MEMBERSHIP SCREENING AND SEAT PLACEMENT FORM

Personal Information
Full Name:

Short Answer

Please respond briefly to the questions below. If you need more space than provided, please attach a separate sheet of paper.

1. What made you interested in joining the San Diego HIV Planning Group?

2. Are you currently involved with any community groups, advocacy organizations, or HIV-related programs?

3. Are there specific communities you work with or represent?

4. Active member participation is vital to the work of the HIV Planning Group (HPG). The full board typically meets one time per month for two to three hours. HIV Planning Group members must also participate in at least one subcommittee, which typically meets once per month for two hours. Are you willing to participate in monthly planning group meetings and one monthly subcommittee meeting.

5. Do you require any support or accommodations? (Transportation, childcare, etc.)

6. Is there anything else you'd like us to know to help place you in the most appropriate seat?

San Diego County
HIV Planning Group (HPG)
MEMBERSHIP SCREENING AND SEAT PLACEMENT FORM

For HIV Planning Group Support Staff Only

Recommended Committees (Please check all that apply):

- ❑ **Strategies and Standards** *(1st Tuesday of every other month)*
- ❑ **Steering Committee** *(2nd Friday of every other month)*
- ❑ **Membership Committee** *(every 2nd Wednesday of the month)*
- ❑ **Priority Setting & Resource Allocation Committee** *(2nd Thursday of every other month)*
- ❑ **Community Engagement Group** *(every 3rd Wednesday of the month)*
- ❑ **Medical Standards & Evaluation Committee** *(2nd Tuesday 4 times a year)*

Qualified Seats (Please check all that apply):

- ❑ General Member (#1-15)
- ❑ Healthcare Providers, including Federally Qualified Health Centers (FQHC) (#17)
- ❑ Community-based organization serving affected populations and AIDS service organization (#18)
- ❑ Social Service Provider (#19)
- ❑ Mental Health Provider (#20)
- ❑ Substance Abuse Treatment Provider (#21)
- ❑ Local Public Health Agency: HHSA Director or Designee (#22)
- ❑ Local Public Health Agency: Public Health Officer or Designee (#23)
- ❑ Hospital Planning Agency or Health Care Planning Agency (#24)
- ❑ Non-elected Community Leader (#25)
- ❑ Prevention Services Consumer/Advocate (#26)
- ❑ Prevention Services Consumer (#27)
- ❑ State Government – State Medicaid (#28)
- ❑ State Government – CDPH Office of AIDS Part B (#29)
- ❑ Recipient of RW Part C (#30)
- ❑ Recipient of RW Part D (#31)
- ❑ Rep of individuals who formerly were federal, state, or local prisoners who were released from the custody of the penal system during the preceding 3 years. and had HIV/AIDS as of the date of release. (#32)
- ❑ Board of Supervisors Designee: Districts 1 – 5 (#33-37)
- ❑ Recipient of other Federal HIV Programs – Prevention Provider (#38)
- ❑ Recipient of other Federal HIV Programs – HOPWA/HUD (Housing Opportunities for Persons with AIDS/Housing and Urban Development) (#40)
- ❑ Recipient of other Federal HIV Programs – Veterans Administration (#41)
- ❑ HIV Testing Representative (#42)
- ❑ Prevention Intervention Representative (#43)
- ❑ Affected communities include people with HIV/AIDS, members of a federally recognized Indian tribe as represented in the population, individuals co-infected with Hep B or C, and historically underserved groups and/or subpopulations (#44)

Notes:

