

COMMUNITY ENGAGEMENT GROUP (CEG)



*Wednesday, November 12, 2025, from 3:00 PM – 5:00 PM
Southeastern Live Well Center
5101 Market St, San Diego, CA 92114;
Tubman Chavez Room C*

NOTE: This meeting is audio and video recorded.

Language translation services are available upon request at least 96 hours prior to the meeting.
Please contact HPG Support Staff via e-mail at hpg.hhsa@sdcounty.ca.gov

TABLE OF CONTENTS

Document	Page Number(s)
Directions to Meeting for Community Engagement Group (CEG)	001
11/12/2025 CEG Agenda	002 – 003
10/15/2025 CEG Meeting Minutes	004 – 007
CEG Attendance	008
2025 CEG Workplan	009
The 36th Annual Dr. A. Brad Truax Awards flyer	010 – 011
AB 2302: Cause/Emergency Circumstance Information	012

Meeting Location & Directions:

Community Engagement Group

Wednesday, November 12, 2023

3:00 PM - 5:00 PM

Southeast Live Well Center

5101 Market St.

San Diego, CA 92114

Tubman Chavez Room C



FROM I-805 SOUTH:

1. Head northwest on I-805 North.
2. Take exit 12B for Market St.
3. Turn right onto Market St.
4. The destination will be on your right.

FROM I-805 NORTH:

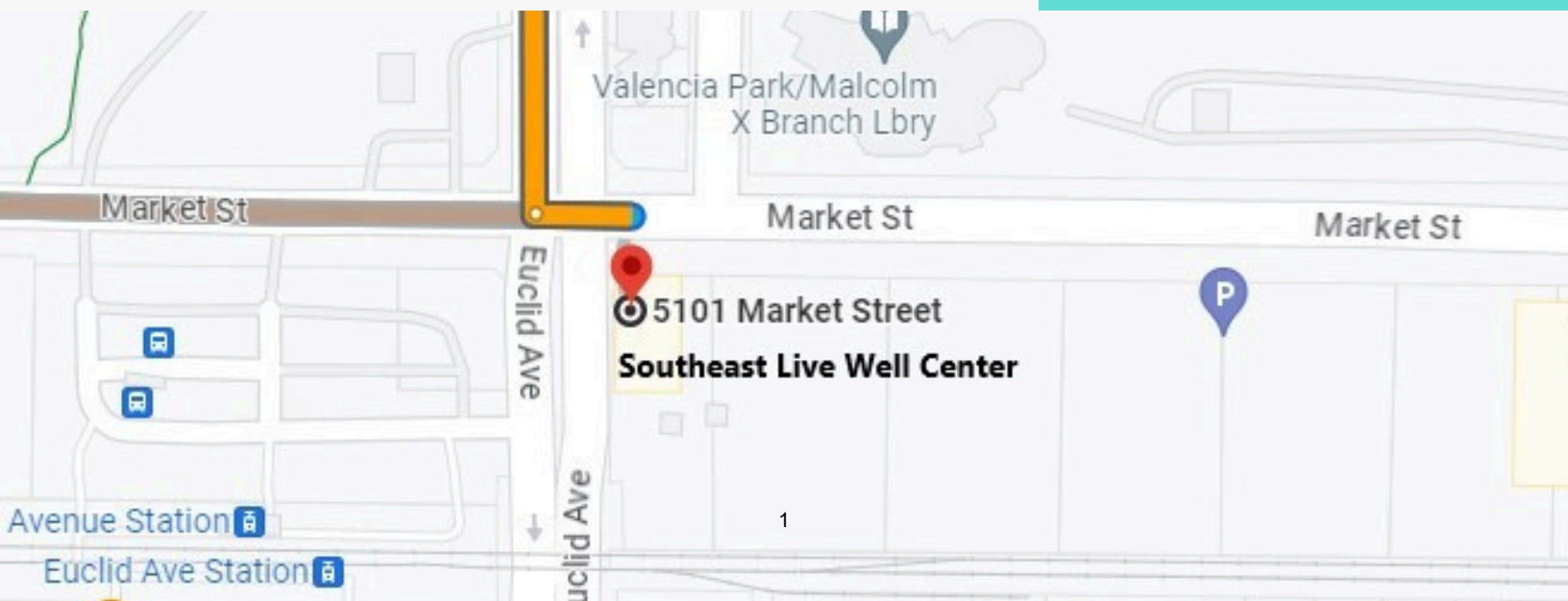
1. Head southeast on I-805 South.
2. Take exit 13A for CA-94-E/M L King Jr. Fwy.
3. Merge onto CA-94 E.
4. Take exit 4A for Euclid Ave.
5. Turn left onto Euclid Ave.
6. Use the left 2 lanes to turn left onto Market St.
7. The destination will be on your right.



