

COMMUNITY ENGAGEMENT GROUP (CEG)



Wednesday, September 10, 2025, from 3:00 PM – 5:00 PM
Southeastern Live Well Center
5101 Market St, San Diego, CA 92114
(Tubman Chavez Room A)

NOTE: This meeting is audio and video recorded.

Language translation services are available upon request at least 96 hours prior to the meeting.
Please contact HPG Support Staff via e-mail at hpg.hhsa@sdcounty.ca.gov

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Meeting Location & Directions:

Community Engagement Group (CEG)

September 10, 2025, from
3:00 PM – 5:00 PM

Southeastern Live Well Center

5101 Market Street

San Diego, CA 92114

Tubman Chavez Room A



Visitor/Employee parking available in parking structure. Main entrance can be accessed by exiting the parking structure on the 2nd floor and walking down the sidewalk to the left.

FROM I-805 SOUTH:

1. Head northwest on I-805 North.
2. Take exit 12B for Market St.
3. Turn right onto Market St.
4. The destination will be on your right.

FROM I-805 NORTH:

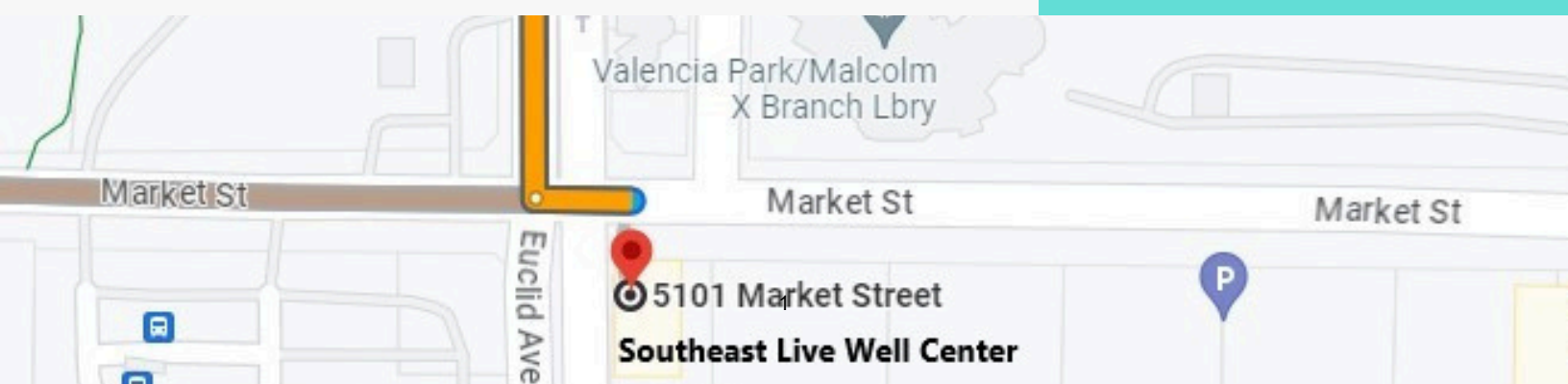
1. Head southeast on I-805 South.
2. Take exit 13A for CA-94-E/M L King Jr. Fwy.
3. Merge onto CA-94 E.
4. Take exit 4A for Euclid Ave.
5. Turn left onto Euclid Ave.
6. Use the left 2 lanes to turn left onto Market St.
7. The destination will be on your right.



PUBLIC TRANSPORTATION

MTS Trolley:
Orange Line

MTS Bus Routes:
3, 4, 5, 13, 60, 916,
917 and 955





Wednesday, September 10, 2025, from 3:00 PM – 5:00 PM
Southeastern Live Well Center
5101 Market St, San Diego, CA 92114
(Tubman Chavez Room A)

To participate remotely via Zoom:

<https://us06web.zoom.us/j/89778142157?pwd=5G57jMW0b1b1V8l8KVblbAgedPsWV.1>

Call in: US Toll +1 669 444 9171

Meeting ID: 897 7814 2157

Passcode: 106514

Language translation services are available upon request at least 96 hours prior to the meeting.

Please contact HPG Support Staff via e-mail at hpg.hhsa@sdcounty.ca.gov.