Seat	Title	Member Name	Affiliated Organization	Term End	Term #
1	General Member	**VACANT**			
2	General Member	Andrew Cross	None		Pending COB Approval
3	General Member	Tyra Fleming	None	4/9/2028	2
4	General Member	Cinnamen Kubricky	None	3/24/2030	2
5	General Member	Tania Avalos-Bello	None		Pending COB Approval
6	General Member	Marie Hernandez			Pending HPG Approval
7	General Member	**VACANT**			
8	General Member	**VACANT**			
9	General Member	**VACANT**			
10	General Member	**VACANT**			
11	General Member	**VACANT**			
12	General Member	Jen Lothridge	None	8/26/2029	1
13	General Member	**VACANT**			
14	General Member	Kalee Garland	None	3/24/2030	1
15	General Member	**VACANT**			
16	Chairperson	Michael Lochner	None	6/24/2028	2
17	Health care provider, including FQHC	Michael King	Family Health Centers of San Diego	8/26/2029	1
18	Community-based organizations serving affected populations and/or AIDS service organizations	Rhea Van Brocklin	Christie's Place	11/7/2027	3
19	Social service provider, including providers of housing and homeless services	Eva Matthews	Mama's Kitchen	4/8/2029	1
20	Mental health provider	Pamuela Halliwell	The Center	6/9/2030	1
21	Substance abuse treatment provider	Joseph Westcott	Stepping Stone	6/9/2030	1
22	Local public health agency - HHS Director or designee	Adrienne Yancey	County of San Diego-PHSA	5/2/2027	1
23	Local public health agency - PH Officer or designee	Rosemary Garcia, MD	County of San Diego - HSHB	1/7/2029	1
24	Hospital planning agency or health care planning agency	**VACANT**			
25	Non-elected community leader	Juan Conant	AIDS Healthcare Foundation	1/7/2029	1
26	Prevention services consumer/advocate	Lori Jones	None	5/2/2027	1
27	Prevention services consumer	**VACANT**			
28	State government - State Medicaid	**VACANT**			
29	State government - CDPH Office of AIDS Part B	Leroy Blea	State Government-CDPH Office of AIDS (OA) Part B	3/12/2027	1
30	Recipient of Ryan White Part C	David Grelotti	UC San Diego	7/16/2028	2
31	Recipient of Ryan White Part D	Stephen Spector	UC San Diego	4/9/2028	2
32	Representative of individuals who formerly were federal, state or local prisoners, were released from custody of the penal system during the preceding 3 years, and had HIV/AIDS as of the date of release	Skyler Miles	None	9/14/2028	1
33	Board of Supervisors - District 1 representative	Veronica Nava	Christie's Place	8/30/2026	1
34	Board of Supervisors - District 2 representative	**VACANT**			
35	Board of Supervisors - District 3 representative	Beth Davenport	LGBT Center	2/10/2029	2
36	Board of Supervisors - District 4 representative	Michael Donovan	None	9/14/2028	1

37	Board of Supervisors - District 5 representative	Shannon Paugh	Vista Community Clinic	12/10/2028	1
38	Recipient of other federal HIV programs - prevention provider	Felipe Garcia-Bigley	Family Health Centers of San Diego	10/11/2026	1
39	Recipient of other federal HIV programs - Part F, AIDS Education and Training Center and/or RW dental provider	**VACANT**			
40	Recipient of other federal HIV programs - Housing Opportunities for Persons with AIDS (HOPWA)/Housing and Urban Development (HUD)	Nicole Aguilar	County of San Diego Housing	6/24/2029	1
41	Recipient of other federal HIV programs - Veterans Administration	Jeffery Weber	San Diego Veterans Administration	12/13/2026	1
42	HIV testing representative	Esteban Duarte	VIDA		Pending COB Approval
43	Prevention intervention representative	Ivy Rooney	Ivy Pharmacy	6/24/2029	2
44	Affected community, including people with HIV/AIDS, member of a federally recognized Indian tribe as represented in the populaton, individual co-infected with Hep B/C, and historically underserved group and/or subpopulation	Angela Vito Cruz	None		Pending COB Approval

TOTAL ACTIVE MEMBERS:	26	59%
Total Vacant Seats	13	
# of Unaffiliated Consumers	6	23%
# of People Living with HIV	10	38%
Total Seats Pending Approval:	5	

