

## COMMUNITY ENGAGEMENT GROUP (CEG)



Wednesday, September 18, 2024, 3:00 PM – 5:00 PM  
North Clairemont Library  
4616 Clairemont Drive, San Diego, CA 92117 Meeting Room

### To participate remotely via Zoom:

<https://us06web.zoom.us/j/89778142157?pwd=5G57jMW0b1b1V8l8KVbljbAgedPsWV.1>

Call in: US Toll +1 669 444 9171

Meeting ID: 897 7814 2157

Passcode: 106514

Language translation services are available upon request at least 96 hours prior to the meeting.  
Please contact HPG Support Staff via e-mail at [hpg.hhsa@sdcounty.ca.gov](mailto:hpg.hhsa@sdcounty.ca.gov).

### A quorum for this meeting is three (3)

**Committee Members:** Michael Donovan (Chair) | Michael Lochner | Jen Lothridge (Co-Chair) | Skyler Miles | Veronica Nava

## MEETING AGENDA ORDER OF BUSINESS

1. Call to order, roll call, comments from the chair, and a moment of silence
2. Review Background, Mission Statement, Goals, and Agreement of Meeting Decorum
3. Introductions and Icebreaker
4. Public comment (for members of the public)
5. Sharing our concerns (for committee members)
6. **Action:** Approve the Community Engagement Group agenda for September 19, 2024
7. **Action:** Approve the Community Engagement Group minutes for July 17, 2024 (Review follow-up items from the minutes)
8. Committee Updates
  - a. CARE Partnership
  - b. Membership Committee
  - c. Strategies and Standards Committee
  - d. Medical Standards and Evaluation Committee
  - e. Priority Settings and Resource Allocation
  - f. Steering Committee
  - g. HIV Planning Group
  - h. HIV Housing Committee/Housing Opportunities for Persons with AIDS (HOPWA)
9. Old Business
  - a. Committee Attendance
  - b. Resources and materials for community event outreach efforts
    1. **ACTION:** Review and approve the final revised HPG Trifold Brochure
    2. **ACTION:** Review and approve the final "Join Us" CEG flyer/postcard. Consider adding the recommended phrase.

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### 10. New Business

- a. HPG Bylaws Training – Lauren Brookshire
- b. Truax Award Ceremony planning – the role of CEG
- c. Role of CEG in the onboarding process of new or returning HPG members.
- d. What are the requirements of the CEG training sessions?
- e. Review/develop an HPG Anti-racism statement in preparation for the HPG discussion. (recommendation from the Strategies and Standards Committee)

### 11. Announcements

12. **Next meeting date:** Wednesday, October 16, 2024, at 3:00 PM – 5:00 PM.

**Location:** *Southeastern Live Well Center 5101 Market Street, San Diego, CA 92114 (Tubman Chavez Room A)*

### 13. Adjournment

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## Community Engagement Group Charge:

### 1) Educate Community Members

- Educate/train community members about the HIV Planning Group's local HIV services planning process and prepare them for and support them in increased involvement throughout the HIV Planning Group Process: committees, task forces, working groups, and other opportunities, as well as HIV Planning Group membership.

### 2) Increase Community Members' Participation

- Increase the level and diversity of community involvement, including from under-served and under-represented populations.
- Represent the needs of all community members, including those unable to participate in meetings.
- Provide linkages to regional and population-specific community groups and ensure communication between those groups and the Community Engagement Group.
- Identify and seek to overcome barriers to community participation.

### 3) Represent Community Member Needs Throughout the HIV Planning Group Process

- Provide community representation on HIV Planning Group committees, task forces, etc., and ensure the flow of information from those groups to the Community Engagement Group.
- Encourage maximum community involvement in the Priority Setting Committee and other established venues for the annual priority setting and budget allocations process; the Community Engagement Group will not develop separate budget recommendations.
- Serve as a venue for providing community feedback regarding HIV Planning Group issues (e.g., task forces).