



County of San Diego

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SAN DIEGO HIV PLANNING GROUP (HPG) STEERING COMMITTEE

Tuesday, December 7, 2021

11:00 a.m.

WebEx Meeting
DRAFT MINUTES

Quorum = 5

Committee Members: Allan Acevedo, Strategies/ Bob Lewis, Membership Committee / Dr. Delores Jacobs, Priority Setting and Resource Allocation Committee / Mikie Lochner, Chair / Dr. Winston Tilghman, Medical Standards and Evaluations Committee/Rhea Van Brocklin, Vice-Chair

Absent: Roger Al-Chaikh, Vice-Chair / Brent Morton, Consumer Committee

Agenda Item	Discussion/Action	Follow-Up Needed
1. Call to order,	Rhea Van Brocklin, HPG Vice Chair, called the meeting to order at 11:02 a.m. and noted the presence of a quorum via WebEx video teleconference. A moment of silence was observed.	
2. Action: Continuance of Teleconferencing Meeting Option Pursuant to Government Code Section 54953(e).	Action: Continuance of Teleconferencing Meeting Option Pursuant to Government Code Section 54953(e). a) Find that the Committee has reconsidered the circumstances of the State of Emergency b) Find that State and local officials continue to recommend measures to promote social distancing Motion/Second/Count (M/S/C): Jacobs/Lochner, 4/0 Abstentions: Van Brocklin Motion carries	
3. Comments from the chair, moment of silence	A moment of silence was led by Rhea Van Brocklin.	
4. Public comment	None	
5. Sharing our Concerns	<ul style="list-style-type: none"> The HPG Chair noted the Proclamation from the County Board of Supervisors; also 	

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	proclaiming today as San Diego HIV Planning Group Day throughout San Diego County. <ul style="list-style-type: none"> An HPG member had an issue with the URL on the email sent for this meeting. He recommended staff be mindful to make sure the information is up to date. 	
6. Review/Approval of Steering Committee agenda for Tuesday, December 7, 2021	All votes at the meeting were taken by roll call. For each vote committee members names were called, and each provided a verbal vote. Action: Approve Steering Committee agenda for December 7, 2021 as presented. M/S/C: Acevedo/Jacobs Motion withdrawn Action: Approve Steering Committee agenda for December 7, 2021 as presented with the action item in 9.g. moved to follow approval of HPG agenda. M/S/C: Acevedo/Jacobs, 5/0 Abstentions: Van Brocklin Motion carries	
7. Review/Approval of HPG Agenda for December 15, 2021	Action: Approve HPG Agenda for December 15, 2021 meeting as presented, with the change to move the reports after the action items. M/S/C: Jacobs/Lochner, 5/0 Abstentions: Van Brocklin Motion carries	
8. Review/Approve revision of HPG minutes of June 23, 2021 meeting to include record of Action Item 9c that was inadvertently omitted from the prior minutes 9.	Action: Approve revision of HPG minutes of June 23, 2021 meeting to include record of Action Item 9c that was inadvertently omitted from the prior minutes M/S/C: Lochner/Tilghman, 4/0 Abstentions: Acevedo, Van Brocklin Motion carries	
10. Committee Reports and Recommendations		
a. Membership Committee	The next meeting is Wednesday, December 8, 2021. Seeking nominations, especially Consumers. Two candidates will be considered and may be forwarded to the HPG for approval on December 15, 2021.	
b. Priority Setting and Resource Allocations	The next meeting is Thursday, December 9, 2021. The committee will consider	

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	recommendations for reallocation of FY 21 funds from several service categories with the savings going to Emergency Housing.	
c. Consumer Group	The consumer group meeting has been cancelled for the month of December and will resume in January 2022. The group will focus on the GTZ 3-yr Community Engagement Action Plan.	
d. Strategies and Standards	Strategies and Standards has begun reviewing the GTZ 3-Year CE Work Plan and created a working group that met last week to being discussing strategies for specific objectives. There will be a presentation from Freddy Villafan on HOPWA during the next meeting today at 2:00 p.m.	
e. Medical Standards and Evaluation (MSEG)	MSEG has been moved to the second Tuesday of each meeting month. The focus of the previous meeting was on the Ryan White Chart Review tool that was revied by the committee. The next meeting is scheduled for February 8, 2022.	
11. Process and Governance Issues:		
a. Review: Public comment/HPG member comments/Suggestions to the Steering Committee from previous HPG meeting(s)	Rodney von Jaeger reviewed the one public comment from the October 27, 2021 HPG meeting. He also presented information from the California Department of Public Health (CDPH) regarding meeting virtually or in-person.	
b. Update: GTZ Community Engagement Project – 3-Year HIV Planning Group (HPG) Action Plan	All committees are working to review the GTZ Action Plan. Dr. Tilghman will connect with Rhea Van Brocklin regarding the GTZ 3-Yr Plan and the role of MSEG’s participation.	Staff will send the GTZ Action Plan to Dr. Tilghman to determine the role of the MSEG.
c. Discussion: PSRAC request that Steering Committee develop a plan to understand changes to Medi-Cal and any potential affect these might have on HIV medication coverage.	The committee recommended making a request to the Recipient to present information on the changes to Medi-Cal at a future HPG meeting. Lauren Brookshire noted a Medi-Cal expansion will include people who are 50 years or older and less than 138% of the Federal Poverty Level (FPL).	Staff will forward the request to the Recipient to have a presentation by the Recipient on changes to Medi-Cal and the impact on HIV medication coverage.
d. Discussion: PSRAC recommends that Steering Committee or the HPG begin planning for next Needs Assessment. ‘	The committee discussed and recommended having the Needs Assessment Survey of HIV Impact repeated in FY 23. The regional focus groups may be able to occur in FY 22.	Discuss at PSRAC the feasibility of doing the regional focus groups in FY 22.