Seat #	HPG Vacant Seats as of 08/2026
1	General Member
7	General Member
8	General Member
9	General Member
10	General Member
11	General Member
13	General Member
15	General Member
24	Hospital Planning Agency or Health Care Planning Agency
27	Prevention services consumer
28	State Government-State Medicaid
34	Board of Supervisors Designee: District 2
39	Recipient of other federal HIV programs - Part F, AIDS Education and Training Center and/or RW dental provider

Planning Council/Planning Body Reflectiveness

(Use HIV/AIDS Prevalence data as reported in your FY 2024 Application)

Race/Ethnicity	HIV Prevalence in EMA/TGA		Total Members of the PC/PB		Unaffiliated RWHAP Part A Clients on PC/PB	
	Number	Percentage (include % with #)	Number	Percentage (include % with #)	Number	Percentage (include % with #)
White, not Hispanic	5,724	38.08%	13	50.00%	3	50.00%
Black, not Hispanic	1,837	12.22%	3	11.54%	1	16.67%
Hispanic	6,326	42.09%	7	26.92%	0	0.00%
Asian/Pacific Islander	498	3.31%	1	3.85%	0	0.00%
American Indian/Alaska Native	39	0.26%	0	0.00%	0	0.00%
Multi-Race	467	3.11%	2	7.69%	2	33.33%
Unknown	139	0.92%	0	0.00%	0	0.00%
Total	15030	100%	26	100%	6	100%

Planning Council/Planning Body Reflectiveness

(Use HIV/AIDS Prevalence data as reported in your FY 2024 Application)

Gender	HIV Prevalence in EMA/TGA		Total Members of the PC/PB		Unaffiliated RWHAP Part A Clients on PC/PB	
	Number	Percentage (include % with #)	Number	Percentage (include % with #)	Number	Percentage (include % with #)
Male	13,267	88.29%	10	38.46%	1	16.67%
Female	1,620	10.78%	15	57.69%	4	66.67%
Transgender: male-to-female	135	0.90%	0	0.00%	0	0.00%
Transgender: female-to-male	4	0.03%	0	0.00%	0	0.00%
Other gender identity	0	0.00%	1	3.85%	1	16.67%
Total	15026	100%	26	100%	6	100%

Planning Council/Planning Body Reflectiveness

(Use HIV/AIDS Prevalence data as reported in your FY 2024 Application)

Age	HIV Prevalence in EMA/TGA		Total Members of the PC/PB		Unaffiliated RWHAP Part A Clients on PC/PB	
	Number	Percentage (include % with #)	Number	Percentage (include % with #)	Number	Percentage (include % with #)
13-19 years	25	0.17%	0	0.00%	0	0.00%
20-29 years	700	4.68%	0	0.00%	0	0.00%
30-39 years	2,607	17.41%	2	7.69%	0	0.00%
40-49 years	2,842	18.98%	4	15.38%	1	16.67%
50-59 years	4,038	26.97%	14	53.85%	3	50.00%
60+ years	4,761	31.80%	4	15.38%	1	16.67%
Unknown/Decline to Answer	0	0.00%	2	7.69%	1	16.67%
Total	14973	100%	26	100%	6	100.00%

MEMBERSHIP COMMITTEE

CY 2026 WORKPLAN

MEETING DATE	OBJECTIVES
~~**January**~~	~~*No Meeting*~~
~~**February**~~	• ~~Review and update **seat descriptions**~~
~~**March**~~	• ~~Review and update **membership guidelines** (attendance policy, process clarifications)~~
~~**April**~~	• ~~Review and update **membership guidelines** (attendance policy, process clarifications)~~
~~**May**~~	~~*No Meeting*~~
~~**June**~~	• ~~Review and update **membership guidelines** (attendance policy, process clarifications)~~ • ~~Review and update **membership expectations** document~~
~~**July**~~	~~No Meeting~~
~~**August**~~	• ~~Review and update **membership expectations** document~~ • ~~Review and update **membership application** packet and **interview questions**~~
September	• Review and update **membership application** packet and **interview questions** • Review **mentoring processes**, evaluate effectiveness, and make revisions
October	• Review **mentoring processes**, evaluate effectiveness, and make revisions
November	• Develop a **work plan** for the following calendar year 2027
December	• Develop a **work plan** for the following calendar year 2027
Items Not Scheduled: Leadership training for oncoming Chairs and Vice-Chairs and **Monthly Standing Items:** Process applications for appointment, recruitment, and committee assignments	

