

Continuation of Remote Meetings for Brown Act Boards and Commissions

State law requires local agency legislative bodies (which includes the HPG) to comply with the state's open meeting law referred to as the Ralph M. Brown Act (also called the "Brown Act"). Since March 2020, most legislative bodies have been operating under Executive Orders which suspended certain Brown Act provisions on teleconferencing allowing members to participate remotely. That Executive Order ended on September 30, 2021.

As of October 1, 2021, AB 361 allows for a continuation of teleconference meetings in certain circumstances. Following is a summary of AB 361 and its impact on public meetings and the steps required to utilize the teleconferencing option offered in AB 361.

At the next meeting, the HPG or Committee will need to take the actions detailed below if the members desire to continue meeting remotely.

I. Ordinary Brown Act Rules for Teleconferencing ("General Teleconferencing Rule")

Under the ordinary operation of the Brown Act (Gov. Code §54953(b)) a legislative body may use teleconferencing under the following circumstances:

- a. Post agendas at all teleconference locations;
- b. All teleconferenced locations are listed in the notice and agenda of the meeting;
- c. At least a quorum of members are located within the jurisdiction of the legislative body; and
- d. Members of the public are allowed to speak at each teleconferenced location.

II. Governor's Executive Orders Authorized Simplified Teleconferencing Rules, But These Ended on Sept. 30, 2021.

The County and other legislative bodies throughout the state have been using a simplified teleconferencing method, authorized by the Governor's Executive Orders related to the COVID-19 pandemic. This allowed members of legislative bodies attend meetings remotely without following the General Teleconferencing Rule set forth above.

III. New Teleconferencing Method Available Effective October 1, 2021, and Actions HPG and Committees Can Take ("Special Teleconferencing Rule")

Effective October 1, 2021, AB 361 amends Government Code section 54953 to add subsection (e) which allows suspension of the General Teleconferencing Rule listed above if any of the following circumstances exist (underlining added):

- a. There is a proclaimed state of emergency and state or local officials have imposed or recommended measures to promote social distancing; or
- b. Legislative body, during a proclaimed state of emergency, holds a meeting for the purposes of determining by majority vote, that as a result of the emergency meeting in person would present imminent risks to the health or safety of attendees; or

- c. Legislative body, during a proclaimed state of emergency, has previously determined (by majority vote) that as a result of the emergency meeting in person would present imminent risks to the health or safety of attendees.

After the first meeting, to continue to suspend the General Teleconferencing Rule and use the Special Teleconferencing Rule, the legislative body must make findings, at least every 30 days after that first meeting. The specific findings required are: 1) that legislative body has reconsidered the circumstances of the state of emergency; and 2) i. the state of emergency continues to directly impact the ability of members to meet safely in person; or ii. state or local officials continue to impose or recommend measures to promote social distancing.

IV. Operation of the Special Teleconferencing Rule

If a Brown Act body suspends the General Teleconferencing Rule as allowed under subsection (e), then the legislative body must (underlining added):

- a. Notice the meeting as otherwise required by the Brown Act;
- b. Agenda must identify and include an opportunity for all persons to attend via a call-in option or an internet based service option;
- c. Allow members of the public to access meetings and an opportunity to address the legislative body directly as provided in the notice (call in or internet);
- d. Conduct teleconferenced meetings in a manner that protects the statutory and constitutional rights of the parties;
- e. In the event of a disruption that prevents broadcasting or call-in or internet based service; actions cannot be taken. Any action taken during a disruption may be challenged pursuant to 54960.1;
- f. If a legislative body provides a timed public comment period for each agenda item, it cannot close the public comment period for the agenda or the ability to register on that item until the timed public comment period has elapsed (not likely applicable);
- g. If a legislative body provides a general public comment period, public comment must remain open until public comment period closes; and
- h. If a legislative body provides public comment on each agenda item, it must allow a reasonable time to register and speak (so likely until the matter is voted on).

V. Dr. Wooten has Issued a Social Distancing Recommendation, So Findings Have Been Met In Order to Use the Special Teleconferencing Rule

As of October 1, 2021, the elements to meet under the Special Teleconferencing Rule have been met. There is currently a State of Emergency and Dr. Wooten, the County's Public Health Officer, released a health recommendation on September 23, 202, which stated that utilizing teleconferencing options for public meetings is an effective and recommended social distancing measure to facilitate participation in public affairs and encourage participants to protect themselves and others from the COVID-19 disease.