A quorum for this meeting is three (3)

Committee Members: Michael Donovan (Chair) | Hector Garcia | Jen Lothridge (Co-Chair) | Veronica Nava

**MEETING AGENDA
ORDER OF BUSINESS**

1. Call to order, roll call, comments from the chair, and a moment of silence
2. Review Background, Mission Statement, Goals, and Agreement of Meeting Decorum
3. Introductions and Icebreaker
4. Public comment (for members of the public)
5. Sharing our concerns (for committee members)
6. **Action:** Approve the consent CEG agenda (which includes the September 10, 2025 agenda and the July 16, 2025 minutes)
7. Updates
 - a. Committee Updates:
 - i. Membership Committee
 - ii. Strategies and Standards Committee
 - iii. Medical Standards and Evaluation Committee
 - iv. Priority Setting and Resource Allocation Committee
 - v. Steering Committee
 - vi. HIV Planning Group
 - b. Community Updates:
 - i. CARE Partnership
 - ii. HIV Housing Committee/Housing Opportunities for Persons with AIDS (HOPWA)
8. New Business
 - a. **Presentation:** Aging and Independent Services – Matthew Parcasio
9. Old Business
 - a. Committee Attendance
 - b. Review 2025 CEG workplan
10. Announcements
11. **Next meeting date:** Wednesday, October 15, 2025, from 3:00 PM – 5:00 PM
Location: County Operations Center, 5530 Overland Ave, San Diego, CA 92123, Room 124

Community Engagement Group Charge:

1) Educate Community Members

- Educate/train community members about the HIV Planning Group's local HIV services planning process and prepare them for and support them in increased involvement throughout the HIV Planning Group Process: committees, task forces, working groups, and other opportunities, as well as HIV Planning Group membership.

2) Increase Community Members' Participation

- Increase the level and diversity of community involvement, including from under-served and under-represented populations.
- Represent the needs of all community members, including those unable to participate in meetings.
- Provide linkages to regional and population-specific community groups and ensure communication between those groups and the Community Engagement Group.
- Identify and seek to overcome barriers to community participation.

3) Represent Community Member Needs Throughout the HIV Planning Group Process

- Provide community representation on HIV Planning Group committees, task forces, etc., and ensure the flow of information from those groups to the Community Engagement Group.
- Encourage maximum community involvement in the Priority Setting Committee and other established venues for the annual priority setting and budget allocations process; the Community Engagement Group will not develop separate budget recommendations.
- Serve as a venue for providing community feedback regarding HIV Planning Group issues (e.g., task forces).



Wednesday, July 16, 2025, from 3:00 PM – 5:00 PM
 Southeastern Live Well Center
 5101 Market St, San Diego, CA 92114
 (Tubman Chavez Room A)

A quorum for this meeting is three (3).

Committee Members Present: Michael Donovan (Chair) | Hector Garcia | Skyler Miles | Veronica Nava

Committee Members Just Cause: Jen Lothridge (Co-Chair) ▲

MEETING MINUTES

Agenda Item	Discussion/Action	Follow-Up
1. Call to order, roll call, comments from the chair, and a moment of silence	The chair called the meeting to order at 3:04PM and noted the presence of an in-person quorum. Comments from the Chair: This September we will have an open-form discussion and a short Community Engagement Group (CEG) business meeting after. This will be at the Gossip Grill in Hillcrest.	
2. Review Background, Mission Statement, Goals, and Agreement of Meeting Decorum	Committee members read the Mission Statement and the CEG Charge. Nava, Miles, Lothridge reviewed the meeting decorum.	
3. Introductions (Name, Role with HPG/Consumer, Pronouns), Icebreaker	Members and participants introduced themselves.	
4. Public comment (for members of the public)	None.	
5. Sharing our concerns (for committee members)	A committee member wanted to thank and applaud participants today. It takes a lot to show up and participate and we thank you.	
6. ACTION: Approve the consent CEG agenda (which includes the July 16, 2025 agenda and the June 11, 2025, minutes)	Motion: Approve the consent CEG agenda (which includes the July 16, 2025 agenda and the June 11, 2025 minutes) Motion/Second/Count (M/S/C): Miles/Nava/4-0 Public comment: Abstention(s): Donovan Motion carries	
Follow-Up Items from minutes:	None.	
7a. Committee Updates		
I. HIV Planning Group	Tabled.	

