



SAN DIEGO HIV PLANNING GROUP (HPG)
PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRAC)

MEETING PACKET

THURSDAY, NOVEMBER 9, 2023, 3:00 PM – 5:00 PM
SOUTHEASTERN LIVE WELL CENTER
5101 MARKET STREET SAN DIEGO, CA 92114 (Tubman Chavez room A)

The Charge of the Priority Setting and Resource Allocation Committee: To review, analyze and consider available data and make recommendations to the HIV Planning Group based upon that data regarding service priorities, service delivery, and funding allocation by service category, including the commitment to addressing racial/ethnic disparities for Black/African American MSM (retention in care, viral load suppression), Latinx MSM (late and simultaneous diagnoses) and transgender/Non-Binary persons (lack of data and non-representative participation).

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Meeting Location & Directions:

Priority Setting & Resource Allocation Committee Thursday, November 9, 2023 3:00 PM - 5:00 PM

Southeastern Live Well Center
5101 Market St.
San Diego, CA 92114 Tubman Chavez Room A



Visitor/Employee parking available in parking structure. Main entrance can be accessed by exiting the parking structure on the 2nd floor and walking down the sidewalk to the left.

FROM I-805 SOUTH:

1. Head northwest on I-805 North.
2. Take exit 12B for Market St.
3. Turn right onto Market St.
4. The destination will be on your right.

FROM I-805 NORTH:

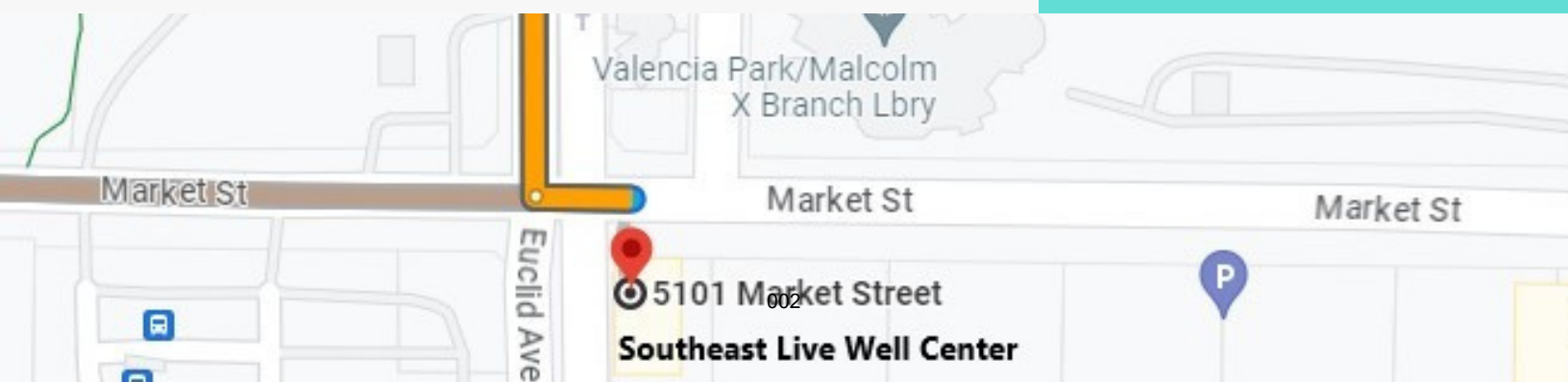
1. Head southeast on I-805 South.
2. Take exit 13A for CA-94-E/M L King Jr. Fwy.
3. Merge onto CA-94 E.
4. Take exit 4A for Euclid Ave.
5. Turn left onto Euclid Ave.
6. Use the left 2 lanes to turn left onto Market St.
7. The destination will be on your right.



PUBLIC TRANSPORTATION

MTS Trolley:
Orange Line

MTS Bus Routes:
3, 4, 5, 13, 60, 916, 917 and 955



**Conflict of Interest
Priority Setting and Resource Allocation Committee**

Name	Conflict of Interest
Carroll, Reginald	<ul style="list-style-type: none"> • None
Cortes, Alberto	<ul style="list-style-type: none"> • Medical Nutrition Therapy • Emergency Financial Assistance • Food Bank/Home Delivered Meals
Davenport, Beth	<ul style="list-style-type: none"> • Mental Health • Non-Medical Case Management Services • Medical Case Management • Peer Navigation
Garcia-Bigley, Felipe	<ul style="list-style-type: none"> • EIS: Minority AIDS Initiative • Early Intervention Services, Regional Services • Home-Based Health Care Coordination • Medical Case Management • Mental Health Counseling/Therapy • Mental Health: Psychiatric Medication Management • Non-Medical Case Management Service • Oral Health • Outpatient Ambulatory Health Services: Medical Specialty • Outpatient Ambulatory Health Services: Primary Care • Peer Navigation (Referral for Healthcare and Support Services) • Transportation: Assisted and Non-Assisted
Highfill, Pam	<ul style="list-style-type: none"> • Substance Use Treatment: Residential
Jacobs, Dr. Delores	<ul style="list-style-type: none"> • None
Kubricky, Cinnamen	<ul style="list-style-type: none"> • None
Mueller, Chris	<ul style="list-style-type: none"> • Medical Case Management, including Treatment Adherence Services • Outpatient/Ambulatory Health Services (Primary Care) • Medical Transportation • Non-Medical Case Management Service • Medical Specialty • Psychiatric Services
Quezada-Torres, Karla	<ul style="list-style-type: none"> • None