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e. Update: Availability of technical assistance, planning, and timeline for ad hoc committee to review Bylaws	An email was sent to committee chairs, co-chairs, and HPG members regarding the development of a 7-member ad hoc committee to review the HPG bylaws. The first meeting will be January 19, 2022. Please let staff know if you can commit to participating in all the meetings.	
f. Discussion/Update: 2022 HPG work plan	Rodney von Jaeger reported support staff is working on consolidating a high level HPG work plan from the individual committee work plans.	
12. Update and Budget Review from the HIV. STD. and Hepatitis Branch (HSHB)		
a. HSHB Monthly Report – November/December 2021	<p>Lauren Brookshire highlighted items in the report, which was included in the meeting materials packet.</p> <ul style="list-style-type: none"> • There are several procurements in process (see report for more details) • The Corse Services Medical Waiver has been approved by HRSA for FY 22. • The planned HRSA site visit has been postponed again and will possibly be in the summer of 2022. 	
b. FY 21 Expenditure/Budget review	<p>Expenditure reports were included in the meeting materials packet.</p> <p>Part A funding:</p> <ul style="list-style-type: none"> • The expenditure report through October 2021 shows at 65% of the fiscal year, approx. 60% of Part A funds have been expended, which is savings of approx. \$800,000. Recommendations for relocation of FY 21 funds will be forwarded to PSRACA and HPG this month. • There is accelerated spending in Emergency Housing and underspending in Primary Care, Medical Specialty, Oral Health and Psychiatric Medication Management. <p>Part B funding:</p> <ul style="list-style-type: none"> • There is underspending in Emergency Financial Assistance. <p>Prevention Funding:</p> <ul style="list-style-type: none"> • The fiscal year ends December 31, 2021, there is some savings; the 	

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	<p>Recipient office is working with providers to mitigate savings. COVID funding: The funding has concluded for these services.</p>	
<p>c. Service Utilization Summary Report – Through November 2021</p>	<p>The service utilization reports were included in the meeting materials packet. Service utilization for FY 21 through September 2021 shows services provided to 3,034 clients, which is comparable to the same time last year. An assessment of the capacity of the Ryan White system monthly in critical core medical services. The results of that assessment can be found in the HSHB report. "N/A" in report = service is not available in that area. Committee members discussed the number of categories showing N/A and the reduced spending for mental health services. A member asked whether reduced spending was a result of services not being available. The Recipient reported there were a variety of reasons why services were not available. Recipient to investigate why services are not available and make recommendation.</p>	
<p>d. Monthly Goldenrods CQM Update – October 2021</p>	<p>In October 2021 four goldenrods were received; 3 from RW providers, all were positive remarks.</p>	
<p>e. HRSA, CDC, and CDPH Policies and Procedures Updates</p>	<p>None</p>	
<p>f. Administrative Budget Review</p>	<p>Reviewed by Rodney von Jaeger.</p>	
<p>13. Approval Meeting minutes from October 19, 2021 meeting</p>	<p>Action: Approve the October 19, 2021 meeting minutes as presented. M/S/C: Tilghman/Lewis, 3/0 Abstentions: Acevedo, Van Brocklin Motion carries</p>	
<p>14. Review committee attendance</p>	<p>Reviewed</p>	
<p>15. Future Agenda Items for Consideration</p>		
<p>a. Training on Minority AIDS Initiative (MAI) b. Plan to Update Getting to Zero (GTZ) San Diego County's Integrated Plan to HIV Care, Prevention, Testing and Surveillance</p>	<p>Include training on Medical and Medicare. Also work noted trainings in the HPG work plan for FY 22.</p>	

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<ul style="list-style-type: none"> c. Border Health d. Training Plan for Support Staff e. Updating Committee Guidelines f. Regional Planning/Out of the Box Thinking by the CDC – Steve Chops g. Training on the Housing Plan needed by clients in the RW Housing Program h. Follow up on HPG Retreat planning in January 2022 		
16. Announcements:	None	
17. Confirm next meeting date and time/adjournment	Date: January 18, 2022 Time: 11:00 a.m. – 1:00 p.m. Location: WebEx	
18. Adjournment	12:29 PM	