SAN DIEGO HIV PLANNING GROUP (HPG)

MEMBERSHIP COMMITTEE

MEETING PACKET

Wednesday, November 4, 2026, 11:00 AM – 1:00 PM

Southeastern Live Well Center

5101 Market St., San Diego, CA 92114

(Room B & C)

The Charge of the Membership Committee: To recruit, interview, select, and coordinate training for Planning Group Members.

TABLE OF CONTENTS

Document	Page Number(s)
Directions and Parking Instructions	001
Membership Agenda November 4, 2026	002 – 003
Membership Meeting Minutes September 9, 2026	004 – 006
HIV Planning Group Membership Mentorship Document Draft	007 – 008
HIV Planning Group Membership Mentorship Document Clean Version	009
HIV Planning Group Body Seats	010 – 011
HIV Planning Group Body Vacant Seats	012
Membership Demographics	013
2026 Membership Workplan	014
HIV Planning Group Attendance	015 – 016
HIV Planning Group Committees Attendance	017 – 022
SENATE BILL (SB) 707: The Use of Just Cause	023

Meeting Location & Directions:

Membership Committee
Wednesday, November 4, 2026
11:00 AM – 1:00 PM

Southeastern Live Well Center
5101 Market Street
San Diego, CA 92114
Meeting Rooms B & C



Visitor/Employee parking available in parking structure. Main entrance can be accessed by exiting the parking structure on the 2nd floor and walking down the sidewalk to the left.

FROM I-805 SOUTH:

1. Head northwest on I-805 North.
2. Take exit 12B for Market St.
3. Turn right onto Market St.
4. The destination will be on your right.

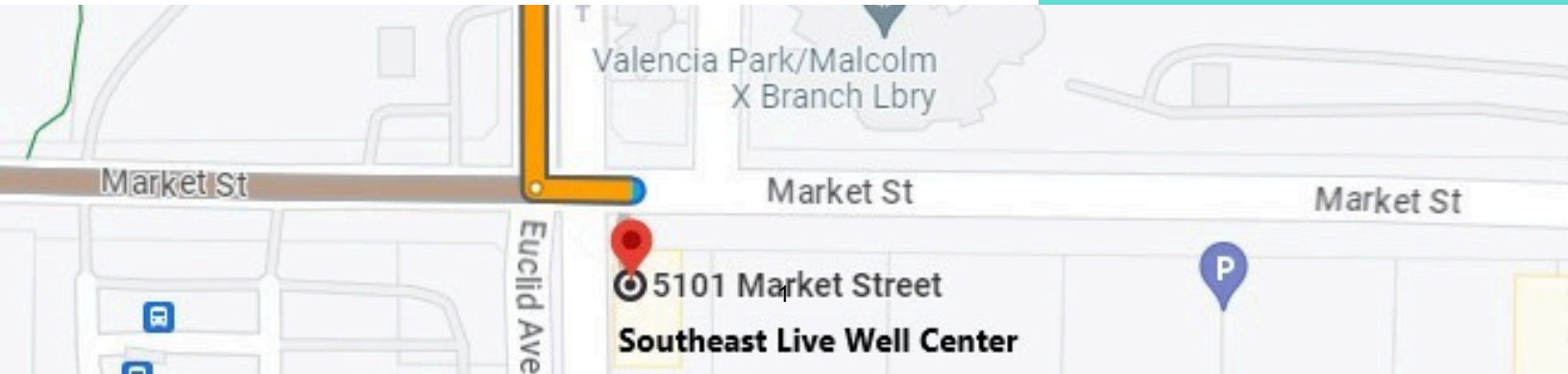
FROM I-805 NORTH:

1. Head southeast on I-805 South.
2. Take exit 13A for CA-94-E/M L King Jr. Fwy.
3. Merge onto CA-94 E.
4. Take exit 4A for Euclid Ave.
5. Turn left onto Euclid Ave.
6. Use the left 2 lanes to turn left onto Market St.
7. The destination will be on your right.

PUBLIC TRANSPORTATION

MTS Trolley:
Orange Line

MTS Bus Routes:
3, 4, 5, 13, 60, 916, 917 and 955



Wednesday, November 4, 2026, from 11:00 AM to 1:00 PM
Southeastern Live Well Center
5101 Market St, San Diego, CA 92114
Room B & C

To participate remotely via Zoom:

https://us06web.zoom.us/j/83939793722?pwd=dJARoW31vGchmUT4t6RCnEBdo7m1Ku.1
Call in: +1 (669) 444-9171 Meeting ID: 83939793722#

Meeting ID (access code): 839 3979 3722 **Password:** MEMBER

Language translation services are available upon request at least 96 hours prior to the meeting. Please contact HPG Support Staff via e-mail at hpg.hhsa@sdcounty.ca.gov.