Name	Conflict of Interest
Robles, Raul	<ul style="list-style-type: none"> • None
Underwood, Regina	<ul style="list-style-type: none"> • Medical Case Management, including Treatment Adherence Services • Mental Health Services • Substance Abuse Outpatient Care • Medical Transportation • Non-Medical Case Management Service • Outreach Services • Peer Navigation • EIS: Regional • EIS: Minority AIDS Initiative
Van Brocklin, Rhea	<ul style="list-style-type: none"> • Coordinated HIV Services for Women, Infants, Children, Youth, and Families (CHS: WICYF)
Villafan, Freddy	<ul style="list-style-type: none"> • Substance Use Disorder Treatment: Residential • Transportation: Assisted and Unassisted



SAN DIEGO HIV PLANNING GROUP (HPG)
PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRAC)
MEETING AGENDA
THURSDAY, NOVEMBER 9, 2023, 3:00 PM – 5:00 PM
SOUTHEASTERN LIVE WELL CENTER
5101 MARKET STREET SAN DIEGO, CA 92114 (Tubman Chavez room A)

To participate remotely via Zoom:

<https://us06web.zoom.us/j/82979385521?pwd=ucUoVtBupxbdBxothszYHHIP2luoC.1>

Join the meeting via phone: 1-669-444-9171 United States Toll

Meeting ID: 829 7938 5521

Password: PSRAC

Language translation services are available upon request at least 96 hours prior to the meeting.
Please contact HPG Support Staff via e-mail at hpg.hhsa@sdcounty.ca.gov.

A quorum for this meeting is seven (7)

Committee Members: Reginald Carroll, Alberto Cortes, Dr. Beth Davenport, Felipe Garcia-Bigley, Pam Highfill, Dr. Delores Jacobs (Chair), Cinnamen Kubricky, Chris Mueller, Raul Robles, Karla Quezada-Torres, Regina Underwood, Rhea Van Brocklin, Freddy Villafan

ORDER OF BUSINESS

1. Call to order, roll call, comments from the chair
2. Reminders
 - a. **Review of Committee Charge**
 - b. **Committee members' Conflicts of Interest:** Disclose areas of financial interest (e.g., employment); Refrain from participation in related votes
 - c. **Areas that are NOT the purview of this committee:** Selection of contractors; contract details; how contractors implement contracted services (staff salaries, etc.) These are the sole purview of the Recipient.
 - d. **Focus on service priorities, not on specific service providers.**
 - e. **Rules for the meeting** (as necessary): Committee members are limited to two (2) minutes per comment and limited to two (2) comments per item; public comments are welcome at the beginning and prior to each agenda item, limited to two minutes so that all have an opportunity to participate.
3. Public comment on non-agenda items (for members of the public)
4. Sharing our concerns (for committee members)
5. **ACTION:** Approve the Priority Setting & Resource Allocation Committee agenda for November 9, 2023

6. **ACTION:** Approve the Priority Setting & Resource Allocation Committee Minutes for September 14, 2023
7. Review follow-up items from the last meeting
8. Old Business:
 - a. Update on Needs Assessment Survey
 - b. Continue discussion of Mental Health and Substance Use Treatment services.
9. New Business:
 - a. **ACTION:** Recommendations for FY 23 reallocations (current fiscal year, March 1, 2023 – February 29, 2024)
10. Routine Business:
 - a. Review Monthly and Year to Date expenditures and assess for recommended reallocations
 - b. Partial Assistance Rent Subsidy Program (PARS) and Emergency Housing update
 - c. Review Monthly and TYD service utilization report
11. Suggested items for the future committee agenda
12. Announcements
13. Next meeting date: **January 11, 2024, from 3:00 PM – 5:00 PM.**
Location: **County Operations Center - 5530 Overland Ave. San Diego CA 92123 Room 124**
14. Adjournment