VI. Next Steps

Under AB 361, on or after October 1, 2021, the first meeting of a legislative body under AB 361 can occur under the Special Teleconferencing Rule without anything

in particular on the agenda. In this case, Staff should note to the board that it is meeting pursuant to the Special Teleconferencing Rule and staff will bring back any future findings the board may need to take to continue to operate under the Special Teleconferencing Rule (i.e. within 30 days).

Alternatively, if time allows and the Chair approves, when the HPG or Committee first meets, an item will be placed on the agenda to determine whether the board wants to utilize the Special Teleconference Rule and if so, to adopt the initial Resolution.



County of San Diego

NICK MACCHIONE, FACHE
AGENCY DIRECTOR

HEALTH AND HUMAN SERVICES AGENCY
PUBLIC HEALTH SERVICES

WILMA J. WOOTEN, M.D.
PUBLIC HEALTH OFFICER

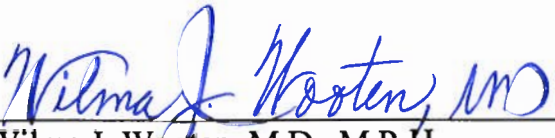
HEALTH OFFICER TELECONFERENCING RECOMMENDATION

COVID-19 disease prevention measures, endorsed by the Centers for Disease Control and Prevention, include vaccinations, facial coverings, increased indoor ventilation, handwashing, and physical distancing (particularly indoors).

Since March 2020, local legislative bodies—such as commissions, committees, boards, and councils—have successfully held public meetings with teleconferencing as authorized by Executive Orders issued by the Governor. Using technology to allow for virtual participation in public meetings is a social distancing measure that may help control transmission of the SARS-CoV-2 virus. Public meetings bring together many individuals (both vaccinated and potentially unvaccinated), from multiple households, in a single indoor space for an extended time. For those at increased risk for infection, or subject to an isolation or quarantine order, teleconferencing allows for full participation in public meetings, while protecting themselves and others from the COVID-19 virus.

Utilizing teleconferencing options for public meetings is an effective and recommended social distancing measure to facilitate participation in public affairs and encourage participants to protect themselves and others from the COVID-19 disease. This recommendation is further intended to satisfy the requirement of the Brown Act (specifically Gov't Code Section 54953(e)(1)(A)), which allows local legislative bodies in the County of San Diego to use certain available teleconferencing options set forth in the Brown Act.

September 23, 2021



Wilma J. Wooten, M.D., M.P.H.
Public Health Officer
County of San Diego



County of San Diego

NICK MACCHIONE, FACHE
AGENCY DIRECTOR

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3851 ROSECRAINS STREET, MAIL STOP P-
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**WILMA J. WOOTEN, M.D.,
M.P.H.**
PUBLIC HEALTH OFFICER

SAN DIEGO HIV PLANNING GROUP CONSUMER GROUP

Wednesday, September 21, 2022 3:00 PM

Note: This meeting is being video and audio recorded.

Join Zoom Meeting:

<https://us06web.zoom.us/j/95469032405?pwd=cnJuUUVrVjRhdlByS21LWkQ1bllzd09>

Meeting ID: 954 6903 2405

Passcode: 633258

Committee Members (4): Allan Acevedo (Chair), Alfredo De Jesus, Michael Donovan, Michael Lochner

A quorum for this committee is three (3)

AGENDA

1. Call to order, comments from the Chair, Moment of Silence
2. **ACTION:** Continuance of Teleconferencing Meeting Option Pursuant to Government Code Section 54953(e):
 - a. Find that the Council has reconsidered the circumstances of the State of Emergency
 - b. Find that State and local officials continue to recommend measures to promote social distancing
3. Zoom Housekeeping
4. Review:
 - a. Background, Mission Statement, Goals, and Agreement of Meeting Decorum
5. Introductions (Name, Role with HPG/Consumer, Pronouns), Icebreaker
6. Public Comment: Non-HPG Member Participants
7. Sharing our Concerns: All Meeting Participants
8. Routine Business:
 - a. Review/approval of meeting agenda for September 21, 2022
 - b. Review/approval for meeting minutes for July 20, 2022 (Review follow-up items)
 - c. Review/approval of meeting minutes for June 15, 2022 (Review follow-up items)