A quorum for this meeting is Two (2)

Committee Members: Lori Jones | Michael Lochner | Rhea Van Brocklin

MEETING AGENDA
ORDER OF BUSINESS

1. Call to order, roll call, comments from the chair, and a moment of silence
2. Public comment (for members of the public)
3. Sharing our concerns (for committee members)
4. **ACTION:** Approve the Membership Committee agenda for November 4, 2026
5. **ACTION**: Approve the Membership Committee meeting minutes from September 9, 2026
6. New Business
    a. **ACTION:** Approve Membership Committee Co-Chair
    b. **ACTION:** Approve HPG Reappointment, Leroy Blea for Seat #29 State Government – CDPH Office of AIDS (OA) Part B
    c. **ACTION:** Approve mentoring processes
7. Old Business
    a. HIV Planning Group Membership recruitment update
        i. Vacant Seats
        ii. New Committee Members
    b. HIV Planning Group Membership Demographics
    c. 2026 Membership Workplan
8. Routine Business
    a. HIV Planning Group Body Attendance

b. HIV Planning Group Committees Attendance
c. Getting to Zero Community Engagement Project
    i. Review Outreach and Event Engagement Efforts
9. Future agenda items for consideration
10. Announcements
11. Next meeting date: **Wednesday, December 9, 2026, from 11:00 AM – 1:00 PM**

    Location: Southeastern Live Well Center, 5101 Market St., San Diego, CA 92114 (Room B & C)
12. Adjournment

Wednesday, September 9, 2026, 11:00 AM – 1:00 PM
Southeastern Live Well Cetner
5101 Market St., San Diego, CA 92114
(Room C)

A quorum for this meeting is two (2)

Committee Members: Felipe Garcia-Bigley (Chair) | Lori Jones
Committee Members Absent: Rhea Van Brocklin

ORDER OF BUSINESS

Agenda Item	Discussion/Action	Follow-Up
1. Call to order	Felipe Garcia-Bigley called the meeting to order at 11:00AM and noted the presence of an in-person quorum	
2. Public Comment on non-agenda items (for Members of the public)	• A reminder that the HPG chair will be asking for a working group for the Bylaws.	
3. Sharing our concerns (for committee members)	• A comment that Chair of the Membership Committee may have a lap in their term and might need to appoint a new Chair temporarily.	
4. **ACTION:** Review and approve the September 9, 2026 meeting agenda	**Motion:** Approve the Membership agenda for September 9, 2026 **Motion/Second/Count (M/S/C):** Jones/Garcia-Bigley/2-0 **Motion carries**	
5. **ACTION:** Review and approve the August 11, 2026 Membership minutes	**Motion:** Approve the Membership minutes for August 11, 2026 **M/S/C:** Jones/Garcia-Bigley/2-0 **Motion carries**	
6. New Business		
a. **ACTION:** Approve Caryn Sumek for Seat #24	**Motion:** Approve Caryn Sumek for Seat #24 **M/S/C:** Jones/Garcia-Bigley/2-0 **Discussion:** • A comment that this application brings an avenue that we have not historically been able to reach. **Motion carries**	
a. **Discussion:** Discuss mentoring processes, evaluate effectiveness, and make revisions	The committee reviewed the current HPG mentorship process and the following was discussed: • A suggestion to create an easy and flexible process outline. • A suggestion to provide the entire list of HPG	

Agenda Item	Discussion/Action	Follow-Up
	members and allow the oncoming member an option to select their mentor. • A suggestion to establish a structured initial mentor-mentee meeting facilitated by Support Staff before an HPG meeting. • A suggestion to allow mentor-mentee pairs flexibility in determining how they continue communication, including phone calls, text, Zoom meetings, or in-person conversations after initial meeting. • A suggestion to encourage mentors to sit with mentees during meetings to provide guidance and answer questions. • A suggestion to develop a "member roadmap" for new HPG participants to identify their goals, interests, and desired outcomes from HPG involvement. • A suggestion to strengthen the connection between Project PEARL and HPG to create a clearer mentorship pathway for participants interested in joining HPG. • A suggestion to make sure that mentorship also includes individuals who might be assigned to committees or obtain new positions, such as co-chair.	
b. **ACTION:** Discuss and approve a recommendation to remove Kalee Garland, Seat #14	**Motion:** Discuss and approve a recommendation to remove Kalee Garland, Seat #14 **M/S/C:** Jones/Garcia-Bigley/2-0 **Discussion:** A comment that this individual has made many valuable contributions to the community; however, this area of work may not be the best fit. **Motion Carries**	
7. Old Business		
a. **ACTION**: Approve membership application packet and interview questions	**Motion:** Approve membership application packet and interview questions with an amendment to the screening document to add a question about mentorship. **M/S/C:** Jones/Garcia-Bigley/2-0 **Discussion:** **Motion Carries**	
b. HPG Member recruitment update	As of September 9, 2026, we have 26 members. Updates: • Applications received in 2026: 15 o Five (5) new applications o One (1) resubmitted application	

