

SAN DIEGO HIV PLANNING GROUP (HPG)



Wednesday, September 23, 2026, 3:00 PM – 5:00 PM
County Operations Center
5530 Overland Ave, San Diego, CA 92123
Meeting Rooms 241/242 (2nd floor)

The Charge of the HIV Planning Group: The HIV Planning Group Committee Charge is to set priorities & allocate funds to provide services for people living with HIV/AIDS.

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Meeting Location & Directions:

HIV Planning Group

Wednesday, September 23, 2026

3:00 PM - 5:00 PM

County Operations Center

5530 Overland Ave

San Diego, CA 92123

Rooms 241/242 (2nd floor)



Parking is **free**. 3-hour visitor parking is available in the parking lot and parking structure. For County business exceeding 3 hours, please park in the numbered spaces in the parking structure.

FROM I-163 SOUTH:

1. Take I-163 North to Exit 8 for Kearny Villa Road.
2. Keep right, follow signs for Kearny Villa Road.
3. Turn right onto Chesapeake Dr.
4. County Operations Center will be on your right.

FROM I-15 SOUTH:

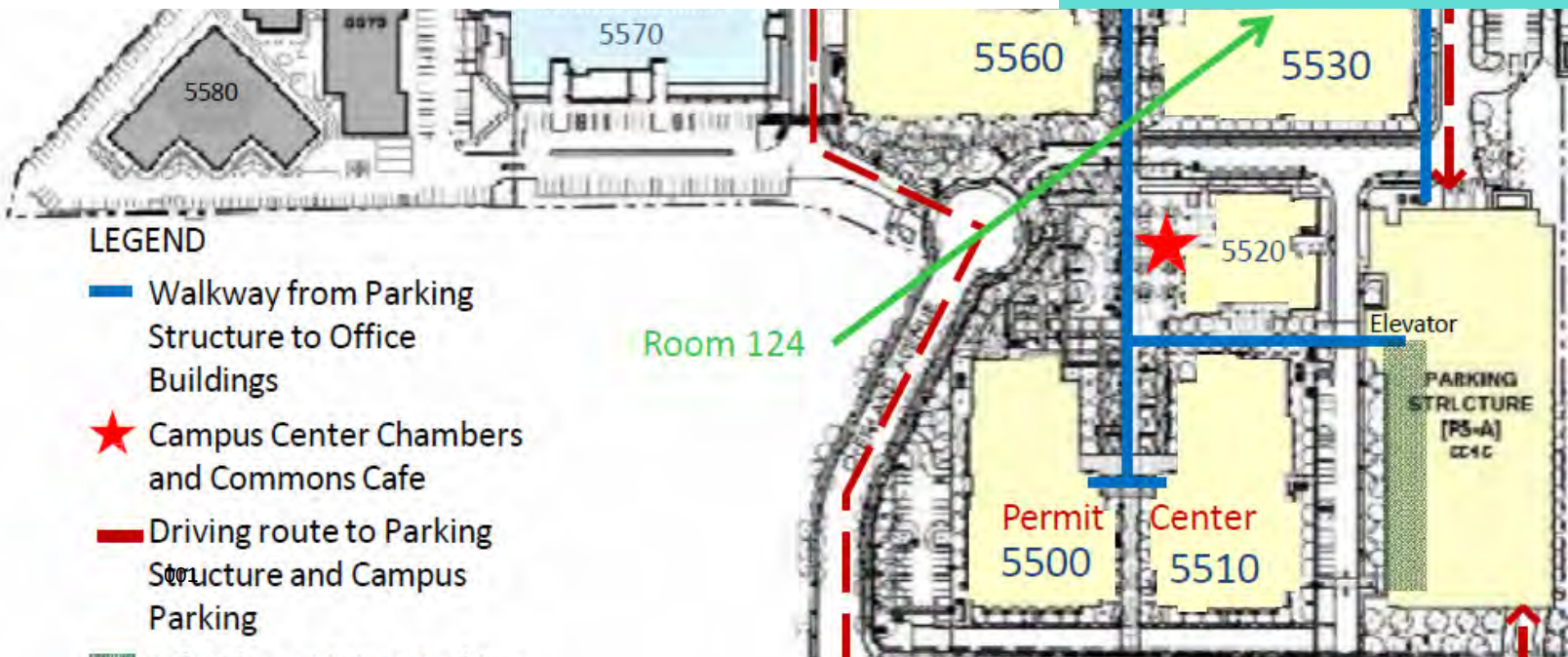
1. Take I-15 North to Exit 10 for Clairemont Mesa Blvd.
2. Turn left onto Clairemont Mesa Blvd.



PUBLIC TRANSPORTATION

MTS Bus Routes:

25, 235, 928





FROM TROLLEY & BUS:

1. Take the Blue Trolley Line to the Balboa Avenue Transit Center.
2. Walk to Balboa Ave & Moraga Ave bus stop (about 7-minute walk, 0.3 miles).
3. Take Route 27 bus from Balboa Ave & Moraga Ave to Complex Dr & Clairemont Mesa Blvd.
4. Head north on Complex Dr.
5. Cross the street and turn right on Clairemont Mesa Blvd (after U.S. Bank Branch on the right).
6. Cross the street and turn left onto Overland Ave. and head north.
7. Enter east through County Operations Center entrance/black gate. **Building 5530** will be on your left.

FROM BUS:

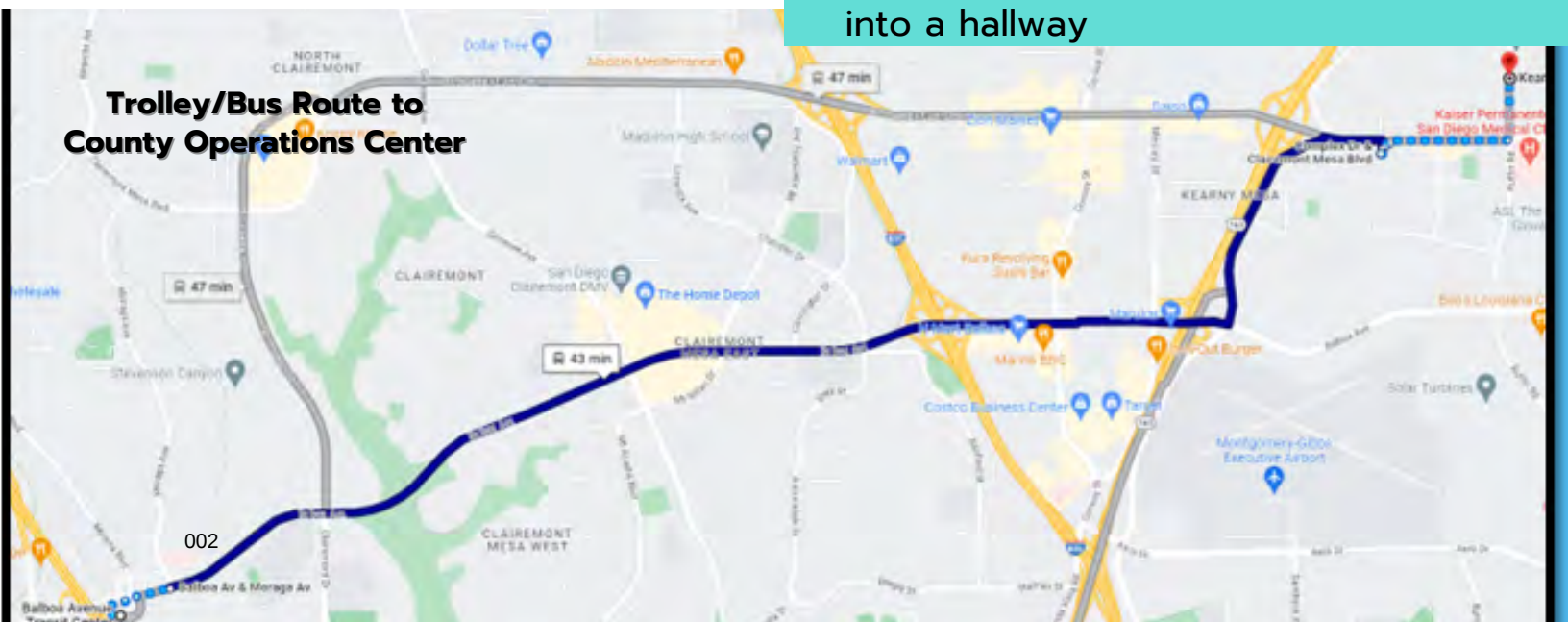
From Ruffin Road:

1. Walk north towards Ruffin Road.
2. Turn left on Hazard Way.
3. Enter through County Operations Center entrance/black gate and head further west. Access to County Operations Center buildings will be on your **left**.

From Overland Ave.:

1. Walk north on Overland Ave.
2. Enter east through County Operations Center entrance/black gate.
3. Turn left on pedestrian walkway. **Building 5530** will be on your **left**.
4. Go to the second floor, turn left from the elevators, turn left in the common area, and make an immediate left turn into a hallway

Trolley/Bus Route to County Operations Center



Procedure of HPG Public Requests During HPG Meetings

During public comment periods of HPG meetings, public members sometimes request a variety of things directly or indirectly in their comments (e.g., information/clarification, data, investigation of a circumstance, etc. or may assert circumstances that require clarification to address either in 1:1 communication or in a subsequent meetings).

The process/procedure for responding is as follows.

During each HPG meeting (including the one in which the direct or indirect request is made), the chair or vice-chair will:

Explain the process for a response and indicate that:

1. HPG Support Staff has placed their email and phone number in the chat so that the speaker can contact the staff to discuss and clarify the request. The staff will obtain contact information for any needed follow-up (name, email address, phone number, and preference for communication).
2. When the speaker contacts HPG Support, staff will respond within one business day via email or phone call to obtain contact information and the basic details of the request.
3. The day following the HPG meeting, an internal debrief meeting will be held which includes the review of follow-up items. Follow-up items are discussed and assigned to appropriate personnel to respond further to obtain the required information/clarification. The requestor will be contacted the same business day as the meeting is held. *Items that involve or require provider contract information are assigned to Recipient staff.*
4. If the situation requires further research or data gathering, Support Staff will inform the requestor and provide a good faith estimate of the time required for the research and when the requestor may expect a fuller response from the staff.
5. Every attempt will be made to obtain and communicate the requested information within a 10-day period.
6. When a full response is provided, the follow-up item will be recorded as completed.

SAN DIEGO HIV PLANNING GROUP (HPG)



Wednesday, September 23, 2026, 3:00 PM – 5:00 PM
County Operations Center
5530 Overland Ave, San Diego, CA 92123
(Meeting Rooms 241/242, 2nd floor)

To participate remotely via Zoom:

<https://us06web.zoom.us/j/85368987291?pwd=KnO1bBlgoyR53sVY04E8ymyNo6OUq4.1>

Call in: +1 (669) 444-9171

Meeting ID (access code): 853 6898 7291

Password: SDHPG

Language translation services are available upon request at least 96 hours prior to the meeting.

Please contact HPG Support Staff via e-mail at hpg.hhsa@sdcounty.ca.gov.

A quorum for this meeting is sixteen (16)

HPG Members: Nicole Aguilar | Tania Valos-Bello | Leroy Blea | Juan Conant | Andrew Cross | Beth Davenport | Michael Donovan | Esteban Duarte | Tyra Fleming | Rosemary Garcia | Felipe Garcia-Bigley | Kalee Garland | David Grelotti | Pamuela Halliwell | Lori Jones | Michael King | Cinnamon Kubricky | Michael Lochner (*Chair*) | Jen Lothridge (*Vice-Chair*) | Eva Matthews (*Vice-Chair*) | Skyler Miles | Veronica Nava | Shannon Paugh | Ivy Rooney | Stephen Spector | Rhea Van Brocklin | Angela Vito Cruz | Jeffery Weber | Joseph Westcott | Adrienne Yancey

ORDER OF BUSINESS

1. Call to order and roll call (3:00-3:05)
2. Welcome, moment of silence, matters from the Chair (3:05-3:15)
3. Public comment (for members of the public) – concerns/questions/suggestions for future training topics/agenda items (3:15-3:25)
4. HPG Member Open Forum – concerns/questions/suggestions for future training topics/agenda items (3:25-3:35)
5. **ACTION:** Approve the HPG agenda for September 23, 2026 (3:35-3:40)
6. HIV, STD, and Hepatitis Branch (HSHB) Report (3:40-4:00)
7. Routine Business: (4:00-4:05)
 - a. **ACTION:** Approval of consent agenda for September 23, 2026 which includes:
 - i. Approval of HPG minutes from June 24, 2026 | July 22, 2026 | August 12, 2026
 - ii. Acceptance of the following committee minutes:

Steering Committee	May 8, 2026 July 10, 2026
Membership Committee	June 10, 2026 August 11, 2026
Priority Setting and Resource Allocation Committee	June 26, 2025 June 11, 2026 June 25, 2026 July 9, 2026 July 16, 2026 July 23, 2026 July 30, 2026
Medical Standards and Evaluation Committee	May 12, 2026
Community Engagement Group	June 17, 2026 July 15, 2026
Strategies and Standards Committee	April 7, 2026 July 7, 2026

SAN DIEGO HIV PLANNING GROUP (HPG)

(The following is for HPG information, not for acceptance):

CARE Partnership

May 18, 2026 | July 20, 2026

- iii. *(Membership Committee)*: HPG appointments/reappointments – Felipe Garcia-Bigley, Marie Hernandez, Jeffery Weber

- b. Report Outs (Office of AIDS, Housing Committee, other committees)

- c. **Review**: HPG attendance

8. Old Business: (4:05)

- a. None

9. New Business: (4:05-4:55)

- a. **ACTION** *(Priority Setting and Resource Allocation Committee)*: FY 26 reallocations (current fiscal year, March 1, 2026 – February 28, 2027)
- b. **Presentation**: Assessment of the Administrative Mechanism – Dasha Dahdouh
- c. **Presentation**: Ending the HIV Epidemic – Lynn Carson, County of San Diego
- d. **Presentation**: Ryan White Case Management – Virginia Suarez, County of San Diego

10. Announcements (4:55-5:00)

11. Adjournment (5:00)

Next Meeting Date: **Wednesday, October 28, 2026, at 3:00 PM – 5:00 PM**

Location: Southeastern Live Well Center, 5101 Market Street, San Diego, CA 92114

(Meeting Rooms B and C) and via Zoom

HSHB Report to HPG

September 2026



COUNTY OF SAN DIEGO
HEALTH AND HUMAN SERVICES AGENCY



LIVE WELL
SAN DIEGO



1

HSHB REPORT



General Updates



2

HSHB REPORT



Ryan White - Key Metrics Overview

Expenditure Reports

FY26 Expenditure Report includes expenses through July 2026

Service Utilization

Updated report reflects combined service categories approved at the June HPG meeting. For this same reason, cannot include FY25 service utilization data for comparison purposes.

Viral Suppression

Viral suppression of clients receiving services in the month of August 2026 was 94% for clients who have viral load tests documented in HCC.

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HSHB REPORT



Expenditure Report

- FY26 Expenditures through July (42% of year elapsed)



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HSHB REPORT



Service Utilization



Ryan White Client Utilization Dashboard



<https://public.tableau.com/app/profile/cosdhiv>

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HSHB REPORT



PARS Report – as of 9/4/2026

Current Clients Summary Table

Category	Details
Total Clients	86 clients currently enrolled
Gender	58 male, 18 female, 10 transgender
Race / Ethnicity	7 Black, 54 Hispanic/Latino, 21 White, 2 Asian, 1 American Indian, 1 Other
Age Groups	58 over 45, 27 ages 31-44, 1 ages 18-30
Regions	Central 63, East 7, South 12, North 4

Current Housing Case Management Clients

Total Clients receiving Housing Case Management	86
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HSHB REPORT



PARS Report – as of 9/4/2026

Waiting List Summary Table

Category	Details
Total Waitlist	100 clients currently on the waitlist
Previously Enrolled (PARS)	31 previously enrolled in PARS
New Applicants	69 new applicants
Gender	69 male, 22 female, 9 transgender
Race / Ethnicity	15 Black, 56 Hispanic/Latino, 27 White, 1 Asian, 1 More than 1 Race
Age Groups	72 over 45, 26 ages 31-44, 1 ages 18-30, 1 unknown
Regions	Central 59, East 10, South 19, North 12

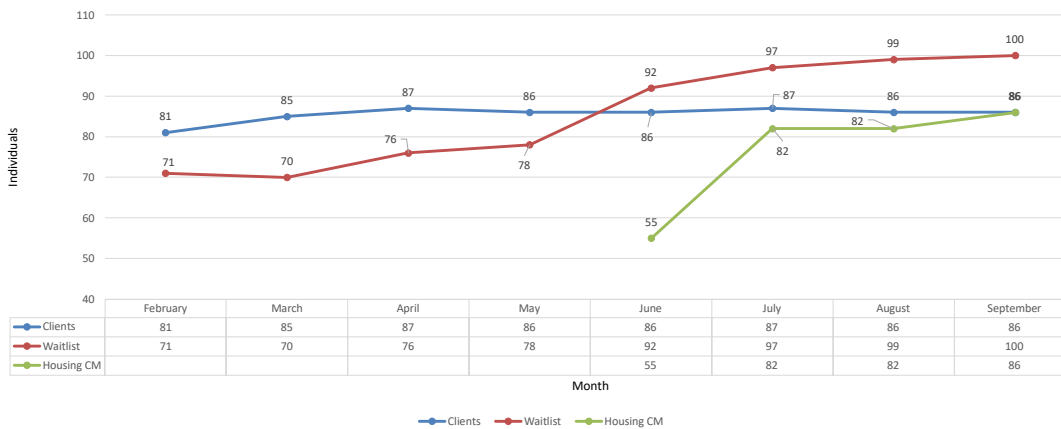
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HSHB REPORT



PARS Report – as of 9/4/2026

Current Clients, Waiting List, and Housing Case Management Summary



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HSHB REPORT



August 2026 Client Service Evaluation (Goldenrods)

Description	Total #
# Goldenrods Received	0
# of Providers	0
# Satisfactory Remarks	0
# Unsatisfactory Remarks	0
# Remarks Requiring Follow-Up	0

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HSHB REPORT



2026 HIV Prevention & EHE

July: High Impact Prevention

Measure	Goal	Current
People vulnerable to HIV outreach received PrEP information	100%	100%
People requesting linkage to PrEP prescriber linked within 30 days	80%	100%
People newly diagnosed with HIV linked to ART within 7 days	85%	100%
People newly diagnosed with STI linked to treatment within 7 days	80%	N/A
Confirmed HIV positive rate	>1%	2.1%
Tests conducted within identified priority populations	70%	92%

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HSHB REPORT



2026 HIV Prevention & EHE

January – July: Community-Based Testing

HCV	
Tests	401
Positives	9
Linkages	8

STIs	
Tests	306
Positives	17
Linkages	15

HIV	
Tests	1,517
Positives	14
Linkages to ART	13
Linkages to PrEP	185

HSHB Prevention Dashboard



public.tableau.com/app/profile/cosdhiv

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HSHB REPORT



2026 HIV Prevention & EHE

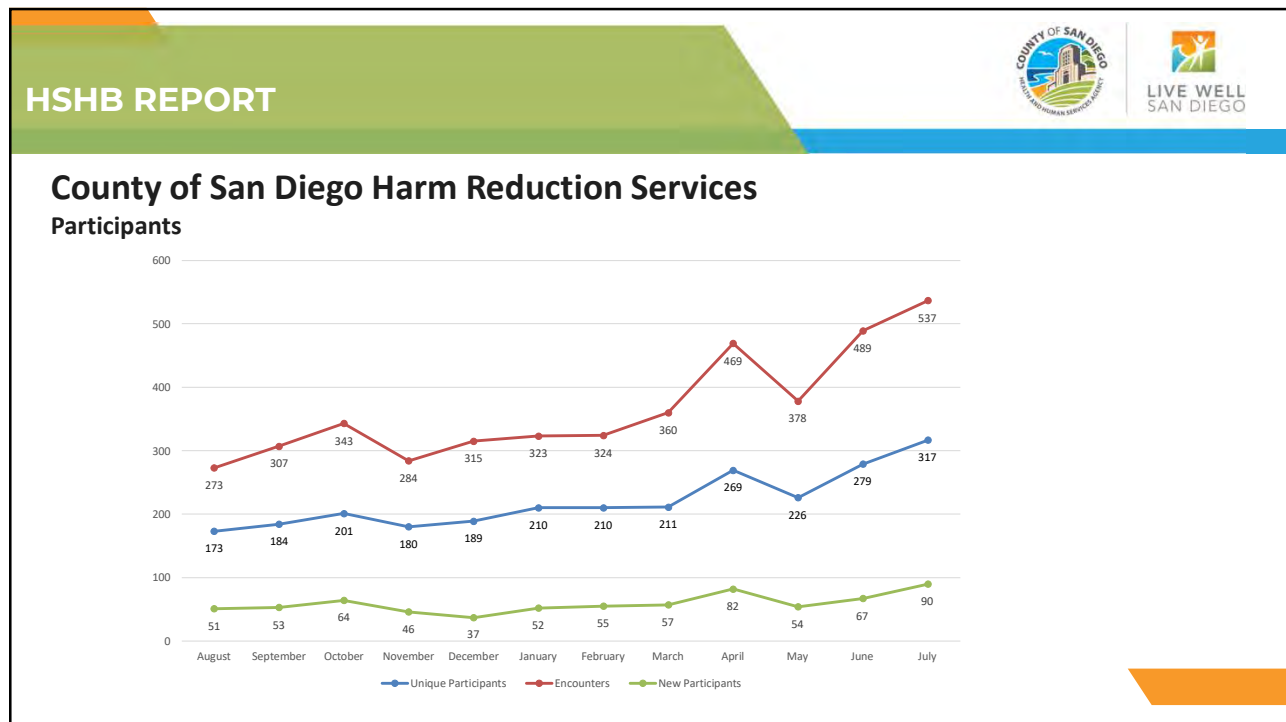
January – July: Harm Reduction & Benefits Navigation

Harm Reduction	
Harm Reduction Kits	6,725
Hygiene Kits	3,008
Safer Sex Kits	3,191
Syringe Services Supplies	929

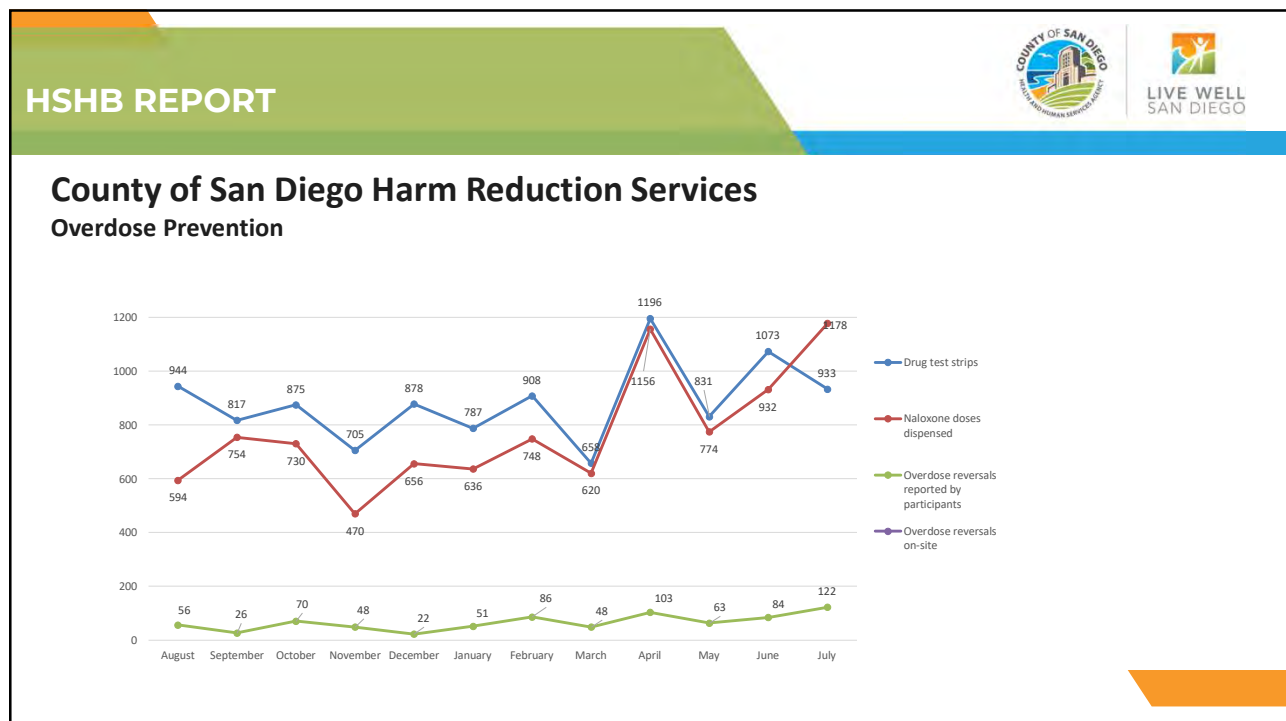
Benefits Navigation	
Navigation Outreach Events	17
Referrals to HIV Care	103
Individuals Receiving Benefits Navigation Assistance*	320

*ADAP Covered CA PrEP AP
CalFresh Medi-Cal Pharmacy Assistance Program

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ELIZABETH A. HERNANDEZ, Ph.D.
INTERIM DEPUTY CHIEF
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**HIV, STD and Hepatitis Branch (HSHB) of Public Health Services
County of San Diego Health and Human Services Agency
Monthly Report to the HIV Planning Group
September 2026**

Updates are bolded

Ryan White Part A

Ryan White Part A Service Utilization Report provides data regarding clients and service utilization through August 31, 2026.

- **To date, the Ryan White Part A system of care provided services to 2,672 clients.**
- **Viral suppression of clients receiving services in the month of August 2026 was 94% for clients who have viral load tests documented in HCC.**
- **For the period (3/1/26 – 2/28/27), the Expenditure report reflects expenses through July, representing 42% of the grant period.**

PARS report as of September 4, 2026: Partial Assistance Rent Subsidy (PARS) program is a short-term, forty-eight (48) month maximum partial rental assistance program designed to transition clients to more stable housing arrangements.

- **100 currently on the waitlist**
 - **31 on waitlist previously enrolled in PARS**
 - **69 are new applicants**
 - **Demographics of clients on the waitlist:**
 - **Gender: 69 male, 22 female, 9 transgender**
 - **Race/ethnicity: 15 Black, 56 Hispanic/Latino, 27 white, 1 Asian, 1 More than 1 Race**
 - **Age: 72 over 45, 26 ages 31-44, 1 ages 18-30, 1 unknown**
 - **Central region 59, East 10, South 19, North 12**
- **86 currently enrolled**
 - **Demographics of clients currently enrolled:**
 - **Gender: 58 male, 18 female, 10 transgender**
 - **Race/ethnicity: 7 Black, 54 Hispanic/Latino, 21 White, 2 Asian, 1 American Indian, 1 Other**
 - **Age: 58 over 45, 27 ages 31-44, 1 age 18-30**
 - **Central region 63, East 7, South 12, North 4**

Goldenrods Summary

August 2026 Goldenrods	Total Number
# Goldenrods Received	0
# of providers	0
# Satisfactory Remarks	0
# Unsatisfactory Remarks	0
# Remarks Requiring Follow-Up	0

Minority AIDS Initiative (MAI) – Under Part A, MAI funding provides core medical and related support services for racial and ethnic minority populations disproportionately affected by HIV. **On July 24, 2026, HSHB received the final FY26/27 Ryan White Part A Notice of Award from HRSA, confirming a FY26 MAI award of \$672,437 (a decrease of \$29,822 from FY25).**

Funded activities:

1. Core Medical Services:
 - a. Medical Case Management - **\$224,233**
 - b. Mental Health Services - \$102,108
 - c. Early Intervention Services - **\$44,715**
 - d. Substance Abuse Outpatient Care - **\$118,639**
2. Support Services:
 - a. Non-Medical Case Management - \$45,657
 - b. Referral for Health Care and Support Services - **\$18,548**
 - c. Outreach Services - \$18,536
 - d. Housing - \$100,000

Clinical Quality Management (CQM)

- This committee of Ryan White providers meet quarterly to review performance measures, receive training/technical assistance, discuss data entry and reporting, and discuss updates regarding the committee's quality improvement project. **The next general CQM Committee Meeting is scheduled for Tuesday, October 20 from 3:00-5:00 pm.**
- The current quality improvement project is focused on Mental Health Services clients. Providers in this service category meet during the months in between quarterly CQM committee meetings.
- **Mental Health Services providers are finalizing interventions unique to their agency. Proposed topics include increasing viral load suppression, increasing new client referrals, decreasing the number of missed appointments, and re-engaging previous mental health clients who have been lost to care. Project updates will be shared in the coming months.**

Ryan White Part B

Ryan White Part B is funded by the California Department of Public Health on behalf of the Health Resources and Services Administration (HRSA). Ryan White Part B seeks to serve low-income and un/underinsured people living with HIV, and to improve the quality, availability, and organization of HIV health and supportive services in California.

The current Part B grant is funded for a five-year period from April 1, 2024, through March 31, 2029. We are now in the third year of the grant cycle.

Current fiscal year (FY): April 1, 2026 – March 31, 2027

HRSA has updated the Part A allocation formula, resulting in reduced Part A funding for six of California's eight Part A jurisdictions. To help offset this reduction, HRSA increased the Part B allocation for Years 3 – 5. The total grant award for Part B is \$2,426,948 for FY26-27.

Funded activities:

1. Legal Services - \$285,264
2. Linkage to Care (Bridge/Outreach Program) - \$92,480
3. Fiscal Intermediary Services (Emergency Financial Assistance, Residential Substance Use Treatment, Representative Payee) - \$1,153,817
4. Administrative Services - \$115,000
5. County of San Diego HSHB - \$780,386
 - a. CoSD Medical Case Management
 - b. CoSD Early Intervention Services (Data to Care)

Program Update:

- Focused HIV Testing contracts expired on March 31, 2026. Community-Based Testing efforts are now conducted under HIV Prevention (PS24-0047).
- Legal Services are now being funded under Part B (previously funded under Part A).