Board of Supervisors meetings to protect the public's health and prevent the disease from spreading locally. California Governor Gavin Newsom issued Executive Order N-29-20 on March 17, 2020, relating to the convening of public meetings in response to the COVID-19 pandemic. Pursuant to the Executive Order, and to maintain the orderly conduct of the meeting, the County of San Diego will allow the HIV Planning Group members to attend the meeting via teleconference or phone conference and to participate in the meeting to the same extent as if they were present.

For more information on the HPG, contact HPG staff at HPG.HHSA@sdcounty.ca.gov
Planning Group Website www.sdplanning.org

9. Old Business
 - a. **Review:** Consumer Group Working/Training Plan
 - b. **Discussion:** Consumer Committee Co-Chair Vacancy
 10. New Business
 - a. **Discussion:** Consumer Group name change.
 - b. **Discussion:** Consumer seat at the Joint Housing Committee.
 11. Updates
 - a. Membership
 - b. Strategies
 - c. Medical Standards
 - d. Priority Settings and Resource Allocation
 - e. Steering
 - f. HPG
 12. Announcements
 13. Confirm next meeting date: Wednesday, October 19, 2022 held virtually via Zoom
 14. Adjournment
-

Consumer Committee Charge:

1) Educate Consumers

- Educate/train consumers about the HIV Planning Group's local HIV services planning process and prepare them for and support them in increased involvement throughout the HIV Planning Group Process: committees, task forces, working groups, and other opportunities, as well as HIV Planning Group membership.
- Serve as mentors to newly involved consumers.

2) Increase Consumer Participation

- Increase the level and diversity of consumer involvement, including from under-served and under-represented populations.
- Represent the needs of all consumers, including those unable to participate in meetings.
- Provide linkages to regional and population-specific consumer groups and ensure communication between those groups and the Consumer Committee.
- Identify and seek to overcome barriers to consumer participation.

3) Represent Consumer Needs Throughout the HIV Planning Group Process

- Provide consumer representation on HIV Planning Group committees, task forces, etc., and ensure flow of information from those groups to the Consumer Committee.
- Encourage maximum consumer involvement in the Priority Setting Committee and in other established venues for the annual priority setting and budget allocations process; the Consumer Committee will not develop a separate set of budget recommendations.
- Serve as a venue for providing consumer feedback re: HIV Planning Group issues (e.g., to task forces).

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Join Zoom Meeting

<https://zoom.us/j/95469032405?pwd=cnJuUUVrVjRhdlByS21LWkQ1blIzd09>

Wednesday, July 20, 2022

3:00 PM – 5:00 PM

DRAFT MINUTES

Quorum = Three (3)

Members Present: Allan Acevedo (Chair) / Alfredo De Jesus / Michael Donovan / Wayne Durance / Mikie Lochner (HPG Chair)

Members Absent:

Agenda Item	Action	Follow-up
1. Call to order/ Moment of Silence	Meeting was cancelled due to not having quorum to be held.	



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Join Zoom Meeting

<https://zoom.us/j/95469032405?pwd=cnJuUUVrVjRhdlByS21LWkQ1blIzd09>

Wednesday, June 15, 2022

3:00 PM – 5:00 PM

DRAFT MINUTES

Quorum = Three (3)

Members Present: Allan Acevedo (Chair) / Michael Donovan / Mikie Lochner (HPG Chair)

Members Absent: Roger Al-Chaikh/ Alfredo De Jesus

Agenda Item	Action	Follow-up
1. Call to order/ Moment of Silence	Allan Acevedo called the meeting to order at 3:01PM and noted a quorum was established.	
2. Action: Continuance of Teleconferencing Meeting Option Pursuant to Government Code Section 54953(e)	Action: Recognize that there is a continued proclaimed state of emergency and State and local officials have imposed or recommended measures to promote social distancing authorizing teleconferenced meetings pursuant to Government Code section 54953(e). Motion/Second/Count (M/S/C): Lochner/Acevedo 0/1 Abstentions: None Motion: Carries	
3. Zoom Housekeeping	Read by Allan Acevedo.	
4. Review		
a. Background, mission statement, goals, and ground rules	Read by meeting participants.	Update Decorum to make eye contact optional.
5. Introductions, icebreaker	Participants introduced themselves.	
6. Public Comment – For Non-HPG Member Participants	None.	

