

PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRAC)



Thursday, November 13, 2025, 3:00 PM – 5:00 PM
County Operations Center,
5560 Overland Ave, San Diego, CA 92123.
Conference Room 172

To participate remotely via Zoom:

<https://us06web.zoom.us/j/82979385521?pwd=ucUoVVtBupxbdBxoHszYHHIP2luoC.1>

Join the meeting via phone: 1-669-444-9171 United States Toll.

Meeting ID: 829 7938 5521

Password: PSRAC

Language translation services are available upon request at least 96 hours prior to the meeting.

Please contact HPG Support Staff via e-mail at hpg.hhsa@sdcounty.ca.gov.

A quorum for this meeting is seven (7)

Committee Members: Dr. Beth Davenport | Tyra Fleming (Co-Chair) | Felipe Garcia-Bigley | Kalee Garland | Pamuela Halliwell | Dr. Delores Jacobs | Cinnamen Kubricky | Eva Matthews | Marco Aguirre Mendoza | Chris Mueller | Rhea Van Brocklin (Chair) | Joe Westcott

ORDER OF BUSINESS

1. Call to order, roll call, comments from the chair
2. Reminders
 - a. **Review of Committee Charge**
 - b. **Committee members' Conflicts of Interest:** Disclose areas of financial interest (e.g., employment); Refrain from participation in related votes.
 - c. **Areas NOT the purview of this committee:** Selection of contractors; contract details; how contractors implement contracted services (e.g., staff salaries). These are the sole purview of the Recipient.
 - d. **Focus on service priorities, not on specific service providers.**
 - e. **Rules for the meeting** (as necessary): Committee members are limited to two (2) minutes per comment and limited to two (2) comments per item; public comments are welcome at the beginning and prior to each agenda item, limited to two (2) minutes so that all have an opportunity to participate.
3. Public comment on non-agenda items (for members of the public)
4. Sharing our concerns (for committee members)
5. **ACTION:** Approve the PSRAC agenda for November 13, 2025
6. **ACTION:** Approve the PSRAC minutes for June 13, 27, July 17, 24, 31, and August 7, 2025
7. Old Business:
 - a. **ACTION:** Recommendations for how services should be organized and delivered in FY 26 (March 1, 2025 – February 28, 2026)

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8. New Business:

- a. **ACTION:** Recommendations for FY 25 reallocations (current fiscal year, March 1, 2025 – February 28, 2026)
- b. Debrief the FY 26 priority setting and budget allocation process.
- c. **ACTION:** Review and approval of the 2026 PSRAC work plan

9. Routine Business:

- a. Review Monthly and Year-to-Date expenditures and assess for recommended reallocations
- b. Partial Assistance Rent Subsidy (PARS) and Emergency Housing update
- c. Review of the Monthly and Year-to-Date service utilization report
- d. Committee Attendance
 - i. Discussed and approved new attendance policy for PSRAC

10. Suggested items for the future committee agenda

11. Announcements

Next meeting date: January 8, 2026, from 3:00 PM – 5:00 PM

Location: County Operations Center, 5560 Overland Ave, San Diego, CA 92123
(Training Room 171)

12. Adjournment

Principles for PSRA Decision-Making Process	Criteria for the PSRA Decision-Making Process
Principles Guiding Decision Making (Priorities should reflect the Principles) <ol style="list-style-type: none">1. Decisions are made in an open, transparent process2. Decisions are based on documented needs (Needs assessment, etc.)3. Decisions are based on overall needs within the service area, not narrow single focus concerns4. Decisions include reports from the Needs Assessment committee of the HIV Planning Group.5. Services should be responsive to the epidemiology of HIV in San Diego, including demographics and region6. Services must be culturally and linguistically appropriate and responsive7. Services should focus on the needs of low-income, underserved, and disproportionately impacted populations8. Services should minimize disparities in the availability and quality of treatment for HIV/AIDS9. Equitable access to services should be provided across subpopulations and regions	Criteria for Priority Setting <ol style="list-style-type: none">1. Documented Need based on:<ol style="list-style-type: none">a. Epidemiology of San Diego epidemic (Epi data)b. Needs and unmet needs expressed in needs assessment, including the needs expressed by consumers, not in care and/or from historically underserved communities (Needs assessment data)2. Minimize disparities in the availability and quality of treatment for HIV/AIDS (Demographic service utilization data compared to HIV/AIDS demographic)3. Quality, outcome effectiveness, and cost-effectiveness of services (Measured by service category outcomes, CQM, and client satisfaction data by service category)4. Consumer preferences or priorities for interventions or services, particularly for populations with severe need, historically underserved communities, or those who know their status but are not in care5. Consistency with the continuum of care

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