Principles for PSRA Decision-Making Process	Criteria for the PSRA Decision-Making Process
<p>Principles Guiding Decision Making (Priorities should reflect the Principles)</p> <ol style="list-style-type: none"> 1. Decisions are made in an open, transparent process 2. Decisions are based on documented needs (Needs assessment, etc.) 3. Decisions are based on overall needs within the service area, not narrow single focus concerns 4. Decisions include reports from the Needs Assessment committee of the HIV Planning Group. 5. Services should be responsive to the epidemiology of HIV in San Diego, including demographics and region 6. Services must be culturally and linguistically appropriate and responsive 7. Services should focus on the needs of low-income, underserved, and disproportionately impacted populations 8. Services should minimize disparities in the availability and quality of treatment for HIV/AIDS 9. Equitable access to services should be provided across subpopulations and regions 	<p>Criteria for Priority Setting</p> <ol style="list-style-type: none"> 1. Documented Need based on: <ol style="list-style-type: none"> a. Epidemiology of San Diego epidemic (Epi data) b. Needs and unmet needs expressed in needs assessment, including the needs expressed by consumers, not in care and/or from historically underserved communities (Needs assessment data) 2. Minimize disparities in the availability and quality of treatment for HIV/AIDS (Demographic service utilization data compared to HIV/AIDS demographic) 3. Quality, outcome effectiveness, and cost-effectiveness of services (Measured by service category outcomes, CQM, and client satisfaction data by service category) 4. Consumer preferences or priorities for interventions or services, particularly for populations with severe need, historically underserved communities, or those who know their status but are not in care 5. Consistency with the continuum of care

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SAN DIEGO HIV PLANNING GROUP (HPG)
 PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRAC)
 MEETING MINUTES
THURSDAY, SEPTEMBER 14, 2023, 3:00 PM – 5:00 PM
 COUNTY OPERATIONS CENTER (COC)
 5570 OVERLAND AVE. (ROOM 1047) SAN DIEGO, CA 92123

To participate remotely via Webex:

<https://sdcountyca.webex.com/sdcountyca/j.php?MTID=m207539b6fb004c07a531ac27a67f415e>

Join the meeting via phone: 1-470-238-5742 US Toll / 52-55-6722-5298 Mexico Toll
Meeting ID: 133 857 8395 **Password:** PSRAC.20

Language translation services are available upon request at least 96 hours prior to the meeting. Please contact HPG Support Staff at 619-403-8809 or via e-mail at hpg.hhsa@sdcounty.ca.gov.

A quorum for this meeting is seven (7)

Present: Alberto Cortes, Felipe Garcia-Bigley, Pam Highfill, Dr. Delores Jacobs (Chair), Cinnamen Kubricky, Karla Quezada-Torres, Regina Underwood.

Absent: Reginald Carroll, Dr. Beth Davenport, Chris Mueller, Raul Robles, Rhea Van Brocklin, Freddy Villafan.

Agenda Item	Action	Follow-up
1. Call to order	Dr. Jacobs called the meeting to order at 3:13 p.m. and noted that an in-person quorum was established.	
2. Reminders:	The committee took a moment of silence to remember James Rucker, and participants shared their memories of him.	
3. Public Comment on non-agenda items (for members of the public)	None	
4. Sharing our concerns (for committee members)	A committee member expressed concerns about the utility bill rates increasing	

Agenda Item	Action	Follow-up
	again and how it will impact those on a fixed income. She also expressed concern about Housing and Section 8 and how many leases are reduced to 30 days. This is affecting long-term survivors who are utilizing this service. She recommended ensuring that current information gets out to clients and that housing helps beyond just Partial Assistance Rental Subsidy (PARS).	
5. Action: Review and approve the agenda for September 14, 2023	Action: Approve the September 14, 2023 meeting agenda with the noted change: Add under 8b old business Joint Taskforce for the Needs Assessment. Motion/Second/Count: (M/S/C): Garcia-Bigley/ Quezada-Torres 6/0 Abstentions: Jacobs Motion carries	
6. Action: Review and approve the meeting minutes for July 20, 2023, and July 27, 2023	Action: Review and approve the meeting minutes for July 20, 2023, and July 27, 2023 M/S/C: Quezada-Torres/ Kubricky 5/0 Abstentions: Cortes, Jacobs Motion carries	
7. Review follow-up items from the last meeting minutes	None	
8. Old Business		
a) ACTION: Clarify the process for the two-year budget	Reviewed	
b) *NEWLY ADDED DURING MEETING* Joint Task Force for the Needs Assessment	The committee discussed that PSRAC and Strategies committees will form a task force for the Needs Assessment.	HPG Staff will send out a reminder. If you are