Agenda Item	Action	Follow-up
7. Sharing our Concerns For all Participants	None.	
8. Routine Business		
a. Review/approval of meeting agenda for June 15, 2022	Motion: Approve the meeting agenda for June 15, 2022 as presented. M/S/C: Lochner/Donovan 1/0 Abstentions: Acevedo Motion: Carries	
b. Review/approval of meeting minutes for May 18, 2022 (Review follow-up items)	Motion: Approve the meeting minutes for May 18, 2022 as presented. M/S/C: Donovan/Acevedo Abstentions: Lochner Motion: Carries	
c. Review/approval of meeting minutes for April 20, 2022 (Review follow-up items)	Motion: Approve the meeting minutes for April 20, 2022 as presented. M/S/C: Lochner/Donovan Abstentions: Acevedo Motion: Carries	
9. Old Business		
a. Review: Consumer Group Working Plan/Training Plan	No presentation set for July, and the Harm Reduction that had originally scheduled for May has been rescheduled for August. Lochner advised that the presentation should be moved to September due to meetings in August usually are cancelled due to the budgeting process happening that month.	
b. Discussion: Consumer Committee Co-Chair Vacancy	Participants were reminded that you do not need to be an HPG member to be a consumer group member and therefore the invitation was extended to join. The Housing Opportunities for People With AIDS (HOPWA) committee has an open seat for a consumer that is part of the consumer group. Mikie Lochner stated that HOPWA is meeting next in September.	
10. New Business		
a. Exercise: Happyville Exercise 2022: A Budget Allocation Exercise	Dr. Ken Riley lead participants in the exercise that provided a simulation of the priority setting and budget allocation process that the HPG goes through annually.	

Agenda Item	Action	Follow-up
	The simulation did not complete due to losing quorum and the meeting ended at 4:34 p.m.	
b. Consumer Feedback: JEDI Principles Infographic	Tabled until next meeting due to loss of quorum.	
11. Updates		
a. CARE Partnership	Tabled	
b. Membership	Tabled	
c. Strategies	Tabled	
d. Medical Standards	Tabled	
e. Priority Settings and Resource Allocation	Tabled	
f. Steering	Tabled	
g. HPG	Tabled	
12. Announcements	None	
13. Confirm next meeting date Wednesday, April 20, 2022 via Zoom	Next Meeting: Wednesday, July 20, 2022 via Zoom	
14. Adjournment	Meeting adjourned at 4:34 p.m. due to loss of quorum.	

SAN DIEGO JOINT CITY/COUNTY HIV HOUSING COMMITTEE

Membership Application

What is the HIV Housing Committee?

The HIV Housing Committee serves as an advisory body to the Director of the County of San Diego's Housing and Community Development Services (HCDS). It is the primary means of community participation in the planning and policy making process for Housing Opportunities for Persons With AIDS (HOPWA) funds allocated by the U.S. Department of Housing and Urban Development (HUD) each year for HIV/AIDS housing. It also provides guidance on unmet needs and recommendations for improving the efficiency of service delivery. Committee business is conducted every other month at public meetings held in central San Diego.

Who serves on the Committee?

The Committee currently consists of 15 persons representing diverse professional, community and consumer interests in HIV housing. It includes as a goal minimum of four HIV+ persons. Other interests represented on the Committee include housing finance, non-profit housing development, public housing agencies, housing for the homeless, post-incarcerated persons, communities of color, gays and lesbians, women, families and children, hemophilia, tuberculosis, alcohol and drug abuse, developmentally and physically disabled, and others.

How do I apply to serve on the Committee?

