



County of San Diego

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AGENCY DIRECTOR

HEALTH AND HUMAN SERVICES AGENCY
PUBLIC HEALTH SERVICES
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WILMA J. WOOTEN, M.D.,
M.P.H.
PUBLIC HEALTH OFFICER

SAN DIEGO HIV PLANNING GROUP COMMUNITY ENGAGEMENT GROUP

Wednesday, November 9, 2022 3:00 PM

Note: This meeting is being video and audio recorded.

Join Zoom Meeting:

<https://us06web.zoom.us/j/95469032405?pwd=cnJuUUVrVjRhdlByS21LWkQ1bllzd09>

Meeting ID: 954 6903 2405

Passcode: 633258

Committee Members (4): Allan Acevedo (Chair), Alfredo De Jesus, Michael Donovan, Michael Lochner (HPG Chair)

A quorum for this committee is two (2)

AGENDA

1. Call to order, comments from the Chair, Moment of Silence
2. **ACTION:** Continuance of Teleconferencing Meeting Option Pursuant to Government Code Section 54953(e):
 - a. Find that the Council has reconsidered the circumstances of the State of Emergency
 - b. Find that State and local officials continue to recommend measures to promote social distancing
3. Zoom Housekeeping
4. Review:
 - a. Background, Mission Statement, Goals, and Agreement of Meeting Decorum
5. Introductions (Name, Role with HPG/Consumer, Pronouns), Icebreaker
6. Public Comment: Non-HPG Member Participants
7. Sharing our Concerns: All Meeting Participants
8. Routine Business:
 - a. Review/approval of meeting agenda for November 9, 2022
 - b. Review/approval of meeting minutes for October 19, 2022 (Review follow-up items)
9. Old Business
 - a. **Review:** Community Engagement Group Working/Training Plan

Board of Supervisors meetings to protect the public's health and prevent the disease from spreading locally. California Governor Gavin Newsom issued Executive Order N-29-20 on March 17, 2020, relating to the convening of public meetings in response to the COVID-19 pandemic. Pursuant to the Executive Order, and to maintain the orderly conduct of the meeting, the County of San Diego will allow the HIV Planning Group members to attend the meeting via teleconference or phone conference and to participate in the meeting to the same extent as if they were present.

For more information on the HPG, contact HPG staff at HPG.HHSA@sdcounty.ca.gov
Planning Group Website www.sdplanning.org

- b. Discussion:** Community Engagement Committee Co-Chair Vacancy
 - 10. New Business**
 - a. Presentation:** CARE Partnership – Shannon Ransom
 - b. Review:** Conflict of Interest – Rodney Von Jaeger HPG Support Staff
 - c. Review:** Changes to wording in Community Engagement Group Charge.
 - d. Action Item:** Approve to hold December meeting on Wednesday, December 7th from 3:00 PM – 5:00 PM.
 - 11. Updates**
 - a.** CARE Partnership
 - b.** Membership Committee
 - c.** Strategies and Standards
 - d.** Medical Standards and Evaluation (MSEC)
 - e.** Priority Settings and Resource Allocation (PSRAC)
 - f.** Steering Committee
 - g.** HPG
 - 12. Announcements**
 - 13. Confirm next meeting date:** Wednesday, December 7, 2022 held virtually via Zoom
 - 14. Adjournment**
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Community Engagement Group Charge:

1) Educate Consumers

- Educate/train consumers about the HIV Planning Group's local HIV services planning process and prepare them for and support them in increased involvement throughout the HIV Planning Group Process: committees, task forces, working groups, and other opportunities, as well as HIV Planning Group membership.
- Serve as mentors to newly involved consumers.

2) Increase Consumer Participation

- Increase the level and diversity of consumer involvement, including from under-served and under-represented populations.
- Represent the needs of all consumers, including those unable to participate in meetings.
- Provide linkages to regional and population-specific consumer groups and ensure communication between those groups and the Consumer Committee.
- Identify and seek to overcome barriers to consumer participation.

3) Represent Consumer Needs Throughout the HIV Planning Group Process

- Provide consumer representation on HIV Planning Group committees, task forces, etc., and ensure flow of information from those groups to the Consumer Committee.
- Encourage maximum consumer involvement in the Priority Setting Committee and in other established venues for the annual priority setting and budget allocations process; the Consumer Committee will not develop a separate set of budget recommendations.
- Serve as a venue for providing consumer feedback re: HIV Planning Group issues (e.g., to task forces).

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