PUBLIC TRANSPORTATION

MTS Trolley:
Orange Line

MTS Bus Routes:
3, 4, 5, 13, 60, 916,
917 and 955





Wednesday, November 12, 2025, from 3:00 PM – 5:00 PM
Southeastern Live Well Center
5101 Market St, San Diego, CA 92114; Tubman Chavez Room C

To participate remotely via Zoom:

<https://us06web.zoom.us/j/89778142157?pwd=5G57jMW0b1b1V8l8KVbljbAgedPsWV.1>

Call in: US Toll +1 669 444 9171

Meeting ID: 897 7814 2157

Passcode: 106514

Language translation services are available upon request at least 96 hours prior to the meeting.
Please contact HPG Support Staff via e-mail at hpg.hhsa@sdcounty.ca.gov.

A quorum for this meeting is three (3)

Committee Members: Michael Donovan (Chair) | Jen Lothridge (Co-Chair) | Sergio Luna | Veronica Nava

**MEETING AGENDA
ORDER OF BUSINESS**

1. Call to order, roll call, comments from the chair, and a moment of silence
2. Review Background, Mission Statement, Goals, and Agreement of Meeting Decorum
3. Introductions and Icebreaker
4. Public comment (for members of the public)
5. Sharing our concerns (for committee members)
6. **Action:** Approve the consent CEG agenda (which includes the November 12, 2025 agenda and the October 15, 2025 minutes)
7. Updates
 - a. Committee Updates:
 - i. Membership Committee
 - ii. Strategies and Standards Committee
 - iii. Medical Standards and Evaluation Committee
 - iv. Priority Setting and Resource Allocation Committee
 - v. Steering Committee
 - vi. HIV Planning Group
 - b. Community Updates:
 - i. CARE Partnership
 - ii. HIV Housing Committee/Housing Opportunities for Persons with AIDS (HOPWA)
8. New Business
 - a. **Presentation:** Medi-Cal Transformation: California Advancing and Innovating Medi-Cal (CALAIM)
9. Old Business
 - a. Committee Attendance
 - b. Review 2025 CEG workplan
 - i. Holiday party location
 - c. **Discussion:** Ways to engage the community for 2026
10. Announcements
11. **Next meeting date:** Wednesday, December 10, 2025, from 3:00 PM – 5:00 PM

Location: County Operations Center, 5530 Overland Ave, San Diego, CA 92123 (Training Room 124)

12. Adjournment

Community Engagement Group Charge:

1) Educate Community Members

- Educate/train community members about the HIV Planning Group's local HIV services planning process and prepare them for and support them in increased involvement throughout the HIV Planning Group Process: committees, task forces, working groups, and other opportunities, as well as HIV Planning Group membership.

2) Increase Community Members' Participation

- Increase the level and diversity of community involvement, including from under-served and under-represented populations.
- Represent the needs of all community members, including those unable to participate in meetings.
- Provide linkages to regional and population-specific community groups and ensure communication between those groups and the Community Engagement Group.
- Identify and seek to overcome barriers to community participation.

3) Represent Community Member Needs Throughout the HIV Planning Group Process

- Provide community representation on HIV Planning Group committees, task forces, etc., and ensure the flow of information from those groups to the Community Engagement Group.
- Encourage maximum community involvement in the Priority Setting Committee and other established venues for the annual priority setting and budget allocations process; the Community Engagement Group will not develop separate budget recommendations.
- Serve as a venue for providing community feedback regarding HIV Planning Group issues (e.g., task forces).