HIV PLANNING GROUP
12-MONTH ATTENDANCE TRACKING
September 2025 - August 2026

Total Meetings	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	12-Aug	TOTAL	# of JC Starting 2026
(26) HPG Members	1	1	1	0	1	1	1	1	1	1	1	1	11	
Aguilar, Nicole *40*	*	*	*	NM	*	*	*	*	1	*	*	*	1	
Blea, Leroy *29*							*	1	*	*	1	1	3	
Conant, Juan *25*	*	1	*	NM	*	*	*	*	1	*	*	1	3	
Davenport, Beth *35*	1	*	*	NM	*	*	*	*	*	*	1	*	2	
Donovan, Michael *32*	*	1	*	NM	*	*	*	*	*	*	*	1	2	
Fleming, Tyra *3*	*	*	*	NM	JC	*	*	*	*	*	*	*	0	1
Garcia, Rosemary *23*	*	*	*	NM	*	*	*	*	*	*	*	*	0	
Garcia-Bigley, Felipe *38*	*	*	*	NM	1	*	*	*	*	*	*	*	1	
Garland, Kalee *14*							1	1	1	1	1	1	6	
Grelotti, David *30*	*	*	1	NM	*	*	*	*	*	1	1	1	4	
Halliwell, Pamuela *20*										1	*	1	2	
Jones, Lori *26*	*	*	*	NM	*	*	*	*	*	*	JC	1	1	1
King, Michael *17*	*	JC	1	NM	*	*	*	*	*	1	*	*	2	
Kubricky, Cinnamen *4*	*	*	1	NM	*	*	1	*	1	*	*	*	3	
Lochner, Mikie *16*	*	*	*	NM	*	*	*	*	*	*	*	*	0	
Lothridge, Jen *12*	*	*	*	NM	*	*	*	*	*	*	*	*	0	

HIV PLANNING GROUP
12-MONTH ATTENDANCE TRACKING
September 2025 - August 2026

Total Meetings	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	12-Aug	TOTAL	# of JC
Matthews, Eva *19*	*	*	*	NM	*	*	*	*	*	*	*	1	1	
Miles, Skyler *32*	1	*	1	NM	*	*	*	*	*	*	1	*	3	
Nava, Veronica *33*	*	*	*	NM	1	*	*	*	1	*	*	*	2	
Paugh, Shannon *37*	*	*	*	NM	*	*	*	*	*	*	*	*	0	
Rooney, Ivy *43*	*	*	1	NM	*	*	*	*	*	*	*	*	1	
Spector, Stephen *31*	*	*	*	NM	*	*	1	*	*	1	*	*	2	
Van Brocklin, Rhea *18*	*	*	*	NM	*	*	*	1	*	*	*	*	1	
Weber, Jeffery *41*	*	*	*	NM	*	*	*	*	*	*	*	*	0	
Westcott, Joseph *21*										*	*	*	0	
Yancey, Adrienne *22*	1	1	1	NM	*	1	1	*	*	*	1	1	7	

To remain in good standing and eligible to vote, the HPG member may not miss 3 consecutive meetings or 6 meetings within 12 months.

* = Present

1 = Absent for the month

1 = Absent when there are multiple meetings in a month. The member needs to attend at least one meeting for attendance to count for the specific month.