Agenda Item	Discussion/Action	Follow-Up
II. Strategies and Standards Committee	Tabled.	
III. Steering Committee	Tabled.	
IV. Membership Committee	Tabled.	
V. Priority Settings and Resource Allocation Committee (PSRAC)	The committee begins meeting weekly starting tomorrow from 1-4PM. They will begin reviewing data and priority service ranking. The committee welcomes public comments on each action item.	
VI. Medical Standards and Evaluation Committee (MSEC)	Tabled.	
7b. Community Updates		
I. CARE Partnership	Tabled.	
II. HIV Housing Committee/Housing Opportunities for Persons with AIDS (HOPWA)	Sky Miles provided the following updates: <ul style="list-style-type: none"> • Choices in Recovery is currently full, but taking waitlist. • Townspeople is accepting referrals. • Fraternity House has 3 openings at their apartments. They're currently enrolling people from Michelle House, and they will take referrals for Michelle House. • Father Joe's Village has 56 filled, 14 vacancies, and 36 on the waitlist. • Stepping Stone has 16 beds available. 	
8. Old Business		
a. Committee Attendance	Table.	
b. Discussion: Review 2025 CEG workplan	Table.	
9. New Business		
a. Presentation: "A Day in Happyville"	Lori Jones led the group in the "A Day in Happyville" scenario/prevention training and Michael Donovan led the Happyville priority setting and budget allocation exercise.	
10. Announcements	Tabled.	
11. Next meeting date	Next Meeting: Wednesday, August 20, 2025, from 3:00 PM – 5:00 PM Location: TBD	
12. Adjournment	Meeting was adjourned at 4:46PM.	

Aging & Independence Services Overview

a department of the County of San Diego
Health and Human Services Agency



County of San Diego



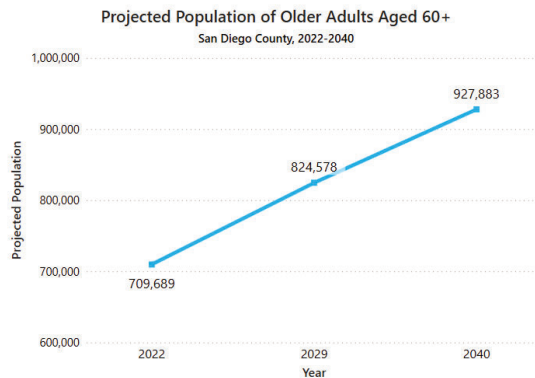
LIVE WELL
SAN DIEGO

Healthy, Safe, & Thriving

Health and Human Services Agency (HHSA)
Aging & Independence Services (AIS)



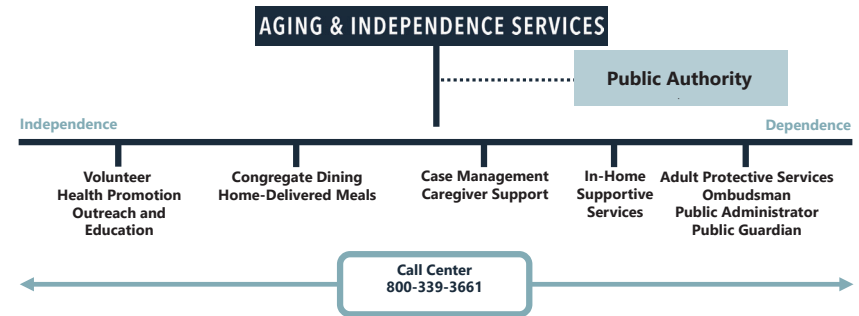
Older Adult Population Projections (60+ Years)



Source: SANDAG, Open Data Portal, Series 15 Regional Forecast - San Diego County (July 2024).
Prepared by: County of San Diego Health and Human Services Agency, Aging & Independence Services, 2025.



Aging & Independence Services



Our Mission: Aging & Independence Services improves quality of life, advances equity, and fosters dignity for older adults and persons with disabilities by providing information and essential services for health, safety and independence.

AIS Call Center

Aging & Independence Services (AIS) Call Center: **1-800-339-4661**

- The place to start for information and assistance
- Referral to community services
- 24-hour reporting line for abuse



Adult Protective Services



- Serves adults 60 and older and dependent adults 18-59, who are harmed, or threatened with harm.
- Investigates elder and dependent adult abuse.