Wednesday, October 15, 2025, from 3:00 PM – 5:00 PM
County Operations Center
5530 Overland Ave, San Diego, CA 92123
Room 124

A quorum for this meeting is two (2).

Committee Members Present: Michael Donovan (Chair) | Jen Lothridge (Co-Chair)

Committee Members Absent: Veronica Nava

MEETING MINUTES

Agenda Item	Discussion/Action	Follow-Up
1. Call to order, roll call, comments from the chair, and a moment of silence	The chair called the meeting to order at 3:06PM and noted the presence of an in-person quorum.	
2. Review Background, Mission Statement, Goals, and Agreement of Meeting Decorum	Committee members read the Mission Statement and the Community Engagement Group (CEG) Charge. Donovan and Lothridge reviewed the meeting decorum.	
3. Introductions (Name, Role with HPG/Consumer, Pronouns), Icebreaker	Members and participants introduced themselves.	
4. Public comment (for members of the public)	A member of the public urged HIV service providers to partner with San Diego County's HOPWA program and apply for funding to reduce or the PARS waitlist.	
5. Sharing our concerns (for committee members)	A committee member suggested that disaster preparedness could be a potential presentation topic.	HPG SS will add a presentation idea for Disaster Preparedness month in September 2026.
6. ACTION: Approve the consent CEG agenda (which includes the October 15, 2025 agenda and the September 10, 2025, minutes)	<p>Motion: Approve the consent CEG agenda (which includes the October 15, 2025 agenda and the September 10, 2025, minutes)</p> <p>Motion/Second/Count (M/S/C): Lothridge/Donovan/2-0</p> <p>Abstention(s): None</p>	

Agenda Item	Discussion/Action	Follow-Up
	Motion carries	
Follow-Up Items from minutes:	None.	
7a. Committee Updates		
I. HIV Planning Group (HPG)	The HPG meets next week with a very packed agenda. They are voting on 5 service standards categories, along with PARS, that have been edited and approved by Strategies and Standards or MSEC.	
II. Strategies and Standards Committee	The committee recently met and approved the combined Medical/Non-Medical Case Management Standards, Introduction, and Emergency Financial Assistance and Housing Standards.	
III. Steering Committee	The committee will not meet until November.	
IV. Membership Committee	The committee is reviewing the description of seats and what each seat is responsible for. They will be reviewing 3 - 4 seats for each meeting.	
V. Priority Settings and Resource Allocation Committee (PSRAC)	The committee did not meet due to a lack of quorum but will be meeting in November.	
VI. Medical Standards and Evaluation Committee (MSEC)	The committee will now be reviewing the Mental Health and Psychiatric Medication Management Service Standards.	
7b. Community Updates		
I. CARE Partnership	CARE Partnership will meet again next month.	
II. HIV Housing Committee/Housing Opportunities for Persons with AIDS (HOPWA)	CEG does not currently have a member that is sitting on the Housing Committee but is in the process of approving and appointing one.	
8. New Business		
a. Presentation: Partial Assistance rental Subsidy Program (PARS)	Maritza Herrera presented on PARS and the following was discussed: <ul style="list-style-type: none"> Ryan White Overview <ul style="list-style-type: none"> Ryan White HIV/AIDS Treatment Extension Act 	

Agenda Item	Discussion/Action	Follow-Up
	<ul style="list-style-type: none"> • PARS Overview <ul style="list-style-type: none"> ○ Program information ○ Funding ○ Enrollment process ○ Purpose ○ Housing case management • PARS Eligibility <ul style="list-style-type: none"> ○ Eligibility and requirement criteria <p>Discussion:</p> <ul style="list-style-type: none"> - The housing transition plan supports clients early by connecting them to alternative housing options and focusing case management solely on housing needs. - Clarification that individuals who are currently enrolled on PARS will not be automatically removed after 24 months but need to prove that they are actively working on a housing plan. - The goal is to ensure Ryan White clients have temporary support as a bridge to stable housing. - The chair reminded everyone that the HPG itself is not allowed to get involved with providers or the contracting part. They are responsible for prioritizing the services and allocating funds to them. 	
b. ACTION: Approve HOPWA Appointment, Jen Lothridge for HPG Community Engagement Group Seat	<p>Motion: Approve HOPWA Appointment, Jen Lothridge for HPG Community Engagement Group Seat</p> <p>Motion/Second/Count (M/S/C): Donovan/Lothridge/2-0</p> <p>Abstention(s): None</p> <p>Motion carries</p>	HPG SS will follow up with next step for appointment.

