



SAN DIEGO HIV PLANNING GROUP (HPG)
MEETING MINUTES
WEDNESDAY, SEPTEMBER 27, 2023, 3:00 PM – 5:00 PM
 SOUTHEASTERN LIVE WELL CENTER, ROOM A
 5101 MARKET STREET, SAN DIEGO, CA 92114

To participate remotely via Zoom:
<https://us06web.zoom.us/j/85368987291?pwd=KnO1bBlgoyR53sVY04E8ymyNo6OUq4.1>
 Call in: +1-669-444-9171 (US)

Meeting ID (access code): 853 6898 7291 **Password:** SDHPG

Language translation services are available upon request at least 96 hours prior to the meeting.
 Please contact HPG Support Staff via e-mail at hpg.hhsa@sdcounty.ca.gov.

A quorum for this meeting is fourteen (14).

HPG Members Present: Amy Applebaum, Alberto Cortes, Tyra Fleming, Felipe Garcia-Bigley, David Grelotti, Cinnamen Kubricky, Robert Lewis, Michael Lochner, Moira Mar-Tang, Venice Price, Shannon Ransom, Regina Underwood, Rhea Van Brocklin, Freddy Villafan, Jeffrey Weber, Michael Wimpie, Adrienne Yancey

HPG Members participating virtually: Stephen Spector (Just Cause), Winston Tilghman (Just Cause), Abigail West (Just Cause)

HPG Members Absent: Allan Acevedo, Beth Davenport, Esteban Duarte, Pamela Highfill, Delores Jacobs, Raul Robles, Karla Quezada-Torres

ORDER OF BUSINESS

Agenda Item	Discussion/Action	Follow-Up
1. Call to order, roll call, comments from the chair, and a moment of silence	<p>Mikie Lochner called the meeting to order at 3:12 PM and noted the presence of an in-person quorum.</p> <p>The HPG Chair reminded the members to respond to the quorum checks in a timely manner and noted that the virtual component of all meetings will be conducted via the Zoom platform moving forward.</p> <p>A moment of silence was observed.</p>	
2. Public comment	<p>A member of the public voiced concerns about the HIV Planning Group (HPG) not following the voting procedures outlined in the membership guidelines as they relate to consecutive absences.</p>	

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	A member of the public encouraged the HPG members to continue to have meetings with easy public access.	
3. Sharing our concerns	<p>An HPG member shared a concern about the increase in the demand for emergency services and difficulties maintaining stable housing among the aging population. As a member of the Housing Committee, the HPG member shared a resource for housing options: www.affordablehousing.com.</p> <p>An HPG member shared a concern about service categories not being applied equally in the community. They also shared a concern about Case Manager and Peer Navigator training that is offered by the County of San Diego.</p>	The HPG Chair will discuss the Case Manager and Peer Navigator training with the Steering Committee to ensure the availability of the resource to the community.
4. ACTION: Approve the HPG agenda for September 27, 2023	<p>Action: Approve the HPG agenda for September 27, 2023 as presented.</p> <p>Motion/Second/Count (M/S/C): Van Brocklin/Wimpie, 19/0</p> <p>Abstentions: Lochner</p> <p>Motion carries</p>	
5. Old Business	None	
6. New Business		
<p>a. ACTION (Membership Committee): Approve recommendation(s) for HPG membership.</p> <p>i. Appoint Marco Aguirre for a 4-year term to Seat 10</p>	<p>Bob Lewis presented the action item; the information sheet was included in the meeting materials packet.</p> <p>Action: Approve recommendation(s) for HPG membership – appointment of Marco Aguirre Mendoza for a 4-year term to Seat 10</p> <p>M/S/C: Membership Committee 18/0</p> <p>Abstentions: Lochner, Van Brocklin</p> <p>Motion carries</p>	
<p>b. ACTION (Priority Setting and Resource Allocation Committee): Approve reallocation of funds for FY 23 (the current fiscal year; March 1, 2023 – February 29, 2024)</p>	<p>Mikie Lochner presented the action item. Patrick Loose provided additional clarification. The action item information sheet was included in the meeting materials packet.</p> <p>Action: Approve action items 1) Decrease Case Management Non-Medical for Housing by \$250,000, from \$250,000 to \$0, and 2) Decrease Housing Location, Placement and Advocacy Services by \$100,000, from \$100,000 to \$0.</p> <p>M/S/C: Priority Setting and Resource Allocations Committee (PSRAC) 14/0.</p>	