Complete both sides of this form and return it to: **County of San Diego, Attn: HOPWA Program Analyst. Housing and Community Development Services, 3989 Ruffin Road, San Diego, CA 92123**

Applicant's Name _____ Date _____

Mailing Address _____
Address City Zip Code

Agency Name _____ Phone # _____

Fax # _____ E-mail Address _____

Demographic Data (check appropriate descriptions that apply to you)

HIV Status (you are not required to self-disclose): ☐ HIV+ ☐ HIV-

Gender: ☐ Male ☐ Female ☐ Transgender

Ethnicity: ☐ Anglo/White
☐ Latino/Hispanic
☐ African-American
☐ Asian/Asian-Pacific Islander
☐ Native-American/Alaskan Native

Membership Categories (please check all appropriate categories that apply to you)

<input type="checkbox"/> Families and children	<input type="checkbox"/> Physically disabled	<input type="checkbox"/> Hemophilia
<input type="checkbox"/> Communities of color	<input type="checkbox"/> Post-incarcerated	<input type="checkbox"/> Tuberculosis
<input type="checkbox"/> Gay, lesbian, bisexual & transgender	<input type="checkbox"/> Substance Abuse	<input type="checkbox"/> Seniors
<input type="checkbox"/> Alcohol and drug abuse	<input type="checkbox"/> Homeless/formally homeless	<input type="checkbox"/> Women
<input type="checkbox"/> Mentally ill	<input type="checkbox"/> Developmentally disabled	<input type="checkbox"/> Visually or hearing impaired
<input type="checkbox"/> Subsidized housing participant	<input type="checkbox"/> Advocate for new immigrants and undocumented persons	

PLEASE ANSWER THE QUESTIONS ON THE REVERSE SIDE

If you are not a consumer, please indicate your role:

- ☐ Caregiver
- ☐ Family member
- ☐ Other: please explain: _____

Please respond to the following:

Qualifications and/or experience regarding HIV and/or housing issues:

Why you are interested in serving on the Committee:

Signature: _____



JOIN US!

SAN DIEGO HIV PLANNING GROUP ORIENTATION

**THURSDAY, OCTOBER 20, 2022
2:00PM - 4:00 PM**

All HPG Members and anyone interested in learning more about the HIV Planning Group are welcome!

Si puede atender la orientación y le gustaría la disponibilidad de un traductor a español o alguna otra acomodación necesaria para su participación, por favor contacte al Equipo de Apoyo de HPG por lo menos 3 días antes de la junta al (619) 944-7341.

Register in advance for this webinar:

https://us06web.zoom.us/webinar/register/WN_488iv0cTSCCTUdjqWJqMDA

After registering, you will receive a confirmation email containing information about joining the webinar.



**For information, accessibility accommodations, or to RSVP, please reach us at:
E-mail: HPG.HHSA@sdcounty.ca.gov | Telephone: (619) 403-8809**



**Se les
invita!**

ORIENTACIÓN PARA EL GRUPO DE PLANIFICACIÓN PARA VIH DE SAN DIEGO

**JUEVES 20 DE OCTUBRE, 2022
2:00PM - 4:00 PM**

***Todos los miembros del HPG y cualquier persona interesada en aprender
mas sobre el Grupo de Planificación de VIH están bienvenidos.***

Si puede atender la orientación y le gustaría la disponibilidad de un traductor a español o alguna otra acomodación necesaria para su participación, por favor contacte al Equipo de Apoyo de HPG por lo menos 3 días antes de la junta al (619) 944-7341.

Regístrese por Avanzado para el seminario:

https://us06web.zoom.us/webinar/register/WN_488iv0cTSCCTUdjqWJqMDA

Después de registrarse, recibirá un correo electrónico de confirmación que contendrá la información necesaria para atender.



**Para más información, asistencia en accesibilidad, o para confirmar que atenderá, favor de contactarnos:
Correo electrónico: HPG.HHSA@sdcountry.ca.gov | Teléfono: (619) 944-7341**

DR. A. BRAD TRUAX AWARDS



Call for Nominations for the 2022 Dr. A. Brad Truax Awards

Each year, the San Diego HIV Planning Group recognizes individuals who have served the community and made outstanding contributions in the struggle against the HIV/AIDS epidemic. Nominations are made by people living with HIV/AIDS and affected community members.

The Selection Committee is composed of former Dr. A. Brad Truax Award winners. Awards will be presented at a reception honoring all nominees on World AIDS Day, Thursday, December 1, 2022.

