

## COMMUNITY ENGAGEMENT GROUP



*Wednesday, September 10, 2025, from 3:00 PM – 5:00 PM*  
*Southeastern Live Well Center*  
*5101 Market St, San Diego, CA 92114*  
*(Tubman Chavez Room A)*

A quorum for this meeting is three (3).

**Committee Members Present:** Michael Donovan (Chair) | Jen Lothridge (Co-Chair) | Veronica Nava

**Committee Members Absent:** Hector Garcia

### MEETING MINUTES

Agenda Item	Discussion/Action	Follow-Up
1. Call to order, roll call, comments from the chair, and a moment of silence	The chair called the meeting to order at 3:03PM and noted the presence of an in-person quorum.	
2. Review Background, Mission Statement, Goals, and Agreement of Meeting Decorum	Committee members read the Mission Statement and the Community Engagement Group (CEG) Charge. Donovan, Lothridge, and Nava reviewed the meeting decorum.	
3. Introductions (Name, Role with HPG/Consumer, Pronouns), Icebreaker	Members and participants introduced themselves.	
4. Public comment (for members of the public)	A member of the public stated that housing is a problem, and that the PARS program waiting list should be expanded.	
5. Sharing our concerns (for committee members)	None.	
6. <b>ACTION:</b> Approve the consent CEG agenda (which includes the September 10, 2025 agenda and the July 16, 2025, minutes)	<b>Motion:</b> Approve the consent CEG agenda (which includes the September 10, 2025 agenda and the July 16, 2025, minutes) <b>Motion/Second/Count (M/S/C):</b> Nava/Lothridge/2-0 <b>Abstention(s):</b> Donovan  <b>Motion carries</b>	
Follow-Up Items from minutes:	None.	
7a. Committee Updates		
I. HIV Planning Group (HPG)	The committee has not met since August 13 where they approved all allocations for fiscal year 2026. The next time they are meeting is September 24, and there is a long list of items including reallocations, several documents that are coming from other committee meetings, and a presentation on the Assessment of the Administrative Mechanism.	

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II. Strategies and Standards Committee	The committee is going to meet at the beginning of October. They meet every other month, and in August they approved the Universal Standards and changed the PARS enrollment.	
III. Steering Committee	The committee is going to review and approve the Assessment of the Administrative Mechanism before it goes to the HPG.	
IV. Membership Committee	Currently, the HPG has 25 active members. We've recently appointed 2 new members, and we have several vacancies. There are openings for general member seats, as well as a few designated seats. We've received a handful of applications in the past couple of months, and are in the process of reviewing them, conducting interviews, and inviting potential members to upcoming meetings.	
V. Priority Settings and Resource Allocation Committee (PSRAC)	The committee meeting tomorrow is cancelled. They will try to reschedule for October.	
VI. Medical Standards and Evaluation Committee (MSEC)	The committee reviewed and approved the Dental Practice Guidelines document. They will now be tackling Mental Health Service Standards for the remainder of the year.	
7b. Community Updates		
I. CARE Partnership	CARE Partnership will be meeting this month. They will have a presentation on Sharia's Closet and the IVY study.	
II. HIV Housing Committee/Housing Opportunities for Persons with AIDS (HOPWA)	The member who provided HOPWA updates has stepped down from the committee. The chair and support staff are determining next steps to provide updates during this meeting.	
8. New Business		
a. Presentation: Aging and Independence Services	<p>Matthew Parcasio presented on Aging &amp; Independence Services (AIS) and the following topics were covered:</p> <ul style="list-style-type: none"> <li>- Older Adult Population Projections (60+ Years)</li> <li>- AIS Call Center</li> <li>- Adult Protective Services</li> <li>- Long-Term Care Support</li> <li>- Public Guardian &amp; Public Administrator</li> <li>- Case Management</li> <li>- In-Home Supportive Services</li> <li>- Caregiver Support</li> <li>- Living Safely</li> <li>- Nutrition Programs <ul style="list-style-type: none"> <li>o Congregate Meal Sites</li> <li>o CalFresh Expansion Program</li> </ul> </li> <li>- Health &amp; Fitness</li> </ul>	

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Agenda Item	Discussion/Action	Follow-Up
	<ul style="list-style-type: none"> <li>- Outreach &amp; Education</li> <li>- Aging Roadmap</li> <li>- AIS Newsletter</li> </ul>	
9. Old Business		
a. Committee Attendance	None.	
b. Discussion: Review 2025 CEG workplan	<p>The committee reviewed the 2025 CEG workplan and the following was discussed:</p> <ul style="list-style-type: none"> <li>- A community member suggested holding a meeting at the downtown library.</li> </ul>	
10. Announcements	<ul style="list-style-type: none"> <li>- San Diego LGBT Center will be hosting Thanksgiving dinner. Stay tuned for more information.</li> <li>- Truax Award call for nominations are due October 5<sup>th</sup>.</li> <li>- Malcom X Library Gift Day Fundraiser on September 20<sup>th</sup>.</li> </ul>	
11. Next meeting date	<p><b>Next Meeting:</b> Wednesday, October 15, 2025, at 3:00 PM – 5:00 PM</p> <p><b>Location:</b> County Operations Center, 5530 Overland Ave, San Diego, CA 92123, Room 124</p>	
12. Adjournment	Meeting was adjourned at 4:26PM.	