HIV Prevention

PS24-0047

CDC funding for HIV prevention is entitled “High-Impact HIV Prevention (HIP) and Surveillance Programs for Health Departments.” Activities are based on the Office of AIDS HIV prevention strategies which are to 1) Strengthen disease investigation infrastructure; 2) Expand and provide navigation services; and 3) Expand access to syringe services for people who inject drugs.

PS24-0047 is a five-year funded grant (August 1, 2024 – May 31, 2029).

Current fiscal year: June 1, 2026 – May 2027

Funded activities (6/1/26-5/31/27):

- HIP/Community-Based Testing - \$744,293
- Social Media - \$80,238
- Data/Evaluation Support - \$38,800

Program Update:

- The GY26-27 Notice of Award was released June 25, 2026 for the total amount of \$1,570,868.

For more information on HIV Prevention services, please visit our [HIV Prevention Services Dashboard](#).

CDC EHE

PS24-0047

CDC Ending the HIV Epidemic funding is part of the federal Ending the HIV Epidemic (EHE) Initiative to reduce new HIV infections in the United States by 75% in the next five years and by 90% in the next ten years. EHE program activities focus on extending the goals to 1) Diagnose; 2) Treat; 3) Prevent; and 4) Respond.

PS24-0047 is a five-year funded grant (August 1, 2024 – May 31, 2029).

Current fiscal year: June 1, 2025 – May 2026

Funded activities:

- Wrap Around Services for Persons Who Inject Drugs (provide comprehensive testing, navigation services, and linkage to SUD treatment and resources) - \$300,000
- Mobile PrEP (provide PrEP-related medical evaluation and care, testing, and linkage to benefit navigation) - \$265,606
- Routine Opt-Out Testing (ROOT in primary care, urgent care, and emergency departments) - \$350,000
- Getting to Zero Mobile Application (GTZ) and Resource Guide (develop and maintain mobile application and guide) - \$23,500
- Benefits Navigation (help clients enroll in necessary benefits programs, including Medi-Cal, Covered California, ADAP, PrEP-AP, CalFresh, pharmaceutical patient assistance programs, etc.) - \$175,000
- Transgender Services (address the needs of and reduce health disparities for transgender persons) - \$200,000

Program Update:

- The GY26-27 Notice of Award was released June 25, 2026 for the total amount of \$1,829,774.
- HSHB has started procurement planning for next iteration of services.

For more information on CDC EHE services, please visit our [HIV Prevention Services Dashboard](#).

HRSA EHE

25-063

The federal Ending the HIV Epidemic (EHE) initiative focuses on achieving two ambitious goals: a 75% reduction in new HIV infections by 2025 and a 90% reduction in new HIV infections by 2030.

Update May 2026

- HRSA EHE Current Fiscal Year: March 1, 2026-February 28, 2027
- Final Notice of award issued by HRSA on 5/12/2026 and received by the County on 5/20/2026 for a total budget of \$2,837,918.
- Funded activities:
 - o Leadership Training and Development: provide leadership training and development to 3 cohorts of 15 persons living with HIV. This activity is being implemented by Christie's Place
 - o Medical Advocacy for persons living with HIV implemented by The San Diego LGBT Community Center
 - o Community Engagement for AAPI and people over 50 conducted by The San Diego LGBT Community Center
 - o Emergency Housing Assistance implemented by La Maestra Family Clinic
 - o Psychosocial Support Groups in collaboration with Ryan White Part A, implemented by UCSD MCAP
 - o Housing Supportive Services for HOPWA eligible clients, implemented by Stepping Stonne, Fraternity House, St. Vincent de Paul and Townspeople.

- Request for information meeting on Low Barrier Medical Care held on 5/7/2026
- Planned activities for this fiscal year
 - o Expansion of Home Delivered Meals in collaboration with Ryan White Part A that will be implemented by Mama's Kitchen
 - o New procurement for Short-Term Rental Assistance

Update June 2026

- Year 6 EHE Carryover request budget to be submitted to HRSA on 6/29/26
- Currently receiving proposals from Ryan White providers to expand retention in care using year 6 Carryover funding
- Planned activities through new procurement and/or amendment
 - o Short-Term Rental Assistance
 - o Low-Barrier, Low-Demand HIV primary care

Update July 2026

- Year 6 EHE Carryover Notice of Award was received on 7/14/26
- Carryover funding will be added to 5 Ryan White contracts to expand emergency financial assistance, medical transportation and case management.

Status Neutral Approaches

23-126

While there is extensive treatment and prevention infrastructure in the region, there remains a critical service gap for those most vulnerable to HIV. These residents can be difficult to reach through traditional prevention programming. In order to bridge the gap, the County of San Diego is launching a two-pronged Status Neutral Approach or Whole Person Care strategy, including Social Networking Strategies (SNS) and Non-Medical Case Management (NMCM).

Current fiscal year: September 1, 2025 – November 30, 2026

Funded activities:

This is a three-year HRSA grant with \$500,000 annually.

- Social networking strategies - engages community members as recruiters to identify people in their social networks, who are likely to engage in the same behaviors and are unaware of their HIV status. This activity is being conducted by Family Health Centers of San Diego.
- Non-medical case management for HIV-negative individuals - offer HIV-negative individuals vulnerable to acquisition ongoing support through care coordination, services planning, and medical and support services navigation that those living with HIV currently receive through Ryan White. This activity is being conducted by San Ysidro Health.

Program Update:

- **Since contract initiation, the case management provider has conducted 1,756 client encounters, 544 collateral contacts, 43 HIV test referrals, 11 linkages to PrEP, 122 linkages to evidence-based substance use services, and 181 to other support services.**
- **Since contract initiation, the SNS provider has enlisted 19 recruiters, engaged 435 networked associates, referred 43 to HIV testing, linked 1 to PrEP, linked 36 to evidence-based substance use services, and linked 39 to other support services.**

Harm Reduction Services Program
[Harm Reduction Services Program | Engage San Diego County](#)

The goals of the Harm Reduction Services Program (HRSP) are:

1. Reduce transmission of HIV, hepatitis C, and other blood-borne infectious diseases.
2. Decrease the number of fatal overdoses among people who inject drugs.
3. Increase the number of syringes that are safely discarded.
4. Increase community understanding of harm reduction services.
5. Improve the quality of life of people who inject drugs.

Current fiscal year: ongoing

Services:

- Health and risk-reduction education
- Sterile syringe services and used syringe disposal
- Naloxone and fentanyl & xylazine test strips
- Safer smoking and sex supplies
- HIV and HCV testing & linkage to treatment
- Linkage to substance use treatment, mental health services, housing support, self-sufficiency services, and other needed services

Program Update:

HRSP continued to operate with reduced staffing throughout July due to an ongoing vacancy and scheduled absences among staff, volunteers, and interns. Several County staff, including many from HSHB and EISB, continued to assist in maintaining services.

HRSP expanded the availability of test strips obtained through the Clearinghouse and, in addition to Fentanyl and Xylazine test strips, began offering Benzodiazepine, Medetomidine, and Nitazene test strips on July 7. Participants were interested and receptive to learning more about the various tests.

The program operated utilizing a canopy-only set-up on Monday, July 20 due to LWOW being deployed the previous weekend for the San Diego Pride Festival, and no driver was available for the other PHS LWOW. Though HIV and HCV testing were not available, 72 people were served, including 66 participants and 6 supply only. This illustrates the importance of maintaining consistent and reliable services, even at reduced capacity.

RW 2026-27 PART A AWARD INFORMATION	
Funding Source	Total RW 2026-27 Award
Part A	11,305,823.00
Part A MAI	783,690.00
TOTAL AWARD AMOUNT	12,089,513.00

RW 2026-27
YEAR TO DATE EXPENDITURE AND SAVINGS BREAK-DOWN AS OF:
JUL

Ryan White Part A Allocations												
NEW												
Service Categories	Priority Ranking	RW 2026-27 HPG Initial Allocation	%	HPG & Recipient Approved Actions +/- through 7/31/26	HPG & Recipient Approved Actions +/- through 08/12/26	RW 2026-27 HPG Current Allocation	%	RW 2026-27 Year to Date Expenditure (Services provided - March to July)	RW 2026-27 Year-to-Date - % (Expenditure/ Allocation) as of 7/31/26	RW 2026-27 Year-to-Date - % (Expenditure/ Allocation) as of 8/12/26	RW 2026-27 Balance as of 7/31/26	Comments
Outpatient/Ambulatory Health Services	1	1,996,037.00	20%	1,996,037.00	(59,881.00)	1,936,156.00	20%	910,651.20	46%	47%	1,025,504.80	
Mental Health	3	931,229.56	9%	931,229.56	-	931,229.56	9%	355,100.47	38%	38%	576,129.09	
Oral Health	2	336,699.00	3%	336,699.00	(84,175.00)	252,524.00	3%	40,370.51	12%	16%	212,153.49	
Medical Case Management	6	1,345,807.31	13%	1,345,807.31	-	1,345,807.31	14%	572,249.68	43%	43%	773,557.63	
Non-Medical Case Management	7	514,875.57	5%	514,875.57	-	514,875.57	5%	214,980.24	42%	42%	299,895.33	
Housing	4	2,005,781.00	20%	2,005,781.00	-	2,005,781.00	20%	834,768.70	42%	42%	1,171,012.30	
Childcare Services	9	27,573.00	0%	27,573.00	-	27,573.00	0%	13,279.48	48%	48%	14,293.52	
Early Intervention Services (EIS)	12	948,595.65	9%	948,595.65	(28,458.00)	920,137.65	9%	361,609.84	38%	39%	558,527.81	
Health Education & Risk Reduction	12a	-	0%	-	-	-	0%	-	0%	0%	-	
Outreach Services	12b	-	0%	-	-	-	0%	-	0%	0%	-	
Psychosocial Support Services	13	46,744.00	0%	46,744.00	-	46,744.00	0%	46,744.00	100%	100%	-	Future expenditures to be allocated/paid by the program HRSA EHE
Referral for Health Care and Support Svcs	8	379,048.91	4%	379,048.91	(22,743.00)	356,305.91	4%	135,077.32	36%	38%	221,228.59	
Other Professional Services	17	285,265.00	3%	23,772.00	(261,493.00)	23,772.00	0%	22,616.35	95%	95%	1,155.65	Future expenditures to be allocated/paid by the program Part B
Substance Use Tx Services: Outpatient	5	313,127.00	3%	313,127.00	-	313,127.00	3%	124,784.63	40%	40%	188,342.37	
Substance Use Tx Services: Residential	16	-	0%	-	-	-	0%	-	0%	0%	-	
Home and Community-Based Health Services	18	200,500.00	2%	228,500.00	28,000.00	228,500.00	2%	76,562.81	34%	34%	151,937.19	One month misalignment with the Fiscal year
Medical Transportation	15	117,083.00	1%	117,083.00	(11,708.00)	105,375.00	1%	39,590.08	34%	38%	65,784.92	
Food Bank/Home Delivered Meals	10	536,073.00	5%	769,566.00	133,493.00	669,566.00	7%	325,216.20	42%	49%	344,349.80	
Medical Nutrition Therapy	11	35,542.00	0%	35,542.00	-	35,542.00	0%	14,851.47	42%	42%	20,690.53	
Emergency Financial Assistance	14	61,856.00	1%	61,856.00	62,566.00	124,422.00	1%	33,142.20	54%	27%	91,279.80	
Subtotal		\$ 10,081,837.00	100%	\$ 10,081,837.00	\$ (244,399.00)	\$ 9,837,438.00	100%	\$ 4,121,595.18	41%	42%	\$ 5,715,842.82	
Ryan White Part A Minority AIDS Initiative (MAI)												
Service Categories		RW 2026-27 HPG Initial Allocation		HPG & Recipient Approved Actions +/- through 7/31/26	HPG & Recipient Approved Actions +/- through 08/12/26	RW 2026-27 HPG Current Allocation	%	RW 2026-27 Year to Date Expenditure (Services provided - March to July)		RW 2026-27 Year-to-Date - % (Expenditure/ Allocation) as of 8/12/26	RW 2026-27 Balance as of 7/31/26	Comments
Non-Medical Case Management		45,657.00				45,657.00	7%	17,210.92		38%	28,446.08	
Medical Case Management		224,233.00				224,233.00	33%	75,027.20		33%	149,205.80	
Mental Health Services		102,108.00				102,108.00	15%	34,935.54		34%	67,172.46	
Outreach Services		18,536.00				18,536.00	3%	7,632.13		41%	10,903.87	
Substance Abuse Services (Outpatient)		114,639.70				114,639.70	17%	49,708.01		43%	64,931.69	
Emergency Housing Assistance		100,000.00				100,000.00	15%	36,470.54		36%	63,529.46	
Early Intervention Services		44,715.00				44,715.00	7%	19,154.54		43%	25,560.46	
Referral for Health Care and Support		22,548.00				22,548.00	3%	6,472.63		29%	16,075.37	
Subtotal		672,436.70		-	-	672,436.70	90%	246,611.51		37%	425,825.19	
TOTAL		10,754,274		10,081,837	-244,399	10,509,875		4,368,207		41.56%	6,141,668	

CORE and Support Services allocation break-down							
	Total Allocation	% Allocated	Total Expenditure		% Spent	Total Balance	% Balance
019 CORE Medical Services	5,963,023.52	60.62%	2,456,180.61		41.19%	3,506,842.91	58.81%
Support Services	3,874,414.48	39.38%	1,665,414.57		42.98%	2,208,999.91	57.02%
TOTAL	9,837,438.00	100.00%	4,121,595.18			5,715,842.82	

SUMMARY OF SERVICES FOR FY26
March 1, 2026 - February 28, 2027

RYAN WHITE SERVICES		Aug	Year To Date Total	Prior Year Total**
FY 2026-2027				
Total clients served each month	Clients	1,198		
New clients in FY26	Clients	119	2,672	
Returning FY26 clients	Clients	1,079		
VIRAL LOAD SUPPRESSION				
Virally suppressed	Clients	994		
% Virally suppressed		94%		
With Test	Tests	1,053		
Without Test	Tests	145		
CORE MEDICAL SERVICES				
Outpatient/Ambulatory Health Services*	15-min	374	2,464	
	Clients	249	910	
Mental Health Services	15-min	676	4,854	
	Clients	100	194	
Oral Health Care	15-min	49	354	
	Clients	39	145	
Early Intervention Services	15-min	1,929	11,742	
	Clients	450	1,048	
Medical Case Management	15-min	2,571	16,413	
	Clients	389	681	
Substance Use Outpatient Care	15-min	1,268	7,755	
	Clients	43	74	
Home and Community-Based Health Services	Units***	209	1,585	
	Clients	22	34	
Medical Nutrition Therapy	15-min	25	167	
	Clients	17	55	
SUPPORT SERVICES				
Emergency Financial Assistance	Trans.	51	581	
	Clients	51	217	
Non-Medical Case Mangement Services	15-min	833	5,037	
	Clients	116	256	
Housing	Units***	3,267	19,946	
	Clients	149	358	
Child Care Services	Hours	47	515	
	Clients	7	41	
Referral for Health Care and Support Services	15-min	-	0	
	Clients	-	0	
Other Professional Services (Legal Services)	15-min	30	164	
	Clients	13	57	
Medical Transportation	Trans.	318	2,804	
	Clients	135	357	
Food Bank/Home Delivered Meals	Bags	9,578	53,776	
	Clients	154	219	
Substance Use Services (Residential)*	Days	10	2,720	
	Clients	2	36	
Psychosocial Support Services	Units***		240	
	Clients		35	
MAI SERVICES				
Medical Case Management Services	15-min	184	1,182	
	Clients	26	58	
Mental Health Services	15-min	22	426	
	Clients	6	24	
Substance Use Outpatient Care	15-min	196	1,440	
	Clients	27	62	
Housing	Trans.	15	73	
	Clients	2	17	
Non-Medical Case Management Services	15-min	70	620	
	Clients	10	22	

*Includes Part B funded services

**Due to HPG request in early 2026 to revise the service utilization report to include new service categories, FY26 data cannot be compared to FY25 data

***Includes multiple units of service, which can include 15-minute sessions, transactions, and days

SUMMARY OF SERVICES FOR FY26
March 1, 2026 - February 28, 2027

UNDUPLICATED CLIENT DEMOGRAPHICS	Number of Clients	% of Client Total	Client Total
FY 2026-2027			
Race/Ethnicity			
White (not Hispanic)	506	18.94%	
Black or African American (not Hispanic)	298	11.15%	
Hispanic or Latino(a)	1,577	59.02%	
Asian	46	1.72%	
American Indian/Alaska Native	16	0.60%	
Multi-Race	29	1.09%	
Native Hawaiian/Pacific Islander	7	0.26%	
Race data not in HCC	193	7.22%	2,672
Gender			
Male	2,048	76.65%	
Female	498	18.64%	
Transgender FtM	0	0.00%	
Transgender MtF	94	3.52%	
Other	5	0.19%	
Client Refused to Report	27	1.01%	2,672
Age Categories			
< 12	12	0.45%	
13-24	63	2.36%	
25-44	1057	39.56%	
45-64	1,191	44.57%	
65 and over	349	13.06%	2,672
Poverty Level			
<138%	1,862	69.69%	
138-199%	331	12.39%	
200-299%	214	8.01%	
300-399%	72	2.69%	
400-499%	16	0.60%	
500-599%	4	0.15%	
>600%	16	0.60%	
Financial data not in HCC	157	5.88%	2,672
HRSA Housing Status*			
Stable/Permanent	1,927	72.12%	
Temporary	287	10.74%	
Unstable	270	10.10%	
Housing Status not in HCC	188	7.04%	2,672
San Diego Region			
Central	741	27.73%	
East	176	6.59%	
South Bay	540	20.21%	
Southeast	207	7.75%	
North Coastal	274	10.25%	
North Inland	108	4.04%	
North Central	166	6.21%	
Zip Code not in HCC	460	17.22%	2,672

**HCC reporting does not currently allow for identifying the collection date for a client's living situation, so data provided includes most recent living situation for each client, regardless of collection date*

SUMMARY OF SERVICES FOR FY26
March 1, 2026 - February 28, 2027

WICY PRIMARY SERVICE CATEGORY UTILIZATION, BY SEX ASSIGNED AT BIRTH	Number of Clients	% of Client Total	Client Total
FY 2026-2027			
Child Care Services			
Female	40	97.56%	
Male	1	2.44%	
Other	0	0.00%	41
Early Intervention Services			
Female	281	26.81%	
Male	763	72.81%	
Other	4	0.38%	1,048
Medical Case Management Services			
Female	219	31.47%	
Male	474	68.10%	
Other	3	0.43%	696
Mental Health Services			
Female	41	20.50%	
Male	158	79.00%	
Other	1	0.50%	200
Medical Transportation Services			
Female	145	40.50%	
Male	211	58.94%	
Other	2	0.56%	358
Non-Medical Case Management Services			
Female	104	27.08%	
Male	279	72.66%	
Other	1	0.26%	384
Referral for Health Care and Support Services			
Female	0		
Male	0		
Other	0		0

SUMMARY OF SERVICES FOR FY26

March 1, 2026 - February 28, 2027

WICY PRIMARY SERVICE CATEGORY UTILIZATION, BY GENDER	Number of Clients	% of Client Total	Client Total
FY 2026-2027			
Child Care Services			
Female	40	97.56%	
Male	1	2.44%	
Transgender	0	0.00%	
Other	0	0.00%	
Client Refused to Report	0	0.00%	41
Early Intervention Services			
Female	290	27.67%	
Male	711	67.84%	
Transgender	45	4.29%	
Other	0	0.00%	
Client Refused to Report	2	0.19%	1,048
Medical Case Management Services			
Female	222	31.90%	
Male	427	61.35%	
Transgender	46	6.61%	
Other	1	0.14%	
Client Refused to Report	0	0.00%	696
Mental Health Services			
Female	45	22.50%	
Male	141	70.50%	
Transgender	14	7.00%	
Other	0	0.00%	
Client Refused to Report	0	0.00%	200
Medical Transportation Services			
Female	147	41.06%	
Male	189	52.79%	
Transgender	20	5.59%	
Other	1	0.28%	
Client Refused to Report	1	0.28%	358
Non-Medical Case Management Services			
Female	105	27.34%	
Male	257	66.93%	
Transgender	19	4.95%	
Other	1	0.26%	
Client Refused to Report	2	0.52%	384
Referral for Health Care and Support Services			
Female	0		
Male	0		
Transgender	0		
Other	0		
Client Refused to Report	0		0

HPG CONFLICT OF INTEREST (COI) SHEET

	Aguilar, Nicole*	Conant, Juan	Davenport, Beth	Garcia, Rosemary*	Garcia-Bigley, Felipe	Grelotti, David J.	Halliwel, Pamuela	King, Michael	Matthews, Eva	Nava, Veronica	Paugh, Shannon	Spector, Stephen A.	Van Brocklin, Rhea	Westcott, Joseph	Yancey, Adrienne*
Childcare Services															
Early Intervention Services (EIS)															
Early Intervention Services (EIS): Minority AIDS Initiative															
Emergency Financial Assistance															
Food Bank/Home Delivered Meals															
Health Education and Risk Reduction															
Home and Community-Based Health Services															
Housing															
Medical Case Management															
Medical Nutrition Therapy															
Medical Transportation															
Mental Health															
Non-Medical Case Management															
Oral Health															
Other Professional Services															
Outpatient Ambulatory Health Services (OAHS)															
Psychosocial Support Services															
Referral for Health Care and Support Services															
Substance Use Tx Services: Outpatient															
Substance Use Tx Services: Residential															

No Conflicts

Avalos-Bello, Tania
Blea, Leroy
Cross, Andrew

Donovan, Michael
Duarte, Esteban
Garland, Kalee

Fleming, Tyra
Jones, Lori
Kubricky, Cinnamon

Lochner, Michael
Lothridge, Jen
Miles, Skyler

Rooney, Ivy
Vito Cruz, Angela
Weber, Jeffery

**County staff are conflicted in all service categories during priority ranking, allocations, reallocations voting*

Revised 9/21/26



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INTERIM DEPUTY CHIEF
ADMINISTRATIVE OFFICER

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ADRIENNE COLLINS YANCEY, MPH
INTERIM DIRECTOR

**SAYONE THIHALOLIPAVAN, MD,
MPH**
PUBLIC HEALTH OFFICER

SAN DIEGO HIV PLANNING GROUP (HPG)

ACTION ITEM INFORMATION SHEET

RECOMMENDATIONS FOR RE-ALLOCATION OF CARRYOVER FUNDS FOR FY 26-27 (03-01-2026 TO 02-28-2027)

DATE: September 23, 2026

ITEM: Approve the Recipient's recommendation for re-allocation of \$605,279 in carryover funds for FY 26-27 from Emergency Financial Assistance (EFA) to Outpatient/Ambulatory Health Services (OAHS).

BACKGROUND:

On August 20, 2026, the HIV, STD, and Hepatitis Branch (HSHB) received approval for carryover funds in the amount of \$360,076 (formula) and \$245,202 (MAI), totaling \$605,278. The HPG allocated all FY 26-27 carryover funds to EFA for food vouchers. Based on expenditure trends, the Recipient recommends re-allocating all carryover funds from EFA to OAHS. EFA is currently supported through alternative funding streams, including the Ending the HIV Epidemic (EHE) initiative.

RECOMMENDATIONS:

1. **Action Item:** Decrease EFA by \$360,076 from \$484,498 to \$124,422.
2. **Action Item:** Increase OAHS by \$360,076 from \$1,936,156 to \$2,296,232.
3. **Action Item:** Decrease EFA (MAI) by \$245,202 from \$245,202 to \$0.
4. **Action Item:** Increase OAHS (MAI) by \$245,202 from \$0 to \$245,202.

These recommendations come to the HPG as a seconded motion, open for discussion.




Assessment of the Administrative Mechanism Fiscal Year 2025-2026

Steering Committee
September 11, 2026

HIV Planning Group
September 23, 2026



1

Assessment of the Administrative Mechanism: What is it?

A review of how quickly and efficiently the Part A Recipient carries out the processes needed to contract with and pay providers for delivering HIV-related services, so that that the needs of people living with HIV/AIDS (PLWH) throughout the Part A service area are met.




2

2

Expectations from the Health Resources and Services Administration (HRSA)

HPG is expected to:

- Conduct an AAM annually
- Provide a written report to the Recipient with conclusions and any recommendations

Recipient is expected to:

- Provide needed data to the HPG for the AAM
- Provide a written response to recommendations in the AAM report
- Include a summary of the AAM in either the RWHAP Part A application or the Non-Competing Continuation Progress Report



3

3

RFPs, RFQs, and RFSQ



Request for Proposal (RFP)

Request for Quotation (RFQ)

Request for Statement of Qualifications (RFSQ)



4

4

Information Requested from the Recipient

Procurement Process

Contracting

Reimbursement

Use of Funds



5

5

Procurement Process

- 1 Request for Proposal (RFP) was issued during the reporting period.
- 1 Request for Statement of Qualifications (RFSQ) was issued during the reporting period.

	RFP# 12629	RFSQ #12686
Program	Case Management	Outpatient Ambulatory Health Services
Posted on:	6/23/2025	8/26/2025
Closed on:	7/28/2025	9/26/2025



6

6

Procurement Process *(continued)*

	RFP# 12629	RFSQ #12686
Program	Case Management	Outpatient Ambulatory Health Services
# of proposals received	1	13 from 7 entities
Notice of Intent to Award posted on:	2/10/2026	12/5/2025
Notice of Grant Award posted on*:	2/27/2026	12/26/2025 (5 of 7 contracts) 3/3/2026 (2 of 7 contracts)
Contract start date*:	3/1/2026	1/1/2026 (5 of 7 contracts) 3/1/2026 (2 of 7 contracts)

*Several contracts were awarded or began outside of the reporting period



7

7

Contracting

- No interruptions to any Ryan White service categories related to procurement processes during the past 10 years
- 23 Ryan White contracts between March 1, 2025 and February 28, 2026 (combination of Parts A, B and EHE funding sources)

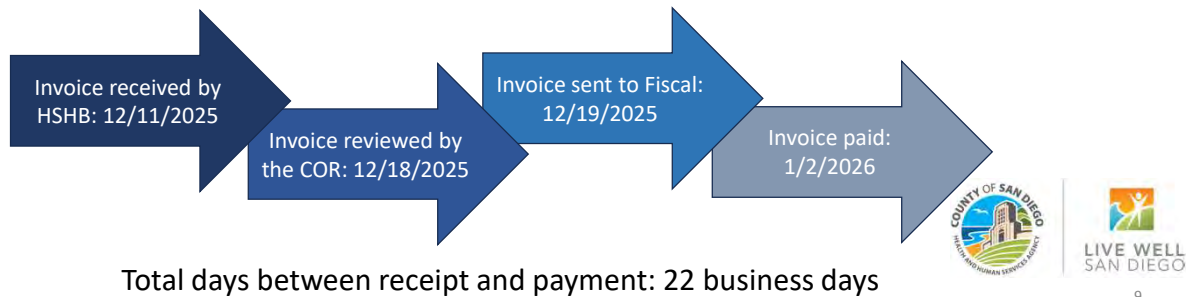


8

8

Reimbursement

- On average, 79% of Ryan White Part A claims were issued payment within 30 days.
- Illustrative example of the timeline of reimbursement (actual data):



9

Use of Funds

Expenditure Reports

- Monthly reports, allowing for timely reallocation of funds from under /overspending service categories

Utilization Report

- Monthly updates provided

Reallocation of Funds

- Standing agenda item

In-person Attendance

- Recipient staff available at meetings to answer questions, respond to requests for data, or reallocation of funds



10

10

San Diego HIV Planning Group Assessment of the Administrative Mechanism Data from Fiscal Year 2025 – 2026

Presented to the HIV Planning Group on September 23, 2026



INTRODUCTION

The Ryan White HIV/AIDS Program (RWHAP) legislation requires each Part A program planning council to:

Assess the efficiency of the administrative mechanism in rapidly allocating funds to the areas of greatest need within the eligible area and at the discretion of the planning council, assess the effectiveness, either directly or through contractual arrangements, of the services offered in meeting the identified needs.” [Section 2602(b)(4)(E)].

This responsibility is referred to as the “Assessment of the Administrative Mechanism.” This is the only task that allows for planning groups to look at procurement and contracting.

The purpose of the Fiscal Year (FY) 2025 Assessment of the Administrative Mechanism (AAM) is to ensure that the needs of people living with HIV/AIDS (PLWH) are being met by assessing the process used by HIV, STD, and Hepatitis Branch (HSHB) of the County of San Diego (Recipient) to identify, contract with, and pay providers for delivering HIV-related services.

METHODOLOGY

HPG Support Staff conducted a desk audit of the contracting process. The Recipient was asked to provide information on the fiscal and procurement process on the previous/FY 25 Ryan White (RW) grant period, from March 1, 2025 through February 28, 2026. The following information was requested from the recipient by August 25, 2026, to allow staff to analyze the information:

- Procurement process: a narrative description of the procurement process and specific data regarding RW Part A procurements that have been conducted during the report period, including how each procurement opportunity was advertised, how many times the procurement documents were accessed, how many entities attended the pre-proposal conference, and the number of proposals received.
- Contracting: a narrative describing the number of contracts that were in place at the beginning of the reviewed RW grant period.
- Reimbursement of subrecipients: a narrative describing how subrecipients bill for services and the timeline for reimbursement, along with some redacted/unidentified information from a single contract to illustrate timelines.
- Use of funds: a narrative description of the monthly expenditure reports that are provided to HPG.