From all nominations, awards are given in three service categories:

- HIV Education, Prevention and/or Counseling and Testing
- HIV Care, Treatment and/or Support Services for persons living with HIV/AIDS
- HIV Planning, Advocacy or Policy Development related to HIV education, prevention, counseling and testing, care, treatment and/or support services

The selection committee also selects one individual to receive the Dr. A. Brad Truax award. This award was named in honor of Dr. A. Brad Truax and in memory of his tireless dedication to the prevention and treatment of HIV/AIDS. Dr. Truax chaired the first advisory board on HIV/AIDS in San Diego County. He was a persistent and diplomatic person who encouraged people with different interests and agendas to work together to achieve goals that benefit the community.

Learn more at
<http://tiny.cc/truax>



Nominations

Who is Eligible:

- A volunteer, board member, or staff person who provides service that improves the quality of life of people living with HIV/AIDS in San Diego.
- Service provided during the last year.
- If the nominee is employed by an HIV service provider, the nomination must be for service above and beyond what is expected for their paid position.

Who Can Nominate:

- Anyone may submit a nomination.
- Self-nominations must include a letter of recommendation from a third party.

Nomination Procedure:

- Submit the Nomination Form (printed or typed).
- Attach relevant supporting information (please limit to 3 pages).
- Include a high-resolution picture of the nominee.

**Nominations are due by
3:30 pm on October 15, 2022**

Please submit by email to:
HPG.HHSA@sdcounty.ca.gov
Subject: Truax Nomination

DR. A. BRAD TRUAX AWARDS



INVITACIÓN A PROPONER NOMINACIONES PARA PREMIO A. BRAD TRUAX 2022

Todos los años, el Grupo de Planificación para el VIH de San Diego reconoce a las personas que ayudaron a la comunidad e hicieron contribuciones excepcionales en la lucha contra la epidemia de VIH/SIDA. Las nominaciones las realizan las personas con VIH/SIDA y los miembros de la comunidad afectados.

El Comité de Selección está compuesto por personas que previamente han ganado el premio Dr. A. Brad Truax. Los premios se presentarán en una recepción en honor a todas las personas nominadas en el Día Mundial del SIDA, que es el jueves 1º de diciembre de 2022.

De todas las nominaciones, se entregan premios en tres categorías de servicios:

- Educación, prevención y/o asesoría y pruebas de VIH
- Servicios de cuidado, tratamiento y/o apoyo del VIH para personas con VIH/SIDA
- Planificación, defensa o desarrollo de políticas sobre VIH relacionadas con la educación, prevención, asesoría y pruebas, cuidado, tratamiento y/o servicios de apoyo del VIH

Además, el comité de selección también elige a una persona para recibir el premio Dr. A. Brad Truax. Este premio recibe su nombre en honor al Dr. A. Brad Truax en memoria de su incansable dedicación a la prevención y el tratamiento del VIH/SIDA. El Dr. Truax presidió la primera junta de asesoría sobre VIH/SIDA en el Condado de San Diego. Fue una persona persistente y diplomática que alentó a personas con diferentes intereses y motivaciones a trabajar juntas para lograr objetivos que beneficiaran a la comunidad.

Para obtener más información,
visite la página web:
<http://tiny.cc/truax>



Nominaciones

A quién se puede nominar:

- Un voluntario, miembro de la junta o miembro del personal que brinde servicios que mejoren la calidad de vida de las personas con VIH/SIDA en San Diego.
- El servicio debe haberse brindado durante el último año.
- Si la persona nominada es empleada de un proveedor de servicios de VIH, la nominación debe ser por el servicio más allá de lo que se espera por su posición remunerada.

Quién puede nominar:

- Cualquier persona puede presentar una nominación.
- Las autonominaciones deben incluir una carta de recomendación de un tercero.

Procedimiento de nominación:

- Presente el Formulario de nominación (impreso o a mano).
- Adjunte información de respaldo relevante (límitese a 3 páginas)..
- Incluya una fotografía de alta resolución de la persona nominada.

Todas las nominaciones deben
presentarse antes del
15 de octubre de 2022
a las **3:30 pm**

Envíelas por correo electrónico a:
HPG.HHSA@sdcounty.ca.gov
Asunto: Nominación Truax