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Agenda Item	Action	Follow-up
	<p>The task force will have two subgroups: Shannon Ransom and Beth Davenport will take the lead.</p> <ul style="list-style-type: none"> - #1. Subgroup will work on refining the instrument itself (it needs to be refined and further developed) - # 2. Subgroup will work in outreach and distribution, and we are particularly interested in those people who are interested in outreach, who understand the distribution, etc. This subgroup will take place after the instrument is completed. - The public will still be able to review the product at the HIV Planning Group. - HPG Support staff recommend encouraging the task force to recognize and plan for the three parts to the Needs Assessment process (1. Survey, 2. Regional Meetings, and 3. Providers survey) - Focus Groups and Providers Survey to be discussed at the next PSRAC meeting. <ul style="list-style-type: none"> o What kind of support does each need? o Survey should be provided by March 2024 	<p>interested in the survey construction or the outreach portion, please contact I Dr. Delores Jacobs HPG or support staff.</p>
9. New Business		

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Agenda Item	Action	Follow-up
<p>a. ACTION: Recommendations for FY 23 reallocations (current fiscal year, March 1, 2023 – February 29, 2024)</p>	<p>Patrick Loose reviewed the action item information sheet, which was included in the meeting materials packet.</p> <p>1) ACTION: Decrease Case Management Non-Medical for Housing by \$250,000, from \$250,000 to \$0. and Decrease Housing: Location, Placement, and Advocacy Services by \$100,000, from \$100,000 to \$0.</p> <p>Motion: Cortes, Highfill 5/0 Abstention: Jacobs/Kubricky Motion carries</p> <p>2) ACTION: Decrease Psychosocial Support Services by \$60,000 from \$60,000 to \$0 (includes \$29,015 recipient action) and Decrease Mental Health Services by \$155,000, from \$1,061,062 to \$906,062.</p> <p>Motion: Cortes, Quezada-Torres 2/0 Abstention: Garcia-Bigley, Kubricky, Highfill, Jacobs, Underwood, Motion carries</p> <p>3) ACTION: Decrease Home Delivered Meals by \$19,500, from \$536,073 to \$516,573 and Increase Emergency Financial Assistance by \$19,500, from \$36,856 to \$56,356.</p> <p>Motion: Quezada-Torres/Kubricky 5/0 Abstentions: Cortes, Jacobs Motion carries</p> <p>ACTION Item 6: Increase Primary Care by \$250,000, from \$852,630 to \$1,102,630.</p>	

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Agenda Item	Action	Follow-up
	<p>Motion: Karla Quezada-Torres/Highfill 5/0 Abstentions: Garcia-Bigley, Jacobs Motion carries</p> <p>5) ACTION: Increase Medical Case Management by \$115,000, from \$1,168,338 to \$1,053,338. and increase Early Intervention Services by \$35,000, from \$800,386 to \$835,386 Motion: Cortes/Kubricky 4/0 Abstentions: Garcia-Bigley, Jacobs, Underwood, Motion carries</p> <p>ACTIO Item #8: Increase Women, Infants, Children, Youth, and Families (WICYF) by \$50,000, from \$943,317 to \$993,317 Motion: Kubricky/Garcia-Bigley 6/0 Abstentions: Jacobs Motion carries</p> <p>ACTION Item 10: Increase Emergency Housing by \$115,000, from \$960,000 to \$1,075,000 (includes \$50k recipient action) Motion: Kubricky/ Garcia-Bigley 6/0 Abstentions: Jacobs Motion carries</p>	
<p>b. Debrief the FY 24 priority setting and budget allocation process)</p>	<p>The committee debriefed the 2024 budget allocation process:</p> <ul style="list-style-type: none"> • Collaboration between provider and consumer was respectful and friendly. 	

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Agenda Item	Action	Follow-up
	<ul style="list-style-type: none"> • Members preferred the longer meetings instead of the weekly meetings. • The use of the Board of Supervisors' Chambers location was perfect due to the equipment. • Using the individual screens to see the data was useful. • Kudos to the HPG Staff for ensuring Member participation. • Kudos to the HPG Staff for the data presentations and for explaining in detail and answering questions. <p>Recommendations/ what can improve for next year</p> <ul style="list-style-type: none"> • Paperwork fonts/dot points could be a little brighter. • Some meetings could be spread out to increase consumer involvement. • The spreadsheet was challenging to read and understand. • Rather than reissuing whole packets, reissue segments. • Schedule meetings located at Southeast South Bay, Hillcrest and/or North Park locations to increase consumer participation 	
<p>c. ACTION: Review and approve the 2024 PSRAC work plan</p>	<p>The Committee discussed possible meeting time changes however made no changes. The meeting time remains the same, every other month, the</p>	