FINDINGS

Procurement

- One (1) Request for Proposal (RFP) for RW Part A services was issued during the reporting period resulting in one Case Management contract.
- One (1) Request for Statement of Qualifications (RFSQ) for RW Part A services was issued during the reporting period resulting in seven (7) Outpatient Ambulatory Health Services contracts.
 - RFSQ was designed for three (3) distinct service categories (lots) for which each vendor could qualify: Outpatient Ambulatory Health Services; Oral Health Services; and Psychiatric Services.
 - Of the seven (7) contracts, two (2) contracts were awarded outside of the reporting period.

	RFP# 12629	RFSQ #12686
Program	Case Management	Outpatient Ambulatory Health Services
Posted on:	6/23/2025	8/26/2025
Closed on:	7/28/2025	9/26/2025
Advertised on BuyNet:	Yes	Yes
# of agencies that logged in to view solicitation:	5	10
# of agencies that attended the proposal conference	5	9
# of proposals received	1	13 from 7 entities
Notice of Intent to Award posted on:	2/10/2026	12/5/2025
Notice of Grant Award posted on*:	2/27/2026	12/26/2025 (5 of 7 contracts) 3/3/2026 (2 of 7 contracts)
Contract start date*:	3/1/2026	1/1/2026 (5 of 7 contracts) 3/1/2026 (2 of 7 contracts)

*Several contracts were awarded or began outside of the reporting period

- No Request for Quotation (RFQ) for RW Part A services was issued during the reporting period.
- The Recipient provides a Procurement update in the HSHB written monthly report to Steering Committee and the HIV Planning Group (HPG).
- Additional information about RFP and RFQ is in the “Description of Processes and Definitions” section below.

Contracting

- There have been no interruptions to any RW service categories related to procurement processes during the past 10 years.
- Between March 1, 2025 and February 28, 2026, a total of 23 RW Part A-funded contracts were in place, including six (6) that were awarded through two (2) procurement processes, supported by RW Part A, RW Part B, and HRSA 20-078 Ending the HIV Epidemic (EHE) funding sources.

Reimbursement

- Most contracts are net-30 terms, meaning the payment is due within 30 days of the invoice receipt. As invoices are received, they are reviewed and analyzed by the contract team and the Contracting Officer Representative (COR). Once the invoice is approved by the COR, the invoice is sent to the Fiscal team for payment.
- On average, 79 percent of RW Part A claims were issued payment within 30 days. The delays were caused by the re-procurement of Ryan White contracts. One of the contracts began in September, and the two 3-month contract extensions (March-May and June-August) inadvertently led to longer than a 30-day processing time.
- The following actual data are an illustrative example of the timeline:
 - Invoice received by HSHB: 12/11/2025
 - Invoice reviewed by the COR: 12/18/2025
 - Invoice sent to Fiscal: 12/19/2025
 - Invoice paid: 1/2/2026
 - Total days between receipt and payment: 22 business days

Use of Funds

- The Recipient provides RW Part A/B expenditure monthly reports to the Steering Committee, the Priority Setting and Resource Allocation Committee (PSRAC), and the HPG. This allows for timely re-allocation of funds from service categories that are underspending to those that are overspending.
- Monthly Service Utilization report and updates are provided to the Steering Committee, PSRAC, and HPG.
- “Reallocation of Part A funds” is a standing agenda item for the PSRAC and HPG meetings.
- The HPG has granted the Recipient authority to transfer up to \$100,000 between service categories as needed and to report these changes at the following PSRAC, Steering, and HPG meetings.
- The Recipient or recipient staff are available at Steering Committee, PSRAC, and HPG meetings to answer questions, respond to requests for data, or present recommendations for reallocation of funds.

DESCRIPTION OF PROCESSES AND DEFINITIONS

Procurement Process

RW is funded by the federal government and is subject to federal regulations (2 CFR Part 200). These regulations are over 100 pages long and they govern how the contracts using federal funds

must be procured. Per these guidelines, there are three types of procurement activities that apply to RW Part A funds: RFPs, RFQs, and RFSQ.

RFP: RFPs are a formal procurement method used for service contracts exceeding \$500,000 when funded with local dollars and \$350,000 when funded with federal dollars. This method uses a best-value evaluation approach, considering price along with additional qualitative factors. RFPs are the primary procurement mechanism for RW Part A service categories funded by the HIV Planning Group. The RFP process is time-intensive and requires coordinated efforts across multiple County of San Diego teams, including the Health and Human Services Agency (HHSA) Public Health Services (PHS) HSHB, Public Health Services Administration, Agency Contract Support, and the Department of Purchasing and Contracting.



RFPs are posted on the County's online procurement system, [BuyNet](#) which allows entities to register to commodity codes to receive automatic notification of any solicitations posted with that commodity code. In response to the solicitation, offerors submit proposals detailing their technical and business

experience, capabilities, and specific approach to achieve the requirements established for the services or good requested. The RFP will include evaluation factors and criteria as well as their relative importance for award selection.

Evaluation of proposals is completed by an appointed Source Selection Committee. Awards are made on best value in consideration of price and other factors. RFPs may establish minimum or pre-qualification requirements to be eligible for consideration.

Contracting Process

Notices of Intent to award and contract awards are posted on BuyNet. [Board Policy A-97](#) addresses protest procedures for all formal procurements except in cases where the procurement includes an alternate process to resolve protest. Unsuccessful offerors for solicitations awarded based on best value may also request a debriefing to discuss why another proposal was selected by reaching out to the assigned buyer on the solicitation.

There has only been one protest of a RW Part A procurement during the past five years, and the protest was ultimately determined to be without merit and was dismissed. Although there was a significant delay in the implementation of the new contract at that time, existing contracts were

extended to ensure service provision during the protest period and there was no interruption in services.

RFQ: RFQs are considered an informal procurement method for small purchases up to \$500,000. Generally, HHSA PHS HSHB will use RFQs to bring on consultants for time-limited activities. Any contract awarded through an RFQ process that contains federal funds cannot exceed \$350,000 (the current federal Simplified Acquisition Threshold) in total expenditures during the life of the contract. RFQs are posted on BuyNet with applicable terms and conditions to solicit quotations. Evaluations do not require a formal committee and may consider other factors in addition to lowest price. Awards are based on best value. As with an RFP, an RFQ is posted on BuyNet with a set due date.

RFSQ: RFSQs are used to establish a list of qualified providers who meet minimum professional, financial, and operational standards. Evaluation of proposals is completed by an appointed Source Selection Committee. Qualifications based selection is used for the procurement of professional services as defined by the Administrative Code 401(f) or where the Director of Purchasing and Contracting determines that conditions are not appropriate for other competitive procurement methods.

Reimbursement Process

Subrecipients are required to use the HSHB invoice template to submit invoices by the 10th calendar day after the end of the reporting month in which services are provided. Upon receipt by HSHB, invoices are date-stamped, reviewed, and if no issues are identified, reasonable, allocable, and allowable expenditures are given preliminary approval. If issues are identified, the Administrative Analyst will contact the subrecipient for clarification or additional documentation to support an invoice. If the issue cannot be resolved, the Administrative Analyst will forward their concerns to the Fiscal Administrative Analyst and Principal Administrative Analyst. Once a review has been completed and any requested clarification/documents have been received, the invoice is forwarded to the COR for final review, approval, signature, and payment authorization. Per HSHB policy, any disallowed expenses are reported to the subrecipient. A Fiscal Administrative Analyst enters COR approved invoices into the internal payment tracking spreadsheet, and they are forwarded to the Financial Support Services Division (FSSD) for payment processing. FSSD personnel date-stamps invoices upon receipt and processes the invoices for payment in the County's accounting system (ORACLE), using contract terms. Invoices are paid via check or Electronic Fund Transfer to the subrecipient. The Fiscal Administrative Analysts forwards invoice payment documentation to an Administrative Analysts who will check ORACLE to confirm the date and amount that the subrecipient has been paid. Once an Administrative Analyst has

confirmed that payment has been made, a copy of the invoice will be maintained in the subrecipient files.

Outpatient Ambulatory Health Services providers claims are managed by a fiscal intermediary who is set up to make immediate payment to ensure timely claim reimbursements. The intermediary pays the providers claims from a bank account funded for claim reimbursements. On a bi-monthly basis, the intermediary draws down the bank account for the total amount of provider claims and sends a funding request to the County with details of the invoice. The invoice request is processed, and payment is made to replenish the bank account.

In the final month of the RW fiscal year, invoices forwarded to FSSD are flagged as “Priority Validation”, identifying the invoice as one that should be given priority for processing. By using this method, payments can be issued quickly and reflected in ORACLE. This practice assists with preparing the RW Part A final quarterly cost report and year end reporting requirements.

To ensure that invoices for the County fiscal year ending June 30 are paid in a timely manner, subrecipients are requested to submit a preliminary invoice with June expenditures. Any variances with June actuals are addressed with final June invoice submission.

Use of Funds

The Recipient provides a monthly expenditure report at all Steering Committee, PSRAC, and HPG meetings. The presentation enables an assessment on spending by comparing the percent of the year elapsed to the percent of the service category that has been spent. Service categories that are underspending or overspending are highlighted to ensure HPG members and community participants are aware of categories to watch in case re-allocation of funds may be needed.

The expenditure report is distributed in the packet of materials provided each month along with a monthly written report from the Recipient. The written report provides a recap of the budget and lists upcoming RFPs that the Recipient is procuring or has procured during the current fiscal year.

QUESTIONS FROM THE HIV PLANNING GROUP

Based on the report’s findings, the HPG and the Recipient continue to work in partnership to ensure that the needs of consumers are met. To strengthen this partnership, the HPG requested some additional information.

Question(s) from the HPG to the HSHB:

- 1.

HSHB’s responses to the HPG question(s):

- 1.

HIV Prevention



Lynn Carson, Community Health Program Specialist, County of San Diego
 Felipe Garcia-Bigley, Director of Program Services, Family Health Centers of San Diego
 Nick Lagunas, Prevention Services Manager, San Ysidro Health

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1

Agenda

- EHE Goals
- Contract Funding
- Programs
 - Wraparound Services for People Who Inject Drugs
 - Mobile PrEP
 - Wraparound Services for Transgender Persons

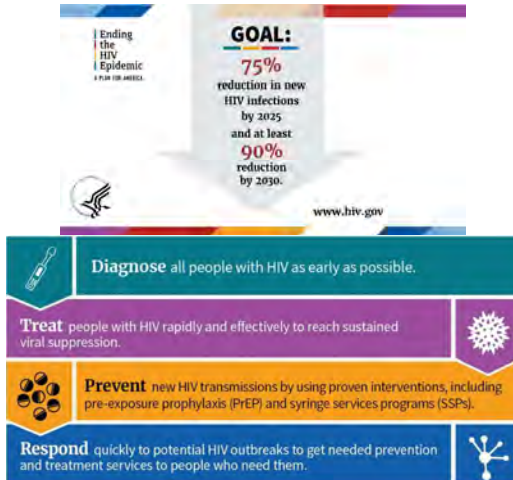
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EHE

Annual Total: \$1,829,773



- PWID Wraparound Services
- Mobile PrEP
- Transgender Wraparound Services
- GTZ App
- Benefits Navigation
- Routine Opt-Out Testing
- BHOC/TMH Promotional Outreach

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3

Program Goals

Wraparound Services for Transgender Persons	• Develop a transgender-specific culturally aware responsive system of care and create an environment that actively includes and welcomes transgender persons. • Provide trauma-informed and linguistically and culturally appropriate HIV care and prevention services for transgender persons.
Wraparound Services for People who Inject Drugs	• Provide comprehensive services for persons who inject drugs to prevent death, improve health outcomes, and reduce transmission of HIV, HCV, and STIs.
Mobile PrEP	• Provide Mobile PrEP services using new and innovative models. • Coordinate PrEP-related medical evaluation, comprehensive testing, linkage to benefits, and prescriptions. • Increase comprehensive testing among Black/African American and Hispanic Latino MSM and transgender persons and rapidly link them to care. • Provide trauma-informed, linguistically and culturally appropriate services.

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Contract Funding



Contract	Contract Term	Funding Amount	Program
HIP/Community-Based Testing	6/1/26-5/31/27	\$744,293	HIP
Social Media	6/1/26-5/31/27	\$80,238	HIP
Evaluation	6/1/26-5/31/27	\$38,800	HIP
Wraparound – PWID	8/1/26-7/31/27	\$300,000	EHE
Benefits Navigation	8/1/26-7/31/27	\$175,000	EHE
Wraparound – Transgender	8/1/26-7/31/27	\$200,000	EHE
Getting to Zero App	8/1/26-7/31/27	\$23,500	EHE
ROOT Implementation	8/1/26-7/31/27	\$350,000	EHE
Mobile PrEP	8/1/26-7/31/27	\$263,781	EHE

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Family Health Centers of San Diego



Comprehensive Wraparound Services for People Who Inject Drugs (PWID)

- Family Health Centers of San Diego (lead agency)
- Vista Community Clinic
- SDSU Institute for Public Health

Mobile HIV Pre-Exposure Prophylaxis (PrEP) Services

- Family Health Centers of San Diego (lead agency)
- Vista Community Clinic

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Comprehensive Wraparound Services for PWID



Goal: To prevent overdose deaths, improve health outcomes, and reduce the transmission of HIV, Hepatitis C, and sexually transmitted infections (STIs).

Focus Population & Geographical/Regional Service Area:

- Persons who inject drugs
 - Services provided to both persons with HIV and vulnerable for acquiring HIV through a status-neutral approach
- Central, East, South & North regions

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Comprehensive Wraparound Services for PWID



Prevent:

- Health education
- Link clients to PrEP
- Link clients to Syringe Service Programs (SSP), Medication-Assisted Treatment (MAT), Substance Use Disorder (SUD), and mental health services
- Link clients to housing, transportation, food, and social services

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Comprehensive Wraparound Services for PWID



Diagnose:

- HIV rapid testing
- Hepatitis C rapid testing
- STI testing (Gonorrhea, Chlamydia & Syphilis)

Treat:

- Linkage to HIV, Hepatitis C, and STI treatment

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Mobile PrEP



Goal: The purpose of mobile PrEP services is to increase access to PrEP, provide responsive PrEP-related services among key populations of focus in San Diego County.

Focus Population & Geographic Area:

- Black/African American and Hispanic/Latino MSM and transgender persons living in San Diego County. However, all populations living with or vulnerable to acquiring HIV may be provided services.
- Central, East, South & North regions, with countywide capacity at accessible locations to the focus populations.

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Mobile PrEP



Prevent:

- Link persons to PrEP as soon as same day and no later than seven days
- Link persons to benefits navigation and appropriate social services
- Link persons to evidence-based harm reduction, including SSP, MAT, SUD and mental health services.

Outreach: Conduct outreach events including community forums, PrEP educational sessions, and other community awareness events.

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Mobile PrEP



Treat:

- Link persons with a newly confirmed HIV diagnosis to Anti-Retroviral Therapy (ART) as soon as same day and no later than seven (7) days
- Link persons diagnosed with Hepatitis C to HCV care as soon as same day and no later than seven (7) days
- Link persons diagnosed with STIs including syphilis, gonorrhea, and chlamydia to STI care as soon as same day and no later than seven (7) days

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Wraparound Services for Transgender Persons



- County-funded contract to provide HIV Prevention and Care Services for Transgender Individuals
 - 7/1/2023-4/30/2028
- Purpose: Develop or expand supportive services for trans and non-binary individuals including HIV prevention and care services, gender-affirming services, STD/HCV testing, BH/SUD services, and social support services
- Location: The Gems Clinic is SYHealth's LGBT-focused health clinic located inside of the Chula Vista Medical Plaza

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SAN YSIDRO HEALTH

Gems Health Clinic

LGBTQ Health Services in South Bay

LGBTQ Health Services available by appointment
WALK-INS WELCOME!
Open every Thursday from 12:00pm-7:30pm

Medi-Cal, Medicare, Sliding Fee Program, and Private Insurance Accepted.

Services Offered

- LGBTQ-Focused Primary Care
- Hormone Replacement Therapy
- Sexual Health Services
- STD Testing
- Contraception
- HIV Testing and Prevention Including PrEP
- Linkage to Psychiatric and Psychological Services

678 3rd Ave., Chula Vista
 (619) 941-2479
 For more info, please visit www.casasouthbay.com

Regardless of your ability to pay, San Ysidro Health will work hard to meet your medical needs!

www.syhealth.org | Follow us @sanysidrohealth

Learn More!

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Gems Services



- Hormone Replacement Therapy
- Assistance linking patients to gender-affirming care referrals
- Peer orientations
- BH/SUD integrated services
- Harm reduction/hygiene kits
- Status-Neutral case management services
 - Provides support with transportation, housing, legal services, etc
- PrEP/PEP
 - Including LAI's for PrEP and PrEP navigation support
- HIV/HCV/STD testing
- Support Groups

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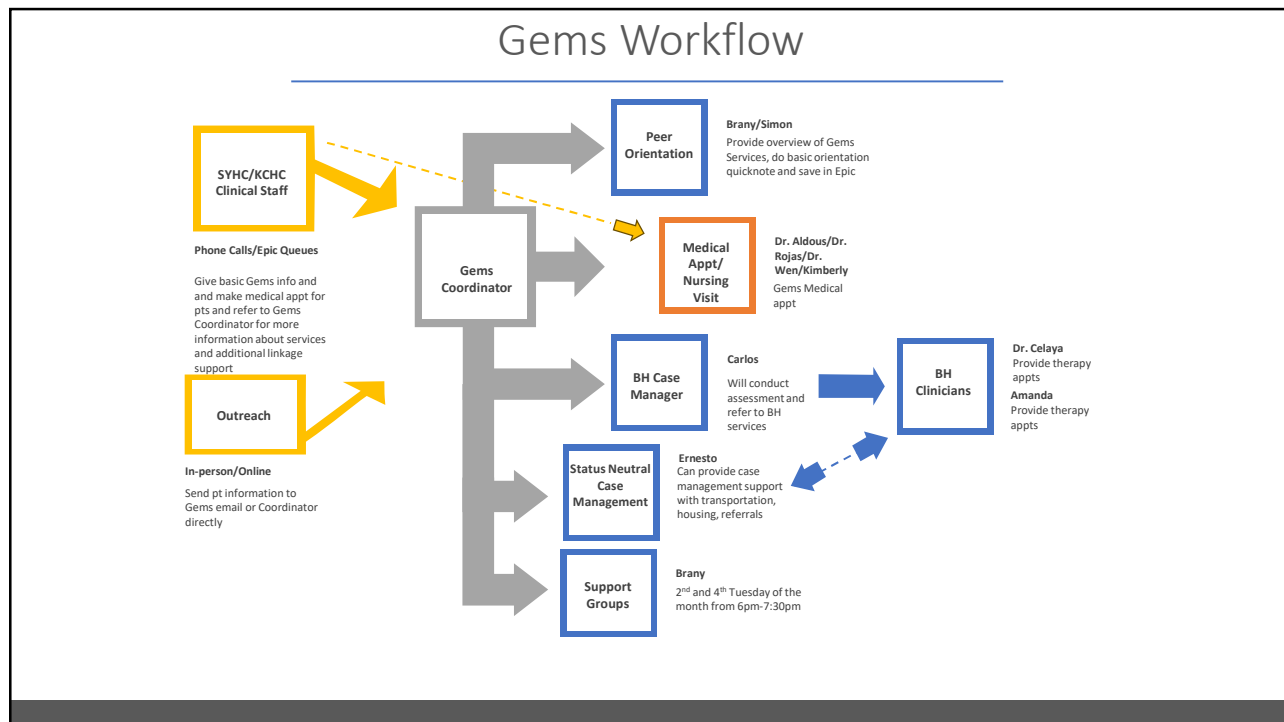
Gems Services Improvements



- Behavioral Health Integration in 2024
 - Two BH clinicians with time devoted to Gems pts
 - Simplified assessment process to link patients to BH care faster
 - Increased support for medical necessity letters to assist with patients seeking surgery
- Support Groups
 - The only trans/non-binary support group in the South Bay region
 - Provide transportation assistance for attendance

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Program Highlights




Gems Boutique Events

- Staff collected clothing donations from department staff as well as from the community and Gems patients were invited to come to CASA after hours to try on and take home gender-affirming clothing in a safe and supportive environment.
- This is particularly helpful for some patients that find it difficult to try on clothing that affirms their gender identify in clothing stores as it is oftentimes unsafe for them to do so.

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Ryan White Part A Case Management Assessment



Virginia Suarez, MPH - Community Health Program Specialist

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Agenda

- Process overview
- Key findings
- Recommendations
- Next steps



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Focus Groups - Process Overview



- Five case management providers:
 - Christie's Place
 - Family Health Centers of San Diego
 - San Ysidro Health
 - UCSD Mother, Child, and Adolescent Program
 - Vista Community Clinic
- 12 focus groups in total
 - Six staff focus groups with 31 participants
 - Six bilingual client focus groups with 43 participants
- Visits took place January-April 2026



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Process Overview - Considerations



- 60-minute time frame included introduction and incentive distribution; limited timeframe required prioritization of questions
- A standard list of questions was used
- Clients at times may have been referring to programs, processes, or general problems not specific to the Ryan White system
- Limited time and resources resulted in a cap of 48 possible client participants (6 focus groups with 8 clients maximum)

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Key Findings: Strengths



Top strengths identified by staff	Top strengths identified by clients
Staff helping to improve clients' quality of life	Improved quality of life from engaging in services
Knowledgeable and kind staff	Knowledgeable and kind staff
Cultural and linguistic competency of program staff	Access to and quality of client support groups
Staff's community involvement	Communication and flexibility from staff

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Key Findings: Strengths



- Improving clients' quality of life
- Knowledgeable and kind staff
- Cultural and linguistic competency
- Staff's community involvement
- Client support groups
- Staff-client communication

"I've almost never been told 'No.' If it's a no, there is an explanation and logic, it is not because they didn't care or didn't try hard enough." – client

"I might think I don't need the services, but then they help me realize I do." – client

"Case management saved my life." – client

"Over 30 years here, every time I have an issue, I get the best help and care." – client

"[Case managers are there] *en las buenas y las malas.*" – client

"Support groups saved my life. Sometimes we feel lonely and have no one to vent to...if you keep it bottled up, it makes it hard." – client

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Key Findings: Areas of Improvement



Top areas of improvement identified by staff	Top areas of improvement identified by clients
Collaboration across agencies	More support groups and community gatherings
Communication regarding new and existing resources	Communication regarding new and existing resources
Regular case management meetings and opportunities for staff training	Assistance with navigating insurance
Client education about Case Management	Education/information about Case Management
Re-imagining six-month re-assessments	Less frequent in-person check-ins/recertifications

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Key Findings: Areas of Improvement



- **Collaboration across agencies**
- **HS HB communication to providers regarding updates/resources**
 - HIV Care Connect, contracts/procurements, challenges, etc.
- **Regular meetings and staff training**
 - General and specific requests (check-ins, specific training, expectations)
- **Client education**
 - Processes, eligibility, enrollment/closure, navigating other payors
- **In-person assessments**
 - Shortening, reducing frequency of, or general adjusting of them
- **More support groups + community gatherings**
- **Provider communication to clients about existing resources**

"If we were more transparent, we would have better transition plans to help link clients to care." – staff member

"It would be great if [in] part of the intake we all had a standard way of educating. What are the expectations? What we do in our position?" – staff member

"Sometimes people are not aware of their case being closed...being told the case is closed doesn't feel right. Why did that happen?" – client

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Recommendations



Improving communications across Ryan White system



Strengthening collaboration between provider agencies



Providing additional client education and navigation support

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Recommendations



Improving communications across the Ryan White system

- Increase communication from HSHB to providers
- Encourage provider questions/feedback to be shared to HSHB
- Improve communication between providers and clients



Strengthening collaboration between provider agencies

- Re-launch system-wide meetings, facilitated by HSHB for all case management providers, to identify and troubleshoot challenges, share best practices, and discuss strategies to respond to staff and client needs
- Continue developing relationships between Ryan White provider agencies



Providing additional client education and navigation support

- Explore the development of shared case management overview materials (eligibility criteria, enrollment/disenrollment, expectations, etc.)
- Identify or develop education opportunities (presentations, materials, etc.) to educate clients on how to navigate Medi-Cal and Medicare
- Continue providing one-on-one education to clients regarding the case management process

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Next Steps



- Utilizing standing monthly meetings to discuss challenges and opportunities
- Convening case management providers on re-occurring basis
- HSHB sharing more regular written updates to providers
- Holding provider discussions to explore development of educational materials
- Supporting ongoing opportunities for client feedback

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Ryan White HIV/AIDS Program - Part A Case Management Services Quality Assurance/Improvement Assessment Summary

The HIV, STD, and Hepatitis Branch of Public Health Services (HSHB) completed staff discussions and bilingual client focus groups as part of a quality assurance and improvement assessment of Ryan White Part A Case Management programs. These conversations assessed staff and client experience and sought to identify areas of improvement across the case management system.

Between January and April 2026, HSHB conducted in-person visits with five agencies: Christie's Place, Family Health Centers of San Diego, San Ysidro Health, UCSD Mother Child Adolescent Program, and Vista Community Clinic. Each agency had one in-person staff discussion, and one in-person client focus group, with the exception of San Ysidro Health which had two of each group to accommodate clients residing in both the South Region and Southeastern communities. In total, HSHB staff conducted six staff discussions with a total of 31 case management providers, and six client focus groups with a total of 43 participants.

Key Themes

Strengths: case management staff skills, staff communication and responsiveness, improved quality of life for clients, client support groups, staff/agency cultural and linguistic competency, and staff's community knowledge and involvement.

"I might think I don't need the services, but then they help me realize I do." – client

"Over 30 years here, every time I have an issue, I get the best help and care." – client

"I've almost never been told 'No.' If it's a no, there is an explanation and logic, it is not because they didn't care or didn't try hard enough." – client

Areas of improvement: better collaboration among Ryan White agencies, communication about existing resources and resource changes, County-facilitated meetings and staff training, more support groups and community events, client education regarding case management processes, reducing burden of paperwork/assessments, and client education for navigating multiple payors.

"If we were more transparent, we would have better transition plans to help link clients to care." – staff member

"It would be great if [as] part of the intake we all had a standard way of educating. What are the expectations? What we do in our position?" – staff member

"Sometimes people are not aware of their case being closed...being told the case is closed doesn't feel right. Why did that happen?" – client

Recommendations

The recommendations below represent key priorities within the scope of the Ryan White program that HSHB and provider agencies can begin planning and implementing in FY 2026-2027, with efforts being made to increase capacity to address other concerns in the coming years.

Improving communications across the Ryan White system – including HSHB improving methods for sharing system-wide updates to all providers, and providers sharing information to clients through various methods to ensure access.

Strengthening collaboration between provider agencies – including HSHB convening case management providers to facilitate strong collaborative relationships, and providers continuing to build upon existing relationships with other providers to better coordinate care.

Providing additional client education and navigation support – including developing and disseminating materials outlining the case management process and requirements, case managers continuing to provide 1:1 client education and partnering with County and other local agencies to educate clients on Medi-Cal and Medicare.

Next Steps

- HSHB and providers will continue using standing agency-specific monthly meetings to discuss challenges and opportunities to better support staff and clients (ongoing)
- HSHB will convene case management providers on a reoccurring basis to more quickly respond to questions/concerns and facilitate collaboration between providers (beginning Fall 2026)
- HSHB will provide written updates to Ryan White providers to highlight important changes and resources; this can include disseminating resources and educational materials from agencies specializing in other payors (Fall 2026)
- HSHB will facilitate the provider discussions during regular case management meetings to support the development of educational materials in response to client needs (beginning Winter 2026)
- HSHB will continue to discuss case management in various avenues – HIV Planning Group, future town hall/listening sessions, and future focus groups as needed – to solicit client feedback and discuss needs (ongoing)



HSHB would like to extend gratitude to all the clients and staff who shared their time, thoughts, and energy in this process – your feedback was greatly appreciated and will be critical in our ongoing improvement efforts as we continue strengthening our local Ryan White program.

