

STEERING COMMITTEE



Friday, September 12, 2025, 10:00 AM – 12:00 PM
County Operations Center
5530 Overland Ave, San Diego, CA 92123
(Meeting Room 124)

A quorum for this meeting is four (4)

Members Present: Michael Donovan | Dr. David Grelotti | Mikie Lochner (Chair) | Rhea Van Brocklin | Michael Wimpie

Members Absent: Felipe Garcia-Bigley | Cinnamen Kubricky (Vice-Chair)

ORDER OF BUSINESS

Agenda Item	Discussion/Action	Follow-Up
1. Call to order, introductions, comments from the chair, and a moment of silence	Mikie Lochner called the meeting to order at 10:02 AM. Introductions were made. A moment of silence was observed. The following comments were made: <ul style="list-style-type: none">- The budget process has been completed.- A request to be patient with staff.- A reminder that the committee chairs are there for consumers, not providers.	
2. Public comment (for members of the public)	None	
3. Sharing our concerns (for committee members)	The following comments were made: <ul style="list-style-type: none">- A request to get a better sense of the budgeting process, especially related to the public comment at the recent Medical Standards and Evaluation Committee (MSEC) meeting. Patrick Loose clarified that the law prohibits HPG members from becoming involved in contracting, especially current procurements. Any programs that have issues with an active procurement may reach out to the Purchasing and Contracting department.	
4. ACTION: Approve the Steering Committee agenda for September 12, 2025	Motion: Approve the Steering Committee agenda for September 12, 2025	

STEERING COMMITTEE

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	<p>Motion/Second/Count (M/S/C): Van Brocklin/Donovan/4-0 Discussion: none Abstentions: Lochner Motion carries</p>	
<p>5. ACTION: Approve meeting minutes from July 11, 2025</p>	<p>Motion: Approve meeting minutes for July 11, 2025 with a requested change M/S/C: Donovan/Van Brocklin/4-0 Discussion: remove “in a timely manner” from item #3 Abstentions: Lochner Motion carries</p>	
<p>6. ACTION: Approve the HIV Planning Group agenda for September 24, 2025</p>	<p>Motion: Approve the HIV Planning Group agenda for September 24, 2025 with elimination of item #10g M/S/C: Grelotti/Wimpie/4-0 Discussion: A request to see the reallocations before they are presented at the September HPG meeting. Abstentions: Lochner Motion carries</p>	<p>HPG Support Staff (SS) to work with the Recipient’s office to share the reallocations with Rhea ahead of the HPG meeting since the Priority Setting and Resource Allocation Committee (PSRAC) got cancelled.</p>
<p>7. Committee reports and recommendations</p>	<p><u>Community Engagement Group (CEG):</u> none <u>MSEC:</u> Mental Health and Psychiatric Service Standards will be reviewed at the November meeting. A new attendance policy was also approved. <u>Membership Committee:</u> Kalee Garland’s application was approved for appointment and will be brought to the September HPG. Cinnamen Kubricky’s and Nicole Aguilar’s applications for reappointment were also approved. A discussion about the right to appeal/dissent was held. Another discussion was on having work plans for all committees. The membership committee is considering providing several attendance policy options to the committees to review. This only applies</p>	

STEERING COMMITTEE

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	<p>to the committees that meet less frequently than once a month.</p> <p><u>PSRAC</u>: the September meeting was cancelled due to lack of quorum.</p> <p><u>Strategies and Standards Committee</u>: none</p>	
8. HPG Support Staff Report	<p>Dasha Dahdouh provided the following updates:</p> <ul style="list-style-type: none"> - Gratitude for everyone's patience as the support staff team works to make the meetings a success. 	
9. HIV, STD, and Hepatitis Branch (HSHB) Report	<p>Patrick Loose provided the following updates:</p> <ul style="list-style-type: none"> - The Senate passed a budget that restored all original proposed cuts. However, the HIV prevention funding has been eliminated. No funding for testing and surveillance. Parts C, D and F are also under consideration for elimination. As these are proposed changes, there is no change to the HPG seats that represent Parts C and D. There is a general concern with the impact on outcomes. - The housing funding (HOPWA) is also being considered for elimination. - Some of the national sources of information are AIDS United, the National Minority AIDS Council, and NACCHO. - Working on a set of recommendations for reallocations. - There has been a drop in overall utilization. - The updated expenditure report will be available within the next week. 	
10. Old Business		
<p>a. Update: Regional Town Halls</p>	<p>The following updates were provided:</p> <ul style="list-style-type: none"> - South and East Regional Planning meetings took place in 	