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Agenda Item	Action	Follow-up
	<p>second Thursday of the month, from 3:00-5:00 pm</p> <p>The Committee reviewed and approved the 2024 Workplan.</p>	
10. Routine Business		
<p>a. Review Monthly and Year to Date expenditures and assess for recommended reallocations</p>	<p>Patrick Loose briefly reviewed the reports that were included in the meeting materials packet.</p>	
<p>a. Partial Assistance Rent Subsidy Program (PARS) and Emergency Housing update</p>	<p>Maritza Herrera briefly reviewed the PARS report.</p> <ul style="list-style-type: none"> • 102 currently enrolled • 49 currently on the waitlist • 9 previously enrolled • 2 new applicants <ul style="list-style-type: none"> ○ Gender 35 male, 9 female, 5 transgender ○ Race/ethnicity: 10 black, 22 Hispanic/Latino, 16 white, 1 Asian ○ Age: 31 over 45, 16 ages 31-44, 2 ages 18-30 ○ Central region 34, East 4, south 4, north 7 	
<p>b. Review Monthly and TYD service utilization report</p>	<p>Reviewed</p>	
<p>11. Suggested items for the PSRAC agenda</p>	<p>None</p>	
<p>12. Announcements</p>	<ul style="list-style-type: none"> • Monday, September 18, 2023, is National HIV AIDS Aging Awareness Day • Office of AIDS has Medicare information 	

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Agenda Item	Action	Follow-up
	<ul style="list-style-type: none"> There is information for the new COVID-19 Booster shot from the Recipient's Office. 	
13. Next Meeting:	Thursday, November 9, 2032 Location: Southeast Live Well Center, 5101 Market St., San Diego, CA 92114 (Tubman Chavez Room A) and online via WebEx.	
14. Adjournment	Adjourned at 4:50 PM as a quorum was lost.	

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SUMMARY OF SERVICES FOR FY23

Mar. 1, 2023 - Feb. 29 2024

RYAN WHITE SERVICES		Oct	Year To Date Total	Prior Year Total
FY 2023-2024				
Total clients served each month	Clients	1,204		
New clients in FY23	Clients	120	2,871	2,929
Returning FY23 clients	Clients	1,084		
VIRAL LOAD SUPPRESSION				
Virally suppressed	Clients	946		
% Virally suppressed		1		
With Test	Tests	1,027		
Without Test	Tests	177		
PART-A SERVICES				
Outpatient Ambulatory Health Services: HIV Primary Care*	Visits	170	1,676	1,081
	Clients	153	783	595
Outpatient Ambulatory Health Services: Medical Specialty Care	Visits	0	0	238
	Clients	0	0	117
Psychiatric Medication Management	Visits	0	13	11
	Clients	0	11	8
Oral Health Care: Dental Care	Visits	58	673	752
	Clients	49	278	326
Early Intervention/Integrated Services for Women, Children & Families: Coordinated Care	Visits	66	1,813	1,470
	Clients	25	158	149
Early Intervention/Integrated Services for Women, Children & Families: Childcare	Visits	0	48	53
	Clients	0	30	41
Early Intervention Services: Regional Services	Visits	811	6,403	5,790
	Clients	327	978	993
Early Intervention Services: Peer Navigation Services	Visits	148	2,361	842
	Clients	48	329	177
Early Intervention Services: Outreach Services	Visits	0	0	0
	Clients	0	0	0
Medical Case Management Services	Visits	938	8,326	6,867
	Clients	401	786	737

*Includes Part B funded services

SUMMARY OF SERVICES FOR FY23

Mar. 1, 2023 - Feb. 29 2024

RYAN WHITE SERVICES		Oct	Year To Date Total	Prior Year Total
PART-A SERVICES continued				
Home-based Health Care Coordination	Visits	36	544	536
	Clients	18	44	42
Case Management -Non-Medical	Visits	333	3,186	3,421
	Clients	165	315	319
Mental Health Services: Counseling/Therapy	Visits	262	2,661	2,178
	Clients	117	313	239
Substance Abuse Treatment Services – Residential*	Visits	0	83	107
	Clients	0	21	30
Substance Abuse Treatment Services - Outpatient	Visits	293	2,469	2,548
	Clients	46	93	88
Housing Services: Partial Assistance Rental Subsidy	Visits	0	672	884
	Clients	0	113	130
Medical Transportation Services - Assisted	Visits	0	11	42
	Clients	0	10	32
Medical Transportation Services - Unassisted	Visits	240	2,142	2,314
	Clients	171	362	399
Housing Services: Emergency Housing Assistance	Visits	117	702	615
	Clients	94	370	368
Food Services: Food Bank/ Home Delivered Meals	Meals	1,606	18,790	24,319
	Clients	89	194	200
Medical Nutrition Therapy	Visits	0	95	102
	Clients	0	61	71
Legal Services	Visits	16	113	116
	Clients	15	99	82
Emergency Financial Assistance	Visits	5	554	204
	Clients	5	136	69
Internet Access	Visits	0	1	1
	Clients	0	1	1
Internet Equipment	Visits	8	50	7
	Clients	6	24	5
Collateral Contacts	Visits	192	1,633	1,921
	Clients	102	388	497