SAN DIEGO HIV PLANNING GROUP (HPG)

CY 2026 WORKPLAN

MEETING DATE	MEETING OBJECTIVES
January 28, 2026	• Presentation: HIV Prevention (Lynn Carson, County of San Diego) • PSRAC recommendations: - o FY25 reallocations • Membership Committee recommendations: - o HPG appointments/reappointments • Steering Committee recommendations: - o MOU - o 2026 meeting calendar • Community Engagement Group recommendations: - o Partnership with performing arts community • Strategies and Standards Committee recommendations: - o Mental Health Service Standards revision • Standing agenda items: - o Recipients' Office reports and updates (utilization report, expenditure report, PARS) - o Committee minutes - o Report outs - o Support Staff updates
February 25, 2026	• Presentation: Housing Case Management Program (Carlos Acevedo, NAMI San Diego) • Presentation: Integrated Plan (Felipe Ruiz, County of San Diego) • Vice-chair elections • Membership Committee recommendations: - o HPG appointments/reappointments • Standing agenda items: - o Recipients' Office reports and updates (utilization report, expenditure report, PARS) - o Committee minutes - o Report outs - o Support Staff updates
March 25, 2026	• Presentation: Integrated Plan • Presentation: Core Medical Services Waiver • Presentation: Senate Bill 707 guidance on hybrid meetings and other Brown Act changes

SAN DIEGO HIV PLANNING GROUP (HPG)

CY 2026 WORKPLAN

	• PSRAC recommendations: - o FY26 reallocations • Membership Committee recommendations: - o HPG appointments/reappointments • Standing agenda items: - o Recipients' Office reports and updates (utilization report, expenditure report, PARS) - o Committee minutes - o Report outs - o Support Staff updates
April 22, 2026	• Membership Committee recommendations: - o HPG appointments/reappointments • 2026 Annual HPG Retreat
May 27, 2026	• PSRAC recommendations: - o FY26 reallocations - o FY26 Service category changes • Membership Committee recommendations: - o HPG appointments/reappointments • Standing agenda items: - o Recipients' Office reports and updates (utilization report, expenditure report, PARS) - o Committee minutes - o Report outs - o Support Staff updates
June 24, 2026	• Membership Committee recommendations: - o HPG appointments/reappointments • PSRAC recommendations: - o FY26 reallocations - o FY26 service category rankings • Standing agenda items: - o Recipients' Office reports and updates (utilization report, expenditure report, PARS) - o Committee minutes - o Report outs - o Support Staff updates
July 22, 2026	• Presentation: Prevention • PSRAC recommendations:

SAN DIEGO HIV PLANNING GROUP (HPG)

CY 2026 WORKPLAN

	- o FY27 service rankings - o Key Data Findings ▪ Regional Distribution of Ryan White HIV/AIDS Treatment Extension Act Parts A/B Services ▪ Ryan White's Service Eligibility Criteria and Other Service Guidelines ▪ Co-Occurring Conditions, Poverty, and Insurance ▪ Non-Ryan White Mental Health and Substance Use Treatment Resources ▪ Information on Parts C and D Services ▪ Key Data Findings on Ryan White Clients Experiencing Homelessness ▪ 2024 Survey of HIV Impact (Needs Assessment) ▪ HIV Epidemiology ▪ HIV Care Continuum
August 12, 2026	• PSRAC recommendations: - o FY26 reallocations - o FY27 service rankings - o FY27 allocations
August 19, 2026	• PSRAC recommendations: - o FY26 reallocations - o FY27 service rankings - o FY27 allocations
August 26, 2026	• PSRAC recommendations: - o FY26 reallocations - o FY27 service rankings - o FY27 allocations
September 23, 2026	• Presentation: Legal Resources • Presentation: Prevention • Presentation: Assessment of the Administrative Mechanism • Membership Committee recommendations: - o HPG appointments/reappointments • Strategies and Standards Committee recommendations: - o Criteria on the extension requirements for the PARS enrollment - o Food Bank/Home Delivered Meals Service Standard revisions • Standing agenda items: - o Recipients' Office reports and updates (utilization report, expenditure report, PARS)

SAN DIEGO HIV PLANNING GROUP (HPG)

CY 2026 WORKPLAN

	- o Committee minutes - o Report outs - o Support Staff updates
October 28, 2026	• Presentation: Prevention • PSRAC recommendations: - o FY26 reallocations • Membership Committee recommendations: - o HPG appointments/reappointments • Standing agenda items: - o Recipients' Office reports and updates (utilization report, expenditure report, PARS) - o Committee minutes - o Report outs - o Support Staff updates
November 18, 2026	• Presentation: Prevention • PSRAC recommendations: - o FY26 reallocations • Membership Committee recommendations: - o HPG appointments/reappointments • Standing agenda items: - o Recipients' Office reports and updates (utilization report, expenditure report, PARS) - o Committee minutes - o Report outs - o Support Staff updates
December 16, 2026	• Presentation: Prevention • PSRAC recommendations: - o FY26 reallocations • Membership Committee recommendations: - o HPG appointments/reappointments • Standing agenda items: - o Recipients' Office reports and updates (utilization report, expenditure report, PARS) - o Committee minutes - o Report outs - o Support Staff updates

HIV PLANNING GROUP
12-MONTH ATTENDANCE TRACKING
September 2025 - August 2026

Total Meetings	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	12-Aug	TOTAL	# of JC Starting 2026
(26) HPG Members	1	1	1	0	1	1	1	1	1	1	1	1	11	
Aguilar, Nicole 40	*	*	*	NM	*	*	*	*	1	*	*	*	1	
Blea, Leroy 29							*	1	*	*	1	1	3	
Conant, Juan 25	*	1	*	NM	*	*	*	*	1	*	*	1	3	
Davenport, Beth 35	1	*	*	NM	*	*	*	*	*	*	1	*	2	
Donovan, Michael 32	*	1	*	NM	*	*	*	*	*	*	*	1	2	
Fleming, Tyra 3	*	*	*	NM	JC	*	*	*	*	*	*	*	0	1
Garcia, Rosemary 23	*	*	*	NM	*	*	*	*	*	*	*	*	0	
Garcia-Bigley, Felipe 38	*	*	*	NM	1	*	*	*	*	*	*	*	1	
Garland, Kalee 14							1	1	1	1	1	1	6	
Grelotti, David 30	*	*	1	NM	*	*	*	*	*	1	1	1	4	
Halliwell, Pamuela 20										1	*	1	2	
Jones, Lori 26	*	*	*	NM	*	*	*	*	*	*	JC	1	1	1
King, Michael 17	*	JC	1	NM	*	*	*	*	*	1	*	*	2	
Kubricky, Cinnamen 4	*	*	1	NM	*	*	1	*	1	*	*	*	3	
Lochner, Mikie 16	*	*	*	NM	*	*	*	*	*	*	*	*	0	
Lothridge, Jen 12	*	*	*	NM	*	*	*	*	*	*	*	*	0	

HIV PLANNING GROUP
12-MONTH ATTENDANCE TRACKING
September 2025 - August 2026

Total Meetings	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	12-Aug	TOTAL	# of JC
Matthews, Eva 19	*	*	*	NM	*	*	*	*	*	*	*	1	1	
Miles, Skyler 32	1	*	1	NM	*	*	*	*	*	*	1	*	3	
Nava, Veronica 33	*	*	*	NM	1	*	*	*	1	*	*	*	2	
Paugh, Shannon 37	*	*	*	NM	*	*	*	*	*	*	*	*	0	
Rooney, Ivy 43	*	*	1	NM	*	*	*	*	*	*	*	*	1	
Spector, Stephen 31	*	*	*	NM	*	*	1	*	*	1	*	*	2	
Van Brocklin, Rhea 18	*	*	*	NM	*	*	*	1	*	*	*	*	1	
Weber, Jeffery 41	*	*	*	NM	*	*	*	*	*	*	*	*	0	
Westcott, Joseph 21										*	*	*	0	
Yancey, Adrienne 22	1	1	1	NM	*	1	1	*	*	*	1	1	7	
<i>To remain in good standing and eligible to vote, the HPG member may not miss 3 consecutive meetings or 6 meetings within 12 months.</i>														
* = Present														
1 = Absent for the month														
1 = Absent when there are multiple meetings in a month. The member needs to attend at least one meeting for attendance to count for the specific month.														
JC = Just Cause														
NQ = No Quorum														
NM = No Meeting														

SAN DIEGO HIV PLANNING GROUP (HPG)



Wednesday, June 24, 2026, 3:00 PM – 5:00 PM
County Operations Center
5530 Overland Ave, San Diego, CA 92123
Meeting Rooms 241/242 (2nd floor)

A quorum for this meeting is fourteen (14)

HPG Members Joining in Person (21): Nicole Aguilar | Marco Aguirre Mendoza | Juan Conant | Beth Davenport | Michael Donovan | Tyra Fleming | Rosemary Garcia | Felipe Garcia-Bigley | Lori Jones | Cinnamon Kubricky | Michael Lochner (*Chair*) | Jen Lothridge (*Vice-Chair*) | Eva Matthews (*Vice-Chair*) | Skyler Miles | Veronica Nava | Shannon Paugh | Ivy Rooney | Rhea Van Brocklin | Jeffery Weber | Joseph Westcott | Adrienne Yancey

HPG Members Joining Virtually (1): Leroy Blea

HPG Members Absent (5): Kalee Garland | David Grelotti | Pamuela Halliwell | Michael King | Stephen Spector

ORDER OF BUSINESS

Agenda Item	Discussion/Action	Follow-Up
1. Call to order and roll call	Mikie Lochner called the meeting to order at 3:02 PM and noted the presence of an in-person quorum.	
2. Welcome, moment of silence, matters from the Chair	A moment of silence was observed. The Chair made the following announcements: - A reminder for all participants to use microphones. - A reminder to review the meeting packet for updated conflicts. - An acknowledgement for all the birthdays celebrated in June.	
3. Recognition	- An appreciation was expressed to Alexa Mugol for her support of the HPG. - An appreciation was expressed to Michael Donovan for his efforts in promoting the HPG at the Diversionary Theatre's production of Rent.	
4. Public comment	- A question regarding the food vouchers as an agenda item. - A comment regarding funding accountability for Ryan White providers and Part A spending.	
5. HPG Member Open Forum	- A concern regarding women and youth who receive Medi-Cal services and the potential increase in need for Ryan White services.	

SAN DIEGO HIV PLANNING GROUP (HPG)

Agenda Item	Discussion/Action	Follow-Up
	- A concern regarding utility and other costs of living that might impact access to services. - A request to lead with empathy and be mindful as we consider individuals' situations. - A concern about frequently being referred to as the "provider of last resort" and a recommendation to ensure providers are informed about first, second, and third resorts. - A suggestion to consolidate case management services. - A concern regarding clients being turned away from services.	
6. ACTION: Approve the HPG agenda for June 24, 2026	Motion: Approve the HPG agenda for June 24, 2026 Motion/Second/Count (M/S/C): Weber/Jones/20-0 Abstentions: Lochner Motion carries	
7. HIV, STD, Hepatitis Branch (HSHB) Report	Lauren Brookshire provided the following updates: - A carryover request was submitted from FY25 to FY26 with the lowest returned to the federal government in many years. - An appreciation was expressed to the HPG and the Priority Setting and Resource Allocation Committee (PSRAC) for ensuring funds were spent and reallocations were made. - Final FY26 Part A award has not yet been issued but is anticipated by the end of June. - FY26 report also reflects recent category changes, including breaking apart service categories. - A clarification that the budget is reviewed every month by the HPG. - 2,100 clients have been served this year under Ryan White Part A with a 94% viral suppression among clients with a viral load on file. - FY24's unusually high savings prompted a grand jury investigation resulting in a	

SAN DIEGO HIV PLANNING GROUP (HPG)

Agenda Item	Discussion/Action	Follow-Up
	published report, which will be distributed to HPG members. Maritza Herrera provided a summary on PARS, noting the detailed report in the packet.	
8. Routine Business		
a. ACTION: Approve the consent agenda for June 24, 2026 which includes: i. HPG minutes (5/27/26) ii. Minutes from the following meetings: Steering Committee (none); Membership Committee (4/8/26); Priority Setting and Resource Allocation Committee (5/7/26); Medical Standards and Evaluation Committee (none); Community Engagement Group (4/15/26); Strategies and Standards Committee (none); CARE Partnership for reference only (none) iii. (<i>Membership Committee</i>): HPG appointments/reappointments – Veronica Nava	Motion: Move agenda items 10b and 10c above item 8. M/S/C: Garcia-Bigley/Lothridge/21-0 Abstentions: Lochner Motion carries Motion: Approve the consent agenda for June 24, 2026 M/S/C: Miles/Fleming/21-0 Abstentions: Lochner Motion carries	
b. Report Outs (Office of AIDS, Housing Committee, other committees)	New housing contracts for FY26 will be implemented with 8 providers, including 3 new providers. One provider will not be continuing. Once finalized, the new FY26 contracts for HOPWA will be rolled out.	
c. Review: HPG attendance	Tabled	
9. Old Business		
a. None		
10. New Business		
a. ACTION: FY 26 reallocations (current fiscal year, March 1, 2026 – February 28, 2027)	None	
b. ACTION: (<i>Priority Setting and Resource Allocation Committee</i>): Approve new FY 26 service categories	Motion: Rank Outpatient/Ambulatory Health Services (OAHS) as priority #1 M/S/C: PSRAC/17-0 Abstentions: Conant, Fleming, Garcia-Bigley, Lochner, Paugh Motion carries Motion: Rank Oral Health as priority #2	

SAN DIEGO HIV PLANNING GROUP (HPG)

Agenda Item	Discussion/Action	Follow-Up
	M/S/C: PSRAC/17-0 Abstentions: Conant, Fleming, Garcia-Bigley, Lochner, Paugh Motion carries Motion: Rank Mental Health as priority #3 M/S/C: PSRAC/14-0 Abstentions: Conant, Davenport, Fleming, Garcia-Bigley, Lochner, Nava, Paugh, Van Brocklin Motion carries Motion: Rank Housing as priority #4 M/S/C: PSRAC/18-0 Abstentions: Conant, Fleming, Lochner, Nava Motion carries Motion: Rank Substance Use Treatment Services: Outpatient as priority #5 M/S/C: PSRAC/19-0 Abstentions: Fleming, Lochner, Westcott Motion carries Motion: Rank Medical Case Management as priority #6 M/S/C: PSRAC/15-0 Abstentions: Fleming, Garcia-Bigley, Lochner, Nava, Paugh, Van Brocklin Motion carries Motion: Rank Non-Medical Case Management as priority #7 and Referral for Health Care and Support Services as priority #8 M/S/C: PSRAC/15-0 Abstentions: Davenport, Fleming, Garcia-Bigley, Lochner, Nava, Paugh, Van Brocklin Motion carries Motion: Rank Childcare Services as priority #9 M/S/C: PSRAC/18-0 Abstentions: Fleming, Lochner, Nava, Van Brocklin Motion carries	

SAN DIEGO HIV PLANNING GROUP (HPG)

Agenda Item	Discussion/Action	Follow-Up
	Motion: Rank Food Bank/Home Delivered Meals as priority #10 and Medical Nutrition Therapy as priority #11 M/S/C: PSRAC/18-0 Abstentions: Fleming, Lochner, Matthews, Nava Motion carries Motion: Rank Early Intervention Services (EIS) as priority #12, Health Education and Risk Reduction (subcategory under EIS) as priority #12a, Outreach Services (subcategory under EIS) as priority #12b, and Referral Services (subcategory under EIS) as priority #12c M/S/C: PSRAC/16-0 Abstentions: Fleming, Garcia-Bigley, Lochner, Nava, Paugh, Van Brocklin Motion carries Motion: Rank Psychosocial Support Services as priority #13 M/S/C: PSRAC/18-0 Abstentions: Fleming, Lochner, Nava, Van Brocklin Motion carries Motion: Rank Emergency Financial Assistance as priority #14 M/S/C: PSRAC/14-0 Abstentions: Fleming, Garcia-Bigley, Lochner, Matthews, Nava, Paugh, Van Brocklin, Westcott Motion carries Motion: Rank Medical Transportation as priority #15, Substance Use Treatment Services: Residential as priority #16, and Other Professional Services as priority #17 M/S/C: PSRAC/15-0 Abstentions: Conant, Fleming, Garcia-Bigley, Lochner, Nava, Paugh, Van Brocklin Motion carries Motion: Rank Home and Community-Based Health Services as priority #18 and Health Education and Risk Reduction as priority #19	

SAN DIEGO HIV PLANNING GROUP (HPG)

Agenda Item	Discussion/Action	Follow-Up
	M/S/C: PSRAC/18-0 Abstentions: Fleming, Garcia-Bigley, Lochner, Nava Motion carries	
c. ACTION: Approve allocation of carryover funds for FY 26	Motion: Approve allocation of carryover funds for FY 26 M/S/C: Donovan/Davenport/19-0 Discussion: A question regarding the timeline for deploying the food vouchers once funds are allocated. Staff clarified that the carryover request will be submitted next week, with approval typically occurring in early fall. Abstentions: Lochner, Nava, Westcott Motion carries	
d. Presentation: High Impact Prevention – Lynn Carson, County of San Diego	Postponed until July	
11. Announcements	- Christie's Place will celebrate its 30th Anniversary on August 22 at the Crowne Plaza. Tickets may be purchased at christiesplace.org. - Membership Committee is seeking a consumer to join the committee. - HRSA will conduct a site visit during the July HPG meeting. - Long-term survivors are invited to walk in the Pride Parade with POZabilities.	
12. Adjournment	The meeting was adjourned at 4:57 PM.	
Next meeting date	Date: Wednesday July 22, 2026 Time: 3:00 PM – 5:00 PM Location: Southeastern Live Well Center, 5101 Market Street, San Diego, CA 92114 (Meeting Rooms B and C) and via Zoom	

SAN DIEGO HIV PLANNING GROUP (HPG)



Wednesday, July 22, 2026, 3:00 PM – 5:00 PM
Southeastern Live Well Center
5101 Market Street, San Diego, CA 92114
Meeting Rooms B & C

A quorum for this meeting is fourteen (14)

HPG Members (19): Nicole Aguilar | Marco Aguirre Mendoza | Juan Conant | Michael Donovan | Tyra Fleming | Rosemary Garcia | Felipe Garcia-Bigley | Pamuela Halliwell | Michael King | Cinnamen Kubricky | Michael Lochner (*Chair*) | Jen Lothridge (*Vice-Chair*) | Eva Matthews (*Vice-Chair*) | Veronica Nava | Shannon Paugh | Ivy Rooney | Stephen Spector | Jeffery Weber | Joseph Westcott

HPG Members Joining Virtually (1): Lori Jones (JC)

HPG Members Absent (7): Leroy Blea | Beth Davenport | Kalee Garland | David Grelotti | Skyler Miles | Rhea Van Brocklin | Adrienne Yancey

ORDER OF BUSINESS

Agenda Item	Discussion/Action	Follow-Up
1. Call to order and roll call	Mikie Lochner called the meeting to order at 3:00 PM and noted the presence of an in-person quorum.	
2. Welcome, moment of silence, matters from the Chair	A moment of silence was observed. The Chair made the following announcements: - A reminder that the 2026 key data findings will be reviewed and approved today. - An acknowledgement of July birthdays. - A reminder that HPG will be meeting weekly and for 3 hours in August to review and approve FY27 allocation recommendations made by the Priority Setting and Resource Allocation Committee (PSRAC).	
3. Acknowledgements	The Health Resources and Services Administration (HRSA) Project Officer and the Consultants joined the meeting virtually and introduced themselves.	
4. Public comment	None	
5. HPG Member Open Forum	The following comments were made: - A concern about access to housing and loss of Section 8. - A concern about lack of communication between the agencies, especially in case management. - A reminder that these are unprecedented times.	

SAN DIEGO HIV PLANNING GROUP (HPG)

Agenda Item	Discussion/Action	Follow-Up
	- An announcement that Notice of Funding Opportunity (NOFO) at the CDPH level did not move forward as funding was re-directed. - A request that the Service Standards be reviewed that previously mentioned concerns about communication be incorporated into the documents. - A reminder that the Strategies and Standards Committee is currently reviewing several Service Standards, and feedback is encouraged.	
6. ACTION: Approve the HPG agenda for July 22, 2026	Motion: Approve the HPG agenda for July 22, 2026 Motion/Second/Count (M/S/C): Fleming/Lothridge/19-0 Discussion: none Abstentions: Lochner Motion carries	
7. HIV, STD, Hepatitis Branch (HSHB) Report	Lauren Brookshire provided the following updates: - An acknowledgement of the HRSA Project Officer and the site visit consultants as well as everyone's effort in preparing for and hosting the site visit. - The award for FY26 has not yet been received. - FY26 expenditure report reflects preliminary expenses through June. - Prevention is on a June through May fiscal cycle. Maritza provided updates on PARS and Goldenrods. Lynn provided an update on prevention and harm reduction. The following discussion took place: - A clarification that those previously enrolled in PARS can re-enroll. - A clarification that programs are no longer required to print Goldenrods on golden because as it outs consumers living with HIV.	
8. New Business		
a. ACTION: FY 26 reallocations (current fiscal year, March 1, 2026 – February 28, 2027)	Lauren Brookshire introduced sweeps, a new internal initiative to ensure spenddown.	

SAN DIEGO HIV PLANNING GROUP (HPG)

Agenda Item	Discussion/Action	Follow-Up
b. ACTION: <i>(Priority Setting and Resource Allocation Committee):</i> Approve 2026 key data findings	Motion: Approve key data findings i through vi. M/S/C: Rooney/Lothridge/19-0 Discussion: - An inquiry into whether there is a way to measure what capacity we are funding based on historical data and a request to have cost per unit for each service category. Abstentions: Lochner Motion carries	
c. Presentation: High Impact Prevention – Lynn Carson, County of San Diego	Lynn Carson and Felipe Garcia-Bigley presented on HIV prevention and community-based testing.	
9. Old Business		
a. None		
10. Routine Business		
a. Tabled		
11. Announcements	- San Diego Center for AIDS Research is holding a town hall on August 20th at the Southeastern Live Well Center (SELWC). Deadline for the abstracts is August 7th. - PSRAC might hold an additional meeting August 12th if the FY26 final award isn't received by the end of July. HPG will then meet on August 19th and 26th to approve the remaining key data findings, priority ranking and allocations.	
12. Adjournment	The meeting was adjourned at 5:02 PM.	
Next meeting date	Date: Wednesday August 12, 2026 Time: 2:00 PM – 5:00 PM Location: Southeastern Live Well Center, 5101 Market Street, San Diego, CA 92114 (Meeting Rooms B and C) and via Zoom	

SAN DIEGO HIV PLANNING GROUP (HPG)



Wednesday, August 12, 2026, 2:00 PM – 5:00 PM
Southeastern Live Well Center
5101 Market Street, San Diego, CA 92114
Meeting Rooms B & C

A quorum for this meeting is fourteen (14)

HPG Members (17): Nicole Aguilar | Beth Davenport | Tyra Fleming | Rosemary Garcia | Felipe Garcia-Bigley | Michael King | Cinnamen Kubricky | Michael Lochner (*Chair*) | Jen Lothridge (*Vice-Chair*) | Skyler Miles | Veronica Nava | Shannon Paugh | Ivy Rooney | Stephen Spector | Rhea Van Brocklin | Jeffery Weber | Joseph Westcott

HPG Members Absent (9): Leroy Blea | Juan Conant | Michael Donovan | Kalee Garland | David Grelotti | Pamuela Halliwell | Lori Jones | Eva Matthews (*Vice-Chair*) | Adrienne Yancey

ORDER OF BUSINESS

Agenda Item	Discussion/Action	Follow-Up
1. Call to order and roll call	Mikie Lochner called the meeting to order at 2:09 PM and noted the presence of an in-person quorum.	
2. Welcome, moment of silence, matters from the Chair	A moment of silence was observed. The Chair made the following announcements: - A reminder that HPG is scheduled to meet every week in August until the budgeting process is completed.	
3. Public comment	None	
4. HPG Member Open Forum	The following comments were made: - A concern about impacts to Medicare Part D and a rise in access to services among veterans and those on Medicare Part D. - An appreciation for the planning body and everyone's unique worldview perspective. Additionally, a reminder that many people are not aware of the resources that are available, and the planning body members are fortunate to have a network thanks to the HPG.	
5. ACTION: Approve the HPG agenda for August 12, 2026	Motion: Approve the HPG agenda for August 12, 2026 Motion/Second/Count (M/S/C): Van Brocklin/Garcia-Bigley/15-0 Discussion: none Abstentions: Lochner Motion carries	
6. HIV, STD, Hepatitis Branch (HSHB) Report	Lauren Brookshire provided the following updates:	

SAN DIEGO HIV PLANNING GROUP (HPG)

Agenda Item	Discussion/Action	Follow-Up
	- The final award was received in time for the Priority Setting and Resource Allocation Committee (PSRAC) to re-allocate the FY26 funds and make adjustments to the FY27 allocations. - The Health Resources and Services Administration (HRSA) site visit resulted in five findings, two of which were related to the HPG's vacant legislatively required seats and its current unaffiliated consumer requirement not being met. - The Recipient's Office is working on the response to the Grand Jury report. - County of San Diego launched a food distribution program across multiple locations.	
7. Old Business		
a. ACTION: Approve 2026 Key Data Findings: i. Key data findings on co-occurring conditions, poverty and insurance ii. Non-Ryan White services in the community, especially mental health and substance use treatment resources iii. 2024 Needs Assessment/Survey of HIV Impact iv. Minority AIDS Initiative (MAI) funding and its uses for services in all regions	Motion: Approve 2026 key data findings M/S/C: Lothridge/Fleming/15-0 Discussion: none Abstentions: Lochner Motion carries	
8. New Business		
a. ACTION (<i>Priority Setting and Resource Allocation Committee</i>): FY 26 reallocations (current fiscal year, March 1, 2026 – February 28, 2027)	Motion: Approve a decrease for Outpatient Ambulatory Health Services (OAHS) by \$59,881 from \$1,996,037 to \$1,936,156. M/S/C: PSRAC/10-0 Abstentions: Aguilar, Garcia, Garcia-Bigley, King, Lochner, Paugh Motion carries Motion: Approve a decrease for Oral Health by \$84,175 from \$336,699 to \$252,524. M/S/C: PSRAC/10-0	

SAN DIEGO HIV PLANNING GROUP (HPG)

Agenda Item	Discussion/Action	Follow-Up
	Abstentions: Aguilar, Garcia, Garcia-Bigley, King, Lochner, Paugh Motion carries Motion: Approve a decrease for Early Intervention Services (EIS) by \$28,458 from \$948,596 to \$920,138. M/S/C: PSRAC/8-0 Abstentions: Aguilar, Garcia, Garcia-Bigley, King, Lochner, Nava, Paugh, Van Brocklin Motion carries Motion: Approve a decrease for Medical Transportation by \$11,708 from \$117,083 to \$105,375. M/S/C: PSRAC/8-0 Abstentions: Aguilar, Garcia, Garcia-Bigley, King, Lochner, Nava, Paugh, Van Brocklin Motion carries Motion: Approve a decrease for Referral for Health Care and Support Services by \$22,743 from \$379,049 to \$356,306. M/S/C: PSRAC/8-0 Abstentions: Aguilar, Garcia, Garcia-Bigley, King, Lochner, Nava, Paugh, Van Brocklin Motion carries Motion: Approve a decrease for Emergency Financial Assistance by \$37,434 from \$61,856 to \$24,422. M/S/C: PSRAC/7-0 Abstentions: Aguilar, Garcia, Garcia-Bigley, King, Lochner, Nava, Paugh, Van Brocklin, Westcott Motion carries Motion: Approve a decrease for Medical Case Management (MAI service category) by \$29,822 from \$321,317 to \$291,495. M/S/C: PSRAC/7-0 Abstentions: Aguilar, Davenport, Garcia, Garcia-Bigley, King, Lochner, Nava, Paugh, Van Brocklin Motion carries	
b. ACTION (<i>Priority Setting and Resource Allocation Committee</i>): Approve service	Motion: Approve ranking Outpatient/Ambulatory Health Services (OAHS) as priority #1, Oral Health as priority #2, Mental Health as priority #3,	

SAN DIEGO HIV PLANNING GROUP (HPG)

Agenda Item	Discussion/Action	Follow-Up
rankings for FY 27 (March 1, 2027 – February 29, 2028)	Housing as priority #4, Substance Use Treatment Services: Outpatient as priority #5, Medical Case Management as priority #6, and Non-Medical Case Management as priority #7. M/S/C: PSRAC/6-0 Abstentions: Aguilar, Davenport, Garcia, Garcia-Bigley, King, Lochner, Nava, Paugh, Spector, Van Brocklin, Westcott Motion carries Motion: Approve ranking Referral for Health Care and Support services as priority #8, Childcare Services as priority #9, Food Bank/Home-Delivered Meals as priority #10, and Medical Nutrition Therapy as priority #11. M/S/C: PSRAC/7-0 Abstentions: Aguilar, Davenport, Garcia, Garcia-Bigley, King, Lochner, Nava, Paugh, Spector, Van Brocklin Motion carries Motion: Approve ranking Early Intervention Services (EIS) as priority #12, Outreach Services as priority #12b, and Psychosocial Support Services as priority #13. M/S/C: PSRAC/9-0 Abstentions: Aguilar, Garcia, Garcia-Bigley, King, Lochner, Nava, Paugh, Van Brocklin Motion carries Motion: Approve ranking Emergency Financial Assistance as priority #14, Medical Transportation as priority #15, Substance Use Treatment Services: Residential as priority #16, Other Professional Services as priority #17, Home and Community-Based Health Services as priority #18, and Health Education & Risk Reduction as priority #19. M/S/C: PSRAC/7-0 Abstentions: Aguilar, Garcia, Garcia-Bigley, King, Lochner, Nava, Paugh, Spector, Van Brocklin, Westcott Motion carries	
c. ACTION (<i>Priority Setting and Resource Allocation Committee</i>): Approve funding allocations in level and reduced funding scenarios for	Motion: Approve level funding for Outpatient Ambulatory Health Services (OAHS) (priority #1) at \$1,936,156, Referral for Health Care and Support Services (priority #8) at \$356,306, Early Intervention Services (EIS) (priority #12) at	

SAN DIEGO HIV PLANNING GROUP (HPG)

Agenda Item	Discussion/Action	Follow-Up
FY 27 (March 1, 2027 – February 29, 2028)	\$920,138, and Medical Transportation (priority #15) at \$105,375. M/S/C: PSRAC/7-0 Abstentions: Aguilar, Davenport, Garcia, Garcia-Bigley, King, Lochner, Nava, Paugh, Spector, Van Brocklin Motion carries Motion: Approve a decrease for Oral Health (priority #2) by \$36,699 from \$252,524 to \$215,825. M/S/C: PSRAC/11-0 Abstentions: Aguilar, Garcia, Garcia-Bigley, King, Lochner, Paugh Motion carries Motion: Approve an increase for Mental Health (priority #3) by \$57,215 from \$921,230 to \$988,445. M/S/C: PSRAC/7-0 Abstentions: Aguilar, Davenport, Garcia, Garcia-Bigley, King, Lochner, Nava, Paugh, Spector, Van Brocklin Motion carries Motion: Approve level funding for Housing (priority #4) at \$2,005,781. M/S/C: PSRAC/13-0 Abstentions: Aguilar, Garcia, Lochner, Nava Motion carries Motion: Approve level funding for Substance Use Treatment Services: Outpatient (priority #5) at \$313,127. M/S/C: PSRAC/13-0 Abstentions: Aguilar, Garcia, Lochner, Westcott Motion carries Motion: Approve level funding for Medical Case Management (priority #6) at \$1,345,807. M/S/C: PSRAC/7-0 Abstentions: Aguilar, Davenport, Garcia, Garcia-Bigley, King, Lochner, Nava, Paugh, Spector, Van Brocklin Motion carries Motion: Approve level funding for Non-Medical Case Management (priority #7) at \$514,875.	

