



County of San Diego

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SAN DIEGO HIV PLANNING GROUP STRATEGIES AND STANDARDS COMMITTEE

Tuesday November 2, 2021
2:00 PM – 4:00 PM
Meeting by ZOOM

DRAFT MINUTES
Quorum = Ten (10)

Present: Allan Acevedo (Co-Chair), Adam Bente, Samantha Bowen, Kimberly Brouwer, Karen Connolly, Beth Davenport, Lucia Franco, Liz Johnson, Dr. Susan Little, Moira Mar-Tang, Venice Price, Shannon Ransom (Chair), Dr. Winston Tilghman, Rhea Van Brocklin, Michael Wimpie

Absent: Roger Al-Chaikh, Joseph Mora, Brent Morton, James Rucker

Agenda Item	Action	Follow-up
1. Call to order	Allan Acevedo established that a quorum was present at 2:03 PM and called the meeting to order.	
2. ACTION ITEM: Continuance of Teleconferencing Meeting Option Pursuant to Government Code Section 54953(e)	Motion: Recognize that there is a continued proclaimed state of emergency and State and local officials have imposed or recommended measures to promote social distancing authorizing teleconferenced meetings pursuant to Government Code section 54953(e). Motion/Second/Count (M/S/C): Johnson/Van Brocklin, 14/0 Abstentions: Acevedo Discussion: None Motion carries.	
3. Public Comment	A consumer brought up a concern with the Getting to Zero (GTZ) portion of the HPG mission and not being able to find GTZ data for 2020.	
4. Review and approve the agenda for November 2, 2021	Motion: Approve the agenda for the November 2, 2021 as presented. M/S/C: Johnson/Dr. Little, 14/0 Abstention(s): Acevedo Discussion: None Motion carries.	
5. Review and approve minutes from October 5, 2021 and	Motion: Approve the minutes for the October 5, 2021 as presented. M/S/C: Dr. Tilghman/Van Brocklin, 10/0	

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review action items/follow-up items	Abstentions: Acevedo, Johnson, Dr. Little, Price, Wimpie Discussion: None Motion carries.	
6. Old Business		
a) HIV Planning Group 3-Yr Action Plan - Recommendation 1: Acknowledge and Address Medical System Mistrust	<p>The HIV Planning Group 3-Yr Action Plan, Recommendation 1 was revisited.</p> <p>Representation:</p> <p>1a. Approve HPG policy (Strategies & Standards) and contract language (Recipient) to ensure progress toward a contracted HIV service-delivery workforce presentative of those living with and at higher risk for HIV in San Diego County.</p> <p>As per the recipient's office regarding hiring, requirements cannot be made stating it must be done a certain way. Recommendations can be made for a workforce reflective of the population served. This can include language that encourages those with lived experience or experiences they've had with others. The recipient's office noted that contract language is typically not brought to committees due to conflict of interest, but conversations can be made. The position of the committee is to create policy that will be implemented by the recipient to develop contract language. HPG Support Staff noted that such language exists in the Ryan White legislation, indicating that the HPG must be reflective of the community and is a requirement that reflectiveness is reported to the project officer every month. It was also encouraged that HPG members interested in looking at reflectiveness participate in the Membership Committee.</p> <p>A suggestion was made to form a small working group of this committee that can address and come to the table at a future meeting with draft policy language around a representative workforce for the HPG around this particular action item as well as any other action items in the GTZ 3-year action plan that may need to be addressed. HPG Support noted that if the workgroup is less than the quorum of this committee, they are not subjected to the rules of the Brown Act.</p> <p>Motion: Create a working group to address this to develop HPG Policy to create a representative Workforce.</p>	<p>HPG Support Staff to coordinate a Request for Participation in the Strategies Working Group to develop a policy draft on workforce representation and address other recommendations under the GTZ 3-Yr Plan.</p> <p>HPG Support Staff to look for the workforce data that was shared with the HPG and share it when we invite committee member to participate in the work group.</p>

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	<p>M/S/C: Johnson/Van Brocklin</p> <p>HPG Support Staff provided a point of information suggesting that language be added in terms of how the workgroup will be assembled in the motion. The maker of the motion has deferred to the direction of the Chair in terms of how to develop this working group and recommends the working group come back to the committee with a draft of this policy for review of the next meeting in December.</p> <p>The motion maker has rescinded the original motion and replaced it with the motion below.</p> <p>Motion: To create a working group of less than a quorum of the Strategies and Standards committee to draft a policy for review at the next meeting in December.</p> <p>M/S/C: Johnson/Van Brocklin 13/0 Discussion: None Abstention(s): Acevedo, Price Motion Carries.</p> <p>1b. Plan, Design and Collect Contractor Data regarding current HIV service delivery workforce (baseline). This data collection, with any necessary refinements, will take place annually. Aggregate results after analysis will be reported annually to the HPG. (Recipient).</p> <p>The baseline data will need to be determined by specifying what data set to utilize as we ask providers to report on what we compare against (i.e.: recent epidemiological HIV data or consider out-of-care data) which could either be done at the working group level or at this meeting. A committee member noted that this was a task the working group could participate in and provide recommendations of data types which can be reviewed with the larger committee. The recipient noted that workforce data was collected several months ago and was shared with one of the HPG committees.</p>	
7. New Business		
<p>a) Discussion and Action: Review the current Strategies and Standards Committee Charge</p>	<p>The committee reviewed the current Committee Charge. No motion was made to amend the charge at this time.</p> <p>HPG support staff provided a point of information, stating that the coming year is the comprehensive integrated plan which encompasses a lot of these</p>	