STEERING COMMITTEE

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	<p>August and September, respectively.</p> <ul style="list-style-type: none"> - The next meeting will take place on Friday, October 10 in the North Inland area at the North Inland Live Well Center. - These regional planning meetings are part of a larger plan, related to the triennial needs assessment and the comprehensive plan. - A consultant will be brought in to help with the assessment of the service capacity. 	
11. New Business		
<p>a. ACTION: Approve the Recipient’s Authority to transfer up to \$100,000 between service categories (an increase from \$50,000) without prior approval from the HPG</p>	<p>Motion: Approve the Recipient’s Authority to transfer up to \$100,000 between service categories (an increase from \$50,000) without prior approval from the HPG. M/S/C: Van Brocklin/Wimpie/4-0 Discussion: The following discussion took place:</p> <ul style="list-style-type: none"> - The hope is that it will help remove some barriers in the underspending. - To clarify, the authority would apply for \$100,000 per category per grant period. <p>Abstentions: Lochner Motion carries</p>	
<p>b. ACTION: Approve Ryan White Part A carryover funds from FY24-25 to Fy25-26 in the amount of \$427,958</p>	<p>Motion: Approve Ryan White Part A carryover funds from FY24-25 to Fy25-26 in the amount of \$427,958. M/S/C: Van Brocklin/Wimpie/4-0 Discussion: The following discussion took place:</p> <ul style="list-style-type: none"> - General support for this, but a concern that HPG voted to decrease the service category during the budgeting process. The committee was reminded that HPG voted to decrease funding with the carryover in mind. 	

STEERING COMMITTEE

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	<ul style="list-style-type: none"> - Emergency housing funds up to two weeks of hotel stay in an instance of unstable housing. The other part of this is rent subsidy in an instance when housing is at risk of being lost. - Eviction assistance seems to be the most helpful component of this service category. <p>Abstentions: Lochner Motion carries</p>	
<p>c. ACTION: Approve a policy on appointment of community members to committees</p>	<p>The following discussion took place:</p> <ul style="list-style-type: none"> - A concern that the decisions are currently unilateral. - Unless there is a real concern from any of the three chairs, the community member should be able to join. - When it comes to HPG members, the guidelines are part of the bylaws. This policy is being considered for community members who express interest in joining a committee that doesn't require HPG membership. - The goal is to decrease barriers and make it easy to join. <p>The motion was tabled to allow for more discussion.</p>	<p>Membership Committee to review and add the language to the policy.</p>
<p>d. Report: Assessment of the Administrative Mechanism – Dasha Dahdouh</p>	<p>Dasha Dahdouh presented on the 2025 Assessment of the Administrative Mechanism.</p> <ul style="list-style-type: none"> - What would happen if someone is denied a service in a service category? If there is a third-party payor for a service, the client is referred to the payor. Ryan White is a payor of last resort. - How soon after a service delivery is there a requirement to invoice? The invoices are due on the 10th of the month for the previous month. Some contracts have negotiated for it to be the 15th of the month. 	

STEERING COMMITTEE

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e. Presentation: Integrated HIV Prevention and Care Plan	Francisco Puentes presented on the Integrated HIV Prevention and Care Plan. The consultant who has been hired to support this is a Project Manager and is receiving direction from HSHB.	
f. Discussion: Committee Chair Retreat (November 2025)	The following ideas were presented: <ul style="list-style-type: none"> - Roberts Rules of Order review. - Importance of workplans. - Leadership/mentorship. - Conflict resolution. Dasha Dahdouh is working on identifying a facilitator.	HPG SS to work on a March-May 2026 HPG retreat
g. Discussion: Working with support staff on agenda items	Mikie Lochner reminded the chairs that the support staff can assist in preparing the agenda for each meeting, including HPG.	
h. Update: Cybersecurity at HPG and committee meetings	Dasha Dahdouh provided the following updates: <ul style="list-style-type: none"> - Over the last several months, HPG SS has implemented a number of features on the back end of Zoom to ensure safety and security of virtual and in-person attendees. 	
12. Routine Business		
a. Review: Committee attendance	The committee attendance summary was reviewed.	
b. Public comments/HPG member comments/Suggestions to the Steering Committee from previous HPG meeting(s)	The following comments were reviewed: <ul style="list-style-type: none"> - A reminder that the Planning Body is here to allocate funds for viral services (public comment, July 23) - A concern that expenses and the cost of living are going up (member concerns, July 23) - A reminder that some consumers may be struggling with recovery (member concerns, July 23) - Appreciation for the opportunity to volunteer during the Pride weekend (member concerns, July 23) 	

STEERING COMMITTEE

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13. Future agenda items for consideration	A request to remove this item as it's redundant with another item on the agenda.	HPG SS to remove moving forward.
14. Announcements	<ul style="list-style-type: none"> - 2025 Truax nominations are open; deadline is October 5, 2025 - September and October upcoming outreach events and opportunities to volunteer 	
15. Next meeting date	<p>Date: Friday, November 12, 2025 Time: 10:00 AM – 12:00 PM Location: County Operations Center, 5530 Overland Ave, San Diego, CA 92123 (Meeting Room 124) and via Zoom</p>	
16. Adjournment	Meeting adjourned at 11:59 AM.	