SAN DIEGO HIV PLANNING GROUP (HPG)

Agenda Item	Discussion/Action	Follow-Up
	M/S/C: PSRAC/11-0 Abstentions: Aguilar, Davenport, Garcia, Garcia-Bigley, King, Lochner, Nava, Paugh, Spector, Van Brocklin, Westcott Motion carries Motion: Approve level funding for Childcare Services (priority #9) at \$27,573. M/S/C: PSRAC/11-0 Abstentions: Aguilar, Garcia, Lochner, Nava, Van Brocklin Motion carries Motion: Approve a decrease for Food Bank/Home-Delivered Meals (priority #10) by \$100,000 from \$769,566 to \$669,566. M/S/C: PSRAC/11-0 Abstentions: Aguilar, Garcia, King, Kubricky, Lochner, Nava Motion carries Motion: Approve level funding for Medical Nutrition Therapy (priority #11) at \$35,542. M/S/C: PSRAC/13-0 Abstentions: Aguilar, Garcia, Lochner, Spector Motion carries Motion: Approve level funding for Outreach Services (priority #12b) at \$0. M/S/C: PSRAC/9-0 Abstentions: Aguilar, Garcia, Garcia-Bigley, King, Lochner, Nava, Paugh, Van Brocklin Motion carries Motion: Approve a decrease for Psychosocial Support Services (priority #13) by \$46,744 from \$46,744 to \$0. M/S/C: PSRAC/13-0 Abstentions: Aguilar, Garcia, Lochner, Spector Motion carries Motion: Approve an increase for Emergency Financial Assistance (priority #14) by \$150,000 from \$24,422 to \$174,422. M/S/C: PSRAC/7-0 Abstentions: Aguilar, Garcia, Garcia-Bigley, King, Lochner, Nava, Paugh, Spector, Van Brocklin, Westcott	

SAN DIEGO HIV PLANNING GROUP (HPG)

Agenda Item	Discussion/Action	Follow-Up
	Motion carries Motion: Approve level funding for Substance Use Treatment Services: Residential (priority #16) at \$0. M/S/C: PSRAC/14-0 Abstentions: Aguilar, Garcia, Lochner Motion carries Motion: Approve a decrease for Other Professional Services (priority #17) by \$23,772 from \$23,772 to \$0. M/S/C: PSRAC/14-0 Abstentions: Aguilar, Garcia, Lochner Motion carries Motion: Approve level funding for Home and Community-Based Health Services (priority #18) at \$228,500. M/S/C: PSRAC/11-0 Abstentions: Aguilar, Garcia, Garcia-Bigley, King, Lochner Motion carries Motion: Approve level funding for Health Education & Risk Reduction (priority #19) at \$0. M/S/C: PSRAC/10-0 Abstentions: Aguilar, Garcia, King, Lochner, Paugh, Van Brocklin Motion carries Motion: Approve level funding for Case Management (Non-Medical) at \$45,657, Mental Health Services at \$102,108, Substance Use Services (Outpatient) at \$114,640, and Emergency Housing at \$100,000. M/S/C: PSRAC/10-0 Abstentions: Aguilar, Garcia, Garcia-Bigley, Lochner, Paugh, Spector Motion carries Motion: Approve an increase for Outreach Services by \$6,464 from \$18,536 to \$25,000 and a decrease for Medical Case Management by \$6,464 from \$291,495 to \$285,031. M/S/C: PSRAC/10-0 Abstentions: Aguilar, Garcia, Garcia-Bigley, King, Lochner, Paugh, Spector	

SAN DIEGO HIV PLANNING GROUP (HPG)

Agenda Item	Discussion/Action	Follow-Up
	Motion carries Motion: Approve a total reduction of \$258,156 (approximately 2.6%) of the FY26 Ryan White Part A total of \$9,837,438 for the reduced funding scenario. M/S/C: PSRAC/6-0 Abstentions: Aguilar, Davenport, Garcia, Garcia-Bigley, King, Lochner, Nava, Paugh, Spector, Van Brocklin, Westcott Motion carries Motion: Approve a decrease for Oral Health (priority #2) by \$36,699 from \$252,524 to \$215,825. M/S/C: PSRAC/11-0 Abstentions: Aguilar, Garcia, Garcia-Bigley, Lochner, Paugh Motion carries Motion: Approve a decrease for Psychosocial Support Services (priority #13) by \$46,744 from \$46,744 to \$0. M/S/C: PSRAC/13-0 Abstentions: Aguilar, Garcia, Lochner, Spector Motion carries Motion: Approve a decrease for Other Professional Services (priority #17) by \$23,772 from \$23,772 to \$0. M/S/C: PSRAC/12-0 Abstentions: Aguilar, Garcia, King, Lochner Motion carries Motion: Approve a decrease for Food Bank/Home-Delivered Meals (priority #10) by \$100,000 from \$769,566 to \$669,566. M/S/C: PSRAC/14-0 Abstentions: Aguilar, Garcia, Lochner Motion carries Motion: Approve a decrease for Outpatient Ambulatory Health Services (OAHS) (priority #1) by \$50,941 from \$1,936,156 to \$1,885,215. M/S/C: PSRAC/10-0 Abstentions: Aguilar, Garcia, Garcia-Bigley, King, Lochner, Nava, Paugh Motion carries	

SAN DIEGO HIV PLANNING GROUP (HPG)

Agenda Item	Discussion/Action	Follow-Up
	Motion: Approve using 2.5% (\$16,811) of the FY26 Ryan White Minority AIDS Initiative (MAI) total of \$672,437 for the reduced funding scenario. M/S/C: PSRAC/11-0 Abstentions: Aguilar, Garcia, Garcia-Bigley, King, Lochner, Nava Motion carries Motion: Approve a decrease for Medical Case Management (MAI service category) by \$16,811 from \$291,495 to \$274,684. M/S/C: PSRAC/9-0 Abstentions: Aguilar, Garcia, Garcia-Bigley, King, Lochner, Nava, Paugh, Spector Motion carries	
d. ACTION: Approve how services should be organized and delivered in FY 27 (March 1, 2027 – February 29, 2028)	Tabled	
9. Announcements	- Christie's Place is hosting the 30 th anniversary on August 22 nd with a few tickets still remaining.	
10. Adjournment	The meeting was adjourned at 4:46 PM.	
Next meeting date	Date: Wednesday, September 23, 2026 Time: 3:00 PM – 5:00 PM Location: County Operations Center, 5530 Overland Ave, San Diego, CA 92123 (Rooms 241/242) and via Zoom	

STEERING COMMITTEE



Friday, May 8, 2026, 10:00 AM – 12:00 PM
Southeastern Live Well Center
5101 Market Street, San Diego, CA 92114
(Tubman Conference Room C)

A quorum for this meeting is five (5)

Committee Members Present: Michael Donovan | Felipe Garcia-Bigley | Dr. David Grelotti | Eva Matthews (Vice-Chair) | Rhea Van Brocklin | Jeffery Weber

Members Absent: Mikie Lochner (Chair) | Jen Lothridge (Vice-Chair)

ORDER OF BUSINESS

Agenda Item	Discussion/Action	Follow-Up
1. Call to order, introductions, comments from the chair, and a moment of silence	Eva Matthews called the meeting to order at 10:03 AM. Introductions were had. A moment of silence was observed. Eva made the following comments: - An update on the directive from the Health Resources and Services Administration (HRSA) Project Officer to align the service categories with PCN 16-02 and that Tyra Fleming has been appointed as PSRAC chair while Rhea Van Brocklin will step into the co-chair role.	
2. Public comment (for members of the public)	None	
3. Sharing our concerns (for committee members)	The following comments were shared: - A concern about transparency and leadership moving forward as key service categories that are being eliminated after decades of advocacy. - Gratitude for Rhea's leadership and all the work over the years.	
4. ACTION: Approve the Steering Committee agenda for May 8, 2026	Motion: Approve the Steering Committee agenda for May 8, 2026 Motion/Second/Count (M/S/C): Donovan/Garcia-Bigley/6-0 Discussion: none Abstentions: none Motion carries	

STEERING COMMITTEE

Agenda Item	Discussion/Action	Follow-Up
5. ACTION: Approve meeting minutes from March 13, 2026	Motion: Approve meeting minutes for March 13, 2026 M/S/C: Weber/Donovan/6-0 Discussion: none Abstentions: none Motion carries	
6. ACTION: Approve the HIV Planning Group agenda for May 27, 2026	Motion: Approve the HIV Planning Group agenda for May 27, 2026 M/S/C: Weber/Van Brocklin/6-0 Discussion: A request to amend item 8b to reflect action that took place at PSRAC. Abstentions: none Motion carries	Change item 8b to reflect PSRAC's taking action to recommend approving the new service categories and tabling making recommendations to the FY26 rankings
7. HIV, STD, and Hepatitis Branch (HSHB) Report	Patrick Loose provided the following updates: - A clarification that HSHB leadership was not part of the discussion or decision to change the service categories to align with PCN 16-02. - PSRAC and HPG will need to revisit the rankings as there will be fewer categories after the changes. - All unspent money will be carried over. - Over the course of FY26, PSRAC and HPG have approved funding for PARS twice, and the list continues to grow. - 76 clients are currently on the PARS waitlist, and it is currently closed until there is a significant reduction. The following comments were made: - A request to clarify a real world impact if it looks on the surface like just accounting changes. Patrick clarified that creating certain categories like the	Share 2024 annual data report (Maritza/Patrick)

STEERING COMMITTEE

Agenda Item	Discussion/Action	Follow-Up
	coordinated services was an advocacy effort to ensure that women, families and children are seen. It's also a big shift in the way we collect data through the Needs Assessment and the way we look at the service categories. Eliminated coordinated services takes control away from the planning body and shifts it to the Recipient's Office. - An inquiry on whether certain services can be renamed to address the changes and whether the branch will be able to provide specific demographic data to continue to help the planning body make informed decisions. Patrick clarified that there may be some flexibility with certain categories like Housing. Patrick will also work with his team on how to best report the data. - A reminder that the right questions will need to be asked moving forward to ensure that the funding is allocated the way the planning body wants it to, especially when it comes to grouped categories. - A concern that the voice of consumers has been diminished by this action. - A reminder that conversations happening with the HRSA Project Officer need to be brought to Steering in effort to ensure transparency and give the committee an opportunity to participate in decision making.	
a. Changes to the expenditure report	See above	
8. Committee reports and recommendations	<u>Priority Setting and Resource Allocation Committee (PSRAC)</u> : the committee	

STEERING COMMITTEE

Agenda Item	Discussion/Action	Follow-Up
	has decided to hold off on the rankings until the June meetings. Tyra Fleming will be stepping in as chair moving forward. The meeting schedule has been determined with several additional dates in case more time is required. Everyone is welcome to attend. <u>Strategies and Standards Committee:</u> the committee has been working on the food voucher criteria, it will be brought to the May HPG meeting for review and approval. <u>Membership Committee:</u> the committee didn't meet in May due to quorum. They are working on finding a consumer. HRSA has made recommendations to combine certain seats and to make several seats non-voting to help meet the unaffiliated consumer requirement. It will be a phased approach. <u>Community Engagement Group (CEG):</u> The committee is working with the Diversionary Theatre to hold a series of Rent productions. The sales have exceeded expectations, so the production dates have been extended into June. Volunteers will get priority for complimentary tickets. Testing will be provided prior to each production. Live translation is currently not available. <u>Medical Standards and Evaluation Committee (MSEC):</u> The committee will meet in May to finalize mental health service standards and continue to work on the psychiatric service standards. The question on the conflicts remains.	
9. HPG Support Staff Report	HPG Support Staff provided the following updates: - SB 707: HPG and committee members are allowed to use Americans with Disabilities Act (ADA) for virtual attendance and will be counted towards quorum. Unlike Just Cause, there are no limits to the number of items ADA can be used.	

STEERING COMMITTEE

Agenda Item	Discussion/Action	Follow-Up
	- HRSA site visit: the Project Officer and several consultants are coming for a triennial site visit between July 21 and July 24. They will attend HPG and PSRAC meetings taking place that week. - Accessibility Ruling: to adhere to the federal accessibility ruling, HPG Support Staff (SS) has been revising the documents. The deadline to be compliant with the requirement has been extended until mid-2027.	
10. Old Business		
a. Discussion: 2026 HPG retreat debrief and next steps	The following discussion took place: - An inquiry into the timeline for the final report from the consultant.	
11. New Business		
a. Discussion: Interpreters at HPG and committee meetings	The following discussion took place: - A recommendation to consider providing an interpreter remotely at all HPG meetings and an acknowledgement that this may become very costly.	
12. Routine Business		
a. Review: Committee attendance	The committee reviewed attendance.	
b. Public comments/HPG member comments/Suggestions to the Steering Committee from previous HPG meeting(s)	Public comments: 3/25/26: - A reminder that clients should not be retaliated against or for their services cancelled if they have concerns or issues with the system. - A reminder to make data-informed decisions and to show empathy towards everyone's perspectives. Sharing concerns: 3/25/26: - A reminder to be mindful of the way we discuss things,	

STEERING COMMITTEE

Agenda Item	Discussion/Action	Follow-Up
	especially when it comes to housing and substance use. - A reassurance that the community's voice is valuable at HPG meetings and will always be welcome. - An acknowledgement of Michael Wimpie's service to the HPG and the committees over the years. - An update that Jeffery Weber has been selected as chair of Strategies and Standards Committee. A co-chair will be elected at an upcoming committee meeting. 4/22/26: - An invitation to attend meetings to be more informed about the discussions being held and decisions being made at HPG and committee meetings. - A concern about accountability and communication. - A request to provide additional training both internally and within the program delivery system and a reminder that people are benefiting from the Ryan White services.	
13. Announcements	None	
14. Next meeting date	Date: Friday, July 10, 2026 Time: 10:00 AM - 12:00 PM Location: County Operations Center, 5530 Overland Ave, San Diego, CA 92123 (Training Room 124) and via Zoom	
15. Adjournment	Meeting adjourned at 11:40 AM.	

STEERING COMMITTEE



Friday, July 10, 2026, 10:00 AM – 12:00 PM
County Operations Center
5530 Overland Ave, San Diego, CA 92123
(Meeting Room 124)

A quorum for this meeting is five (5)

Committee Members Present: Michael Donovan | Tyra Fleming | Felipe Garcia-Bigley | Dr. David Grelotti | Mikie Lochner (Chair) | Jen Lothridge (Vice-Chair) | Jeffery Weber

Members Absent: Eva Matthews (Vice-Chair)

ORDER OF BUSINESS

Agenda Item	Discussion/Action	Follow-Up
1. Call to order, introductions, comments from the chair, and a moment of silence	Mikie Lochner called the meeting to order at 10:00 AM. Introductions were had. A moment of silence was observed. The following comments were shared: - A reminder that we are in the process of allocating the funds.	
2. Public comment (for members of the public)	None	
3. Sharing our concerns (for committee members)	- A reminder to reach out to our community members to check in on them.	
4. ACTION: Approve the Steering Committee agenda for July 10, 2026	Motion: Approve the Steering Committee agenda for July 10, 2026 Motion/Second/Count (M/S/C): Fleming/Weber/5-0 Discussion: none Abstentions: Lochner Motion carries	
5. ACTION: Approve meeting minutes from May 8, 2026	Motion: Approve meeting minutes for May 8, 2026 M/S/C: Garcia-Bigley/Weber/4-0 Discussion: none Abstentions: Fleming, Lochner Motion carries	
6. ACTION: Approve the HIV Planning Group agendas for the following dates: July 22, 2026; August 12, 2026; August 19, 2026; August 26, 2026	Motion: Approve HIV Planning Group agendas for the following dates: July 22, 2026; August 12, 2026; August 19, 2026; August 26, 2026 M/S/C: Donovan/Weber/5-0 Discussion: none Abstentions: Lochner	

STEERING COMMITTEE

Agenda Item	Discussion/Action	Follow-Up
	Motion carries	
7. HIV, STD, and Hepatitis Branch (HSHB) Report	Lauren Brookshire provided the following updates: - HRSA has notified the County that due to a technical error there has been a delay in processing of the award. It is now expected at the end of July. Due to the delay, we will likely need all of the scheduled HPG meetings in August. We are still going to be responsible for completing the allocations for FY27 on time. - Regarding the grand jury report, the Recipient's staff will be bringing the progress on responding to the recommendations to monthly meetings. It was clarified that in response to the report's reference to the LA County's expenditure report having been spent down, HSHB has set up regular communication with them. - A recommendation to develop creative ways for outreach to the members of the community for feedback on the next needs assessment. - We are sending around \$200,000 back to HRSA, the lowest ever. We are carrying over 100% of MAI and about \$350,000 of Part A funds that were left underspent. - Other Professional Services and Psychosocial Support Services were moved to be paid out of Part B and Ending the HIV Epidemic, respectively. - Viral suppression rate is consistently at 94%. - It was clarified that due to a Medi-Cal seat having been vacant for years,	Lauren Brookshire to reach out to Dr. Tweeten to assess the proportion of San Diego county population eligible for Ryan White services.

STEERING COMMITTEE

Agenda Item	Discussion/Action	Follow-Up
8. Committee reports and recommendations	<u>Priority Setting and Resource Allocation Committee (PSRAC)</u>: The committee met to review and approve the remaining key data findings. They will meet every Thursday in July to rank the service categories and allocate funds for FY27. <u>Strategies and Standards Committee</u>: The committee met in July to continue discussions around adding more data-informed language to the PARS criteria. <u>Membership Committee</u>: The committee will be meeting to continue to discuss a strategy around meeting the 33% unaffiliated consumer requirement. <u>Community Engagement Group (CEG)</u>: Maritza Herrera is going to present on the service categories and the changes. <u>Medical Standards and Evaluation Committee (MSEC)</u>: The committee is working on the language for the Mental Health Standards.	
9. HPG Support Staff Report	None	
10. Old Business		
a. ACTION : Approve a policy on appointment of community members to committees	Motion: Approve a policy on appointment of community members to committees M/S/C: Garcia-Bigley/Weber/2-1 Discussion: - A concern that this policy makes the process longer than it needs to be. Abstentions: Fleming, Grelotti, Lochner Motion carries	Steering Committee to ask HRSA about conflicts, especially as it relates to MSEC members.
11. New Business		
a. Discussion : Strategies to recruit general members to meet 33% unaffiliated consumer requirement	The following discussion took place: - Felipe Garcia-Bigley provided an update on the outreach effort over the last two years and the positive impact it has made on recruitment of general members. - A recommendation to combine seats 20 and 21, but can't happen until the seats become vacant.	Ask HRSA about issues combining seats 20 and 21 because they directed us originally to separate them.

STEERING COMMITTEE

Agenda Item	Discussion/Action	Follow-Up
	- A recommendation to combine seats 22 and 23. - A recommendation to eliminate seat 27 as seat 26 has a combined prevention services consumer/advocate. - A recommendation to eliminate seat 39 as the Planning Body already meets a requirement to have a Recipient of other federal HIV programs. - The Membership Committee will continue to meet monthly to discuss the seats and recruitment strategies.	
b. Discussion: Converting select HPG seats to non-voting seats (requires bylaws change)	It was noted that when the Bylaws working group convenes, this will be discussed.	
c. Discussion: Applying updated attendance policy rules to historical absences	The following discussion took place: - A recommendation to reset the absences to 0 and start the count from the date a new policy was approved for that committee.	
12. Routine Business		
a. Review: HPG work plan	The following discussion took place: - An acknowledgement that HPG did not have a work plan, so one was created based on the historical agenda items and anticipated items. - Lauren Brookshire introduced the sweeps process as an attempt to only bring reallocations to PSRAC and HPG once. - A concern that the HPG may not be the best forum for the series of presentations on prevention.	
b. Review: Committee attendance	The committee reviewed attendance.	
c. Public comments/HPG member comments/Suggestions to the Steering Committee from previous HPG meeting(s)	Public comments and Planning Body suggestions/comments for meetings on 5/27/26 and 6/22/26 were read. - Medical and non-medical case management are two separate	HPS SS to request a deep dive into HOPWA changes and current resources (Nicole Aguilar)

STEERING COMMITTEE

Agenda Item	Discussion/Action	Follow-Up
	service categories and cannot be combined per the PCN 16-02.	
13. Announcements	- Federal Office of Management and Budget has announced a new process for awarding federal grants. The open comment period ends on July 13. It is going to affect research grants and any other awards at the local level. - Pride Weekend is coming up. Long-term survivors will be walking in the parade. Anyone interested in participating can visit the POZabilities website.	
14. Next meeting date	Date: Friday, September 11, 2026 Time: 10:00 AM - 12:00 PM Location: County Operations Center, 5560 Overland Ave, San Diego, CA 92123 (Training Room 172) and via Zoom	
15. Adjournment	Meeting adjourned at 11:56 AM.	

MEMBERSHIP COMMITTEE



Wednesday, June 10, 2026, 11:00 AM – 1:00 PM
County Operations Center
5530 Overland Ave, San Diego, CA 92123
(Training Room 124)

A quorum for this meeting is two (2)

Committee Members: Felipe Garcia-Bigley (Chair) | Lori Jones | Rhea Van Brocklin

ORDER OF BUSINESS

Agenda Item	Discussion/Action	Follow-Up
1. Call to order	Felipe Garcia-Bigley called the meeting to order at 11:01 AM and noted the presence of an in-person quorum	
2. Public Comment on non-agenda items (for Members of the public)	None	
3. Sharing our concerns (for committee members)	None	
4. ACTION: Review and approve the June 10, 2026 meeting agenda	Motion: Approve the Membership agenda for June 10, 2026 Motion/Second/Count (M/S/C): Van Brocklin/Garcia-Bigley/2-0 Motion carries	
5. ACTION: Review and approve the April 8, 2026 Membership minutes	Motion: Approve the Membership minutes for April 8, 2026 M/S/C: Van Brocklin/Garcia-Bigley/2-0 Motion carries	
6. New Business		
a. ACTION: Approve Veronica Nava, Seat #33	Motion: Approve Veronica Nava, Seat #33 M/S/C: Van Brocklin/Garcia-Bigley/2-0 Motion carries	
b. ACTION: Approve Membership Committee Operating Guidelines	Motion: Approve Membership Committee Operating Guidelines with the recommended changes on pages 1 and 2 M/S/C: Van Brocklin/Jones/2-0 Abstentions: Garcia-Bigley Discussion: • Page 1: Change “in submitted” to “is submitted”. • Page 2: In the last paragraph, revise the sentence to clearly explain why an interview may be paused if the applicant does not	

MEMBERSHIP COMMITTEE

Agenda Item	Discussion/Action	Follow-Up
	consent to sharing confidential information. Motion carries	
c. Discussion: Review and update Membership Expectations	The committee discussed the Membership Expectations document, and the following recommendations were made: - A suggestion to remove “can” from required Community Engagement Group activities. - A suggestion to make this document an annual form for members to sign.	HPG Support Staff (SS) will bring document to the next meeting as an action item.
7. Old Business		
a. Discussion: Strategies for meeting 33% unaffiliated consumer requirement	The committee discussed strategies for meeting 33% of unaffiliated consumers and the following suggestions were made: - A suggestion to make seats #22, 23, 24, 28, 29 non-voting seats. - A suggestion to bring this to the Steering Committee for further process clarification.	HPG SS will create an agenda item and supporting materials for the Steering Committee.
b. HPG Member recruitment update	As of June 10, 2026, we have 27 members. Updates: - Applications Received in January 2026: 11 - Three (3) new applications - One (1) resubmitted application - Two (2) incompletes - Three (3) applications on hold - Two (2) reappointments - Members pending Clerk of the Board: 4 - Four (4) new members	
i. Vacant Seats	As of June 10, 2026, there are 13 vacant seats - Eight (8) General Member seats 24- Hospital Planning Agency or Health Care Planning Agency 27- Prevention Consumer 28- State Government-State Medicaid 34- Board of Supervisors Designee: District 2 39- Recipient of other federal HIV programs - Part F, AIDS Education and Training Center and/or RW dental provider	HPG SS will reach out to the project officer regarding Seat #39
ii. New Committee Members	Angela would like to be part of the Community Engagement Group and Priority Setting and Resource Allocation Committee.	
c. HPG Membership Demographics	Current HPG Demographics: reviewed and recruitment efforts were discussed.	
d. Work Plan	Remove August meeting to accommodate HPG budget schedule.	

MEMBERSHIP COMMITTEE

Agenda Item	Discussion/Action	Follow-Up
Routine Business		
a. HIV Planning Group Attendance	HPG Support Staff sends reminders to members who have missed three (3) consecutive or six (6) meetings within 12 months.	
b. Committee Attendance	The committee reviewed attendance concerns following recent policy changes. Because some absences occurred before the new, more rigorous policies were adopted, there is uncertainty about how to apply the updated rules. The Membership Committee Chair will bring this topic to the Steering Committee for guidance.	HPG SS will create Steering Committee agenda item to review new attendance policy.
c. Getting to Zero (GTZ) Community Engagement Project i. Review Outreach and Event Engagement Efforts	The committee reviewed the Community Engagement Summary and discussed the following: • A suggestion to compare HPG events held by location with HIV surveillance data by HHSA region. • A suggestion to give a HIV/HPG Presentation at Stepping Stone.	
8. Future agenda items for consideration	• Appointing a consumer to Membership Committee • Leadership Chair training for oncoming Chair and Vice-Chairs	
9. Announcements	• Christie's Place 30th Anniversary on 8/22 at the Crown Plaza visit christiesplace.org to secure tickets	
10. Next Meeting Date	Date: Wednesday, July 8, 2026 Time: 11:00 AM –1:00 PM Location: County Operations Center, 5530 Overland Ave, San Diego, CA 92123 (Training Room 124)	
12. Adjourn	The meeting adjourned at 12:25pm	

MEMBERSHIP COMMITTEE



Tuesday, August 11, 2026, 11:00 AM – 1:00 PM
County Operations Center
5560 Overland Ave, San Diego, CA 92123
(Training Room 172)

A quorum for this meeting is two (2)

Committee Members: Felipe Garcia-Bigley (Chair) | Lori Jones | Rhea Van Brocklin

ORDER OF BUSINESS

Agenda Item	Discussion/Action	Follow-Up
1. Call to order	Felipe Garcia-Bigley called the meeting to order at 11:01AM and noted the presence of an in-person quorum	
2. Public Comment on non-agenda items (for Members of the public)	None	
3. Sharing our concerns (for committee members)	None	
4. ACTION: Review and approve the August 11, 2026 meeting agenda	Motion: Approve the Membership agenda for August 11, 2026 Motion/Second/Count (M/S/C): Van Brocklin/Jones/3-0 Motion carries	
5. ACTION: Review and approve the June 10, 2026 meeting minutes	Motion: Approve the Membership minutes for June 10, 2026 M/S/C: Jones/Van Brocklin/3-0 Motion carries	
6. New Business		
a. ACTION: Approve Felipe Garcia-Bigley, Seat #38	Motion: Approve Felipe Garcia-Bigley, Seat #38 M/S/C: Jones/Van Brocklin/2-0 Abstentions: Garcia-Bigley Motion carries	
b. ACTION: Approve Jeffer Weber, Seat #41	Motion: Approve Jeffer Weber, Seat #41 M/S/C: Jones/Van Brocklin/3-0 Abstentions: Motion carries	
c. ACTION: Approve Marie Hernandez, Seat #6	Motion: Approve Marie Hernandez, Seat #6 M/S/C: Jones/Van Brocklin/3-0 Motion carries	
d. ACTION: Approve the removal of Seat #39	Motion: Approve the removal of Seat #39 M/S/C: Van Brocklin/Garcia-Bigley/2-1 Discussion: A request for an AETC presentation	

MEMBERSHIP COMMITTEE

Agenda Item	Discussion/Action	Follow-Up
	annually Motion carries	
e. ACTION: Approve the removal of Seat #27	Motion Failed	
f. ACTION: Approve Membership Expectations	Motion: Approve Membership Expectations with the recommended changes M/S/C: Jones/Van Brocklin/3-0 Discussion: Remove “are expected” from Community Engagement Group expectations section Motion carries	HPG SS will forward to the Steering Committee
g. ACTION: Approve membership application packet and interview questions	Discussion: - Support Staff recommended adding a “How did you hear about us?” with a checkbox format (e.g., newsletter, website, provider, event, Instagram) with an “Other” option, to better track effective outreach efforts. - Staff noted that due to the application’s length, many applicants submit incomplete information or do not want to fill them out at outreach events. - A suggestion to reduce the initial application to basic contact information, demographics, HIV status, and moving Sections 3 and 4 to a screening step. - A suggestion to have a screening process to clarify eligibility, seat options, committee fit, and readiness before scheduling an interview. - A suggestion to add a question identifying whether the applicant is a person living with HIV and/or receiving prevention services, with skip logic process. - A suggestion to remove the age category as age is now tracked using date of birth, matching epidemiological reporting ranges.	
7. Old Business		
a. HPG Member recruitment update	As of August 11, 2026, we have 27 members. Updates: - Applications received in 2026: 15 - Four (4) new applications - One (1) resubmitted application - Four (4) incompletes - Three (3) applications on hold - Three (3) reappointments	HPG SS will follow up regarding partial terms

MEMBERSHIP COMMITTEE

Agenda Item	Discussion/Action	Follow-Up
	- Members pending Clerk of the Board: 5 - Four (4) new members - One (1) reappointment	
i. Vacant Seats	As of August 11, 2026, there are 13 vacant seats - Eight (8) General Member seats 24- Hospital Planning Agency or Health Care Planning Agency 27- Prevention Consumer 28- State Government-State Medicaid 34- Board of Supervisors Designee: District 2 39- Recipient of other federal HIV programs - Part F, AIDS Education and Training Center and/or RW dental provider	
ii. New Committee Members	Marie would like to be part of CEG while waiting for her appointment.	
b. HPG Membership Demographics	Current HPG Demographics: reviewed and recruitment efforts were discussed.	
Routine Business		
a. HIV Planning Group Attendance	HPG Support Staff sends reminders to members who have missed three (3) consecutive or six (6) meetings within 12 months.	
b. Committee Attendance		
c. Getting to Zero (GTZ) Community Engagement Project i. Review Outreach and Event Engagement Efforts	- Project PEARL is awaiting enough participants to begin the Fall cohort - Planning for a Project PEARL alumni event - CEG future events: - Collaboration with Christie's place and the SDSU HER Lab - Prevention-focused event with Impulse - Implementing new methods to address effectiveness of community engagement	
8. Future agenda items for consideration	None	
9. Announcements	None	
10. Next Meeting Date	Date: Wednesday, September 9, 2026 Time: 11:00 AM –1:00 PM Location: Southeastern Live Well Center, 5101 Market St., San Diego, CA 92114 (Room C)	
12. Adjourn	The meeting adjourned at 12:51pm	

PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRAC)



Thursday, June 26, 2025, 3:00 PM – 5:00 PM
Southeastern Live Well Center.
5101 Market St, San Diego, CA 92114.
Tubman Chavez Room A

A quorum for this meeting is six (6)

Committee Members Present: Tyra Fleming (Co-Chair) | Felipe Garcia-Bigley | Dr. Delores Jacobs | Sergio Luna | Chris Mueller | Marco Aguirre Mendoza | Cinnamon Kubricky | Dr. Beth Davenport | Eva Matthews

Committee Members Absent: Rhea Van Brocklin (Chair)

MEETING MINUTES

Agenda Item	Action	Follow-up
1. Call to order	Tyra Fleming called the meeting to order at 3:00 PM and noted an in-person quorum was established. A moment of silence was observed.	
2. Reminders	Reminders were shared.	
3. Public comment on non-agenda items (for members of the public)	The following comments were made: - A concern regarding women's health due to the Supreme Court Ruling stating that Medicaid can no longer be used for abortions. - A concern regarding rising gas prices potentially affecting consumer ability to attend meetings.	
4. Sharing our concerns (for committee members)	None	
5. Action: Review and approve the agenda for June 26, 2025	Motion: Approve the June 26, 2025 meeting agenda as presented. Motion/Second/Count (M/S/C): Jacobs/Davenport/7-0 Abstentions: Fleming Motion carries	
6. Debrief on FY 2024-25 Budget	Patrick provided the following updates: - The \$1.5 million in unspent Ryan White funds in FY24 was an unusual event and was unacceptable. - Additional funds were added to the Outpatient Ambulatory Health Services category last	

For any inquiries, please send an email to HPG.HHSA@sdcounty.ca.gov
You may also visit our website at sdplanning.org

PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRAC)

Agenda Item	Action	Follow-up
	year due to projected overspending; however, expected late-year claims did not materialize. - Historically, up to one-third of primary care claims arrive months late, but this did not happen. - A clarification was also made about PARS, which had total savings of \$250,000 in FY24. This was due to contracting delays. - Changes have been implemented to prevent this from happening again, including changing the internal reporting, in which each contract is reviewed each month. - New internal monitoring practices will alert to variance over 4% monthly for corrective action. - Contracts will be reviewed at the end of the FY and recommendations for reallocations will be made. Contracts will also be regulated in the following months after the FY to determine if there is a 4% variance and provide reallocation recommendations. - Emergency Housing and Emergency Financial Assistance service categories were areas of focus as they had timely deployment challenges. The following comments were made by the committee: - A comment expressing loss of trust in projections and concerns about transparency. - A question to clarify how the Recipient's Office is going to ensure that contractors spend all their money moving forward. There are factors that arise year after year that attribute to savings such as staffing	

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PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRAC)

Agenda Item	Action	Follow-up
	changes. \$400,000 can be rolled over to the next year. - A recommendation to leverage primary care providers as a possible solution. - A concern regarding timeliness of communication with the committee. A recommendation to consider more transparency about what data are being presented and why the most current information is not being presented. It was clarified that data are accurate, but the prediction was inaccurate. A concern regarding consumer information being shared with the Federal Immigration Authorities potentially informing them of consumers' undetermined immigration status. Department of Health Care Services (DHCS) might have already notified people and shared resources. - An inquiry about the exact number of people who were served in January and February and what barriers providers are facing. - A concern regarding people falling through the cracks and general challenges navigating the system. - A recommendation to review how contracts are structured and new procurements are handled within the county moving forward.	
7. Old Business		
a. None		
8. New Business		
a. ACTION: Recommendations for reallocations for FY 25 (the current fiscal year, March 1, 2025 – February 28, 2026) (if needed)	Tabled. Expenditure reports will be provided in July 2025.	