Agenda Item	Discussion/Action	Follow-Up
	○ Three (3) incompletes ○ Three (3) applications on hold ○ Three (3) reappointments • Applications pending HPG approval: 4 ○ Two (2) new members ○ Two (2) reappointments • Members pending Clerk of the Board: 5 ○ Four (4) new members ○ One (1) reappointment	
i. Vacant Seats	As of September 9, 2026, there are 13 vacant seats • Eight (8) General Member seats • 24- Hospital Planning Agency or Health Care Planning Agency • 27- Prevention Consumer • 28- State Government-State Medicaid • 34- Board of Supervisors Designee: District 2 • 39- Recipient of other federal HIV programs - Part F, AIDS Education and Training Center and/or RW dental provider	
ii. New Committee Members	None	
c. HPG Membership Demographics	Current HPG Demographics: reviewed and recruitment efforts were discussed.	
Routine Business		
a. HIV Planning Group Attendance	HPG Support Staff sends reminders to members who have missed three (3) consecutive or six (6) meetings within 12 months.	
b. Committee Attendance	None	
c. Getting to Zero (GTZ) Community Engagement Project i. Review Outreach and Event Engagement Efforts	Current HPG Outreach and Events reviewed, and recruitment efforts were discussed.	
8. Future agenda items for consideration	• A suggestion to assign a Co-chair at the next meeting.	
9. Announcements	None	
10. Next Meeting Date	Date: Wednesday, October 14, 2026 Time: 11:00 AM –1:00 PM Location: Southeastern Live Well Center, 5101 Market St., San Diego, CA 92114 (Room C)	
12. Adjourn	The meeting adjourned at 12:17pm	

HIV Planning Group Mentor Program Guide

Overview: The HIV Planning Group (HPG) Mentor Program provides guidance and support to new members and individuals transitioning into new roles, such as Co-Chair and Vice-Chair positions, while fostering leadership among all members. The program benefits:

- All members: Everyone learns complex HPG processes and can appreciate mentorship.
- New members: Gain guidance for navigating, sharing expertise, and fostering HPG systems.
- Members in new roles: Build skills and confidence as they transition into leadership roles
- Experienced members: Can mentor others, sharing expertise and leadership.

~~**Vision:** The program builds leadership and community spirit, deepens cross-cultural trust, and enhances understanding of care and prevention systems. Outcomes include:~~

- ~~Developing leadership through mentoring.~~
- ~~Improving decision-making and reflective thinking.~~
- ~~Strengthening knowledge of HPG processes.~~
- ~~Retaining new members, particularly consumers.~~

Goals:

- To nurture leadership and understanding among HPG members through personalized mentorship. The program integrates members from diverse backgrounds ~~and ensures continuity, enhanced participation, and knowledge-sharing.~~ promotes knowledge-sharing and enhanced participation, ensures continuity, and supports the retention and engagement of new members, particularly consumers.

Functionality: Veteran HPG members mentor new members through one-on-one connections, offering advice and historical insights. Mentors:

- Share HPG knowledge.
- Answer questions about processes and funding.
- Provide flexibility for communication (e.g., in person, by email, or phone).

Mentor Selection Process:

- New members complete a "Member Roadmap" to outline their goals, interests, and desired outcomes from HPG participation, helping inform mentor matching.
- New members review guidelines and ~~draft a list of preferred mentors.~~ a roster of current HPG members and may identify one or more preferred mentors based on their interests, goals, and areas of expertise.
- Members transitioning into leadership roles, such as Co-Chair or Vice-Chair positions, may be paired with an appropriate Chair, Co-Chair, or other experienced leader to provide role-specific guidance and support.
- ~~Membership Committee approves matches based on availability.~~
- ~~Mentorship begins with guidance provided during pre-orientation.~~
- Support Staff facilitate an initial structured mentor-mentee meeting prior to an HPG meeting to establish expectations, review the Member Roadmap, and answer questions.
- Mentors are encouraged to sit with and support mentees during HPG meetings, providing

guidance, context, and assistance with participation.

- ~~Mentors and new members connect twice in person and maintain contact for three months.~~ Following the initial meeting, mentor-mentee pairs are encouraged to maintain contact for at least three months, with the frequency and method of communication determined jointly by the mentor and mentee, including phone calls, text, Zoom, email, or in-person conversations.
- Mentees may request a different mentor if needed. The mentorship relationship may conclude once the mentee feels confident participating in HPG activities.

~~**Key Steps:**~~

~~1. Mentors and mentees review guidelines and expectations.~~
~~2. Check-ins~~
~~3. Mentees can request a different mentor if needed.~~
~~4. Mentorship ends when mentees feel confident in HPG activities and may choose to mentor others.~~

Implementation: The Membership Committee collaborates with HPG Support to identify mentors, coordinate matches, and provide training

Additional support: Project Pearl is an alternative mentorship pathway~~. Project Pearl cohorts~~that provides structured training ~~and mentorship~~ opportunities for~~. Sessions are open to~~ both affiliated and unaffiliated individuals. HPG and Project PEARL staff will collaborate to support participants interested in becoming HPG members and engaging in the HPG mentorship program.

HIV Planning Group Mentor Program Guide

Overview: The HIV Planning Group (HPG) Mentor Program provides guidance and support to new members and individuals transitioning into new roles, such as Co-Chair and Vice-Chair positions, while fostering leadership among all members. The program benefits:

- All members: Everyone learns complex HPG processes and can appreciate mentorship.
- New members: Gain guidance for navigating, sharing expertise, and fostering HPG systems.
- Members in new roles: Build skills and confidence as they transition into leadership roles
- Experienced members: Can mentor others, sharing expertise and leadership.