*Includes Part B funded services

SUMMARY OF SERVICES FOR FY23

Mar. 1, 2023 - Feb. 29 2024

RYAN WHITE SERVICES		Oct	Year To Date Total	Prior Year Total
MAI SERVICES				
Medical Case Management Services	Visits	149	1,180	842
	Clients	60	140	140
Mental Health Services: Therapy/Counseling	Visits	47	371	636
	Clients	26	77	80
Substance Abuse Treatment Services - Outpatient	Visits	62	550	179
	Clients	30	88	27
Faciliated Referrals	Visits	0	0	0
	Clients	0	0	0
Outreach Encounters	Visits	0	0	0
	Clients	0	0	0
Medical Transportation Services - Assisted	Visits	0	0	0
	Clients	0	0	0
Medical Transportation Services - Unassisted	Visits	0	0	0
	Clients	0	0	0
Case Management -Non-Medical	Visits	85	639	696
	Clients	47	85	85

SUMMARY OF SERVICES FOR FY22

Mar. 1, 2022- Feb. 28, 2023

CLIENT DEMOGRAPHICS	Number of Clients	% of Client Total	Client Total
FY 2023-2024			
Race/Ethnicity			
White (not Hispanic)	656	22.85%	
Black or African American (not Hispanic)	331	11.53%	
Hispanic or Latino(a)	1,679	58.48%	
Asian	44	1.53%	
American Indian/Alaska Native	15	0.52%	
Multi-Race	31	1.08%	
Native Hawaiian/Pacific Islander	9	0.31%	
Race data not in ARIES	106	3.69%	2,871
Gender			
Male	2,261	78.75%	
Female	496	17.28%	
Transgender FTM	2	0.07%	
Transgender MTF	110	3.83%	
Other	2	0.07%	
Client Refused to Report	0	0.00%	2,871
Age Categories			
< 2	23	0.80%	
02-12	8	0.28%	
13-24	57	1.99%	
25-44	1,090	37.97%	
45-64	1,363	47.47%	
65 and over	330	11.49%	2,871
Poverty Level			
<138%	2,091	72.83%	
138-199%	320	11.15%	
200-299%	210	7.31%	
300-399%	50	1.74%	
400-499%	15	0.52%	
>500%	15	0.52%	
Financial data not in ARIES	170	5.92%	2,871
HRSA Housing Status			
Stable/Permanent	1,081	37.65%	
Temporary	293	10.21%	
Unstable	189	6.58%	
Housing Status not in ARIES	1,308	45.56%	2,871
Insurance Status			
Private	50	1.74%	
Medicaid	502	17.49%	
Medicare	89	3.10%	
Other	396	13.79%	
No Insurance	114	3.97%	
Insurance not in ARIES	1,720	59.91%	2,871
San Diego Region			
Central	962	33.51%	
East	182	6.34%	
South Bay	534	18.60%	
Southeast	249	8.67%	
North Coastal	306	10.66%	
North Inland	166	5.78%	
North Central	187	6.51%	
Zip Code may be outside SD County	11	0.38%	
Zip Code not in ARIES	274	9.54%	2,871

HIV PLANNING GROUP
12-MONTH COMMITTEE TRACKING
Nov 2022 -Oct 2023

PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE															
PSRAC	Nov	Dec	Jan	Feb	Mar	Apr	May	8-Jun	20-Jun	20-Jul	27-Jul	Aug	Sep	Oct	#
Total meetings	0	1	1	1	1	0	1	1	1	1	1	0	1	0	8
Member															
Jacobs, Dr. Delores ^C	NM	*	*	*	*	NM	*	*	*	*	*	NM	*	NM	0
Carroll, Reginald					*	NM	*	*	*	*	*	NM	1	NM	1
Cortes, Alberto	NM	*	*	1	JC	NM	*	*	1	1	1	NM	*	NM	2
Davenport, Beth	NM	*	*	*	*	NM	*	*	*	*	*	NM	1	NM	1
Garcia-Bigley, Felipe	NM	*	*	*	*	NM	1	*	*	*	*	NM	*	NM	1
Highfill, Pam	NM	*	*	*	JC	NM	*	*	*	*	*	NM	*	NM	0
Kubricky, Cinnamen ^U	NM	1	*	*	*	NM	1	*	*	*	*	NM	*	NM	2
Mueller, Chris	NM	*	1	*	1	NM	*	*	*	*	*	NM	1	NM	3
Robles, Raul	NM	1	*	1	JC	NM	*	*	*	*	*	NM	1	NM	3
Rucker, James	NM	*	*	*	*	NM	*	*	*	*	*	NM			
Quezada-Torres, Karla	NM	*	*	*	JC	NM	*	*	1	*	*	NM	*	NM	1
Underwood, Regina	NM	*	*	*	*	NM	*	1	*	*	*	NM	*	NM	1
Van Brocklin, Rhea	NM	*	*	*	*	NM	1	*	*	*	*	NM	1	NM	2
Villafan, Freddy	NM	*	*	1	*	NM	*	*	*	*	*	NM	1	NM	2