Agenda Item	Discussion/Action	Follow-Up
c. Discussion: Ways to engage the community for 2026	<p>The committee discussed ways to engage the committee for 2026 and the following ideas were discussed:</p> <ul style="list-style-type: none"> - Appointing HPG consumers to provide updates at the CEG meeting rather than staff. - Promoting the CEG flyer at provider offices to increase participation. - Opportunities to host CEG meetings at facilities outside of County buildings. - Suggestion to have a meeting at the homeless court. - Doing outreach at food bank locations. - Event with Friends of MalcomX Library. - Resource tabling event with 8 to 10 community partners. - MTS presentation. 	<p>HPG SS will bring up appointing HPG consumers to provide CEG updates to Membership Committee.</p> <p>HPG SS will create 2026 workplan with in depth review of the 4-5 service categories (mandatory services) for January.</p>
9. Old Business		
a. Committee Attendance	None.	
b. Discussion: Review 2025 CEG workplan	<ul style="list-style-type: none"> - Limit the amount of discussion on the 2026 work plan for December meeting. - Brainstorm Holiday Party activities/ideas for December. 	
10. Announcements	<ul style="list-style-type: none"> - November 30th Impulse will sponsor The Red Ribbon Gala to benefit POZabilities. - December 1st Truax followed by the tree lighting. - October 21st the chair of the HPG will be getting married. All are welcome to attend. 	
11. Next meeting date	<p>Next Meeting: Wednesday, November 12, 2025, from 3:00 PM – 5:00 PM</p> <p>Location: Southeastern Live Well Center; 5101 Market St, San Diego, CA 92114; Tubman Chavez Room C</p>	
12. Adjournment	Meeting was adjourned at 4:33PM.	

HIV PLANNING GROUP
12-MONTH COMMITTEE TRACKING
Nov 2024 - Oct 2025

Community Engagement Group	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	#
Total Meetings	0	1	1	1	0	1	1	1	1	0	1	1	9
(3) Members													
Donovan, Michael c	NM	*	*	*	NM	1	*	*	*	NM	*	*	1
Lothridge, Jen ^{cc}	NM	*	*	*	NM	*	*	*	*	NM	*	*	0
Nava, Veronica	NM	*	*	*	NM	*	*	*	*	NM	*	1	1

To remain in good standing and eligible to vote, the committee member may not miss 3 consecutive meetings or 6 meetings within 12 months.

* = Present

1 = Absent for the month

1 = Absence when there are multiple meetings that month. Member needs to attend at least one (1) meeting for attendance to count for that month.

JC = Just Cause

EC = Emergency Circumstance


NM = No Meeting

NQ = No Quorum

2025 Training Plan

Month	Presentation / Training
January	▪ Conflict of Interest (Dr. Ken Riley)
February	<ul style="list-style-type: none"> ▪ Ryan White Program and in-depth review of 4-5 service categories (Maritza Herrera) ▪ County of San Diego Prevention Programs and Services (Carlie Catolico)
March	<i>No Meeting</i>
April	▪ Review of the Qualitative Needs Assessment Data
May	▪ HPG Outreach Materials and Activities
June	<ul style="list-style-type: none"> ▪ Epidemiology data (using to make decisions) (Katie Emmel) ▪ Expenditure Sheets and budget sheets (Dasha Dahdouh)
July	▪ Happyville exercise / "Another Day in Happyville" (Katie Emmel)
August	<i>No Meeting</i>
September	<ul style="list-style-type: none"> ▪ HIV and Aging <i>National HIV/AIDS and Aging Awareness Day</i>
October	▪ In depth review of service categories (PARS) — Maritza Herrera
November	▪ San Diego Advancing and Innovating Medi-Cal (SDAIM)
December	▪ Holiday Party