Goals:

- To nurture leadership and understanding among HPG members through personalized mentorship. The program integrates members from diverse backgrounds, promotes knowledge-sharing and enhanced participation, and supports the retention and engagement of new members, particularly consumers.

Functionality: Veteran HPG members mentor new members through one-on-one connections, offering advice and historical insights. Mentors:

- Share HPG knowledge.
- Answer questions about processes and funding.
- Provide flexibility for communication (e.g., in person, by email, or phone).

Mentor Selection Process:

- New members complete a "Member Roadmap" to outline their goals, interests, and desired outcomes from HPG participation, helping inform mentor matching.
- New members review guidelines and a roster of current HPG members to identify one or more preferred mentors based on their interests, goals, and areas of expertise.
- Members transitioning into leadership roles may be paired with an appropriate Chair, Co-Chair, or other experienced leader to provide role-specific guidance and support.
- Support Staff facilitate an initial structured mentor-mentee meeting prior to an HPG meeting to establish expectations, review the Member Roadmap, and answer questions.
- Mentors are encouraged to sit with and support mentees during HPG meetings, providing guidance, context, and assistance with participation.
- Following the initial meeting, mentor-mentee pairs are encouraged to maintain contact for at least three months, with the frequency and method of communication determined jointly by the mentor and mentee, including phone calls, text, Zoom, email, or in-person conversations.
- Mentees may request a different mentor if needed. The mentorship relationship may conclude once the mentee feels confident participating in HPG activities.

Implementation: The Membership Committee collaborates with HPG Support to identify mentors, coordinate matches, and provide training

Additional support: Project Pearl is an alternative mentorship pathway that provides structured training opportunities for both affiliated and unaffiliated individuals. HPG and Project PEARL staff will collaborate to support participants interested in becoming HPG members and engaging in the HPG mentorship program.

Seat	Title	Member Name	Affiliated Organization	Term End	Term #
1	General Member	**VACANT**			
2	General Member	Andrew Cross	None	9/15/2030	1
3	General Member	Tyra Fleming	None	4/9/2028	2
4	General Member	Cinnamen Kubricky	None	3/24/2030	2
5	General Member	Tania Avalos-Bello	None	9/15/2030	1
6	General Member	Marie Hernandez			Pending BOS Approval
7	General Member	**VACANT**			
8	General Member	**VACANT**			
9	General Member	**VACANT**			
10	General Member	**VACANT**			
11	General Member	**VACANT**			
12	General Member	Jen Lothridge	None	8/26/2029	1
13	General Member	**VACANT**			
14	General Member	Kalee Garland	None	3/24/2030	1
15	General Member	**VACANT**			
16	Chairperson	Michael Lochner	None	6/24/2028	2
17	Health care provider, including FQHC	Michael King	Family Health Centers of San Diego	8/26/2029	1
18	Community-based organizations serving affected populations and/or AIDS service organizations	Rhea Van Brocklin	Christie's Place	11/7/2027	3
19	Social service provider, including providers of housing and homeless services	Eva Matthews	Mama's Kitchen	4/8/2029	1
20	Mental health provider	Pamuela Halliwell	The Center	6/9/2030	1
21	Substance abuse treatment provider	Joseph Westcott	Stepping Stone	6/9/2030	1
22	Local public health agency - HHS Director or designee	Adrienne Yancey	County of San Diego-PHSA	5/2/2027	1
23	Local public health agency - PH Officer or designee	Rosemary Garcia, MD	County of San Diego - HSHB	1/7/2029	1
24	Hospital planning agency or health care planning agency	Caryn Sumek	Hospital Association of San Diego and Imperial Counties		Pending HPG Approval
25	Non-elected community leader	Juan Conant	AIDS Healthcare Foundation	1/7/2029	1
26	Prevention services consumer/advocate	Lori Jones	None	5/2/2027	1
27	Prevention services consumer	**VACANT**			
28	State government - State Medicaid	**VACANT**			
29	State government - CDPH Office of AIDS Part B	Leroy Blea	State Government-CDPH Office of AIDS (OA) Part B	3/12/2027	1
30	Recipient of Ryan White Part C	David Grelotti	UC San Diego	7/16/2028	2
31	Recipient of Ryan White Part D	Stephen Spector	UC San Diego	4/9/2028	2
32	Representative of individuals who formerly were federal, state or local prisoners, were released from custody of the penal system during the preceding 3 years, and had HIV/AIDS as of the date of release	Skyler Miles	None	9/14/2028	1
33	Board of Supervisors - District 1 representative	Veronica Nava	Christie's Place	8/30/2026	1
34	Board of Supervisors - District 2 representative	**VACANT**			
35	Board of Supervisors - District 3 representative	Beth Davenport	LGBT Center	2/10/2029	2