To remain in good standing and eligible to vote, the committee member may not miss 3 consecutive meetings or 6 meetings within 12 months.

* = Present

1 = Absent for the month

1 = Absence when there are multiple meetings that month. Member needs to attend at least one (1) meeting for attendance to count for that month.

JC = Just Cause

EC = Emergency Circumstance

NM = No Meeting

Presented by the
San Diego HIV Planning Group

The 34th Annual

DR. A. BRAD TRUAX AWARDS

The Dr. A. Brad Truax Award was created to honor the memory of Dr. Truax and his contributions to the HIV/AIDS effort in San Diego.

The award is given annually on World AIDS Day (December 1) to recognize the outstanding overall contributions made by a person involved in the fight against the HIV/AIDS epidemic in our community.



Additionally, awards are given in each of the following three (3) categories:

- HIV Education, Prevention and/or Counseling & Testing
- HIV Care, Treatment and/or Support Services
- HIV Planning, Advocacy and/or Policy Development

Each honoree will be acknowledged as a Community Award Recipient.

Event Details

Friday, December 1, 2023
3:00 PM – 5:00 PM

The San Diego LGBT Community Center
3909 Centre St, San Diego, CA 92103

*Spanish interpretation will be provided.
ASL provided upon request.*

For more info, send email to:
HPG.HHSA@sdcounty.ca.gov

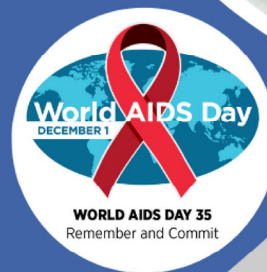
Presentado por el Grupo de Planificación
del VIH de San Diego

La 34ª Edición Anual

DEL DR. A. BRAD PREMIOS TRUAX

El Premio Dr. A. Brad Truax fue creado para honrar la memoria del Dr. Truax y sus contribuciones al esfuerzo contra el VIH/SIDA en San Diego.

El premio se otorga anualmente en el Día Mundial del SIDA (1 de diciembre) para reconocer las contribuciones generales sobresalientes realizadas por una persona involucrada en la lucha contra la epidemia del VIH/SIDA en nuestra comunidad.



Además, se otorgan premios en cada una de las siguientes tres (3) categorías:

- Educación, prevención y/o consejería y pruebas del VIH
- Servicios de atención, tratamiento y/o apoyo para el VIH
- Planificación, promoción y/o desarrollo de políticas sobre el VIH

Cada persona honrada será reconocida como Ganador del Premio de la Comunidad.

Detalles del evento

Viernes, 1 de diciembre de 2023

3:00 PM - 5:00 PM

*The San Diego LGBT Community Center
3909 Centre St. San Diego, CA 92103*

Se proporcionará interpretación al español. ASL proporcionado a pedido.

Para obtener más información, envíe un correo electrónico a:

HPG.HHSA@sdcounty.ca.gov



SAN DIEGO HIV PLANNING GROUP (HPG)
PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRAC)
MEETING PACKET

APPENDIX

(Page 023-025)

ASSEMBLY BILL (AB) 2449: JUST CAUSE AND EMERGENCY CIRCUMSTANCES (2023)

If the physical attendance quorum requirement is met, AB 2449 permits a member who is not physically present to request virtual attendance at the local legislative body’s meeting under two circumstances: (1) for “just cause” and (2) due to “emergency circumstances”.

Qualifying Reason	Provisions to attend remotely	Requirements/Limitations
<p>Just Cause</p>	<ul style="list-style-type: none"> • There is a childcare or caregiving need (for a child, parent, grandparent, grandchild, sibling, spouse, or domestic partner) that requires the member to participate remotely • A contagious illness prevents the member from attending the meeting in • There is a need related to a defined physical or mental disability that is not otherwise accommodated for • Traveling while on official business of the legislative body or another state or local agency 	<p>A member is limited to two (2) virtual attendances based on “just cause” per calendar year</p>
<p>Emergency Circumstances</p>	<p>“A physical or family medical emergency that prevents a member from attending the meeting in person.”</p> <p>A member is not required to disclose any medical diagnosis or disability, or any personal medical information that is already exempt from existing law.</p>	<p>A member of the legislative body must make a request to the body to allow the member to meet remotely due to an emergency circumstance, and further must provide a general description of the circumstance justifying such attendance.</p> <p>A request from a member to attend remotely due to an emergency circumstance requires that the legislative body take action and approve the remote attendance at the start of the meeting for the member to be allowed to participate remotely for that meeting*.</p>