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 You may also visit our website at sdplanning.org

PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRAC)

Agenda Item	Action	Follow-up
b. Review data on the HIV Care Continuum/Unaware Estimate and discuss findings i. Include data on RW clients vs. all clients ii. Include data on viral suppression rates (include RW clients vs. all clients) iii. RW Client Homelessness	Cesar Arevalo, presented data on HIV Continuum/Unaware Estimate - A clarification was provided on HIV aging trends, noting more than 50% of PLWH are now over age 50. - A comment about high proportions of Hispanic/Latinx and Black women in new diagnoses. - A clarification on viral suppression differences and the need to correct comparable calculations between Ryan White vs. countywide data. - A request to provide insight into late diagnoses and demographic disparities. - A concern regarding older women's access to testing and care, including menopausal-related health needs. - A clarification if data are categorized by age because menopausal status is not medically reported in surveillance data. - A concern regarding women, immigrants, and people who inject drugs showing lower engagement in care.	
c. Review data on Unmet Need Estimate and Unaware Estimate, and discuss findings	Dustin Walker presented data on Unmet Need Estimate and Unaware Estimate, clarifying that gender data reflect current gender identity, not sex assigned at birth.: -	
d. ACTION: Review and approve key data findings on Co-occurring Conditions, Poverty, and Insurance, and discuss findings	Tabled	
e. Review HRSA and Ryan White Part A guidelines (PCN 16-02)	The committee reviewed the Ryan White Part A guidelines (PCN 16-02) -	
9. Routine Business		
a. Review Monthly and Year-to-Date expenditures and assess for recommended reallocations	It was noted that reallocation recommendations will be ready for review at the July 10th meeting.	

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PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRAC)

Agenda Item	Action	Follow-up
b. Partial Assistance Rent Subsidy Program (PARS) and Emergency Housing update	Maritza Herrera provided PARS updates.	
c. Review the Monthly and Year-to-Date service utilization report	Maritza Herrera provided updates on the utilization.	
d. Committee Attendance	The committee reviewed attendance.	
10. Suggested items for the PSRAC agenda	The following suggestions were made: - Bring forward unmet needs data once available. - Analyze the impacts of upcoming legislative changes once budget is complete.	
11. Announcements	None	
12. Next Meeting:	Date: Thursday, July 10, 2025, 1:00 PM - 4:00 PM Location: County Operations Center, 5530 Overland Ave, San Diego, CA 92123; Conference Room 124 and <i>remotely via Zoom</i>	
13. Adjournment	The meeting adjourned at 4:00 PM.	

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PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRAC)



Thursday, June 11, 2025, 1:00 PM – 4:00 PM
Southeastern Live Well Center,
5101 Market Street, San Diego, CA 92114
Meeting Rooms A and B

A quorum for this meeting is seven (7)

Committee Members: Tyra Fleming (Chair) | Felipe Garcia-Bigley | Kalee Garland | Pamuela Halliwell | Dr. Delores Jacobs | Cinnamon Kubricky | Marco Aguirre Mendoza | Chris Mueller | Rhea Van Brocklin (Co-Chair) | Joe Westcott

Committee Members Joining Virtually: Beth Davenport

Committee Members Absent: Eva Matthews

MEETING MINUTES

Agenda Item	Action	Follow-up
1. Call to order	Tyra Fleming called the meeting to order at 1:01 PM and noted an in-person quorum. A moment of silence was observed. The Chair made the following comments: - A reminder to be mindful of individuals who are in a new space, including the Chair, and show compassion and grace.	
2. Reminders	The committee went over the meeting conduct reminders.	
3. Public Comment on non-agenda items (for members of the public)	The following comments were shared: - An acknowledgement that Joe Westcott and Pamuela Halliwell were appointed to the HPG on 6/9/26.	
4. Sharing our concerns (for committee members)	The following comments were shared: - A concern regarding individuals aging with HIV and digital literacy when accessing services. - An appreciation for the staff's and committee's patience and understanding and a concern with the delay in getting a bus pass. - A recommendation to consider other gas vendor options besides Chevron or to wait until the cards are a higher	

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PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRAC)

Agenda Item	Action	Follow-up
	denomination before handing them out so it's more efficient. - A concern about a long waitlist for getting access to the case manager.	
5. ACTION: Review and approve the agenda for June 11, 2026	Motion: Approve the June 11, 2026 meeting agenda as presented Motion/Second/Count (M/S/C): Van Brocklin/Jacobs/9-0 Abstentions: none Motion carries	
6. ACTION: Review and approve the minutes for May 7, 2026	Motion: Approve the minutes for May 7, 2026 M/S/C: Jacobs/Garcia-Bigley/9-0 Abstentions: none Motion carries	
7. Old Business		
a. None		
8. New Business		
a. ACTION: Recommendations for FY 26 reallocations (current fiscal year, March 1, 2026 – February 28, 2027)	None	
b. ACTION: Establish new priority rankings for revised FY 26 service categories	The following discussion took place: - A clarification that Health Education and Risk Reduction is one of the essential components of early intervention services. Consumers can receive services whether they are living with or at risk for HIV. Motion: Rank Outpatient/Ambulatory Health Services (OAHS) as priority #1 M/S/C: Van Brocklin/Westcott/6-0 Abstentions: Garcia-Bigley, Aguirre Mendoza, Mueller Motion carries Motion: Rank Oral Health as priority #2 M/S/C: Van Brocklin, Jacobs/8-0 Abstentions: Garcia-Bigley	

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PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRAC)

Agenda Item	Action	Follow-up
	Motion carries Motion: Rank Mental Health as priority #3 M/S/C: Kubricky/Jacobs/5-0 Abstentions: Garcia-Bigley, Halliwell, Mueller, Van Brocklin Motion carries Motion: Rank Housing as priority #4 M/S/C: Westcott/Halliwell/8-0 Abstentions: Kubricky Motion carries Motion: Rank Substance Use Treatment Services: Outpatient as priority #5 M/S/C: Mueller/Halliwell/7-0 Abstentions: Garcia-Bigley, Westcott Motion carries Motion: Rank Medical Case Management as priority #6 M/S/C: Kubricky/Westcott/5-0 Abstentions: Garcia-Bigley, Halliwell, Mueller, Van Brocklin Motion carries Motion: Rank Non-Medical Case Management as priority #7 and Referral for Health Care and Support Services as priority #8 M/S/C: Jacobs/Westcott/3-0 Abstentions: Garcia-Bigley, Halliwell, Kubricky, Aguirre Mendoza, Mueller, Van Brocklin Motion carries Motion: Rank Childcare Services as priority #9 M/S/C: Garcia-Bigley/Kubricky/5-3 Abstentions: Van Brocklin Motion carries Motion: Rank Food Bank/Home Delivered Meals as priority #10 and	

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PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRAC)

Agenda Item	Action	Follow-up
	Medical Nutrition Therapy as priority #11 M/S/C: Halliwell/Mueller/8-1 Abstentions: none Motion carries Motion: Early Intervention Services (EIS) as priority #12, Health Education and Risk Reduction (subcategory under EIS) as priority #12a, Outreach Services (subcategory under EIS) as priority #12b, and Referral Services (subcategory under EIS) as priority #12c M/S/C: Fleming/Halliwell/7-0 Abstentions: Garcia-Bigley, Van Brocklin Motion carries Motion: Rank Psychosocial Support Services as priority #13 M/S/C: Jacobs/Fleming/5-0 Abstentions: Garcia-Bigley, Halliwell, Kubricky, Van Brocklin Motion carries Motion: Rank Emergency Financial Assistance as priority #14 M/S/C: Aguirre Mendoza/Halliwell/4-0 Abstentions: Garcia-Bigley, Kubricky, Mueller, Van Brocklin, Westcott Motion carries Motion: Rank Medical Transportation as priority #15, Substance Use Treatment Services: Residential as priority #16, and Other Professional Services as priority #17 M/S/C: Jacobs/Kubricky/6-0 Abstentions: Garcia-Bigley, Mueller, Van Brocklin Motion carries Motion: Rank Home and Community-Based Health Services as priority #18	

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PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRAC)

Agenda Item	Action	Follow-up
	and Health Education and Risk Reduction as priority #19 M/S/C: Van Brocklin/Westcott/5-0 Abstentions: Garcia-Bigley, Halliwell, Kubricky, Mueller Motion carries	
c. ACTION: Review and approve data on Ryan White's service eligibility criteria and other service guidelines	Tabled	
d. ACTION: Review and approve HIV/AIDS epidemiology data	Garrett McGaugh presented on HIV/AIDS epidemiology data. Motion: Approve the HIV/AIDS epidemiology findings M/S/C: Van Brocklin/Halliwell/9-0 Abstentions: none Motion carries	
e. Discussion: Review and approve data on co-occurring conditions, poverty, and insurance	Carlie Langit presented on co-occurring conditions, poverty, and insurance data. The committee requested more information on substance use among those living with HIV since it's considered a risk factor. The motion was tabled until the next meeting.	HPG Support Staff to bring the revised document to the June 25 meeting for review and approval
9. Routine Business		
a. Review: Monthly and year-to-date expenditures	Patrick Loose presented on year-to-date service utilization and viral suppression as well as PARS waitlist updates. Patrick also noted that the FY25 final expenditure report as well as the FY26 year-to-date expenditure report will be available at the next PSRAC meeting.	
b. Update: Partial Assistance Rent Subsidy (PARS) and Emergency Housing	See note above	
c. Review: Monthly and year-to-date service utilization report	See note above	
d. Review: Committee attendance	The committee reviewed the attendance summary.	

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PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRAC)

Agenda Item	Action	Follow-up
10. Suggested agenda items for the future committee meetings	- Data on clients who are uninsured and are on other insurance	
11. Announcements	- Happyville Exercise will be held at the Community Engagement Group meeting at the Mission Valley Library on June 17 at 3:00 PM.	
Next Meeting	Date: June 25, 2026 at 1:00PM – 4:00PM Location: Southeastern Live Well Center, 5101 Market Street, San Diego, CA 92114 (Meeting Rooms B and C)	
12. Adjournment	The meeting adjourned at 3:54 PM.	

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PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRAC)



Thursday, June 25, 2026, 1:00 PM – 4:00 PM
Southeastern Live Well Center,
5101 Market Street, San Diego, CA 92114
Meeting Rooms B and C

A quorum for this meeting is seven (7)

Committee Members Present: Marco Aguirre Mendoza | Beth Davenport | Tyra Fleming (Chair) | Felipe Garcia-Bigley | Cinnamen Kubricky | Chris Mueller | Rhea Van Brocklin (Co-Chair) | Joe Westcott

Committee Members Absent: Kalee Garland | Pamuela Halliwell | Dr. Delores Jacobs | Eva Matthews

MEETING MINUTES

Agenda Item	Action	Follow-up
1. Call to order	Tyra Fleming called the meeting to order at 1:05 PM and noted an in-person quorum. A moment of silence was observed. The Chair made the following comments: - A reminder that decisions made by this committee have a real-life impact on the people served in this county.	
2. Reminders	Reminders were shared.	
3. Public Comment on non-agenda items (for members of the public)	None	
4. Sharing our concerns (for committee members)	The following comments were shared: - A concern about the Grand Jury's recent report's misrepresentation of the HPG and its relationship with the County. The data that were presented late last year and the decisions that were made on outdated numbers are not a reflection on HPG's performance, but rather system's barriers. HPG members continue to show up, volunteer, and advocate for people living with HIV. The report provides solid recommendations for the HPG to move forward as it relates to incentives, real-time data, and other directives. A reminder that the HPG is a partner and not an afterthought.	

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PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRAC)

Agenda Item	Action	Follow-up
	- A reminder to keep mental health and substance use needs among consumers in mind.	
5. ACTION: Review and approve the agenda for June 25, 2026	Motion: Approve the June 25, 2026 meeting agenda with a recommendation to move item 8d to precede Old Business. Motion/Second/Count (M/S/C): Van Brocklin/Mueller/7-0 Abstentions: Fleming Motion carries	
6. ACTION: Review and approve the minutes for June 11, 2026	Motion: Approve the minutes for June 11, 2026 with a correction to the committee members present that day M/S/C: Van Brocklin/Westcott/7-0 Abstentions: Fleming Motion carries	HPG Support Staff to correct Kalee Garland as absent on 6/11/26 minutes
7. Old Business		
a. Review and approve revised data on co-occurring conditions, poverty, and insurance	Motion: Approve revised key findings on co-occurring conditions, poverty, and insurance M/S/C: Westcott/Davenport/7-0 Discussion: none Abstentions: Fleming Motion carries	
8. New Business		
a. ACTION: Recommendations for FY 26 reallocations (current fiscal year, March 1, 2026 – February 28, 2027)	None	
b. ACTION: Review and approve data on Ryan White's service eligibility criteria and other service guidelines	Tabled until July 9 th meeting	
c. Presentation: FY 25 service utilization among Ryan White clients, by sex assigned at birth and gender	Dasha Dahdouh summarized the FY 25 data on service utilization by sex and gender. The following discussion took place:	

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PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRAC)

Agenda Item	Action	Follow-up
	- A recommendation to have the breakdown available at future PSRAC and HPG meetings as a standing addition to the overall utilization data.	
d. ACTION: Review and approve data on the HIV care continuum/unaware estimates, including Ryan White clients vs. all clients, and viral suppression rates	Cesar Arevalo presented on HIV care continuum/unaware estimates, including Ryan White clients vs. all clients, and viral suppression rates The following discussion took place: - A request to elaborate on other forms of insurance. - A clarification was provided that the data presented represents general surveillance data rather than a specific initiative. - A correction was noted that the 2024 and 2025 dates were switched. - A request to include viral suppression rates by gender. Motion: Approve the data set with a revision to the 2024/2025 dates as well as inclusion of a line graph reflecting viral suppression by gender M/S/C: Van Brocklin/Mueller/6-0 Abstentions: Fleming Motion carries	HPG Support Staff to work with Cesar Arevalo to provide a revised report at the July HPG meeting
9. Routine Business		
a. Review: Monthly and year-to-date expenditures	Lauren Brookshire summarized the monthly and year-to-date expenditures and utilization, noting the following: - Unusually high savings in FY24 prompted a Grand Jury investigation resulting in a published report. It has been distributed to HPG members. - The team has reworked internal systems to improve tracking and avoid repeating FY24. - A request was made to provide the report to the PSRAC committee members who are not part of the HPG. - A carryover request was submitted for FY25 with the lowest amount returned to the federal government in many years.	HPG Support Staff to send the Grand Jury report to the committee members

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PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRAC)

Agenda Item	Action	Follow-up
	- Housing shows current overspending and is being reviewed. - Final FY26 Part A award has not yet been issued and is anticipated by the end of June and is expected to decrease by about \$1 million over five years due to the Health Resources and Services Administration (HRSA) formula changes. - The award for the FY26 prevention funding has been received.	
b. Update: Partial Assistance Rent Subsidy (PARS) and Emergency Housing	Maritza Herrera summarized PARS and emergency housing data, noting that the data have not changed since the June 11 th PSRAC meeting. Updated data will be available at the July meeting.	
c. Review: Monthly and year-to-date service utilization report	Discussed under agenda item 9a.	
d. Review: Committee attendance	The committee reviewed the attendance summary.	
10. Suggested agenda items for the future committee meetings	- A suggestion to review current prevention-funded activities. - A suggestion to explore the possibility of integrating medical and non-medical case management. It was noted that these categories are to remain separate per the PCN 16-02. - A suggestion to review County HIV initiatives.	
11. Announcements	None	
Next Meeting	Date: July 9, 2026 at 1:00PM – 4:00PM Location: Southeastern Live Well Center, 5101 Market Street, San Diego, CA 92114 (Meeting Rooms B and C)	
12. Adjournment	The meeting adjourned at 2:42 PM.	

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PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRAC)



Thursday, July 9, 2026, 1:00 PM – 4:00 PM
Southeastern Live Well Center,
5101 Market Street, San Diego, CA 92114
Meeting Rooms B and C

A quorum for this meeting is seven (7)

Committee Members Present: Marco Aguirre Mendoza | Beth Davenport | Tyra Fleming (Chair) | Felipe Garcia-Bigley | Dr. Delores Jacobs | Cinnamon Kubricky | Chris Mueller | Rhea Van Brocklin (Co-Chair) | Joe Westcott

Committee Members Absent: Kalee Garland | Pamuela Halliwell | Eva Matthews

MEETING MINUTES

Agenda Item	Action	Follow-up
1. Call to order	Tyra Fleming called the meeting to order at 1:06 PM and noted an in-person quorum. A moment of silence was observed. The Chair made the following comments: - A reminder to be mindful of everyone's barriers and challenges.	
2. Reminders	Reminders were shared.	
3. Public Comment on non-agenda items (for members of the public)	None	
4. Sharing our concerns (for committee members)	The following comments were made: - A reminder to be mindful of rising food and rent expenses. - A concern that women are suffering in silence and a reminder to continue to make mindful and data-driven decisions when it concerns women and children. Housing, medication adherence, and financial security are an ongoing concern.	
5. ACTION: Review and approve the agenda for July 9, 2026	Motion: Approve the July 9, 2026 meeting agenda as presented Motion/Second/Count (M/S/C): Van Brocklin/Kubricky/6-0 Abstentions: Fleming Motion carries	
6. Old Business		
a. None		
7. New Business		

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PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRAC)

Agenda Item	Action	Follow-up
a. ACTION: Recommendations for FY 26 reallocations (current fiscal year, March 1, 2026 – February 28, 2027)	None Lauren Brookshire announced that due to a technical glitch on the Health Resources and Services Administration's (HRSA) side, the County of San Diego has not yet received the final award for FY26. We will likely receive it close to the end of July, which is the latest we have ever received it.	
b. ACTION: Review and approve data on Ryan White's service eligibility criteria and other service guidelines	Maritza Herrera summarized the updates to the service eligibility criteria guidelines, noting that the main change was alignment with the current service categories that were approved earlier this year. Motion: Approve data on Ryan White's service eligibility criteria and other service guidelines with the noted recommendations M/S/C: Kubricky/Aguirre Mendoza/4-0 Discussion: - A recommendation to add a line to the Emergency Medical Assistance (EMA) about this service category being used to support food needs. - A recommendation to add "self-referral" to the Mental Health service category and anywhere else it is applicable. - An inquiry into a high Federal Poverty Level (FPL) threshold. It was clarified that the branch is in alignment with the California Department of Public Health (CDPH) and if someone may have other insurance, they may also qualify for Ryan White services that may not be covered by their insurer. Abstentions: Davenport, Mueller, Van Brocklin, Westcott Motion carries	HPG Support Staff to work with Maritza Herrera to bring the revised document to the July HPG meeting
c. ACTION: Review and approve data on Ryan White clients experiencing homelessness	Dr. Dustin Walker presented on FY25 data on Ryan White clients living situations across various San Diego regions. The following discussion took place: - An acknowledgement that these data are valuable in making informed decisions. - An appreciation for the breakdown of the numbers and a reminder that	HPG Support Staff to work with Dr. Walker to provide a revised report for the

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PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRAC)

Agenda Item	Action	Follow-up
	women may begin leaning more on these services with Medi-Cal being defunded. - A reminder to keep women between the ages of 45 and 64 in mind when planning allocations and a recommendation to further break down the numbers by age, race/gender, and region. Motion: Approve data on Ryan White clients experiencing homelessness with noted recommendations M/S/C: Aguirre Mendoza/Jacobs/8-0 Abstentions: none Motion carries	July HPG meeting
d. ACTION: Review and approve key findings on non-Ryan White Mental Health and Substance Use Treatment resources in the community with a focus on HIV/LGBTQ+ competencies	Felipe Ruiz summarized the non-Ryan White resources available around the county for mental health and substance use treatment services, noting that these resources are also available through the County app. The following discussion took place: - It was clarified that harm reduction resources are not provided as a standalone service, but some providers listed in the document have a harm reduction component. - A recommendation to add harm reduction as a resource. - A reminder that some women who are living with HIV may be seeking services from gender-sensitive providers and an inquiry into whether funds have been set aside for these services. - A reminder that barriers for entry to these services continue to exist, especially for those who aren't familiar with navigating the system. Motion: Approve key findings on non-Ryan White mental health and substance use treatment resources in the community with the recommendations to add harm reduction as a resource and to add specific requirements for service M/S/C: Van Brocklin/Kubricky/8-0 Abstentions: Davenport	HPG Support Staff to work with Felipe Ruiz to provide a revised report for the July HPG meeting

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PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRAC)

Agenda Item	Action	Follow-up
	Motion carries	
e. ACTION: Review and approve current information on Minority AIDS Initiative (MAI) funding and its uses for services in all regions	Carlie Langit summarizing Minority AIDS Initiative (MAI) and its funding. - It was clarified that there were no changes to the MAI funding section except for the multidisciplinary team category is now broken out into separate service categories. Part A and MAI remain separated on the expenditure reports too. - Regions get funding according to their needs. Motion: Approve current information on MAI funding and its uses for services in all regions M/S/C: Van Brocklin/Aguirre Mendoza/7-0 Abstentions: Garcia-Bigley, Mueller Motion carries	
f. ACTION: Review and approve current information on services offered through Ryan White Parts C and D	Lauren Brookshire summarized Ryan White Parts C and D services. - A concern that the recent change to eliminate WICY from Part A does not align with the rest of the services provided through Ryan White. It was clarified that HRSA was more concerned about not having service models within Part A, which is what WICY was. - An inquiry into avoiding duplication of services. - A reminder that funding for Part D might be cut in the future, which may impact Part A. Motion: Approve current information on services offered through Ryan White Parts C and D M/S/C: Jacobs/Westcott/7-0 Discussion: Abstentions: Garcia-Bigley, Mueller Motion carries	
g. ACTION: Review and approve the data from the 2024 Needs Assessment Survey of HIV Impact	Dasha Dahdouh presented 2024 needs assessment findings, noting that there have been no changes as the needs assessment is conducted every three years. The next survey will be deployed in early 2027. Motion: Approve the data from the 2024 Needs Assessment Survey of HIV Impact	

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PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRAC)

Agenda Item	Action	Follow-up
	M/S/C: Van Brocklin/Mueller/9-0 Discussion: A concern that today's needs are different from 2024 due to the current administration and the rising expenses. Abstentions: none Motion carries	
h. ACTION: Approve recommendations with justifications to the HIV Planning Group for service priority ranking and how services should be organized and delivered in FY 27 (March 1, 2027 – February 29, 2028)	Tabled. The committee members were reminded to review the FYs 23-25 expenditures and be prepared to rank and allocate FY27 funding at the July 16 th meeting.	
8. Routine Business		
a. Update: Partial Assistance Rent Subsidy (PARS) and Emergency Housing	Maritza Herrera presented on PARS and emergency housing.	
b. Review: Monthly and year-to-date expenditures	Lauren Brookshire provided the following updates: - There are currently savings in prevention. - Changes to dental services are going to impact utilization in the oral health service category. - Legal Services (previously Other Professional Services) and Psychosocial Support Services are now funded under Part B. HPG voted to approve this action.	
c. Review: Monthly and year-to-date service utilization report	Lauren Brookshire summarized client utilization data. Felipe Ruiz provided updates on prevention and Ending the HIV Epidemic (EHE).	
d. Review: Committee attendance	The committee reviewed the attendance summary.	
9. Suggested agenda items for the future committee meetings	The workplan was reviewed.	

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PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRAC)

Agenda Item	Action	Follow-up
10. Announcements	- Christie's Place will be hosting its annual back-to-school party on Friday, July 24, 2026. - Christie's Place will be hosting its 30th annual Gala on August 22, 2026.	
Next Meeting	Date: July 16, 2026 at 1:00PM – 4:00PM Location: Southeastern Live Well Center, 5101 Market Street, San Diego, CA 92114 (Meeting Rooms B and C)	
11. Adjournment	The meeting adjourned at 3:44 PM.	