36	Board of Supervisors - District 4 representative	Michael Donovan	None	9/14/2028	1
37	Board of Supervisors - District 5 representative	Shannon Paugh	Vista Community Clinic	12/10/2028	1
38	Recipient of other federal HIV programs - prevention provider	Felipe Garcia-Bigley	Family Health Centers of San Diego	10/11/2026	1
39	Recipient of other federal HIV programs - Part F, AIDS Education and Training Center and/or RW dental provider	VACANT			Pending Seat Removal
40	Recipient of other federal HIV programs - Housing Opportunities for Persons with AIDS (HOPWA)/Housing and Urban Development (HUD)	Nicole Aguilar	County of San Diego Housing	6/24/2029	1
41	Recipient of other federal HIV programs - Veterans Administration	Jeffery Weber	San Diego Veterans Administration	12/13/2026	1
42	HIV testing representative	Esteban Duarte	VIDA	9/15/2030	1
43	Prevention intervention representative	Ivy Rooney	Ivy Pharmacy	6/24/2029	2
44	Affected community, including people with HIV/AIDS, member of a federally recognized Indian tribe as represented in the population, individual co-infected with Hep B/C, and historically underserved group and/or subpopulation	Angela Vito Cruz	None	9/15/2030	1

TOTAL ACTIVE MEMBERS:	30	68%
Total Vacant Seats	12	
# of Unaffiliated Consumers	9	30%
# of People Living with HIV	13	43%
Total Seats Pending Approval:	2	

Seat #	HPG Vacant Seats as of 11/2026
1	General Member
7	General Member
8	General Member
9	General Member
10	General Member
11	General Member
13	General Member
15	General Member
27	Prevention services consumer
28	State Government-State Medicaid
34	Board of Supervisors Designee: District 2
39	Recipient of other federal HIV programs - Part F, AIDS Education and Training Center and/or RW dental provider

Planning Council/Planning Body Reflectiveness

(Use HIV/AIDS Prevalence data as reported in your FY 2024 Application)

Race/Ethnicity	HIV Prevalence in EMA/TGA		Total Members of the PC/PB		Unaffiliated RWHAP Part A Clients on PC/PB	
	Number	Percentage (include % with #)	Number	Percentage (include % with #)	Number	Percentage (include % with #)
White, not Hispanic	5,724	38.08%	14	46.67%	4	44.44%
Black, not Hispanic	1,837	12.22%	3	10.00%	1	11.11%
Hispanic	6,326	42.09%	9	30.00%	1	11.11%
Asian/Pacific Islander	498	3.31%	1	3.33%	0	0.00%
American Indian/Alaska Native	39	0.26%	0	0.00%	0	0.00%
Multi-Race	467	3.11%	3	10.00%	3	33.33%
Unknown	139	0.92%	0	0.00%	0	0.00%
Total	15030	100%	30	100%	9	100%

Planning Council/Planning Body Reflectiveness

(Use HIV/AIDS Prevalence data as reported in your FY 2024 Application)

Gender	HIV Prevalence in EMA/TGA		Total Members of the PC/PB		Unaffiliated RWHAP Part A Clients on PC/PB	
	Number	Percentage (include % with #)	Number	Percentage (include % with #)	Number	Percentage (include % with #)
Male	13,267	88.29%	12	40.00%	2	22.22%
Female	1,620	10.78%	17	56.67%	6	66.67%
Transgender: male-to-female	135	0.90%	0	0.00%	0	0.00%
Transgender: female-to-male	4	0.03%	0	0.00%	0	0.00%
Other gender identity	0	0.00%	1	3.33%	1	11.11%
Total	15026	100%	30	100%	9	100%

Planning Council/Planning Body Reflectiveness

(Use HIV/AIDS Prevalence data as reported in your FY 2024 Application)

Age	HIV Prevalence in EMA/TGA		Total Members of the PC/PB		Unaffiliated RWHAP Part A Clients on PC/PB	
	Number	Percentage (include % with #)	Number	Percentage (include % with #)	Number	Percentage (include % with #)
13-19 years	25	0.17%	0	0.00%	0	0.00%
20-29 years	700	4.68%	0	0.00%	0	0.00%
30-39 years	2,607	17.41%	3	10.00%	1	11.11%
40-49 years	2,842	18.98%	4	13.33%	1	11.11%
50-59 years	4,038	26.97%	16	53.33%	4	44.44%
60+ years	4,761	31.80%	5	16.67%	2	22.22%
Unknown/Decline to Answer	0	0.00%	2	6.67%	1	11.11%
Total	14973	100%	30	100%	9	100.00%

MEETING DATE	OBJECTIVES	DOCUMENT UPDATES
~~**January**~~	~~*No Meeting*~~	
~~**February**~~	• ~~Review and update **seat descriptions**~~	
~~**March**~~	• ~~Review and update **membership guidelines** (attendance policy, process clarifications)~~	
~~**April**~~	• ~~Review and update **membership guidelines** (attendance policy, process clarifications)~~	
~~**May**~~	~~*No Meeting*~~	
~~**June**~~	• ~~Review and update **membership guidelines** (attendance policy, process clarifications)~~ • ~~Review and update **membership expectations** document~~	Steering approved **membership guidelines** at 9/11 meeting
~~**July**~~	~~No Meeting~~	
~~**August**~~	• ~~Review and update **membership expectations** document~~ • ~~Review and update **membership application** packet and **interview questions**~~	Steering approved **membership expectations** at 9/11 meeting
September	• Review and update **membership application** packet and **interview questions** • Review **mentoring processes**, evaluate effectiveness, and make revisions	Steering approved **membership application** at 9/11 meeting
~~**October**~~	~~No Meeting~~	
November	• Review **mentoring processes**, evaluate effectiveness, and make revisions	
December	• Develop a **work plan** for the following calendar year 2027	
Items Not Scheduled: Leadership training for oncoming Chairs and Vice-Chairs and **Monthly Standing Items:** Process applications for appointment, recruitment, and committee assignments		

