



County of San Diego

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HEALTH AND HUMAN SERVICES AGENCY
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WILMA J. WOOTEN, M.D., M.P.H.
PUBLIC HEALTH OFFICER

SAN DIEGO HIV PLANNING GROUP (HPG) STEERING COMMITTEE

Tuesday, December 13, 2022 11:00 a.m.
Meeting by WebEx

This meeting is audio and video recorded.

The Charge of the Steering Committee: Establish the agenda for full meetings of the HIV Planning Group, address issues of HIV Planning Group governance, and administer the Assessment of the Administrative Mechanism.

A quorum for this committee is 4

Committee Members: Bob Lewis, Membership Committee / Dr. Delores Jacobs, Priority Setting and Resource Allocation Committee / Mikie Lochner, Chair / Allan Acevedo, Consumer Committee / Shannon Ransom, Strategies & Standards Committee / Dr. Winston Tilghman, Medical Standards and Evaluations Committee/ Rhea Van Brocklin, Vice-Chair

Participants Requesting Spanish Translation: *(Must notify support staff 96 hours in advance). They will receive an email with the number to call in.*

DRAFT AGENDA

1. Call to order
2. **Action:** Continuance of Teleconferencing Meeting Option Pursuant to Government Code Section 54953(e).
 - a. Find that the Committee has reconsidered the circumstances of the State of Emergency
 - b. Find that State and local officials continue to recommend measures to promote social distancing
3. Comments from the Chair and moment of silence
4. Public comment (for members of the public)
5. Sharing our concerns (for committee members)
6. Review/approve Steering Committee agenda for December 13, 2022
7. **Action:** Review/approve HPG meeting agenda for December 21, 2022 (included in the meeting packet)
8. Committee Reports and Recommendations:
 - a. Membership Committee:
 - i. Recommendation(s) for HPG membership
 - b. Priority Setting and Resource Allocations Committee:
 - i. Recommendation(s) for reallocation of funds in FY 22 (the current fiscal year, March 1, 2022 – February 28, 2023)
 - c. Community Engagement (Consumer) Group:
 - d. Strategies and Standards Committee:
 - i. Recommendations for Psychosocial Service Directive
 - e. Medical Standards and Evaluation Committee:
 - f. Steering Committee:

9. Process/governance issues:

- a. Review: Public comments/HPG member comments/Suggestions to the Steering Committee from previous HPG meeting(s)
- b. Discussion: Implementation of AB 2449
- c. Review draft public comment process based on that used by the County Board of Supervisors
- d. Discussion: Delayed Expenditure reports
- e. Discussion: HPG Vice-Chair election
- f. 2023 HPG and committees meeting schedule **Steering Retreat/HPG Retreat**
- g. Update: GTZ Community Engagement Project – 3-Year HIV Planning Group (HPG) Action Plan
 - i. Planning and cost of discrimination/anti-racism training/consultant
- h. Update: Status of proposed changes to HPG Bylaws
- i. Follow-up: Conflict of Interest Disclosure Form
- j. Update: Preparation for in-person meetings
- k. Update: Integrated Statewide Strategic Plan
- l. Review 2023 HPG Work Plan
- m. Committee Operating Procedures**

10. Update and budget review from the HIV, STD, and Hepatitis Branch (HSHB)

- a. Program Updates (Maritza Herrera)
- b. Service Utilization Summary Report – November 2022 (Maritza Herrera)
- c. Monthly Goldenrods October and November 2022 (Maritza Herrera)
- d. CQM update –
- e. Procurements (Lauren Brookshire)
- f. FY 22 Expenditure/Budget review – Oct for December meeting (Lauren Brookshires)
- g. HRSA, CDC and CDPH policies and procedures updates (Lauren Brookshire)
- h. Administrative Budget review – Rodney von Jaeger

11. **Action:** Approve committee meeting minutes from October 18, 2022.

12. Review follow-up items from the minutes

13. Review committee attendance

14. Future agenda items for consideration

15. Announcements

16. Confirm next meeting date: **January 17, 2023**, Location: **WebEx**

17. Adjournment