



# County of San Diego

**NICK MACCHIONE, FACHE**  
AGENCY DIRECTOR

**HEALTH AND HUMAN SERVICES AGENCY**  
PUBLIC HEALTH SERVICES  
3851 ROSECANS STREET, MAIL STOP P-578  
SAN DIEGO, CA 92110-3134  
(619) 531-5800 • FAX (619) 542-4186

**WILMA J. WOOTEN, M.D., M.P.H.**  
PUBLIC HEALTH OFFICER

## **SAN DIEGO HIV PLANNING GROUP MEMBERSHIP COMMITTEE**

Wednesday, December 14, 2022  
11:00 AM  
WebEx

**Committee Charge:** *To recruit, interview, select and coordinate training for Planning Group Members.*

**Quorum is Three (3)**

**Committee Members:** Bob Lewis (Chair), Mikie Lochner, Regina Underwood, Rhea Van Brocklin, Freddy Villafan

**Participants Requesting Spanish Translation:** *(Must notify support staff 96 hours in advance). They will receive an email with the number to call in.*

## **DRAFT AGENDA**

1. Call to order, comments from the Chair
2. Continuance of Teleconferencing Meeting Option Pursuant to Government Code Section 54953(e)
  - a. Find that the HPG has reconsidered the circumstances of the State of Emergency
  - b. Find that State and local officials continue to recommend measures to promote social distancing.
3. Public comment/ non-committee member comment
4. Review and approve December 14, 2022 meeting agenda
5. Review and approve meeting minutes from November 9, 2022
6. Review follow-up items
7. Review Application(s): Esteban Martin Duarte
8. Membership Interview(s): Amanda Duffell Mirador

Due to the **Coronavirus disease (COVID-19)** public health emergency, the County of San Diego is making several changes related to Board of Supervisors meetings to protect the public's health and prevent the disease from spreading locally. California Governor Gavin Newsom issued Executive Order N-29-20 on March 17, 2020, relating to the convening of public meetings in response to the COVID-19 pandemic. Pursuant to the Executive Order, and to maintain the orderly conduct of the meeting, the County of San Diego will allow the HIV Planning Group members to attend the meeting via teleconference or phone conference and to participate in the meeting to the same extent as if they were present.

9. Old business:

- a. Review waiver policy- (compare with Orange County, Los Angeles, and San Francisco)
- b. Focused Recruitment
  - i. Open seats
  - ii. Underrepresented groups (demographics)
  - iii. New committee members
- c. Terms expired dates

10. New business:

11. Review attendance:

- a. HPG attendance
- b. Committee attendance
  - i. Review the MSEC attendance policy (Bob Lewis)

12. Routine Business:

- a. Getting to Zero (GTZ) 3-Year Action Plan
  - i. Membership Committee plan/strategy for recruitment (Dr. Jacobs)
- b. Mentor Appointments
  - i. Evaluation for Mentors/Prospective Mentors
  - ii. Brief discussion: 1. Whom to assign to new members, and 2. How to bring current members into the program.

13. Agenda items for future meetings: Discuss HIV Housing Committee new members

14. Announcements

15. Confirm the next meeting date/time: Wednesday, January 11, 2023 at 11:00 AM. Location:

**WebEx**

16. Adjourn