JC = Just Cause

NQ = No Quorum

NM = No Meeting

HIV PLANNING GROUP
12-MONTH COMMITTEE TRACKING
December 2025 - August 2026

Strategies and Standards Committee								
	Dec	**Feb**	**Apr**	**June**	**July**	**Aug**	**#**	**# of JC Starting Jan 2026**
Total Meetings	0	1	1	0	1	1	**4**	
(9) Members								
Aguilar, Nicole	NM	*	*	NM	*	*	**0**	
Al-Chaikh, Roger			*	NM	**1**	*	**1**	
Applebaum, Amy	NM	*	*	NM	**1**	*	**1**	
Conant, Juan	NM	*	**1**	NM	*	*	**1**	
Davenport, Beth cc	NM	**1**	*	NM	*	**1**	**2**	
King, Michael	NM	**1**	**JC**	NM	*	*	**1**	**1**
Rooney, Ivy	NM	*	*	NM	*	**1**	**1**	
Tilghman, Winston	NM	*	*	NM	*	*	**0**	
Weber, Jeffery [c]	NM	*	*	NM	*	*	**0**	

Committee members are expected to attend all meetings. To remain in good standing and eligible to vote, the committee member may not miss more than two (2) meetings within the 12 months.

***** = Present

1 = Absent for the month

needs to attend at least one (1) meeting for attendance to count for that month.

JC = Just Cause

NM = No Meeting

NQ = No Quorum

HIV PLANNING GROUP
12-MONTH COMMITTEE TRACKING
August 2025 - July 2026

PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE															
PSRAC	**Aug**	**Sep**	**Oct**	**Nov**	**Jan**	**Mar**	**May**	**11-Jun**	**25-Jun**	**9-Jul**	**16-Jul**	**23-Jul**	**30-Jul**	**#**	**# of JC Starting Jan 2026**
Total Meetings	1	0	0	1	1	0	1	1	1	1	1	1	1	**10**	
(11) Members															
Davenport, Beth	**1**	NQ	NQ	*	*	NM	**1**	**JC**	*	*	**1**	**1**	**1**	**3**	**1**
Fleming, Tyra [c]	*	NQ	NQ	*	*	NM	*	*	*	*	*	*	*	**0**	
Garcia-Bigley, Felipe	*	NQ	NQ	**1**	*	NM	*	*	*	*	*	*	*	**1**	
Garland, Kalee				**1**	**JC**	NM	**1**	**1**	**1**	**1**	**1**	**1**	**1**	**4**	**1**
Halliwell, Pamuela				*	*	NM	**1**	*	**1**	**1**	*	**1**	**1**	**1**	
Jacobs, Dr. Delores	**1**	NQ	NQ	*	**1**	NM	*	*	**1**	*	*	*	*	**2**	
Kubricky, Cinnamen	**1**	NQ	NQ	*	*	NM	*	*	*	*	*	*	**1**	**1**	
Matthews, Eva	*	NQ	NQ	*	*	NM	*	**1**	**1**	**1**	*	*	*	**1**	
Mueller, Chris	*	NQ	NQ	**1**	*	NM	*	*	*	*	*	*	*	**1**	
Van Brocklin, Rhea [cc]	*	NQ	NQ	*	*	NM	*	*	*	*	*	*	*	**0**	
Westcott, Joe				*	*	NM	*	*	*	*	*	*	*	**0**	

To remain in good standing and eligible to vote, the committee member may not miss more than 3 meetings within 12 months *(Approved May 2026 / Effective June 2026*)

***** = Present

1 = Absent for the month

1 = Absence when there are multiple meetings that month. Member needs to attend at least one (1) meeting for attendance to count for that month.