HIV PLANNING GROUP
12-MONTH ATTENDANCE TRACKING
Nov 2025 - Oct 2026

Total Meetings	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	TOTAL	# of JC Starting 2026
(30) HPG Members	1	0	1	1	1	1	1	1	1	1	1	1	11	
Aguilar, Nicole *40*	*	NM	*	*	*	*	1	*	*	*	*	JC	1	1
Avalos-Bello, Tania *5*											1	1	2	
Blea, Leroy *29*					*	1	*	*	1	1	*	1	3	
Conant, Juan *25*	*	NM	*	*	*	*	1	*	*	1	*	*	2	
Cross, Andrew *2*											*	*	0	
Davenport, Beth *35*	*	NM	*	*	*	*	*	*	1	*	*	*	1	
Donovan, Michael *32*	*	NM	*	*	*	*	*	*	*	1	*	*	1	
Duarte, Esteban *42*											*	1	1	
Fleming, Tyra *3*	*	NM	JC	*	*	*	*	*	*	*	JC	*	0	2
Garcia, Rosemary *23*	*	NM	*	*	*	*	*	*	*	*	*	*	0	
Garcia-Bigley, Felipe *38*	*	NM	1	*	*	*	*	*	*	*	*	*	1	
Garland, Kalee *14*					1	1	1	1	1	1	1	1	8	
Grelotti, David *30*	1	NM	*	*	*	*	*	1	1	1	*	JC	4	1
Halliwell, Pamuela *20*								1	*	1	*	*	2	
Jones, Lori *26*	*	NM	*	*	*	*	*	*	JC	1	*	JC	1	2
King, Michael *17*	1	NM	*	*	*	*	*	1	*	*	*	*	2	

HIV PLANNING GROUP
12-MONTH ATTENDANCE TRACKING
Nov 2025 - Oct 2026

Total Meetings	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	TOTAL	# of JC
Kubricky, Cinnamen *4*	1	NM	*	*	1	*	1	*	*	*	1	*	4	
Lochner, Mikie *16*	*	NM	*	*	*	*	*	*	*	*	*	*	0	
Lothridge, Jen *12*	*	NM	*	*	*	*	*	*	*	*	*	*	0	
Matthews, Eva *19*	*	NM	*	*	*	*	*	*	*	1	*	*	1	
Miles, Skyler *32*	1	NM	*	*	*	*	*	*	1	*	*	*	2	
Nava, Veronica *33*	*	NM	1	*	*	*	1	*	*	*	*	*	2	
Paugh, Shannon *37*	*	NM	*	*	*	*	*	*	*	*	*	*	0	
Rooney, Ivy *43*	1	NM	*	*	*	*	*	*	*	*	1	*	2	
Spector, Stephen *31*	*	NM	*	*	1	*	*	1	*	*	1	*	3	
Van Brocklin, Rhea *18*	*	NM	*	*	*	1	*	*	*	*	*	*	1	
Vito Cruz, Angela *44*											*	1	1	
Weber, Jeffery *41*	*	NM	*	*	*	*	*	*	*	*	*	*	0	
Westcott, Joseph *21*								*	*	*	1	*	1	
Yancey, Adrienne *22*	1	NM	*	1	1	*	*	*	1	1	*	*	5	

To remain in good standing and eligible to vote, the HPG member may miss no more than 3 consecutive meetings or 6 meetings within 12 months.

* = Present

1 = Absent for the month

1 = Absent when there are multiple meetings in a month. The member needs to attend at least one meeting for attendance to count for the specific month.

JC = Just Cause | **NQ** = No Quorum | **NM** = No Meeting

HIV PLANNING GROUP
12-MONTH COMMITTEE TRACKING
Feb 2025 - Oct 2026

Strategies and Standards Committee								
	Feb	**Apr**	**Jun**	**Jul**	**Aug**	**Oct**	**#**	**# of JC Starting Jan 2026**
Total Meetings	1	1	0	1	1	1	**5**	
(9) Members								
Aguilar, Nicole	*	*	NM	*	*	*	**0**	
Al-Chaikh, Roger		*	NM	**1**	*	**1**	**2**	
Applebaum, Amy	*	*	NM	**1**	*	*	**1**	
Conant, Juan	*	**1**	NM	*	*	*	**1**	
Davenport, Beth cc	**1**	*	NM	*	**1**	*	**2**	
King, Michael	**1**	**JC**	NM	*	*	**JC**	**1**	**2**
Rooney, Ivy	*	*	NM	*	**1**	**1**	**2**	
Tilghman, Winston	*	*	NM	*	*	*	**0**	
Weber, Jeffery [c]	*	*	NM	*	*	*	**0**	

Committee members are expected to attend all meetings. To remain in good standing and eligible to vote, the committee member may not miss more than three (3) meetings within the 12 months. *(Approved October 2026)*

***** = Present

1 = Absent for the month

needs to attend at least one (1) meeting for attendance to count for that month.