Long-Term Care Support



- **Long-Term Care Ombudsman**
 - Advocates for residents of nursing and assisted living facilities
 - LTCO Hotline: **1-800-640-4661**



Public Guardian & Public Administrator

Public Guardian

- Serves as the legally appointed guardian or conservator for persons lacking capacity to take care of themselves or their assets.
- Manages finances and protects income and property from loss and/or misappropriation.
- Provides case management services.
- May make medical decisions on behalf of the conservatee.

Public Administrator

- Administers estate of deceased persons who died without a will or without an appropriate person able to act as estate administrators.
- Makes funeral or burial arrangements, pay bills and taxes.
- Locates persons who are entitled to inherit from the estate.
- Takes care of abandoned cremains.



Case Management

Assess:

- Ability to complete daily tasks
- Home Environment
- **Client Priorities & Goals**

Care Plan:

- Meals
- Transportation
- Home care

Outcomes:

- Meet client goals
- Reduce caregiver burden
- Improve stability in home

Programs:

- Linkages (18-64 years of age)
- Multi-Purpose Senior Services Program (MSSP) (65 years usually Medi-Medi)
- Senior Options, Advocacy, & Referrals (SOAR) (60 years of age)
- SD VISA Veterans



In-Home Supportive Services

- Over 47,000 recipients
- Goal: remain safely at home and avoid moving to a facility
- Participants in the program must be Medi-Cal eligible



Caregiver Support

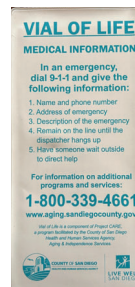
Family Caregiver Support Programs include:

- Southern Caregiver Resource Center – Respite, Counseling, Education, Support
- Respite and Support for Kinship Family Caregivers
- Minor Home Repair
- Elder Law & Advocacy
- Caregiver Coalition of San Diego & Caregiver Handbooks



Living Safely

Project CARE (Community Action to Reach Elderly)



Cool Zones

www.coolzones.org



Nutrition Programs



- Congregate meal sites
- Home-delivered meals
- Over one million meals served annually



- CalFresh Expansion Program
 - Extra money for food each month!



Health & Fitness

- Feeling Fit Club: 15+ sites, on TV
- Tai Chi
- Fall Prevention
- For schedules visit: www.HealthierLivingSD.org



Volunteer Program

Retired Senior Volunteer Program (55+)



Outreach & Education

Community Outreach



Educational Presentations

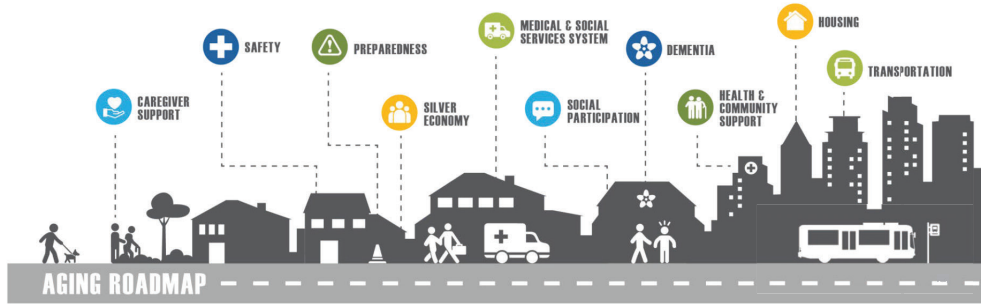


County Action Networks



Aging Roadmap

The goal of the **Aging Roadmap** is to create supportive and inclusive communities where people of all ages and abilities have an equitable opportunity to thrive.



Dementia-Friendly San Diego County



Join Our Efforts

Get Involved

- Aging Roadmap Teams
- AIS Advisory Council
- Fall Prevention Task Force
- Caregiver Coalition
- Community Action Networks



Stay Informed

- AIS monthly newsletter
- Sign up for Gov Delivery



When you don't know where to turn, turn to us!

- Our programs support healthy aging, safety, and independence.
- We are here for you and your loved ones!
- **AIS Call Center: 1-800-339-4661**



HIV PLANNING GROUP
12-MONTH COMMITTEE TRACKING
Sep 2024 - Aug 2025

Community Engagement Group	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	#
Total Meetings	1	1	0	1	1	1	0	1	1	1	1	0	9
(4) Members													
Donovan, Michael c	*	*	1	*	*	*	NM	1	*	*	*	NM	1
Garcia, Hector					*	1	NM	1	*	*	*	NM	2
Lothridge, Jen ^{cc}	*	*	NM	*	*	*	NM	*	*	*	*	NM	0
Nava, Veronica	*	*	NM	*	*	*	NM	*	*	*	*	NM	0

To remain in good standing and eligible to vote, the committee member may not miss 3 consecutive meetings or 6 meetings within 12 months.

