

COMMUNITY ENGAGEMENT GROUP



Wednesday, October 15, 2025, from 3:00 PM – 5:00 PM
County Operations Center
5530 Overland Ave, San Diego, CA 92123
Room 124

A quorum for this meeting is two (2).

Committee Members Present: Michael Donovan (Chair) | Jen Lothridge (Co-Chair)

Committee Members Absent: Veronica Nava

MEETING MINUTES

Agenda Item	Discussion/Action	Follow-Up
1. Call to order, roll call, comments from the chair, and a moment of silence	The chair called the meeting to order at 3:06PM and noted the presence of an in-person quorum.	
2. Review Background, Mission Statement, Goals, and Agreement of Meeting Decorum	Committee members read the Mission Statement and the Community Engagement Group (CEG) Charge. Donovan and Lothridge reviewed the meeting decorum.	
3. Introductions (Name, Role with HPG/Consumer, Pronouns), Icebreaker	Members and participants introduced themselves.	
4. Public comment (for members of the public)	A member of the public urged HIV service providers to partner with San Diego County's HOPWA program and apply for funding to reduce or the PARS waitlist.	
5. Sharing our concerns (for committee members)	A committee member suggested that disaster preparedness could be a potential presentation topic.	HPG SS will add a presentation idea for Disaster Preparedness month in September 2026.
6. ACTION: Approve the consent CEG agenda (which includes the October 15, 2025 agenda and the September 10, 2025, minutes)	Motion: Approve the consent CEG agenda (which includes the October 15, 2025 agenda and the September 10, 2025, minutes) Motion/Second/Count (M/S/C): Lothridge/Donovan/2-0 Abstention(s): None	

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	Motion carries	
Follow-Up Items from minutes:	None.	
7a. Committee Updates		
I. HIV Planning Group (HPG)	The HPG meets next week with a very packed agenda. They are voting on 5 service standards categories, along with PARS, that have been edited and approved by Strategies and Standards or MSEC.	
II. Strategies and Standards Committee	The committee recently met and approved the combined Medical/Non-Medical Case Management Standards, Introduction, and Emergency Financial Assistance and Housing Standards.	
III. Steering Committee	The committee will not meet until November.	
IV. Membership Committee	The committee is reviewing the description of seats and what each seat is responsible for. They will be reviewing 3 - 4 seats for each meeting.	
V. Priority Settings and Resource Allocation Committee (PSRAC)	The committee did not meet due to a lack of quorum but will be meeting in November.	
VI. Medical Standards and Evaluation Committee (MSEC)	The committee will now be reviewing the Mental Health and Psychiatric Medication Management Service Standards.	
7b. Community Updates		
I. CARE Partnership	CARE Partnership will meet again next month.	
II. HIV Housing Committee/Housing Opportunities for Persons with AIDS (HOPWA)	CEG does not currently have a member that is sitting on the Housing Committee but is in the process of approving and appointing one.	
8. New Business		
a. Presentation: Partial Assistance rental Subsidy Program (PARS)	<p>Maritza Herrera presented on PARS and the following was discussed:</p> <ul style="list-style-type: none"> • Ryan White Overview <ul style="list-style-type: none"> ○ Ryan White HIV/AIDS Treatment Extension Act 	

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	<ul style="list-style-type: none"> • PARS Overview <ul style="list-style-type: none"> ○ Program information ○ Funding ○ Enrollment process ○ Purpose ○ Housing case management • PARS Eligibility <ul style="list-style-type: none"> ○ Eligibility and requirement criteria <p>Discussion:</p> <ul style="list-style-type: none"> - The housing transition plan supports clients early by connecting them to alternative housing options and focusing case management solely on housing needs. - Clarification that individuals who are currently enrolled on PARS will not be automatically removed after 24 months but need to prove that they are actively working on a housing plan. - The goal is to ensure Ryan White clients have temporary support as a bridge to stable housing. - The chair reminded everyone that the HPG itself is not allowed to get involved with providers or the contracting part. They are responsible for prioritizing the services and allocating funds to them. 	
<p>b. ACTION: Approve HOPWA Appointment, Jen Lothridge for HPG Community Engagement Group Seat</p>	<p>Motion: Approve HOPWA Appointment, Jen Lothridge for HPG Community Engagement Group Seat</p> <p>Motion/Second/Count (M/S/C): Donovan/Lothridge/2-0</p> <p>Abstention(s): None</p> <p>Motion carries</p>	<p>HPG SS will follow up with next step for appointment.</p>

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c. Discussion: Ways to engage the community for 2026	<p>The committee discussed ways to engage the committee for 2026 and the following ideas were discussed:</p> <ul style="list-style-type: none"> - Appointing HPG consumers to provide updates at the CEG meeting rather than staff. - Promoting the CEG flyer at provider offices to increase participation. - Opportunities to host CEG meetings at facilities outside of County buildings. - Suggestion to have a meeting at the homeless court. - Doing outreach at food bank locations. - Event with Friends of MalcomX Library. - Resource tabling event with 8 to 10 community partners. - MTS presentation. 	<p>HPG SS will bring up appointing HPG consumers to provide CEG updates to Membership Committee.</p> <p>HPG SS will create 2026 workplan with in depth review of the 4-5 service categories (mandatory services) for January.</p>
9. Old Business		
a. Committee Attendance	None.	
b. Discussion: Review 2025 CEG workplan	<ul style="list-style-type: none"> - Limit the amount of discussion on the 2026 work plan for December meeting. - Brainstorm Holiday Party activities/ideas for December. 	
10. Announcements	<ul style="list-style-type: none"> - November 30th Impulse will sponsor The Red Ribbon Gala to benefit POZabilities. - December 1st Truax followed by the tree lighting. - October 21st the chair of the HPG will be getting married. All are welcome to attend. 	
11. Next meeting date	<p>Next Meeting: Wednesday, November 12, 2025, from 3:00 PM – 5:00 PM</p> <p>Location: Southeastern Live Well Center; 5101 Market St, San Diego, CA 92114; Tubman Chavez Room C</p>	
12. Adjournment	Meeting was adjourned at 4:33PM.	