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PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRAC)



Thursday, July 16, 2026, 1:00 PM – 4:00 PM
Southeastern Live Well Center,
5101 Market Street, San Diego, CA 92114
Meeting Rooms B and C

A quorum for this meeting is seven (7)

Committee Members Present: Tyra Fleming (Chair) | Felipe Garcia-Bigley | Pamuela Halliwell | Dr. Delores Jacobs | Cinnamen Kubricky | Eva Matthews | Marco Aguirre Mendoza | Chris Mueller | Rhea Van Brocklin (Co-Chair) | Joe Westcott

Committee Members Absent: Dr. Beth Davenport | Kalee Garland

MEETING MINUTES

Agenda Item	Action	Follow-up
1. Call to order	Tyra Fleming called the meeting to order at 1:06 PM and noted an in-person quorum. A moment of silence was observed. The Chair made the following comments: - A reminder to be mindful of each person's unique experiences and the state of the world when considering funding decisions. - Decisions made today are based on data that were reviewed over the months of May and June.	
2. Reminders	Reminders were shared.	
3. Public Comment on non-agenda items (for members of the public)	The following comments were shared: - A concern about loss of funding in housing within HOPWA and Section 8 and a reminder to be mindful of those whom we are trying to help.	
4. Sharing our concerns (for committee members)	The following comments were shared: - A concern about an increase in access to services among women in Section 8. Many are not privileged to have a vast network of resources, and the system is complicated.	
5. ACTION: Review and approve the agenda for July 16, 2026	Motion: Approve the July 16, 2026 meeting agenda as presented Motion/Second/Count (M/S/C): Jacobs/Mueller/9-0 Abstentions: Fleming Motion carries	
6. Old Business		
a. None		
7. New Business		

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PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRAC)

Agenda Item	Action	Follow-up
a. ACTION: Recommendations for FY 26 reallocations (current fiscal year, March 1, 2026 – February 28, 2027)	None	
b. ACTION: Approve recommendations with justifications to the HIV Planning Group for service <u>priority ranking</u> and how services should be organized and delivered in <u>FY 27</u> (March 1, 2027 – February 29, 2028)	A reminder was shared that due to the technical glitch on the Health Resources and Services Administration's (HRSA) end, there is a delay in receiving the FY26 final award. No preliminary information was shared by the Project Officer. It does not mean there will be no award; it means that the committee will need to adjust allocations in FY27 based on the final award amount. Reductions will also be offset by Part B funds. A recommendation was made not to delay decision making because the committee goes through the annual reduced funding scenario exercise, typically making a 5% reduction to the budget. A reminder was shared that the committee recently met to make priority ranking recommendations for FY26. Motion: Approve Outpatient Ambulatory Health Services (OAHS) as priority ranking #1, Oral Health as priority ranking # 2, Mental Health as priority ranking #3, Housing as priority ranking #4, Substance Use Treatment Services: Outpatient as priority ranking #5, Medical Case Management as priority ranking #6, and Non-Medical Case Management as priority ranking #7. M/S/C: Jacobs/Aguirre Mendoza/5-0 Abstentions: Garcia-Bigley, Halliwell, Mueller, Van Brocklin, Westcott Motion carries Motion: Approve Referral for Health Care and Support Services as priority ranking #8, Childcare Services as priority ranking #9, Food Bank/Home-Delivered Meals as priority ranking #10, and Medical Nutrition Therapy as priority ranking #11. M/S/C: Westcott/Jacobs/5-0 Abstentions: Garcia-Bigley, Halliwell, Matthews, Mueller, Van Brocklin Motion carries	

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PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRAC)

Agenda Item	Action	Follow-up
	Motion: Approve Early Intervention Services as priority ranking #12, Outreach Services as priority ranking #12b, and Psychosocial Support Services as priority ranking #13. M/S/C: Kubricky/Westcott/7-0 Abstentions: Garcia-Bigley, Halliwell, Van Brocklin Motion carries Motion: Emergency Financial Assistance as priority ranking #14, Medical Transportation as priority ranking #15, Substance Use Treatment Services: Residential as priority ranking #16, Other Professional Services as priority ranking #17, Home and Community-Based Health Services as priority ranking #18, and Health Education & Risk Reduction as priority ranking #19. M/S/C: Jacobs/Aguirre Mendoza/6-0 Abstentions: Garcia-Bigley, Matthews, Mueller, Van Brocklin Motion carries	
c. ACTION: Approve recommendations with justifications to the HIV Planning Group for funding allocations in level and reduced scenarios for <u>FY 27</u> (March 1, 2027 – February 29, 2028)	Motion: Approve level funding for Outpatient Ambulatory Health Services (OAHS) (priority #1) at \$1,996,037. M/S/C: Jacobs/Matthews/8-0 Abstentions: Garcia-Bigley, Mueller Motion carries Motion: Approve a decrease for Oral Health (priority #2) by \$36,699. M/S/C: Mueller/Westcott/9-0 Discussion: It was clarified that there was lack of utilization in oral health, but utilization may be impacted by cuts in Denti-Cal. Abstentions: Garcia-Bigley Motion carries Motion: Approve level funding for Mental Health (priority #3) at \$931,230. M/S/C: Jacobs/Kubricky/6-0 Abstentions: Garcia-Bigley, Halliwell, Mueller, Van Brocklin Motion carries Motion: Approve an increase for Housing (priority #4) by \$36,699. Motion withdrawn	

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PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRAC)

Agenda Item	Action	Follow-up
	Motion: Approve level funding for Housing (priority #4) \$2,005,781. M/S/C: Halliwell/Kubricky/10-0 Discussion: A reminder to be mindful of the former service categories that are now just Housing. The landscape of housing availability is going to change. Abstentions: none Motion carries Motion: Approve level funding for Substance Use Treatment Services: Outpatient (priority #5) at \$313,127. M/S/C: Van Brocklin/Garcia-Bigley/8-0 Abstentions: Halliwell, Westcott Motion carries Motion: Approve level funding for Medical Case Management (priority #6) at \$1,345,807. M/S/C: Jacobs/Westcott/6-0 Abstentions: Garcia-Bigley, Halliwell, Mueller, Van Brocklin Motion carries Motion: Approve level funding for Non-Medical Case Management (priority #7) at \$514,875. M/S/C: Kubricky/Aguirre Mendoza/5-1 Abstentions: Garcia-Bigley, Halliwell, Mueller, Van Brocklin Motion carries Motion: Approve level funding for Referral for Health Care and Support Services (priority #8) at \$379,049. Discussion: There has been general under-utilization of services historically. M/S/C: Aguirre Mendoza/Jacobs/6-0 Abstentions: Fleming, Garcia-Bigley, Halliwell, Van Brocklin Motion carries Motion: Approve level funding for Childcare Services (priority #9) \$27,573. M/S/C: Westcott/Jacobs/9-0 Abstentions: Van Brocklin Motion carries Motion: Approve level funding Food Bank/Home-Delivered Meals (priority #10) at 769,566. Motion withdrawn	

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PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRAC)

Agenda Item	Action	Follow-up
	Motion: Approve a decrease for Food Bank/Home-Delivered Meals (priority #10) by \$100,000. Discussion: Food voucher funding will be moving to Emergency Financial Assistance service category once approved. Ongoing food voucher program needs a more permanent solution, that is why the funds were transferred to another category. M/S/C: Van Brocklin/Westcott/9-0 Abstentions: Matthews Motion carries	
d. ACTION: Approve recommendations for how services should be organized and delivered (service delivery recommendations/service directives) in FY 27 (March 1, 2027 – February 29, 2028)	Tabled	
8. Routine Business		
a. Update: Partial Assistance Rent Subsidy (PARS) and Emergency Housing	Maritza Herrera summarized updates on PARS and Emergency Housing.	
b. Review: Monthly and year-to-date expenditures	Lauren Brookshire summarized the preliminary expenditures through the month of June, noting that the data are preliminary.	
c. Review: Monthly and year-to-date service utilization report	Utilization report was summarized.	
d. Review: Committee attendance	The committee reviewed the attendance summary.	
9. Suggested agenda items for the future committee meetings	None	
10. Announcements	- The Family Health Centers of San Diego will be hosting a mobile medical event at the end of July. - Those 65 and over may be able to get a reduced or free ticket to the upcoming San Diego Pride festival. - A reminder that the next PSRAC committee meeting will be held at the County Operations Center because HRSA Project Officer and the	

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PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRAC)

Agenda Item	Action	Follow-up
	consulting team will be joining the meeting in person as part of the site visit.	
Next Meeting	Date: July 23, 2026 at 1:00PM – 4:00PM Location: County Operations Center, 5530 Overland Ave, San Diego, CA 92123 (Meeting Room 124)	
11. Adjournment	The meeting adjourned at 3:57 PM.	

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PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRAC)



Thursday, July 23, 2026, 1:00 PM – 4:00 PM
County Operations Center,
5530 Overland Ave, San Diego, CA 92123
Meeting Room 124

A quorum for this meeting is seven (7)

Committee Members Present: Marco Aguirre Mendoza | Tyra Fleming (Chair) | Felipe Garcia-Bigley | Dr. Delores Jacobs | Cinnamon Kubricky | Eva Matthews | Chris Mueller | Rhea Van Brocklin (Co-Chair) | Joe Westcott

Committee Members Absent: Dr. Beth Davenport | Kalee Garland | Pamuela Halliwell

MEETING MINUTES

Agenda Item	Action	Follow-up
1. Call to order	Tyra Fleming called the meeting to order at 1:06 PM and noted an in-person quorum. A moment of silence was observed. The Chair made the following comments: - A reminder to be mindful about each other's barriers and struggles. - A reminder to make data-informed decisions and to reference the key data findings that the committee reviewed and approved during recent meetings.	
2. Reminders	Reminders were shared.	
3. Public Comment on non-agenda items (for members of the public)	The following comments were shared: - A reminder that Denti-Cal is slated to be cut, but no changes have been made yet.	
4. Sharing our concerns (for committee members)	The following comments were shared: - The Health Resources and Services Administration (HRSA) Project Officer and the consultants introduced themselves.	
5. ACTION: Review and approve the agenda for July 23, 2026	Motion: Approve the July 23, 2026 meeting agenda as presented Motion/Second/Count (M/S/C): Jacobs/Van Brocklin/9-0 Abstentions: none Motion carries	
6. Old Business		
a. None		
7. New Business		

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PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRAC)

Agenda Item	Action	Follow-up
a. ACTION: Recommendations for FY 26 reallocations (current fiscal year, March 1, 2026 – February 28, 2027)	None	
b. ACTION: Approve recommendations with justifications to the HIV Planning Group for funding allocations in level and reduced scenarios for <u>FY 27</u> (March 1, 2027 – February 29, 2028)	Motion: Approve level funding for Medical Nutrition Therapy (priority #11) \$35,542. M/S/C: Van Brocklin/Westcott/8-0 Abstentions: Matthews Motion carries Motion: Approve level funding for Early Intervention Services (priority #12) at \$948,596. Discussion: A reminder to consider the fact that prevention funding is being cut. M/S/C: Kubricky/Matthews/6-0 Abstentions: Garcia-Bigley, Jacobs, Van Brocklin Motion carries Motion: Decrease Psychosocial Support Services (priority #13) to \$0. Discussion: A reminder that this category is funded entirely out of the Ending the HIV Epidemic (EHE). M/S/C: Jacobs/Mueller/8-0 Abstentions: Van Brocklin Motion carries Motion: Approve level funding for Emergency Financial Assistance (priority #14) at \$61,856. M/S/C: Aguirre Mendoza Motion failed Motion: Approve an increase for Emergency Financial Assistance (priority #14) by \$150,000. M/S/C: Jacobs/Kubricky/3-0 Discussion: A reminder that this category funds essential emergency circumstance services to offset the high cost of the region, such as utilities, medication, food (any short-term needs). Additionally, around \$375,000 was carried over and applied to this category earlier this year. Abstentions: Garcia-Bigley, Matthews, Aguirre Mendoza, Mueller, Van Brocklin, Westcott	Request to bring performance measures for MAI categories

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PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRAC)

Agenda Item	Action	Follow-up
	Motion carries Motion: Approve level funding for Medical Transportation (priority #15) at \$117,083. Discussion: A reminder that beginning October 1, 2026 public transportation prices will increase. M/S/C: Kubricky/Aguirre Mendoza/6-0 Abstentions: Garcia-Bigley, Mueller, Van Brocklin Motion carries Motion: Approve level funding for Substance Use Treatment Services: Residential (priority #16) at \$0. M/S/C: Westcott/Garcia-Bigley/9-0 Abstentions: none Motion carries Motion: Approve a decrease for Other Professional Services (priority #17) by \$23,772 to \$0. M/S/C: Garcia-Bigley/Van Brocklin/9-0 Discussion: A reminder that this category has been paid for out of Ryan White Part B starting FY26. Abstentions: none Motion carries Motion: Approve level funding for Home and Community-Based Health Services (priority #18) at \$228,500. M/S/C: Westcott/Kubricky/8-0 Abstentions: Garcia-Bigley Motion carries Motion: Approve level funding for Health Education & Risk Reduction (priority #19) at \$0. M/S/C: Westcott/Mueller/8-0 Abstentions: Garcia-Bigley Motion carries Motion: Approve level funding for Outreach Services (priority #12b) at \$0. M/S/C: Jacobs/Matthews/7-0 Abstentions: Garcia-Bigley, Van Brocklin Motion carries Motion: Approve an increase for Mental Health (priority #3) by \$57,215.	

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PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRAC)

Agenda Item	Action	Follow-up
	M/S/C: Jacobs/Kubricky/5-0 Abstentions: Garcia-Bigley, Aguirre Mendoza, Mueller, Van Brocklin Motion carries Motion: Approve level funding for all service categories in the Minority AIDS Initiative (MAI) budget: Case Management (Non-Medical), Medical Case Management, Mental Health Services, Outreach Services, Substance Abuse Services (Outpatient), Emergency Housing, Early Intervention Services (EIS), and Peer Navigation. M/S/C: Van Brocklin/Jacobs Motion failed (rescinded due to perceived conflict) Motion: Approve a total reduction of \$258,156 (approximately 2.6%) of the FY26 Ryan White Part A total of \$9,837,438 for the reduced funding scenario. M/S/C: Jacobs/Aguirre Mendoza/9-0 Abstentions: none Motion carries Motion: Approve a decrease for Oral Health (priority #2) by \$36,699 in a reduced funding scenario. M/S/C: Van Brocklin/Westcott/7-0 Abstentions: Garcia-Bigley, Jacobs Motion carries Motion: Approve a decrease for Psychosocial Support Services (priority #13) by \$46,744 to \$0 in a reduced funding scenario. M/S/C: Westcott/Matthews/9-0 Abstentions: none Motion carries Motion: Approve a decrease for Other Professional Services (priority #17) by \$23,772 to \$0 in a reduced funding scenario. M/S/C: Garcia-Bigley/Kubricky/9-0 Abstentions: none Motion carries	

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PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRAC)

Agenda Item	Action	Follow-up
	Motion: Approve a decrease for Food Bank/Home-Delivered Meals (priority #10) by \$100,000 in a reduced funding scenario. M/S/C: Westcott/Jacobs/7-1 Abstentions: Matthews Motion carries Motion: Approve a decrease for Outpatient Ambulatory Health Services (OAHS) (priority #1) by \$44,831 in a reduced funding scenario. M/S/C: Van Brocklin/Jacobs/7-0 Abstentions: Garcia-Bigley, Mueller Motion carries Motion: Approve level funding for MAI service categories Non-Medical Case Management at \$46,657, Mental Health Services at \$102,108, Substance Abuse Services (Outpatient) at \$114,640, and Emergency Housing at \$100,000. M/S/C: Van Brocklin/Mueller/7-0 Abstentions: Garcia-Bigley Motion carries Motion: Approve level funding for MAI service category Outreach Services at \$18,536. M/S/C: Westcott/Aguirre Mendoza/2-4 Abstentions: Garcia-Bigley, Matthews Motion failed Motion: Approve an increase for MAI service category Outreach Services by \$6,464 and a decrease for MAI service category Medical Case Management by \$6,464. M/S/C: Van Brocklin/Kubricky/7-0 Abstentions: Garcia-Bigley Motion carries Motion: Approve using 2.5% (\$16,811) of the FY26 Ryan White MAI total of \$672,437 for the reduced funding scenario. M/S/C: Westcott/Van Brocklin/6-0 Abstentions: Garcia-Bigley Motion carries	

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PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRAC)

Agenda Item	Action	Follow-up
	Motion: Approve a decrease for MAI service category Medical Case Management by \$16,811 in a reduced funding scenario. M/S/C: Van Brocklin/Westcott/7-0 Abstentions: Garcia-Bigley Motion carries	
c. ACTION: Approve recommendations for how services should be organized and delivered (service delivery recommendations/service directives) in FY 27 (March 1, 2027 – February 29, 2028)	A concern about case management not being accessible to consumers. It was clarified Motion: Tabled M/S/C: Discussion: Abstentions: Motion carries	
8. Routine Business		
a. Update: Partial Assistance Rent Subsidy (PARS) and Emergency Housing	Lauren Brookshire noted that there have been no updates since the last report out and since the July HPG meeting.	
b. Review: Monthly and year-to-date expenditures	Updates provided under item 8a.	
c. Review: Monthly and year-to-date service utilization report	Updates provided under item 8a.	
d. Review: Committee attendance	The committee reviewed the attendance summary.	
9. Suggested agenda items for the future committee meetings	None	
10. Announcements	- HPG Support Staff will be reaching out to request volunteers for the Needs Assessment Working Group. - Marco Aguirre Mendoza announced that he may be stepping down due to a career change and lack of time. - An acknowledgement of the participation among some HPG and committee members in the site visit.	
Next Meeting	Date: July 30, 2026 Time: 1:00PM – 4:00PM Location: Southeastern Live Well Center, 5101 Market Street, San Diego, CA 92114 (Meeting Rooms B & C)	
11. Adjournment	The meeting adjourned at 3:41 PM.	

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PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRAC)



Thursday, July 30, 2026, 1:00 PM – 4:00 PM
Southeastern Live Well Center,
5101 Market Street, San Diego, CA 92114
Meeting Rooms B & C

A quorum for this meeting is seven (7)

Committee Members Present: Marco Aguirre Mendoza | Tyra Fleming (Chair) | Felipe Garcia-Bigley | Dr. Delores Jacobs | Eva Matthews | Chris Mueller | Rhea Van Brocklin (Co-Chair) | Joe Westcott

Committee Members Absent: Dr. Beth Davenport | Kalee Garland | Pamuela Halliwell | Cinnamon Kubricky

MEETING MINUTES

Agenda Item	Action	Follow-up
1. Call to order	Tyra Fleming called the meeting to order at 1:00 PM and noted an in-person quorum. A moment of silence was observed. The Chair made the following comments: - An acknowledgement of the work being done and the effort.	
2. Reminders	Reminders were shared.	
3. Public Comment on non-agenda items (for members of the public)	None	
4. Sharing our concerns (for committee members)	None	
5. ACTION: Review and approve the agenda for July 30, 2026	Motion: Approve the July 30, 2026 meeting agenda as presented Motion/Second/Count (M/S/C): Van Brocklin/Jacobs/8-0 Abstentions: none Motion carries	
6. Old Business		
a. None		
7. New Business		
a. ACTION: Recommendations for FY 26 reallocations (current fiscal year, March 1, 2026 – February 28, 2027)	General support for first motion Motion: Approve a decrease for Outpatient Ambulatory Health Services by \$59,881. M/S/C: Jacobs/Van Brocklin/5-0 Abstentions: Garcia-Bigley, Aguirre Mendoza, Mueller Motion carries	

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PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRAC)

Agenda Item	Action	Follow-up
	Motion: Approve a decrease for Oral Health by \$84,175. M/S/C: Van Brocklin/Westcott/7-0 Abstentions: Garcia-Bigley Motion carries Motion: Approve a decrease for Early Intervention Services by \$28,458. M/S/C: Westcott/Jacobs/6-0 Abstentions: Garcia-Bigley, Van Brocklin Motion carries Motion: Approve a decrease for Medical Transportation by \$11,708. M/S/C: Matthews/Westcott/5-0 Abstentions: Garcia-Bigley, Mueller, Van Brocklin Motion carries Motion: Approve a decrease for Referral for Health Care and Support Services by \$22,743. M/S/C: Matthews/Aguirre Mendoza/6-0 Abstentions: Garcia-Bigley, Van Brocklin Motion carries Motion: Approve a decrease for Emergency Financial Assistance by \$37,434. M/S/C: Fleming/Jacobs/3-0 Abstentions: Garcia-Bigley, Matthews, Mueller, Van Brocklin, Westcott Motion carries Motion: Approve a decrease for Minority AIDS Initiative (MAI) service category Medical Case Management by \$29,822. M/S/C: Westcott/Jacobs/5-0 Abstentions: Garcia-Bigley, Mueller, Van Brocklin Motion carries	
b. ACTION: Approve additional recommendations to the HIV Planning Group for funding allocations in level and reduced scenarios for <u>FY 27</u> (March 1, 2027 – February 29, 2028)	Motion: Approve level funding for Outpatient Ambulatory Health Services (priority #1) at \$1,936,156, Referral for Health Care and Support Services (priority #8) at \$356,306, Early Intervention Services (priority #12) at \$920,138, and Medical Transportation (priority #15) at 105,375 based on FY26 reallocation recommendations.	

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PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRAC)

Agenda Item	Action	Follow-up
	M/S/C: Fleming/Jacobs/3-0 Abstentions: Garcia-Bigley, Matthews, Mueller, Van Brocklin, Westcott Motion carries Motion: Approve level funding for MAI service categories Case Management (Non-Medical) at \$45,657, Mental Health Services at \$102,108, Substance Use Services (Outpatient) at \$114,640, and Emergency Housing at \$100,000. M/S/C: Jacobs/Van Brocklin/6-0 Abstentions: Garcia-Bigley, Matthews Motion carries Motion: Approve a decrease for Outpatient Ambulatory Health Services (priority #1) by \$6,110 in a reduced funding scenario. M/S/C: Westcott/Matthews/6-0 Abstentions: Garcia-Bigley, Mueller Motion carries	
c. ACTION: Approve recommendations for how services should be organized and delivered (service delivery recommendations/service directives) in FY 27 (March 1, 2027 – February 29, 2028)	Tabled	
8. Routine Business		
a. Update: Partial Assistance Rent Subsidy (PARS) and Emergency Housing	Lauren Brookshire made the following comments: - No updates on expenditures or other data. - An acknowledgement of the committee's hard work. - The Health Resources and Services Administration (HRSA) site visit resulted in five findings across all teams within the branch, which is a very good result. Two findings were related to the HPG: one was regarding the two legislatively required seat vacancies, and the second one was regarding the requirement to have 33% of seats be filled with unaffiliated consumers.	

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PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRAC)

Agenda Item	Action	Follow-up
b. Review: Monthly and year-to-date expenditures	Discussed under item 8a.	
c. Review: Monthly and year-to-date service utilization report	Discussed under item 8a.	
d. Review: Committee attendance	The committee reviewed the attendance summary.	
9. Suggested agenda items for the future committee meetings	A reminder was shared that the committee will not be meeting again until September.	
10. Announcements	- Screening and discussion of a movie <i>Even Me</i> at Christy's Place (in partnership with CEG) on August 14 at 5:00 PM. - A new Project PEARL cohort will start in the fall of 2026. More information is on sdprojectpearl.com.	
Next Meeting	Date: September 10, 2026 Time: 3:00PM – 5:00PM Location: Southeastern Live Well Center, 5101 Market Street, San Diego, CA 92114 (Meeting Rooms B & C)	
11. Adjournment	The meeting adjourned at 2:57 PM.	

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MEDICAL STANDARDS AND EVALUATION COMMITTEE (MSEC)



*Tuesday, May 12, 2026, 4:00 PM – 5:30 PM
Seville Plaza – Live Well Support Center
5469 Kearny Villa Rd, 1st Floor
Training Room D*

A quorum for this meeting is seven (7).

Committee Members Present: Dr. Jeannette Aldous (Co-Chair) | Dr. Laura Bamford | Dr. David Grelotti (Chair) | Yessica Hernández | Edith Saville | Shannon Paugh | Dr. Stephen Spector | Dr. Winston Tilghman | Karla Quezada-Torres | Dr. Martha Rodriguez | Dr. Fadra Whyte

Committee Members Absent: Dr. Rosemary Garcia | Mikie Lochner

Agenda Item	Action	Follow-up
1. Welcome and moment of silence, comments from the Chair	Dr. Grelotti called the meeting to order at 4:02 PM and introductions were done. A moment of silence was observed. Chair comments: - A comment was made about microphone use. - A suggestion to review conflict-of-interest guidance.	
2. Public Comment	None	
3. Sharing our Concerns	- A reminder that individuals that are part of this committee are here to contribute information. - A request to have the process of conflict -of- interest clearly written. - A suggestion to add instruction in the Conflict-of-Interest sheet if the member should be abstaining. - A reminder was given that shared experience across clinics help identify in-care or resource limitation and improve service standards.	
4. Action: Approve the consent MSEC agenda (which includes the May 12, 2026 agenda and February 10, 2026 minutes	Motion: Approve the consent MSEC agenda (which includes the May 12, 2026 agenda and February 10, 2026 minutes Motion/Second/Count (M/S/C): Aldous/Saville/10-0 Abstentions: Dr. Grelotti Motion Carries	

MEDICAL STANDARDS AND EVALUATION COMMITTEE (MSEC)

Agenda Item	Action	Follow-up
5. New Business:		
a. Presentation: HIV/HCV Micro Elimination Among Ryan White Outpatient Ambulatory Health Service Providers Pilot Project	Andrea Tomada presented on HIV/HCV Micro Elimination Among Ryan White Outpatient Ambulatory Health Service Providers Pilot Project and the following was discussed: - A clarification regarding how providers will be contacted for the pilot program. - A clarification that HSHB will identify providers and will be reaching out. - A question regarding IRB approval. - A clarification that the providers will be working with the clients not direct contact with HSHB. - A question regarding the requirement for clinics to participate given the capacity. - A clarification that this will be a pilot program with a small data set and a limited number of clients.	
b. Presentation: Ryan White Chart Review Summary	Jeanette Johnson presented on the Ryan White Outpatient Ambulatory Health Services Report on Compliance with Practice Guidelines 2025 and the following was discussed: - A clarification that TB and Dental were reviewed outside the review period for the report. - A note that some clients receive treatment across the border without a way to confirm or track. - A question regarding including prevention efforts within the report. - A comment regarding the benefit of this chart review with directing clinical practice. - A comment was made warning that Medi-Cal dental coverage is expected to significantly decrease, making RW dental access more critical.	

MEDICAL STANDARDS AND EVALUATION COMMITTEE (MSEC)

Agenda Item	Action	Follow-up
	- A suggestion for the HPG to review the potential opportunity to educate clients on RW dental clients.	
6. Old Business:		
a. Discussion: Review and update the Mental Health Service Standards	The committee reviewed the Mental Health Service Standards and made the following recommended edits: Page 2 (Packet Page 30) - Remove dot point regarding group counseling. Page 3 (Packet Page 31) - A suggestion under Psychiatric consultation remove “will” and change to “are encouraged”. - A suggestion under referral/coordination to remove the list of additional mental health services. - A suggestion to create communication language.	
b. Discussion: Review and update the Psychiatric Medication Management Service Standards	Tabled	
c. Discussion: Mental Health taskforce or working group	Tabled	
7. Other Updates:		
a. STD and Mpox Update (Dr. Tilghman)	Tabled	
b. Committee member updates	Tabled	
8. Future agenda items for consideration	Tabled	
9. Announcements	Tabled	
10. Next meeting date:	Date: September 8, 2026, Time: 4:00 PM – 5:30 PM Location: TBD	
11. Adjournment	The meeting was adjourned at 5:37PM	

COMMUNITY ENGAGEMENT GROUP



Wednesday, June 17, from 3:00 PM – 5:00 PM
Mission Valley Branch Library,
2123 Fenton Pkwy, San Diego, CA 92108

A quorum for this meeting is five (5).

Committee Members Present: Roger Al-Chaikh | Tania Avalos-Bello | Esteban Duarte | Michael Donovan (Chair) | Jen Lothridge (Co-Chair) | Sergio Luna | | Angela Vito Cruz

Committee Members Absent: Andrew Cross | Veronica Nava

MEETING MINUTES

Agenda Item	Discussion/Action	Follow-Up
1. Call to order, comments from the chair, and a moment of silence	The chair called the meeting to order at 3:02 PM and noted the presence of an in-person quorum.	
2. Review Background, Mission Statement, Goals, and Agreement of Meeting Decorum	Committee members read the Mission Statement, the Community Engagement Group (CEG) Charge, and meeting decorum.	
3. Introductions (Name, Role with HPG/Consumer, Pronouns), Icebreaker	Members and participants introduced themselves.	
4. Public comment (for members of the public)	None	
5. Sharing our concerns (for committee members)	None	
6. ACTION: Approve the consent CEG agenda (which includes the June 17, 2026 agenda and the April 15, 2026 minutes)	Motion: Approve the consent CEG agenda (which includes the June 17, 2026 agenda and the April 15, 2026 minutes) with the addition of the work “absent” to the minutes. Motion/Second/Count (M/S/C): Lothridge/Al-Chaikh/6-0 Abstention(s): Donovan Motion carries	
Follow-Up Items from minutes:	None	
7a. Committee Updates		
I. HIV Planning Group (HPG)	Tabled	
II. Strategies and Standards Committee	Tabled	
III. Steering Committee	Tabled	

COMMUNITY ENGAGEMENT GROUP

Agenda Item	Discussion/Action	Follow-Up
IV. Membership Committee	Tabled	
V. Priority Settings and Resource Allocation Committee (PSRAC)	The committee has begun its budget season. Meetings will take place from 1- 4 PM on Thursdays. The committee welcomes public comments at the meetings. For meeting dates and locations please sign up for the HPG newsletter or visit sdplanning.org .	
VI. Medical Standards and Evaluation Committee (MSEC)	Tabled	
7b. Community Updates		
I. CARE Partnership	Tabled	
II. HIV Housing Committee/Housing Opportunities for Persons with AIDS (HOPWA)	Tabled	
8. Old Business		
a. Review 2026 CEG workplan	None	
b. Committee Attendance	None	
9. New Business		
a. Training: Happyville Exercise/"Another Day in Happyville"	Lori Jones led the group in the "A Day in Happyville" prevention training and Mikie Lochner led the Happyville priority setting and budget allocation exercise.	
10. Announcements	• Call For Artists Submission Deadline Extended to June 21, 2026. • Christie's Place is actively enrolling students for Project PEARL. Visit sdprojectpearl.com. • June 23rd at 5PM POZabilities will be hosting a sex education workshop at the Diversionary Theatre.	
11. Next meeting date	Next Meeting: Wednesday, July 15, 2026, from 3:00 PM – 5:00 PM Location: Southeastern Live Well Center; 5101 Market St, San Diego, CA 92114; Tubman Chavez Room A	
12. Adjournment	Meeting was adjourned at 4:58PM.	

COMMUNITY ENGAGEMENT GROUP



Wednesday, Wednesday, July 15, from 3:00 PM – 5:00 PM
Southeastern Live Well Center
5101 Market St, San Diego, CA 92114
Tubman Chavez Room A

A quorum for this meeting is five (5).