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	items that will develop in the coming year and will be another element committee members may think about during the planning process.	
b) Discussion: HIV Planning Group 3-Year Action Plan	<p>The co-chair reviewed Recommendation 4: Provide increased mental health and alcohol/substance misuse treatment.</p> <p>4c Action 5: Coordinating with County drug and alcohol services personnel, ensure the design and implementation of a coordinated system for rapid response for HIV community members who desire to enter substance misuse residential or out-patient treatment.</p> <ul style="list-style-type: none"> The co-chair noted that the hope for this committee is to make recommendations for how policy goals will be implemented. <p>4d. ACTION 6: In collaboration with HIV case management systems and housing providers, design and deploy rapid housing system interventions for this HIV Consumers.</p> <ul style="list-style-type: none"> A consumer requested more information on individuals in residential housing/group home settings for substance abuse. They also requested the HPG to encourage or develop a policy for someone that may have tested positive for drug use and where they will be sent or be brought back to instead of becoming homeless because of that drug use test. The committee suggested having a housing provider come to talk about their program and explain what challenges and security risks they're trying to mitigate by the way they are currently implementing their policy. <p>A committee member suggested reviewing these action items and prioritizing which ones to focus on, ranking them by importance. The idea was acknowledged by the co-chair and requested to review this at next month's meeting.</p>	<p>HPG Support Staff to help identify speakers from different housing organizations to address Action 6.</p> <p>The Strategies committee to prioritize action items under Recommendation 4 during the next meeting.</p>
8. Routine Business		
a) Discussion: Development of the 2022 Strategies and Standards Workplan	The co-chair requested the committee's insight on the development of the 2021 work plan and whether there was anything they felt was done well or could have been improved on. Lori Jones gave historical insight on the Strategies and Standards Committee as former chair and noted a shift in focus from Ms. Jones' role as chairperson to when Dr. Susan Little took over. Priorities focusing on EHE started to come to the committee's attention as they began the	HPG Support Staff to connect the Strategies chair and co-chair with Dr. Susan Little.

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	<p>transition from GTZ. Data was also reviewed regularly in this committee. When Dr. Little was the chair, she was working on what changes need to occur to GTZ and EHE. Lori also noted that there was a barrier in trying to get data due to COVID-19. The co-chair invited committee members to think about the kind of data the group is missing or could be helpful in how they can set up the workplan for next year.</p> <p>HPG Support Staff provided a link the San Diego EMA FY22 Part A application project narrative for the committee to review: San Diego EMA FY22 Project Narrative.pdf (sandiegocounty.gov). The co-chair recommended he and the chair review the narrative and create a summary to share with the staff, ensuring that there is understanding of the information that is provided. Lori suggested looking at the unmet needs table and have Dr. Samantha Tweeten review it with them at a future meeting.</p>	
b) Ending the HIV Epidemic Action Plan – Dr. Delores Jacobs	None.	
9. Update Committee Work Plan		
a) Upcoming Trainings	A request was made to invite the epidemiologist next month to provide an overview of the unmet needs table that was developed for the Ryan White application narrative. The discussion of the workplan will be held during January 2022. If committee members have any suggestions items to add to the workplan or additional trainings, please share them with the chair and co-chair of this committee.	Invite Dr. Samantha Tweeten or Garrett McGaugh to review the unmet need table found in the project narrative.
10. Recommendations to HPG, HPG Committees and Requests of Recipients	None.	
11. Suggested Items for the Future Committee Agenda	None.	
12. Announcements	<p>The Dr. A. Brad Truax Award nominations have been extended until November 8th. If you or anyone else knows of anyone that may have a candidate they would like to recommend for this recognition, please send the information to: hpg.hhsa@sdcounty.ca.gov.</p> <p>Christie's Place is currently hiring for a Family Services Specialist and Medical Case Manager. for more information, visit www.christiesplace.org.</p>	
13. Confirm next meeting date and time	Tuesday, December 7, 2021 at 2:00 PM Location: Zoom	
14. Adjournment	Meeting adjourned at 3:38 PM	