* = Present

1 = Absent for the month

1 = Absence when there are multiple meetings that month. Member needs to attend at least one (1) meeting for attendance to count for that month.

JC = Just Cause

EC = Emergency Circumstance

NM = No Meeting

NQ = No Quorum

2025 Training Plan

Month	Presentation / Training
January	▪ Conflict of Interest (Dr. Ken Riley)
February	<ul style="list-style-type: none"> ▪ Ryan White Program and in-depth review of 4-5 service categories (Maritza Herrera) ▪ County of San Diego Prevention Programs and Services (Carlie Catolico)
March	<i>No Meeting</i>
April	▪ Review of the Qualitative Needs Assessment Data
May	▪ HPG Outreach Materials and Activities
June	<ul style="list-style-type: none"> ▪ Epidemiology data (using to make decisions) (Katie Emmel) ▪ Expenditure Sheets and budget sheets (Dasha Dahdouh)
July	▪ Happyville exercise / "Another Day in Happyville" (Katie Emmel)
August	<i>No Meeting</i>
September	<ul style="list-style-type: none"> ▪ HIV and Aging <i>National HIV/AIDS and Aging Awareness Day</i>
October	▪ Service Standards Exercise
November	▪ Medicare/Medi-Cal Presentation
December	▪ Holiday Party

Topics without a set date
<ul style="list-style-type: none"> ▪ Dental Services ▪ Transportation ▪ Tailored language from providers considering age, length of status, and history ▪ Presentations on barriers to accessing care ▪ In depth review of 4-5 service categories

If the physical attendance quorum requirement is met, AB 2302 permits a member who is not physically present to request virtual attendance at the local legislative body's meeting under two circumstances: (1) for "just cause" and (2) due to "emergency circumstances".

Qualifying Reason	Provisions to Attend Remotely	Requirements/Limitations
"Just Cause"	<ul style="list-style-type: none"> There is a childcare or caregiving need (for a child, parent, grandparent, grandchild, sibling, spouse, or domestic partner) that requires the member to participate remotely. A contagious illness prevents the member from attending the meeting in person. There is a need related to a defined physical or mental disability that is not otherwise accommodated for. Traveling while on official business of the legislative body or another state or local agency. 	A member is limited to two (2) virtual attendances due to "just cause" per calendar year.
"Emergency Circumstances"	<p><i>"A physical or family medical emergency that prevents a member from attending the meeting in person."</i></p> <p>A member is <i>not</i> required to disclose any medical diagnosis or disability, or any personal medical information that is already exempt from existing law.</p>	<p>A member of the legislative body must:</p> <ol style="list-style-type: none"> 1. Make a request to the body to allow the member to meet remotely due to an emergency circumstance; and 2. Provide a general description of no more than 20 words of the circumstance justifying such attendance. <p>A request from a member to attend remotely requires that the legislative body take action and approve the remote attendance at the start of the meeting for the member to be allowed to participate remotely for that meeting¹.</p>

¹If the request does not allow sufficient time to be placed on the agenda as a proposed action item, then the legislative body may take action at the beginning of the meeting.

Additional Requirements for a Member Participating Remotely

In addition to making a request either for "just cause" or due to an "emergency circumstance" for remote appearance, AB 2302 imposes the following three (3) additional requirements on legislative body members seeking to appear remotely at public meetings:

1. The member:
 - o Notifies the legislative body at the earliest opportunity possible, including at the start of a regular meeting, of their need to participate remotely for just cause, including a general description of the circumstances relating to their need to appear remotely at the given meeting. **OR**
 - o Requests the legislative body to allow them to participate in the meeting remotely due to emergency circumstances and the legislative body takes action to approve the request. (See "requirements/limitations" for the use of emergency circumstances.)
2. The member shall publicly disclose at the meeting before any action is taken, whether any other individuals 18 years of age or older are present in the room at the remote location with the member, and the general nature of the member's relationship with any such individuals.
3. The member shall participate through both audio and visual technology.