**If the request does not allow sufficient time to be placed on the agenda as a proposed action item, then the legislative body may take action at the beginning of the meeting.*

ADDITIONAL REQUIREMENTS FOR A MEMBER PARTICIPATING REMOTELY:

In addition to making a request either for “just cause” or due to an “emergency circumstance” for remote appearance, AB 2449 imposes the following three (3) additional requirements on legislative body members seeking to appear remotely at public meetings:

1. Before any action is taken during the meeting, the member **must** publicly disclose whether any other individuals 18 years of age or older are present in the room at the remote location with the member, and the general nature of the member’s relationship with any such individuals.
2. A member of the legislative body participating from a remote location must participate through both audio **and** visual technology.
3. A member’s remote participation cannot be for more than three (3) consecutive months or 20 percent of the regular meetings for the local agency within a calendar year. And if the legislative body regularly meets fewer than ten (10) times per calendar year, a member’s participation from a remote location cannot be for more than two meetings.

AB 2449 Checklist

(Applicable January 1, 2023 to December 31, 2025)

Procedures for Public Participation

- Public must be able to remotely hear, visually observe, and address the legislative body either remotely or in person in real time
- Public must have the opportunity to participate via: 1) two-way audio or 2) a telephonic service with a webcasting service
- Public cannot be required to submit comments prior to the meeting

Procedures for Member to Teleconference from a Remote Location

- Member must participate through both audio and visual technology
- Member must disclose adults who are present in the room at the remote location with the member and the general nature of the relationship with those individuals
- Member must submit a general description of the need to teleconference to the legislative body at the earliest opportunity (do not disclose any medical diagnosis or disability)
- Member may teleconference for just cause. Just cause is limited to 2 meetings per calendar year (see "Limits per Member" below). Just cause is defined as:
 - Child care or caregiving need of a child, parent, grandparent, grandchild, sibling, spouse or domestic partner
 - Contagious illness that prevents member from attending in person
 - A need related to a physical or mental disability
 - Travel on official business of the legislative body or another state or local agency
- Member may teleconference due to emergency circumstances, which requires approval of the legislative body and which is defined as a physical or family medical emergency that prevents a member from participating in person
- Limits per Member: Just cause and emergency circumstances cannot be invoked collectively for more than: 1) two meetings if the legislative body has fewer than 10 meetings per calendar year, or 2) three consecutive months or 20 percent of regular meetings per calendar year if the legislative body has 10 or more meetings per year. Just cause cannot be invoked more than twice per calendar year.

Procedures for the Board/Commission/Committee/Group

- Include instructions on the agenda how the public can participate remotely
- A quorum of the members of the legislative body must participate in person at the noticed location that is open to the public
- A majority of the membership must approve a request by a member to teleconference due to emergency circumstances; include the request on the agenda if received in time
- All votes must be taken by roll call
- Meeting must be stopped and no action taken if the broadcast of the meeting or ability of the public to comment is disrupted

TELECONFERENCING RULES UNDER THE BROWN ACT

	Default Rule	Declared Emergency (AB 361)	Just Cause (AB 2449)	Emergency Circumstance (AB 2449)
In person participation	Required	Not Required	Required	Required
Member participation via teleconferencing	Audio or Audio-visual	Audio or Audio-visual	Audio-visual	Audio-visual
Required (minimum) opportunities for public participation	In-Person	Call-In or internet-based	Call-in or internet-based <u>and</u> in person	Call-in or internet-based <u>and</u> in person
Disruption of broadcast or public's ability to comment	Meeting can proceed	No further action taken	No further action taken	No further action taken
Reason must be approved by legislative body	No	Yes (Initial findings and renewed findings every 30 days)	No, but general description to be provided by legislative body	Yes and general description to be provided to legislative body
Votes must be taken by roll call	Yes	Yes	Yes	Yes
Member's remote location included on agenda	Yes	No	No	No
Declared emergency and health official's recommendations for social distancing	No	Yes	No	No
Annual limits	None	None	Twice per calendar year (limits for emergency circumstances also apply for collective number of times AB 2449 can be used per year)	3 consecutive months/ 20% of regular meetings per calendar year; or 2 meetings per calendar year if body meets less than 10 times per year (collectively with just cause)
Effective Dates	Ongoing	Expires 12/31/2023	Expires 12/31/2025	Expires 12/31/2025