JC = Just Cause

NM = No Meeting

NQ = No Quorum

HIV PLANNING GROUP
4-MONTH COMMITTEE TRACKING
Nov 2025 - Sep 2026

Medical Standards & Evaluation Committee (MSEC)	Nov	Feb	May	Sep	#	# of JC Starting Jan 2026
Total Meetings	1	1	1	1	**4**	
(13) Members						
Aguirre Mendoza, Marco				**1**	**1**	
Aldous, Dr. Jeannette [CC]	*	**1**	*	**1**	**2**	
Bamford, Dr. Laura	**1**	*	*	**1**	**2**	
Garcia, Rosemary	*	*	**1**	*	**1**	
Grelotti, David [C]	**1**	*	*	*	**1**	
Hernandez, Yessica	**1**	*	*	**1**	**2**	
Paugh, Shannon	*	*	*	*	**0**	
Quezada-Torres, Karla	*	*	*	*	**0**	
Rodriguez, Martha	**1**	**1**	*	*	**2**	
Saville, Edith	*	*	*	*	**0**	
Spector, Dr. Stephen	*	*	*	**1**	**1**	
Tilghman, Dr. Winston	*	**1**	*	*	**1**	
Whyte, Fadra	*	**1**	*	*	**1**	
Committee members are expected to attend all meetings. To remain in good standing and eligible to vote, the committee member may not miss more than 2 meetings within the 12 months.						

* = Present

1 = Absent for the month

1 = Absence when there are multiple meetings that month. Member needs to attend at least one (1) meeting for attendance to count for that month.

JC = Just Cause

NM = No Meeting

NQ = No Quorum

HIV PLANNING GROUP
12-MONTH COMMITTEE TRACKING
Nov 2025 - Oct 2026

MEMBERSHIP	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	#	# of JC Starting Jan 2026
Total Meetings	1	0	0	1	1	1	0	1	0	1	1	0	**7**	
(3) Members														
Garcia-Bigley, Felipe [c]	*	NM	NQ	*	*	*	NM	*	NM	*	*	NM	**0**	
Jones, Lori	*	NM	NQ	*	*	*	NM	*	NM	*	*	NM	**0**	
Van Brocklin, Rhea	*	NM	NQ	*	*	**1**	NM	*	NM	*	**1**	NM	**2**	

To remain in good standing and eligible to vote, the committee member may not miss 3 consecutive meetings or 6 meetings within 12 months.

***** = Present

1 = Absent for the month

1 = Absence when there are multiple meetings that month. Member needs to attend at least one (1) meeting for attendance to count for that month.

JC = Just Cause

NM = No Meeting

NQ = No Quorum

HIV PLANNING GROUP
12-MONTH COMMITTEE TRACKING
Oct 2025 - Sep 2026

PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE														
PSRAC	**Oct**	**Nov**	**Jan**	**Mar**	**May**	**11-Jun**	**25-Jun**	**9-Jul**	**16-Jul**	**23-Jul**	**30-Jul**	**Sep**	**#**	**# of JC Starting Jan 2026**
Total Meetings	0	1	1	0	1	1	1	1	1	1	1	1	**10**	
(11) Members														
Davenport, Beth	NQ	*	*	NM	1	JC	*	*	1	1	1	*	2	1
Fleming, Tyra [c]	NQ	*	*	NM	*	*	*	*	*	*	*	*	0	
Garcia-Bigley, Felipe	NQ	1	*	NM	*	*	*	*	*	*	*	*	1	
Garland, Kalee		1	JC	NM	1	1	1	1	1	1	1	1	5	1
Halliwell, Pamuela		*	*	NM	1	*	1	1	*	1	1	*	1	
Jacobs, Dr. Delores	NQ	*	1	NM	*	*	1	*	*	*	*	*	1	
Kubricky, Cinnamen	NQ	*	*	NM	*	*	*	*	*	*	1	1	1	
Matthews, Eva	NQ	*	*	NM	*	1	1	1	*	*	*	*	1	
Mueller, Chris	NQ	1	*	NM	*	*	*	*	*	*	*	*	1	
Van Brocklin, Rhea [cc]	NQ	*	*	NM	*	*	*	*	*	*	*	1	1	
Westcott, Joe		*	*	NM	*	*	*	*	*	*	*	*	0	

To remain in good standing and eligible to vote, the committee member may not miss more than 3 meetings within 12 months *(Approved May 2026 / Effective June 2026*)

***** = Present

1 = Absent for the month

1 = Absence when there are multiple meetings that month. Member needs to attend at least one (1) meeting for attendance to count for that