JC = Just Cause

NM = No Meeting

NQ = No Quorum

HIV PLANNING GROUP
12-MONTH COMMITTEE TRACKING
September 2025 - July 2026

STEERING COMMITTEE	Sep	Nov	Jan	Mar	May	July	#	# of JC Starting Jan 2026
Total Meetings	1	1	1	1	1	1	6	
(8) Members								
Community Engagement Group Michael Donovan	*	*	*	*	*	*	0	
Medical Standards & Evaluation Committee Dr. David Grelotti	*	*	*	*	*	*	0	
Membership Committee Felipe Garcia-Bigley	1	1	*	*	*	*	2	
HIV Planning Group Mikie Lochner (Chair)	*	*	*	*	1	*	1	
HIV Planning Group Jen Lothridge (Vice-Chair)				*	1	1	2	
HIV Planning Group Eva Matthews (Vice-Chair)				1	*	1	2	
Priority Setting & Resource Allocation Committee Tyra Fleming						*	0	
Strategies and Standards Committee Jeffery Weber					*	*	0	

To remain in good standing and eligible to vote, the committee member may not miss 3 consecutive meetings or 6 meetings within 12 months.

***** = Present

1 = Absent for the month

1 = Absence when there are multiple meetings that month. Member needs to attend at least one (1) meeting for attendance to count for that month.

JC = Just Cause

NM = No Meeting

NQ = No Quorum

HIV PLANNING GROUP
12-MONTH COMMITTEE TRACKING
September 2025 - August 2026

MEMBERSHIP	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	#	# of JC Starting Jan 2026
Total Meetings	1	0	1	0	0	1	1	1	0	1	0	1	**7**	
(3) Members														
Garcia-Bigley, Felipe [c]	**1**	NQ	*	NM	NQ	*	*	*	NM	*	NM	*	**1**	
Jones, Lori	*	NQ	*	NM	NQ	*	*	*	NM	*	NM	*	**0**	
Van Brocklin, Rhea	*	NQ	*	NM	NQ	*	*	**1**	NM	*	NM	*	**1**	

To remain in good standing and eligible to vote, the committee member may not miss 3 consecutive meetings or 6 meetings within 12 months.

***** = Present

1 = Absent for the month

1 = Absence when there are multiple meetings that month. Member needs to attend at least one (1) meeting for attendance to count for that month.

JC = Just Cause

NM = No Meeting

NQ = No Quorum

HIV PLANNING GROUP
12-MONTH COMMITTEE TRACKING
September 2025 - August 2026

Community Engagement Group	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	July	Aug	#	# of JC Starting Jan 2026
Total Meetings	1	1	1	1	1	1	0	1	0	1	1	0	**9**	
(9) Members														
Al-Chaikh, Roger						**1**	NM	*	NM	*	*	NM	**1**	
Avalos-Bello, Tania							NM	*	NM	*	**1**	NM	**1**	
Cross, Andrew								**1**	NM	**1**	*	NM	**2**	
Duarte, Esteban								*	NM	*	*	NM	**0**	
Donovan, Michael [c]	*	*	*	*	*	*	NM	*	NM	*	*	NM	**0**	
Lothridge, Jen [cc]	*	*	*	*	*	*	NM	*	NM	*	*	NM	**0**	
Luna, Sergio			*	**1**	*	*	NM	*	NM	*	*	NM	**1**	
Nava, Veronica	*	**1**	*	*	*	*	NM	*	NM	**1**	*	NM	**2**	
Vito Cruz, Angela										*	*	NM	**0**	
To remain in good standing and eligible to vote, the committee member may not miss 3 consecutive meetings or 6 meetings within 12 months.														

***** = Present

1 = Absent for the month

1 = Absence when there are multiple meetings that month. Member needs to attend at least one (1) meeting for attendance to count for that month.