Committee Members Present: Roger Al-Chaikh | Andrew Cross | Esteban Duarte | Michael Donovan (Chair) | Jen Lothridge (Co-Chair) | Sergio Luna | Veronica Nava | Angela Vito Cruz
Committee Members Absent: Tania Avalos-Bello

MEETING MINUTES

Agenda Item	Discussion/Action	Follow-Up
1. Call to order, comments from the chair, and a moment of silence	The chair called the meeting to order at 3:01PM and noted the presence of an in-person quorum. The Chair wished everyone a happy pride.	
2. Review Background, Mission Statement, Goals, and Agreement of Meeting Decorum	Committee members read the Mission Statement, the Community Engagement Group (CEG) Charge, and meeting decorum.	
3. Introductions (Name, Role with HPG/Consumer, Pronouns), Icebreaker	Members and participants introduced themselves.	
4. Public comment (for members of the public)	- A comment regarding participation in the community engagement group and how to effectively increase participation.	
5. Sharing our concerns (for committee members)	- A gratitude for the members and the community who continue to show up to this meeting and provide attendance and feedback.	
6. ACTION: Approve the consent CEG agenda (which includes the July 15, 2026 agenda and the June 17, 2026 minutes)	Motion: Approve the consent CEG agenda (which includes the July 15, 2026 agenda and the June 17, 2026 minutes) Motion/Second/Count (M/S/C): Lothridge/Luna/7-0 Abstention(s): Donovan Motion carries	
Follow-Up Items from minutes:	None	

COMMUNITY ENGAGEMENT GROUP

Agenda Item	Discussion/Action	Follow-Up
7a. Committee Updates		
I. HIV Planning Group (HPG)	None	
II. Strategies and Standards Committee	The committee is reviewing PARS and Food Bank/Home Delivered Meals.	
III. Steering Committee	The committee discussed strategies to recruit members to meet 33% unaffiliated consumers.	
IV. Membership Committee	The committee is currently reviewing the seats applicable for elimination or combination to assist with meeting the 33% unaffiliated consumer requirement.	
V. Priority Settings and Resource Allocation Committee (PSRAC)	The committee has reviewed the requested data and is currently in the ranking phase of their budget season. They may get to the allocation process next week.	
VI. Medical Standards and Evaluation Committee (MSEC)	None	
7b. Community Updates		
I. CARE Partnership	The partnership will be having presentations on the Disability Help Center San Diego and AI communication coaching for HIV care.	
II. HIV Housing Committee/Housing Opportunities for Persons with AIDS (HOPWA)	Several service providers shared program information and Jen Lothridge provided the following updates: - Mama's Kitchen described its meal available through referral. - Family Health Centers of San Diego discussed upcoming HOPWA-funded short-term assistance for rent, mortgages, and utilities, to be accessed through their Behavioral Health Center. - Updates were shared on housing availability: Father Joe's reported 5 openings, Fraternity House noted 6 openings, and Stepping Stone reported 1 opening with a waiting list. - The Housing Association reiterated that individuals already on the waiting list should remain active and keep their	

COMMUNITY ENGAGEMENT GROUP

Agenda Item	Discussion/Action	Follow-Up
	information updated. - RUN-SD flyers were provided for interested members.	
8. Old Business		
a. Review 2026 CEG workplan	- CEG and Christie's Place are collaborating on an event to showcase the documentary Even Me at the Heath Equity Research Multimedia Lab at SDSU.	
b. Committee Attendance	None	
9. New Business		
a. Presentation: Overview of Updates to the Ryan White Service Categories	Maritza Herrera provided a presentation of the Updates to the Ryan White Service Categories and the following discussion occurred: - Multiple service categories have been combined, with funding redistributed accordingly. - The HPG was asked to develop new rankings for each updated category. - Several service categories will be renamed as part of the update. - MAI data will now be reported by individual service category in the monthly report. - A reminder from the chair that the HPG standards committees may revise standards to ensure these changes are implemented appropriately. - A clarification that category rankings are not tied to funding amounts. - A clarification that there have not been any changes to oral health services. - A clarification that MAI reflects services specifically designed for minority populations.	
10. Announcements	- Christies Place will be having their next cohort of Project PEARL beginning 7/30. - The HPG will be tabling at San Diego Black Pride on 7/12 and the Pride Festival 7/18 and 7/19.	
11. Next meeting date	Next Meeting: Wednesday, September 16, 2026, from 3:00 PM – 5:00 PM Location: TBD	
12. Adjournment	Meeting was adjourned at 4:14PM.	

STRATEGIES AND STANDARDS COMMITTEE



Tuesday, April 7, 2026, 3:00 PM – 4:30 PM
County Operations Center
5560 Overland Ave, San Diego, CA 92123
Training Room 172

A quorum for this meeting is six (6)

Committee Members Present: Nicole Aguilar | Roger Al-Chaikh | Amy Applebaum | Beth Davenport | Skyler Miles | Ivy Rooney | Dr. Winston Tilghman | Jeffery Weber (Chair)

Members Absent: Juan Conant | Joseph Mora

Members Joining Virtually: Michael King

ORDER OF BUSINESS

Agenda Item	Discussion/Action	Follow-Up
1. Call to order, introductions, comments from the chair, and a moment of silence	Jeffery Weber called the meeting to order at 3:03 PM. A moment of silence was observed.	
2. Public comment (for members of the public)	None	
3. Sharing our concerns (for committee members)	None	
4. ACTION: Approve the Strategies and Standards Committee agenda for April 7, 2026	Motion: Approve the Strategies and Standards Committee agenda for April 7, 2026 Motion/Second/Count (M/S/C): Miles/Applebaum/8-0 Abstentions: Weber Motion carries	
5. ACTION: Approve the Strategies and Standards Committee meeting minutes from February 3, 2026	Motion: Approve meeting minutes for February 3, 2026 M/S/C: Tilghman/Applebaum/7-0 Discussion: Abstentions: Al-Chaikh, Weber Motion carries	
6. Review follow-up items from last meeting	- HPG Support Staff (HPG SS) will bring the updated Emergency Financial Assistance and Housing Service Standard with the revised extension requirements for the PARS enrollment to the April meeting for review and approval: Completed	

STRATEGIES AND STANDARDS COMMITTEE

Agenda Item	Discussion/Action	Follow-Up
	- HPG SS will bring the revised Food Bank/Home Delivered Meals Standard to the April meeting for review and approval: Completed - HPG SS will work with Patrick Loose to bring the revised Service Standards Introduction to the April meeting for review and approval: Completed	
7. Old Business		
a. ACTION: Approve criteria on the extension requirements for the PARS enrollment	Motion: Approve criteria on the extension requirements for the PARS enrollment M/S/C: Miles/Al-Chaikh/8-0 Discussion: - Patrick Loose clarified that the housing plan is a federal requirement to transition a client into permanent housing. - Recommendation to add no more than 3 consecutively missed appointments without extenuating circumstances in the last 12 months. The clients would be required to meet with the case managers monthly. Abstentions: Weber Motion carries	HPG SS to work with Patrick Loose to add the recommended language to the approved Emergency Housing Service Standards document and forward to HPG for approval
b. ACTION: Approve Food Bank/Home Delivered Meals Service Standard	Motion: Approve Food Bank/Home Delivered Meals Service Standard M/S/C: Rooney/Miles/8-0 Discussion: - Member of the public expressed concerns about increasing cost of living, including rent, groceries, and gas. Abstentions: Weber Motion carries	
8. New Business		
a. ACTION: Approve additional Service	Motion: Approve additional Service Standards Introduction updates	

STRATEGIES AND STANDARDS COMMITTEE

Agenda Item	Discussion/Action	Follow-Up
Standards Introduction updates	M/S/C: Rooney/Tilghman/8-0 Discussion: none Abstentions: Weber Motion carries	
b. ACTION: Approve a new Strategies and Standards Committee co-chair	Tabled	
c. Discussion: Develop Medical Advocacy Service Standard	The following discussion took place: - A medical advocate may meet with a client to understand concerns ahead of their scheduled primary care visit, which may include general support. Clients may feel intimidated or that they don't have a voice. - Managing phone calls for neurodivergent individuals may be a challenge, and medical advocates help. - Similar to a role of a peer support specialist. - A document may exist in the prior approved Service Standards. HPG SS will work with Patrick Loose to locate and bring to the next meeting.	HPG SS will bring the Medical Advocacy Service Standard draft to the June meeting
9. Routine Business		
a. Review: Committee Work Plan	The committee reviewed the work plan. - A suggestion to rename Prevention-Outreach Standards to just Outreach Standards. - Psychosocial Support Service Standard may have components of outreach. - A recommendation to move Medical Advocacy Service Standard to June meeting.	HPG SS will relabel Prevention-Outreach Standard as Outreach Standard and will work with Patrick Loose to develop a draft
b. Review: Committee Attendance	The committee reviewed attendance.	
c. Discussion: Recommendations from Priority Setting &	None	

STRATEGIES AND STANDARDS COMMITTEE

Agenda Item	Discussion/Action	Follow-Up
Resource Allocation Committee (PSRAC)		
d. Recommendations to the HIV Planning Group (HPG), HPG committees, and requests of recipient	None	
e. Suggested items for future committee agenda	None	
10. Announcements	- HPG Retreat on April 22 at 2:00 PM – 5:00 PM. - Community Engagement Group meeting on April 15 at 3:00 PM. - Diversionary Theatre will host a production of Rent with themed nights at the end of May. More information will be available in the newsletter and the HPG website. - POZabilities will be starting a group for young adults and adults. - Stepping Stone will host a Gala on April 17 at the Manchester Grand Hyatt. Deadline to purchase tickets is April 10.	
11. Next meeting date	Date: Tuesday, June 2, 2026 Time: 3:00 PM – 4:30 PM Location: Southeastern Live Well Center, 5101 Market Street, San Diego, CA 92114 (Tubman Chavez Room C) and online via Zoom	
12. Adjournment	Meeting adjourned at 3:57 PM.	

STRATEGIES AND STANDARDS COMMITTEE



Tuesday, July 7, 2026, 3:00 PM – 4:30 PM
County Operations Center
5530 Overland Ave, San Diego, CA 92123
Training Room 124

A quorum for this meeting is six (6)

Committee Members Present: Nicole Aguilar | Juan Conant | Beth Davenport | Michael King | Ivy Rooney | Dr. Winston Tilghman | Jeffery Weber (Chair)

Members Absent: Roger Al-Chaikh | Amy Applebaum | Skyler Miles | Joseph Mora

ORDER OF BUSINESS

Agenda Item	Discussion/Action	Follow-Up
1. Call to order, introductions, comments from the chair, and a moment of silence	Jeffery Weber called the meeting to order at 3:07 PM and noted quorum presence. A moment of silence was observed.	
2. Public comment (for members of the public)	None	
3. Sharing our concerns (for committee members)	None	
4. ACTION: Approve the Strategies and Standards Committee agenda for July 7, 2026	Motion: Approve the Strategies and Standards Committee agenda for July 7, 2026 Motion/Second/Count (M/S/C): Davenport/King/7-0 Abstentions: none Motion carries	
5. ACTION: Approve the Strategies and Standards Committee meeting minutes from April 7, 2026	Motion: Approve meeting minutes for April 7, 2026 M/S/C: Rooney/Aguilar/7-0 Discussion: none Abstentions: none Motion carries	
6. Review follow-up items from last meeting		
7. Old Business		
a. ACTION: Approve a new Strategies and Standards Committee co-chair	Motion: Approve Beth Davenport as the new Strategies and Standards Committee co-chair M/S/C: Tilghman/Aguilar/6-0 Discussion: none Abstentions: Davenport Motion carries	

STRATEGIES AND STANDARDS COMMITTEE

Agenda Item	Discussion/Action	Follow-Up
b. ACTION: Additional clarification on the extension requirements for the PARS enrollment (<i>per 5/27/26 HPG meeting recommendation</i>)	Motion tabled The following discussion took place: - A request was made at the May HPG meeting to review data related to the impact of the reduced enrollment timelines and the enrollment extension requirements on the waitlist.	The Recipient's Staff has been in contact with a PARS provider and will bring data to the next meeting for discussion.
c. ACTION: Revise and approve additional language in Food Bank/Home Delivered Meals Service Standards (<i>per 5/27/26 HPG meeting recommendation</i>)	Motion tabled The following discussion took place: - Recommendation to specify a referral process for consumers. - Recommendation to add clarifying language about limited availability of vouchers and that clients may be asked to obtain them from another provider. While this process exists, clients have reported concerns about communication with the provider and access to alternate options.	Recipient's Office will incorporate language based on provider feedback regarding process and will present in August meeting
8. New Business		
a. ACTION: Revise and approve Outreach Service Standards	Motion tabled The following discussion took place: - Felipe Ruiz provided clarification on the Outreach Service Standards in their present state. - Suggestion to combine current documents to reflect prevention as part of the care continuum.	Beth Davenport will take word documents and develop a draft for review and consideration at August meeting
b. ACTION: Revise and approve Psychosocial Support Services Standards	Motion tabled The following discussion took place: - Felipe Ruiz provided clarification on the Psychosocial Support Services in their present state. - Suggestion to develop a new service standard using language from Psychosocial Support Service Standards,	Jeffery Weber will develop a draft on psychosocial support and health education services for review and consideration at August meeting

STRATEGIES AND STANDARDS COMMITTEE

Agenda Item	Discussion/Action	Follow-Up
	Health Education and Risk Reduction Standards, and Referral for Healthcare and Support Services Standards.	
c. ACTION: Revise and approve Health Education and Risk Reduction Standards	Not applicable. See above.	
d. ACTION: Revise and approve Referral for Healthcare and Support Services Standards	Not applicable. See above.	
9. Routine Business		
a. Review: Committee work plan	- Request to change August 8 th meeting to August 25 th at 3 PM, pending quorum.	
b. Review: Committee attendance		
c. Discussion: Recommendations from Priority Setting & Resource Allocation Committee (PSRAC)	None	
d. Recommendations to the HIV Planning Group (HPG), HPG committees, and requests of recipient	None	
e. Suggested items for future committee agenda	None	
10. Announcements		
11. Next meeting date	Date: Tuesday, August 25, 2026 Time: 3:00 PM – 4:30 PM Location: County Operations Center, 5560 Overland Ave, San Diego, CA 92123 (Training Room 172) and online via Zoom	
12. Adjournment	Meeting adjourned at 4:25 PM.	

MEETING MINUTES

CARE PARTNERSHIP FOR WOMEN, CHILDREN, AND FAMILIES

Monday, May 18, 2026 11:00 AM – 1:00 PM

Southeastern Live Well Center

5101 Market St, San Diego, CA 92114; (Tubman Chavez Room B & C)

Agenda Item	Action	Follow-up
1. Welcome and introductions	Co-Chair Phillip Preston started the meeting at 11:02 AM, and the participants introduced themselves online	
2. Comments from the Chair/	None	
Respectful Engagement	Respectful engagement guidelines read by Phillip Preston	
3. Moment of silence	A moment of silence was observed, remembering those who have passed and those living with or affected by HIV/AIDS and/or COVID-19	
4. Review Mission Statement	Mission Statement read by Philip Preston	
5. Public comment/ Sharing our Concerns	None	
6. Review & approval of the meeting agenda	The agenda for May 18, 2026, was approved by consensus as presented	
7. Review & approval of the meeting minutes	The minutes for March 16, 2026, was approved by consensus as presented	
8. Discuss 2026 Training Opportunities/ Updates		
9. Old Business		
	None	
10. New Business		
a. Presentation: Jeremy Ruiz, Supervisor, Program Services – Family Health Centers of San Diego	Jeremy Ruiz presented on the Family Health Centers of San Diego and the following was discussed: - Who FHCS is - HIV Coordinates Services & Prevention Center: 4040 30th ST, San Diego, CA 92104 - Status Neutral HIV Services - HIV/STI Testing - PrEP and nPEP Services (Pre-Exposure Prophylaxis and nPEP (Non Occupational Post Exposure Prophylaxis) offered - Linkage to Care	

Agenda Item	Action	Follow-up
	- o Insurance/Benefits Application Assistance - o Medical & Non-Medical Case Management - o Overdose Prevention - o Rental Assistance Program (Not an Emergency Hotel Stay Service) • Transgender Services Orientation - o Orientation is free and reviews 5-year program • Safe Point San Diego: A free overdose prevention service that offers Narcan and free overdose prevention supplies to people who inject drugs (PWID) to prevent new HIV/Hep C infections Contact Information: Phone: (619) 876-4462 or Email: prep@fhcsd.org	
a. Presentation: Michelle Celleri, Esq, Legal Rights Department Director – Alliance San Diego	Michelle Celleri presented on the Alliance San Diego and the following was discussed: • Alliance San Diego's Mission and Vision • How Alliance Does Work - o Elevate community - o Reclaim dignity - o Protect human rights • Fourth Amendment • How to Ask for a Warrant • How to Recognize Warrants - o Judicial vs Administrative Warrants • What to Do if Agents Enters - o Home - o School or work - o In the streets • New Ordinance in San Diego • What if They Ask for Proof of Status? • Fifth Amendment • What to Do if You Are Arrested? • What to do - o Consult an immigration attorney - o Create an emergency plan	

Agenda Item	Action	Follow-up
	- Forms of Relief - Immigration remedies - Family or employment petitions - Asylum - U-Visa - VAWA - T-Visa - Special immigrant Juvenile Status (SIJS) - Judicial relief - Emergency Preparedness Plan - Talk to your family - Care giver affidavit - Traditional Guardianship vs Joint Contact Information: - Phone: (619) 269-1823 ext. 426 or Email: immigration@alliancesd.org	
11. Reports		
a. Women and Youth Out of Care Group Discussion		
b. HIV Planning Group (HPG) Planning Group Support Staff	Happyville Exercise: Wednesday, June 17, 2026 from 3 PM-5 PM at the Mission Valley Library.	
c. Ryan White Part D		
d. Research		
i. AIDS Clinical Trials Group (ACTG)/ Antiviral Research Center (AVRC)	- HIV prevention study: (16 years+, all genders) once yearly lenacapavir injection. - Study for women ages 40-60 that are post menopausal to see if hormone therapy would assist with symptoms	
ii. HIV Neurobehavioral Research Program (HNRP)	Intersection Margins: A Study Exploring Multiple Discrimination, Methamphetamine Use, and Resilience Among People with HIV. (18+ living in Southern California).	
iii. Mother, Child & Adolescent Program (MCAP)	UPLIFT Study: Focus on attitudes toward chestfeeding while living with HIV. For pregnant individuals, regardless of whether they plan to breastfeed.	
iv. UC San Diego Moores Cancer Center		

Agenda Item	Action	Follow-up
12. Announcements	None	
13. Next Meeting Date	Next CARE Partnership Meeting- Monday, July 20, 2026 In-Person Location: Southeastern Live Well Center; 5101 Market St, San Diego, CA 92114; (Tubman Chavez Room B & C)	
14. Adjournment	Meeting adjourned at 1:01 pm	

MEETING MINUTES

CARE PARTNERSHIP FOR WOMEN, CHILDREN, AND FAMILIES

Monday, July 20, 2026 11:00 AM – 1:00 PM

Southeastern Live Well Center

5101 Market St, San Diego, CA 92114; (Tubman Chavez Room B & C)

Agenda Item	Action	Follow-up
1. Welcome and introductions	Johneisha Jones started the meeting at 11:04 AM, and the participants introduced themselves online	
2. Comments from the Chair/		
Respectful Engagement	Respectful engagement guidelines read	
3. Moment of silence	A moment of silence was observed, remembering those who have passed and those living with or affected by HIV/AIDS and/or COVID-19	
4. Review Mission Statement	Mission Statement read by health care provider.	
5. Public comment/ Sharing our Concerns	None	
6. Review & approval of the meeting agenda	The agenda for July 20, 2026, was approved by consensus as presented	
7. Review & approval of the meeting minutes	The minutes for May 18, 2026, was approved by consensus as presented	
8. Discuss 2026 Training Opportunities/ Updates		
9. Old Business		
	None	
10. New Business		
a. Presentation: Jackie Gonzalez Outreach Coordinator, Disability Help Center San Diego	Jackie Gonzalez presented on Disability Help Center of San Diego and the following was discussed: - Disability Help Center has case managers to assist with entire process such as filing, appealing and hearing. - Assists with Social Security Supplemental Income and Social Security Administration payments. - No fees upfront for services provided by Disability Help Center	
a. Presentation: From Lived Experiences to Virtual Agents: Design, Evaluation, and Implementation	Manas Bedmutha and Victoria Chentsova presented on From Lived Experiences to Virtual Agents: Design, Evaluation, and Implementation of AI	

Agenda Item	Action	Follow-up
of AI Communication Coaching for HIV Care" presented by Manas Bedmutha and Victoria Chentsova, Research Team - ConversHIVE Study at UC San Diego	Communication Coaching for HIV Care and the following was discussed: • ConversHIVE mission is to bring providers and community members together, empower people living with HIV, and advocate for improved care. • Funding Support for ConverseHIVE - o 3 Year extension funded - o Focus on Evaluation and implementation • The project builds on approximately five years of prior research, including the Unbiased project, which explored identifying communication issues and potential bias in patient-provider interactions. • The app runs locally and works in any browser, uses computer mic/speakers, and no personal information is uploaded to any cloud or data storage system • Can be used as a training system so physicians can be prepared when conversing with patients • ConversHIVE is attempting to involve the community by conducting interviews with People Living with HIV (PLWH) so their lived experience can be used to assist in the creation of program • Personal Review and System review is recruiting in late July/ early August	
11. Reports		
a. Women and Youth Out of Care Group Discussion	• Consumer raises concern regarding food cards no longer being given out	
b. HIV Planning Group (HPG) Planning Group Support Staff	• HPG Staff informed the group of current budget season and encouraged consumers to attend PSRAC so they may be informed about where funds are being allocated	
c. Ryan White Part D		
d. Research		
i. AIDS Clinical Trials Group (ACTG)/	• HIV prevention study: (16 years+, all genders) once yearly lenacapavir injection.	

Agenda Item	Action	Follow-up
Antiviral Research Center (AVRC)		
ii. HIV Neurobehavioral Research Program (HNRP)	Intersection Margins: A Study Exploring Multiple Discrimination, Methamphetamine Use, and Resilience Among People with HIV. (18+ living in Southern California).	
iii. Mother, Child & Adolescent Program (MCAP)	UPLIFT Study: Focus on attitudes toward chestfeeding while living with HIV. For pregnant individuals, regardless of whether they plan to breastfeed.	
iv. UC San Diego Moores Cancer Center		
12. Announcements	Upcoming INCA meeting on Thursday at 5:30 PM, dinner will be provided.	
13. Next Meeting Date	Next CARE Partnership Meeting- Monday, September 21, 2026 Location: Held via Zoom	
14. Adjournment	Meeting adjourned at 12:27 pm	



ELIZABETH A. HERNANDEZ, Ph.D.
INTERIM DEPUTY CHIEF
ADMINISTRATIVE OFFICER

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PUBLIC HEALTH OFFICER

**SAN DIEGO HIV PLANNING GROUP (HPG)
MEMBERSHIP COMMITTEE
ACTION ITEM INFORMATION SHEET**

RECOMMENDATION FOR REAPPOINTMENT TO THE HPG

DATE: September 23, 2026

ITEM: Consider and vote to recommend a reappointment to the HPG.

BACKGROUND: On August 11, 2026, the Membership Committee reviewed Felipe Garcia-Bigley's application and recommended him for reappointment to HPG.

RECOMMENDATION:

Action Item (*Membership Committee*): Approve the recommendation to reappoint Felipe Garcia-Bigley for the second term to the HPG (Seat #38): Recipient of other Federal HIV Programs – Prevention Provider.

Biographical information: Felipe Garcia-Bigley

Felipe has worked in the HIV field since 1996. He began his health care career in HIV prevention as a community health outreach worker. Early on, Felipe developed a passion for providing services to at-risk and underserved communities, which led him to pursue both undergraduate and graduate degrees in Healthcare Administration.

Felipe is currently employed by Family Health Centers of San Diego, the region's largest comprehensive HIV services provider. Over the years, they have contributed to multiple HIV planning efforts as a former member of the Imperial County HIV Community Planning Group, the San Diego County HIV Community Planning Group, and the California HIV Planning Group. They now serve as a member of the San Diego County HPG and as Chair of the Membership Committee.

Felipe is applying for reappointment to continue using his education, professional experience, and lived experience to advocate for decisions that positively impact people living with HIV. They are committed to ensuring that community voices remain central in the HPG while supporting new members, so they feel informed, welcomed, and confident as they engage in the Planning Body's work.

This recommendation comes to the HPG as a seconded motion, open for discussion.



ELIZABETH A. HERNANDEZ, Ph.D.
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**SAN DIEGO HIV PLANNING GROUP (HPG)
MEMBERSHIP COMMITTEE
ACTION ITEM INFORMATION SHEET**

RECOMMENDATION FOR APPOINTMENT TO THE HPG

DATE: September 23, 2026

ITEM: Consider and vote to recommend an appointment to the HPG.

BACKGROUND: On August 11, 2026, the Membership Committee reviewed Marie Hernandez's application and recommended her for appointment to HPG.

RECOMMENDATION:

Action Item (*Membership Committee*): Approve the recommendation to appoint Marie Hernandez for the first term to the HPG (Seat #6): General Member.

Biographical information: **Marie Hernandez**

Marie is a lifetime survivor who brings a deep understanding of client experiences shaped by years of receiving HIV services in San Diego. As a graduate of Christie's Place Project PEARL, she carries forward a strong foundation in leadership and community support. Her lived experience gives her an invaluable perspective on the needs of women, lifetime survivors, and those navigating HIV systems of care in San Diego County.

As a General Member representative on the planning body, Marie looks forward to making a meaningful difference. She recognizes how essential it is for decision-making spaces to include voices of those directly impacted and is eager to advocate for services that reflect real community needs. With her insight and kindness, Marie strives to uplift others and strengthen the collective effort of the HPG.

This recommendation comes to the HPG as a seconded motion, open for discussion.



ELIZABETH A. HERNANDEZ, Ph.D.
INTERIM DEPUTY CHIEF
ADMINISTRATIVE OFFICER

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**SAN DIEGO HIV PLANNING GROUP (HPG)
MEMBERSHIP COMMITTEE
ACTION ITEM INFORMATION SHEET**

RECOMMENDATION FOR REAPPOINTMENT TO THE HPG

DATE: September 23, 2026

ITEM: Consider and vote to recommend a reappointment to the HPG.

BACKGROUND: On August 11, 2026, the Membership Committee reviewed Jeffery Weber's application and recommended him for reappointment to HPG.

RECOMMENDATION:

Action Item (*Membership Committee*): Approve the recommendation to reappoint Jeffery Weber for the second term to the HPG (Seat #41): Recipient of other Federal HIV Programs – Veterans Administration.

Biographical information: Jeffery Weber

Jeffery is a dedicated representative of the San Diego Veterans Administration who brings valuable professional experience and a deep commitment to the HIV community in his role in the HPG. In his work, he strives to strengthen the connection between the Veterans Affairs (VA) San Diego and community-based HIV efforts, ensuring that veterans receive fully integrated and informed HIV care. Jeffery values understanding the services and needs of people living with HIV both within and outside the VA system.

Jeffery is a current member of the HPG and serves as the Chair of the Strategies and Standards Committee. Jeffery believes that ensuring accessible, responsive services for people living with HIV is essential, and he appreciates the direct feedback community members bring to HPG meetings. With ongoing changes in state and federal benefits, he emphasizes the need for open communication between consumers and providers to maximize existing resources and identify remaining gaps in prevention and care.

Having worked in HIV services in both Seattle and Chicago, Jeffery welcomes the opportunity to continue contributing his experience and perspective to the HPG while helping maintain a strong and meaningful connection between the VA and the broader HIV community.

This recommendation comes to the HPG as a seconded motion, open for discussion.

SENATE BILL (SB) 707: THE USE OF JUST CAUSE (2026)

(An Amendment to AB 2302)

If the physical attendance quorum requirement is met, SB 707 permits a member who is not physically present to request virtual attendance at the local legislative body's meeting under "just cause".

Qualifying Reason	Provisions to Attend Remotely	Requirements /Limitations
"Just Cause"	▪ Childcare or caregiving need of a child, parent, grandparent, grandchild, sibling, spouse, or domestic partner that requires them to participate remotely. ▪ A contagious illness prevents the member from attending the meeting in person. ▪ A need related to a physical or mental condition not otherwise accommodated by any reasonable accommodations provided. ▪ Travel while on official business of the legislative body or another state or local agency. ▪ An immunocompromised child, parent, grandparent, grandchild, sibling, spouse, or domestic partner of the member that requires the member to participate remotely. ▪ A physical or family medical emergency that prevents a member from attending in person. ▪ Military service obligations that result in a member being unable to attend in person because they are serving under official written orders for active duty, drill, annual training, or any other duty required as a member of the California National Guard or a United States Military Reserve organization that requires the member to be at least 50 miles outside the boundaries of the local agency.	A member is limited to two (2) virtual attendances due to "just cause" per calendar year.

Note: The criteria for "emergency circumstance" from AB 2302 are now combined with "just cause" for remote participation.

Additional Information for Members Participating Remotely

In addition to making a request for "just cause" for remote attendance, SB 707 imposes the following three (3) additional requirements on legislative body members seeking to appear remotely at public meetings:

1. The member shall notify the support staff at the earliest opportunity possible, including at the start of a regular meeting, of their need to participate remotely for just cause, including a general description of the circumstances relating to their need to appear remotely at the given meeting.
2. The member shall publicly disclose at the meeting before any action is taken, whether any other individuals 18 years of age or older are present in the room at the remote location with the member, and the general nature of the member's relationship with any such individuals.
3. The member shall participate through both audio and visual technology.

Furthermore, a member of a legislative body may request reasonable accommodation, pursuant to the applicable law, to participate in meetings remotely. Remote participation due to reasonable accommodation shall be treated as in-person attendance (counting towards quorum) and shall adhere to the following requirements:

1. The member shall request reasonable accommodation to participate remotely at the time of quorum check prior to each meeting.
2. The member shall participate through both audio and visual technology. Any member with a disability, as defined in Section 12102 of Title 42 of the United States Code, may participate only through audio technology if a physical condition related to their disability results in a need to participate off camera.
3. The member shall disclose at the meeting before any action is taken, whether any other individuals 18 years of age or older are present in the room at the remote location with the member, and the general nature of the member's relationship with any such individuals.