Topics without a set date
<ul style="list-style-type: none"> ▪ Disaster Preparedness ▪ Transportation (MTS) ▪ Dental Services ▪ Tailored language from providers considering age, length of status, and history ▪ Presentations on barriers to accessing care ▪ In depth review of 4-5 service categories



DR. A. BRAD TRUAX **AWARDS**

THE 36TH ANNUAL DR. A. BRAD TRUAX AWARDS

DECEMBER

MONDAY

01

3:00-5:00 PM

3909 Centre St., San Diego, CA
92103


The Dr. A. Brad Truax Award was created to honor the memory of Dr. Truax and his tireless dedication to the prevention and treatment of HIV/AIDS in San Diego.

Come recognize and celebrate the incredible contributions made by those who go above and beyond in the field of HIV work and the fight against the HIV/AIDS epidemic.

TO REGISTER PLEASE VISIT

<https://tinyurl.com/Truax2025>





DR. A. BRAD TRUAX AWARDS

LA 36TH ENTREGA ANUAL DE LOS PREMIOS DR. A. BRAD TRUAX

DICIEMBRE

LUNES

01

3:00-5:00 PM

3909 Centre St., San Diego, CA
92103

El premio Dr. A. Brad Truax fue creado para honrar la memoria del Dr. Truax y su incansable dedicación a la prevención y el tratamiento del VIH/SIDA en San Diego.

Acompáñanos al evento para reconocer y celebrar las increíbles contribuciones realizadas por aquellos que van más allá en el campo del trabajo sobre el VIH y la lucha contra la epidemia del VIH/SIDA

PARA REGISTRARSE, VISITE

<https://tinyurl.com/Truax2025>



If the physical attendance quorum requirement is met, AB 2302 permits a member who is not physically present to request virtual attendance at the local legislative body's meeting under two circumstances: (1) for "just cause" and (2) due to "emergency circumstances".

Qualifying Reason	Provisions to Attend Remotely	Requirements/Limitations
"Just Cause"	<ul style="list-style-type: none"> There is a childcare or caregiving need (for a child, parent, grandparent, grandchild, sibling, spouse, or domestic partner) that requires the member to participate remotely. A contagious illness prevents the member from attending the meeting in person. There is a need related to a defined physical or mental disability that is not otherwise accommodated for. Traveling while on official business of the legislative body or another state or local agency. 	A member is limited to <u>two (2)</u> virtual attendances due to "just cause" per calendar year.
"Emergency Circumstances"	<p><i>"A physical or family medical emergency that prevents a member from attending the meeting in person."</i></p> <p>A member is <u>not</u> required to disclose any medical diagnosis or disability, or any personal medical information that is already exempt from existing law.</p>	<p>A member of the legislative body must:</p> <ol style="list-style-type: none"> 1. Make a request to the body to allow the member to meet remotely due to an emergency circumstance; and 2. Provide a general description of no more than 20 words of the circumstance justifying such attendance. <p>A request from a member to attend remotely requires that the legislative body take action and <u>approve</u> the remote attendance at the start of the meeting for the member to be allowed to participate remotely for that meeting¹.</p>

¹If the request does not allow sufficient time to be placed on the agenda as a proposed action item, then the legislative body may take action at the beginning of the meeting.

Additional Requirements for a Member Participating Remotely

In addition to making a request either for "just cause" or due to an "emergency circumstance" for remote appearance, AB 2302 imposes the following three (3) additional requirements on legislative body members seeking to appear remotely at public meetings:

1. The member:
 - o Notifies the legislative body at the earliest opportunity possible, including at the start of a regular meeting, of their need to participate remotely for just cause, including a general description of the circumstances relating to their need to appear remotely at the given meeting. **OR**
 - o Requests the legislative body to allow them to participate in the meeting remotely due to emergency circumstances and the legislative body takes action to approve the request. (See "requirements/limitations" for the use of emergency circumstances.)
2. The member shall publicly disclose at the meeting before any action is taken, whether any other individuals 18 years of age or older are present in the room at the remote location with the member, and the general nature of the member's relationship with any such individuals.
3. The member shall participate through both audio and visual technology.