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	<p>Abstentions: Applebaum, Lochner, Mar-Tang, Villafan, West Motion carries</p> <p>Action: Approve action items 3) Decrease Psychosocial Support Services by \$60,000, from \$60,000 to \$0, and 4) Decrease Mental Health Services by \$150,000, from \$1,061,062 to \$906,062. M/S/C: PSRAC 8/0</p> <p>Abstentions: Garcia-Bigley, Grelotti, Kubricky, Lewis, Mar-Tang, Price, Ransom, Underwood, Van Brocklin, West, Wimpie Motion carries</p> <p>Action: Approve action items 5) Decrease Home Delivered Meals by \$19,500, from \$536,073 to \$516,573, and 11) Increase Emergency Financial Assistance by \$19,500, from \$36,856 to \$56,356. M/S/C: PSRAC 17/0</p> <p>Abstentions: Cortes, Lochner, West Motion carries</p> <p>Action: Approve action item 6) Increase Primary Care by \$250,000, from \$852,630 to \$1,102,630. M/S/C: PSRAC 12/0</p> <p>Abstentions: Garcia-Bigley, Grelotti, Lewis, Mar-Tang, Lochner, Ransom, Spector, West Motion carries</p> <p>Action: Approve action items 7) Increase Medical Case Management by \$115,000, from \$1,053,338 to \$1,168,338, and 9) Increase Early Intervention Services: Regional Services by \$35,000, from \$800,386 to \$835,386. M/S/C: PSRAC 8/0</p> <p>Abstentions: Applebaum, Garcia-Bigley, Grelotti, Lewis, Lochner, Mar-Tang, Ransom, Spector, Tilghman, Underwood, West, Yancey Motion carries</p> <p>Action: Approve action item 8) Increase Coordinated HIV Services for Women, Infants, Children, Youth, and Families (WICYF) by \$50,000, from \$943,317 to \$993,317. M/S/C: PSRAC 13/0</p>	

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	<p>Abstentions: Kubricky, Lochner, Mar-Tang, Ransom, Spector, Van Brocklin, West, Yancey Motion carries</p> <p>Action: Approve action item 10) Increase Emergency Housing by \$115,000, from \$960,000 to \$1,075,000. M/S/C: PSRAC 17/0 Abstentions: Lochner, Mar-Tang, West Motion carries</p>	
<p>c. ACTION (Steering Committee): Approve the Core Medical Services waiver</p>	<p>Mikie Lochner reviewed the action item. The action item information sheet was included in the meeting materials packet. Action: Approve the Core Medical Services waiver M/S/C: Steering Committee 16/0 Abstentions: Applebaum, Lochner, West Motion carries</p>	
<p>d. ACTION (Steering Committee): Approve HIV/AIDS Services Funding Board Letter</p>	<p>Mikie Lochner and Patrick Loose reviewed the action item. The action item information sheet was included in the meeting materials packet. Action: Approve the HIV/AIDS Services Funding Board Letter M/S/C: Steering Committee 15/0 Abstentions: Lochner, West Motion carries</p>	
<p>7. Assessment of the Administrative Mechanism Report – Carlie Catolico</p>	<p>Carlie Catolico presented the Assessment of the Administrative Mechanism report and provided a summary on each of the four components of the Assessment.</p> <p>An HPG member voiced an interest in further understanding how community concerns are addressed in the Assessment.</p> <p>Feedback was requested by no later than September 28, 2023.</p>	
<p>8. County of San Diego Getting to Zero mobile application demonstration – Felipe Ruiz</p>	<p>Felipe Ruiz presented on the newly launched County of San Diego Getting to Zero mobile application. A resource guide is available in paper format in English and Spanish to those without access to the application.</p>	<p>HPG Support Staff to work with Felipe Ruiz to develop a video on navigating the application to be shared with the public.</p>
<p>9. Needs Assessment Working Group</p>	<p>Tabled</p>	

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10. HIV, STD, and Hepatitis Branch (HSHB) Report	Tabled	
11. Celebration of Life <i>Greg Knoll, CEO of Legal Aid Society</i> <i>Irene Milton, Founder of Christie's Place</i> <i>Carole Norman, 4th Chair of HPC/HPG</i> <i>Ruth Riedel, CEO of Alliance Healthcare Foundation</i> <i>James Rucker, HPG Member</i>	Tabled	
12. Announcements	Carlie Catolico introduced the new HPG Support Staff Supervisor, Dasha Dahdouh.	
a. Request for Truax Nominations	Carlie Catolico reminded the attendees that the deadline for the 2023 Truax Award nominations is October 1, 2023.	
b. Gas cards	Carlie Catolico apologized for the delay in receiving mileage reimbursement and mentioned that the HPG Support Staff is in the process of working with a new vendor.	
13. Next meeting date	Date: Wednesday, October 25, 2023 Time: 3:00 PM – 5:00 PM Location: South Region Live Well Center, 690 Oxford Street, Chula Vista, CA 91911 (Conference Room 1) and via Zoom.	
14. Adjournment	The meeting was adjourned at 5:00 PM.	