JC = Just Cause

NM = No Meeting

NQ = No Quorum

HIV PLANNING GROUP
12-MONTH COMMITTEE TRACKING
Nov 2025 - Sep 2026

STEERING COMMITTEE	Nov	Jan	Mar	May	Jul	Sep	#	# of JC Starting Jan 2026
Total Meetings	1	1	1	1	1	1	**6**	
(8) Members								
Community Engagement Group Michael Donovan	*	*	*	*	*	*	**0**	
Medical Standards & Evaluation Committee Dr. David Grelotti	*	*	*	*	*	**1**	**1**	
Membership Committee Felipe Garcia-Bigley	**1**	*	*	*	*	*	**1**	
HIV Planning Group Mikie Lochner (Chair)	*	*	*	**1**	*	*	**1**	
HIV Planning Group Jen Lothridge (Vice-Chair)			*	**1**	**1**	*	**2**	
HIV Planning Group Eva Matthews (Vice-Chair)			**1**	*	**1**	*	**2**	
Priority Setting & Resource Allocation Committee Tyra Fleming					*	*	**0**	
Strategies and Standards Committee Jeffery Weber				*	*	**1**	**1**	

To remain in good standing and eligible to vote, the committee member may not miss 3 consecutive meetings or 6 meetings within 12 months.

***** = Present

1 = Absent for the month

1 = Absence when there are multiple meetings that month. Member needs to attend at least one (1) meeting for attendance to count for that month.

JC = Just Cause

NM = No Meeting

NQ = No Quorum

HIV PLANNING GROUP
12-MONTH COMMITTEE TRACKING
Nov 2025 - Oct 2026

Community Engagement Group	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	#	# of JC Starting Jan 2026
Total Meetings	1	1	1	1	0	1	0	1	1	0	1	1	**9**	
(8) Members														
Al-Chaikh, Roger				**1**	NM	*	NM	*	*	NM	**1**	**1**	**3**	
Avalos-Bello, Tania					NM	*	NM	*	**1**	NM	*	*	**1**	
Cross, Andrew						**1**	NM	**1**	*	NM	*	*	**2**	
Duarte, Esteban						*	NM	*	*	NM	*	*	**0**	
Donovan, Michael [c]	*	*	*	*	NM	*	NM	*	*	NM	*	*	**0**	
Lothridge, Jen [cc]	*	*	*	*	NM	*	NM	*	*	NM	*	*	**0**	
Nava, Veronica	*	*	*	*	NM	*	NM	**1**	*	NM	*	*	**1**	
Vito Cruz, Angela								*	*	NM	*	*	**0**	
To remain in good standing and eligible to vote, the committee member may not miss 3 consecutive meetings or 6 meetings within 12 months.														

***** = Present

1 = Absent for the month

1 = Absence when there are multiple meetings that month. Member needs to attend at least one (1) meeting for attendance to count for that month.

JC = Just Cause

NM = No Meeting

NQ = No Quorum

*If the physical attendance quorum requirement is met, SB 707 permits a member who is not physically present to request virtual attendance at the local legislative body's meeting under the **"just cause"** circumstance.*

Qualifying Reason	Provisions to Attend Remotely	Requirements /Limitations
"Just Cause"	▪ Childcare or caregiving need of a child, parent, grandparent, grandchild, sibling, spouse, or domestic partner that requires them to participate remotely. ▪ A contagious illness prevents the member from attending the meeting in person. ▪ A need related to a physical or mental condition not otherwise accommodated by any reasonable accommodations provided. ▪ Travel while on official business of the legislative body or another state or local agency. ▪ An immunocompromised child, parent, grandparent, grandchild, sibling, spouse, or domestic partner of the member that requires the member to participate remotely. ▪ A physical or family medical emergency that prevents a member from attending in person. ▪ Military service obligations that result in a member being unable to attend in person because they are serving under official written orders for active duty, drill, annual training, or any other duty required as a member of the California National Guard or a United States Military Reserve organization that requires the member to be at least 50 miles outside the boundaries of the local agency.	A member is limited to **two (2)** virtual attendances due to "just cause" per calendar year.

Note: The criteria for "emergency circumstance" from AB 2302 are now combined with the "just cause" circumstance for remote participation.

Additional Information for Members Participating Remotely

In addition to making a request for "just cause" for remote attendance, SB 707 imposes the following three (3) additional requirements on legislative body members seeking to appear remotely at public meetings:

1. The member shall notify the legislative body at the earliest opportunity possible, including at the start of a regular meeting, of their need to participate remotely for just cause, including a general description of the circumstances relating to their need to appear remotely at the given meeting.
2. The member shall publicly disclose at the meeting before any action is taken, whether any other individuals 18 years of age or older are present in the room at the remote location with the member, and the general nature of the member's relationship with any such individuals.
3. The member shall participate through both audio and visual technology.

Furthermore, a member of a legislative body may request reasonable accommodation, pursuant to the applicable law, to participate in meetings remotely. Remote participation due to reasonable accommodation shall be treated as in-person attendance (counting towards quorum) and shall adhere to the following requirements:

1. The member shall request reasonable accommodation to participate remotely at the time of quorum check prior to each meeting.
2. The member shall participate through both audio and visual technology. Any member with a disability, as defined in Section 12102 of Title 42 of the United States Code, may participate only through audio technology if a physical condition related to their disability results in a need to participate off camera.
3. The member shall disclose at the meeting before any action is taken, whether any other individuals 18 years of age or older are present in the room at the remote location with the member, and the general nature of the member's relationship with any of those individuals.