



County of San Diego

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SAN DIEGO HIV PLANNING GROUP MEDICAL STANDARDS & EVALUATION COMMITTEE (MSEC)

Tuesday, September 13, 2022
4:00 PM

Meeting via teleconference (Zoom)

DRAFT MINUTES

Quorum = Seven (7)

Members Present: Dr. Laura Bamford / Dr. David Grelotti / Katherine Penninga / Shannon Ransom / Dr. Stephen Spector / Lisa Stangl / Dr. Winston Tilghman (Chair) / Karla Quezada-Torres / Dr. Adam Zweig

Members Absent: Dr. Jeannette Aldous (Co-chair) / Bob Lewis / Dr. Susan Little / Mikie Lochner

Agenda Item	Action	Follow-up
1. Welcome and moment of silence, comments from the Chair	Dr. Tilghman called the meeting to order at 4:07 p.m. and noted the presence of a quorum. A moment of silence was observed.	
2. Action: Authorization of Teleconferencing Meeting Option Pursuant to Government Code Section 54953(e)	All votes at the meeting were taken by roll call. Action: Find the HPG has reconsidered the circumstances of the state of emergency and State and local officials have imposed or recommended measures to promote social distancing authorizing teleconferenced meetings pursuant to Government Code section 54953(e). Motion/Second/Count (M/S/C): Spector/Grelotti 7/0 Abstentions: Tilghman Motion carries	
3. Public Comment	A member of the public noted mouth guards are no longer provided via Ryan White (RW) dental services as they were in the past and they recommended mouth guards be added back to the list of available services.	
4. Sharing our Concerns	None	

Agenda Item	Action	Follow-up
5. Review and approve the September 13, 2022 meeting agenda	Motion: Approve the September 13, 2022 meeting agenda as presented. M/S/C: Ransom/Penninga 7/0 Abstentions: Tilghman Motion carries	
6. Review and approve the May 10, 2022 meeting minutes	Motion: Approve the May 10, 2022 meeting minutes as presented. M/S/C: Ransom/Grelotti 6/0 Abstentions: Bamford, Tilghman Motion carries	
7. Old Business:		
a. None	None	
8. New Business:		
a. Workgroup Recommendations: Consider Getting to Zero 3-Year Action Plan Recommendations	<p>Dr. Delores Jacobs reviewed the four recommendations from the MSEC Work Group as noted:</p> <p>Objective 1: Update Universal Standards to ensure that clients, if interested, can participate in virtual medical visits, if appropriate and generally offered to clients. This change is intended to offer an opportunity for more equitable access vis-à-vis the provision of necessary equipment and some limited internet support. Resources are obtained either through Emergency Financial Services or Medical/Non-medical Case Management services.</p> <p>Objective 2: Update Universal Standards/Intake Requirements to include specific service information and assessments of food security, housing stability, transportation needs and emergency financial assistance</p> <p>Objective 3: Update Client Rights and Responsibilities to support inclusion of family and/or other identified support persons for clients in supporting their care.</p> <p>Objective 4: Update Universal Standards to include requirements for serving transgender clients, including whole-person care, hormone therapy and STD testing and treatment.</p> <p>Language to include in the Universal Standards for each of the above recommendations was outlined in the GTZ summary document reviewed at the meeting, which will also be forwarded to the Strategies and Standards Committee.</p>	<p>Forward the recommendations to the Strategies and Standards Committee for review along with the summary document which includes recommended language for changes to the service standards.</p>

Agenda Item	Action	Follow-up
	<p>Action: Forward the recommendations to the Strategies and Standards Committee for review as this involves changes to the Universal Service Standards.</p> <p>M/S/C: Zweig/Ransom 8/0</p> <p>Abstentions: Tilghman</p> <p>Motion carries</p>	
b. Discussion: MSEC Leadership	<p>A member of the public had previously expressed concern that a staff member from the Recipient's office was chair of the committee. There is no rule against this from HRSA or in the HPG Bylaws. Dr. Winston Tilghman asked the members if anyone had concerns or would like to elect a new chair. Members expressed appreciation for Dr. Tilghman's work. Members also noted that the elected co-Chair had conflicts related to COVID and had been unable to attend meetings over the last year. The committee will continue to consider this topic.</p>	
c. Move the HIV Update presentation forward.	<p>Motion: Temporarily table the next two agenda items and move the HIV data presentation to occur at that point in the meeting.</p> <p>M/S/C: Grelotti/Bamford 7/0</p> <p>Abstentions: Tilghman</p> <p>Motion carries</p>	
d. HIV Update (Dr. Tweeten)	<p>Dr. Samantha Tweeten provided an update on HIV Epidemiology for 2021 data and viral suppression data. The presentation was included in the meeting materials packet and an updated version will be placed on the HPG website, www.sdplanning.org.</p>	<p>Staff will place the updated presentation on the HPG website and email to committee members.</p>
e. Discussion: Chart Review Tool – Jeanette Johnson	<p>The committee reviewed the chart review tool and made the following recommendations:</p> <ul style="list-style-type: none"> • Revise the definition of Viral Suppression to less than 200 (vs. less than 1000). For the purposes for resistance testing for patients on stable ART, the cutoff will remain 1000 since genotype testing typically requires a viral load of 1000 or higher. • For question #5 – add the date of test • Change syphilis screening from quarterly to “done within the review period”. • Move the Annual Hepatitis C screening question to the top. 	

Agenda Item	Action	Follow-up
	<ul style="list-style-type: none"> Question #11 – Add Monkeypox and note if client is eligible for the vaccine/is in the high-risk category (if not, it should not be counted in the results) Add Shingles vaccine 	
f. Discussion: 2023 Committee Priorities and Workplan	The committee discussed whether the Practice Guidelines need to be updated and recommended it for early 2023. The committee will focus on the workplan at the November 2022 meeting.	Add updating Practice Guidelines to the MSEC workplan for 2023.
9. Other Updates:		
a. STD Update (Dr. Tilghman)	Dr. Tilghman noted the monthly STD reports were included in the meeting materials packet.	
10. Agenda items for future meeting	Tabled	
11. Reminder of upcoming meeting date:	Date: Tuesday, November 8, 2022 Time: 4:00 PM Location: Zoom	
12. Adjournment	5:32 p.m. (quorum lost at this point)	