JC = Just Cause

NM = No Meeting

NQ = No Quorum

HIV PLANNING GROUP
4-MONTH COMMITTEE TRACKING
September 2025 - May 2026

Medical Standards & Evaluation Committee (MSEC)	Sep	Nov	Feb	May	#	# of JC Starting Jan 2026
Total Meetings	1	1	1	1	**4**	
(13) Members						
Aldous, Dr. Jeannette [CC]	*	*	**1**	*	**1**	
Bamford, Dr. Laura	*	**1**	*	*	**1**	
Garcia, Rosemary	*	*	*	**1**	**1**	
Grelotti, David [C]	*	**1**	*	*	**1**	
Hernandez, Yessica	*	**1**	*	*	**1**	
Lochner, Mikie	*	*	*	**1**	**1**	
Paugh, Shannon	*	*	*	*	**0**	
Quezada-Torres, Karla	*	*	*	*	**0**	
Rodriguez, Martha	*	**1**	**1**	*	**2**	
Saville, Edith	*	*	*	*	**0**	
Spector, Dr. Stephen	*	*	*	*	**0**	
Tilghman, Dr. Winston	*	*	**1**	*	**1**	
Whyte, Fadra	*	*	**1**	*	**1**	
Committee members are expected to attend all meetings. To remain in good standing and eligible to vote, the committee member may not miss more than 2 meetings within the 12 months.						

* = Present

1 = Absent for the month

1 = Absence when there are multiple meetings that month. Member needs to attend at least one (1) meeting for attendance to count for that month.

JC = Just Cause

NM = No Meeting

NQ = No Quorum

SENATE BILL (SB) 707: THE USE OF JUST CAUSE (2026)

(An Amendment to AB 2302)

*If the physical attendance quorum requirement is met, SB 707 permits a member who is not physically present to request virtual attendance at the local legislative body's meeting under the **"just cause"** circumstance.*

Qualifying Reason	Provisions to Attend Remotely	Requirements /Limitations
"Just Cause"	▪ Childcare or caregiving need of a child, parent, grandparent, grandchild, sibling, spouse, or domestic partner that requires them to participate remotely. ▪ A contagious illness prevents the member from attending the meeting in person. ▪ A need related to a physical or mental condition not otherwise accommodated by any reasonable accommodations provided. ▪ Travel while on official business of the legislative body or another state or local agency. ▪ An immunocompromised child, parent, grandparent, grandchild, sibling, spouse, or domestic partner of the member that requires the member to participate remotely. ▪ A physical or family medical emergency that prevents a member from attending in person. ▪ Military service obligations that result in a member being unable to attend in person because they are serving under official written orders for active duty, drill, annual training, or any other duty required as a member of the California National Guard or a United States Military Reserve organization that requires the member to be at least 50 miles outside the boundaries of the local agency.	A member is limited to **two (2)** virtual attendances due to "just cause" per calendar year.

Note: The criteria for "emergency circumstance" from AB 2302 are now combined with the "just cause" circumstance for remote participation.

Additional Information for Members Participating Remotely

In addition to making a request for "just cause" for remote attendance, SB 707 imposes the following three (3) additional requirements on legislative body members seeking to appear remotely at public meetings:

1. The member shall notify the legislative body at the earliest opportunity possible, including at the start of a regular meeting, of their need to participate remotely for just cause, including a general description of the circumstances relating to their need to appear remotely at the given meeting.
2. The member shall publicly disclose at the meeting before any action is taken, whether any other individuals 18 years of age or older are present in the room at the remote location with the member, and the general nature of the member's relationship with any such individuals.
3. The member shall participate through both audio and visual technology.

Furthermore, a member of a legislative body may request reasonable accommodation, pursuant to the applicable law, to participate in meetings remotely. Remote participation due to reasonable accommodation shall be treated as in-person attendance (counting towards quorum) and shall adhere to the following requirements:

1. The member shall request reasonable accommodation to participate remotely at the time of quorum check prior to each meeting.
2. The member shall participate through both audio and visual technology. Any member with a disability, as defined in Section 12102 of Title 42 of the United States Code, may participate only through audio technology if a physical condition related to their disability results in a need to participate off camera.
3. The member shall disclose at the meeting before any action is taken, whether any other individuals 18 years of age or older are present in the room at the remote location with the member, and the general nature of the member's relationship with any of those individuals.

SB 707: Open meetings: meeting and teleconference requirements. (2026) – in effect until January 1, 2030