



SAN DIEGO HIV PLANNING GROUP (HPG)  
 PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRAC)  
 MEETING MINUTES  
**THURSDAY, NOVEMBER 9, 2023, 3:00 PM – 5:00 PM**  
 SOUTHEASTERN LIVE WELL CENTER  
 5101 MARKET STREET SAN DIEGO, CA 92114 (Tubman Chavez room A)

**To participate remotely via Zoom:**

<https://us06web.zoom.us/j/82979385521?pwd=ucUoVVtBupxbdBxothszYHHIP2luoC.1>

**Join the meeting via phone:** 1-669-444-9171 United States Toll

**Meeting ID:** 829 7938 5521

**Password:** PSRAC

Language translation services are available upon request at least 96 hours prior to the meeting. Please contact HPG Support Staff at 619-403-8809 or via e-mail at [hpg.hhsa@sdcounty.ca.gov](mailto:hpg.hhsa@sdcounty.ca.gov)

A quorum for this meeting is seven (7)

**Present:** Reginald Carroll, Alberto Cortes, Pam Highfill, Dr. Delores Jacobs (Chair), Chris Mueller, Raul Robles, Karla Quezada-Torres

**Absent:** Dr. Beth Davenport, Felipe Garcia-Bigley, Rhea Van Brocklin, Regina Underwood, Freddy Villafan, Cinnamen Kubricky

Agenda Item	Action	Follow-up
1. <b>Call to order</b>	Dr. Jacobs called the meeting to order at 3:18 PM and noted that a quorum was established.	
2. Reminders:	Dr. Jacobs reminded the committee members of the conflicts of interest. Chris Mueller read the committee charge.	
3. Public Comment on non-agenda items (for members of the public)	A member of the public expressed concern about housing.	
4. Sharing our concerns (for committee members)	A committee member expressed appreciation for the concerns raised by the member of the public and expressed concern about limits of the	

Agenda Item	Action	Follow-up
	emergency housing options in the County.	
5. <b>Action:</b> Review and approve the agenda for November 9, 2023	<b>Action:</b> Approve the November 9, 2023 meeting agenda as presented. <b>M/S/C:</b> Cortes/Mueller 5/0 <b>Abstentions:</b> Carroll, Jacobs, <b>Motion carries</b>	
6. <b>Action:</b> Review and approve the meeting minutes for September 14, 2023	<b>Action:</b> Review and approve the meeting minutes from September 14, 2023 <b>M/S/C:</b> Highfill/Quezada-Torres 5/0 <b>Abstentions:</b> Carroll, Jacobs <b>Motion carries</b>	
7. Review follow-up items from the last meeting minutes	None	
<b>8. Old Business</b>		
a) Update on the Needs Assessment Survey	Dr. Jacobs shared that Shannon Ransom and Dr. Beth Davenport would co-chair the Needs Assessment working group.	
b) Continue discussion of Mental Health and Substance Use Treatment Services	The Recipient provided an update on access to services and said that the service standards for Mental Health Services and Substance Use Treatment services are being revised to address this. The Recipient was asked if clients are getting the correct number of visits to mental health services. The Recipients' Office confirmed it's allowable to make these services more frequent if necessary.	The Recipients' Office to confirm that access times are included in the Service Standards
<b>9. New Business</b>	The committee discussed the terming out of some HPG seats and the importance of reaching out to consumers and colleagues to identify members' interest in participating in the committee.	HPG Support Staff will add to the January 2024 to discuss co-chair/chair and committee member recruitment

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Agenda Item	Action	Follow-up
<p>a. <b>ACTION:</b> Recommendations for FY 23 reallocations (current fiscal year, March 1, 2023 – February 29, 2024)</p>	<p>The Recipients mentioned that the County received additional money to support emergency housing.</p>	
<b>10. Routine Business</b>		
<p>a. Review Monthly and Year to Date expenditures and assess for recommended reallocations</p>	<p>The updated expenditure report is unavailable but will be available at the next PSRAC meeting. The Recipients' Office addressed the primary care expenditures and mentioned that the reason for the higher-than-usual expenses might be indicative of the clients returning to and seeking more care. The California Department of Public Health (CDPH) has issued a no-cost extension through May 2024. CDC also announced that the funding the County is receiving will end in May next year. The Recipient's Office is working to ensure that there is no interruption of services. A member of the public expressed concern about HIV spreading through the homeless population and has asked if the County is addressing this in terms of safety and spacing.</p>	
<p>a. Partial Assistance Rent Subsidy Program (PARS) and Emergency Housing update</p>	<p>PARS report:</p> <ul style="list-style-type: none"> <li>• 54 are currently on the waitlist.</li> <li>• 10 previously enrolled</li> <li>• 10 new applicants</li> </ul> <p>Demographics of clients on the waitlist: 54</p> <ul style="list-style-type: none"> <li>• Gender: 39 male, 10 female, 5 transgender</li> <li>• Race/ethnicity: 9 Black, 27</li> </ul>	<p>The steering committee will discuss the following steps to address public comment.</p>

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	<p>Hispanic/Latino, 18 White, 0 Asian</p> <ul style="list-style-type: none"> <li>• Age: 30 over 45, 22 ages 31-44, 2 ages 18-30</li> <li>• Central Region 38 East 6</li> <li>• South 4</li> <li>• North 6</li> <li>• There are 103 clients currently enrolled in PARS.</li> </ul> <p>A member of the public expressed concern about public comments not being tracked or addressed. The Chair confirmed a policy and ensured this would be addressed.</p>	
b. Review Monthly and TYD service utilization report	Reviewed	
11. Suggested items for the PSRAC agenda	None	
12. Announcements	None	
13. Next Meeting:	<p>Thursday, January 11, 2024 Location: <b>County Operations Center (COC) 5530 Overland Ave. San Diego CA 92123 Room 124</b></p>	
14. Adjournment	Adjourned at 4:29 PM	