



County of San Diego

NICK MACCHIONE, FACHE

AGENCY DIRECTOR

HEALTH AND HUMAN SERVICES AGENCY

PUBLIC HEALTH SERVICES

WILMA J. WOOTEN, M.D., M.P.H.

PUBLIC HEALTH OFFICER

3851 ROSECRANS STREET, MAIL STOP P-578

HIV PLANNING GROUP (HPG) MEMBERSHIP COMMITTEE MEETING PACKET

Wednesday, December 14, 2022 11:00 AM

NOTE: This meeting is audio and video recorded.

Online meeting

A quorum for this committee is 3

Committee Members: Bob Lewis (Chair), Mikie Lochner, Regina Underwood, Rhea Van Brocklin, Freddy Villafan

TABLE OF CONTENTS

| Document | Page Number(s) |
|---|-----------------------|
| Continuation of Remote Meetings for Brown Act Boards and Commissions | 002 – 004 |
| Letter from Dr. Wooten – Health Officer Teleconferencing Recommendation | 005 |
| 12/14/2022 MEMBERSHIP Meeting Agenda | 006 – 007 |
| 11/09/2022 MEMBERSHIP Meeting Minutes | 008 – 012 |
| Redacted application Esteban Martin Duarte | 013-018 |
| Redacted application Amanda Duffell Mirador | 019 – 024 |
| Open Seat List | 025 |
| Membership Demographics | 026 – 028 |
| Membership Term Expired Dates List | 029-030 |
| HPG Attendance | 031 – 032 |
| Committee Attendance | 033-038 |
| Evaluation of Mentors/ Prospective Mentors | 039 |

Continuation of Remote Meetings for Brown Act Boards and Commissions

State law requires local agency legislative bodies (which includes the HPG) to comply with the state's open meeting law referred to as the Ralph M. Brown Act (also called the "Brown Act"). Since March 2020, most legislative bodies have been operating under Executive Orders which suspended certain Brown Act provisions on teleconferencing allowing members to participate remotely. That Executive Order ended on September 30, 2021.

As of October 1, 2021, AB 361 allows for a continuation of teleconference meetings in certain circumstances. Following is a summary of AB 361 and its impact on public meetings and the steps required to utilize the teleconferencing option offered in AB 361.

At the next meeting, the HPG or Committee will need to take the actions detailed below if the members desire to continue meeting remotely.

I. Ordinary Brown Act Rules for Teleconferencing ("General Teleconferencing Rule")

Under the ordinary operation of the Brown Act (Gov. Code §54953(b)) a legislative body may use teleconferencing under the following circumstances:

- a. Post agendas at all teleconference locations;
- b. All teleconferenced locations are listed in the notice and agenda of the meeting;
- c. At least a quorum of members are located within the jurisdiction of the legislative body; and
- d. Members of the public are allowed to speak at each teleconferenced location.

II. Governor's Executive Orders Authorized Simplified Teleconferencing Rules, But These Ended on Sept. 30, 2021.

The County and other legislative bodies throughout the state have been using a simplified teleconferencing method, authorized by the Governor's Executive Orders related to the COVID-19 pandemic. This allowed members of legislative bodies attend meetings remotely without following the General Teleconferencing Rule set forth above.

III. New Teleconferencing Method Available Effective October 1, 2021, and Actions HPG and Committees Can Take ("Special Teleconferencing Rule")

Effective October 1, 2021, AB 361 amends Government Code section 54953 to add subsection (e) which allows suspension of the General Teleconferencing Rule listed above if any of the following circumstances exist (underlining added):

- a. There is a proclaimed state of emergency and state or local officials have imposed or recommended measures to promote social distancing; or
- b. Legislative body, during a proclaimed state of emergency, holds a meeting for the purposes of determining by majority vote, that as a result of the emergency meeting in person would present imminent risks to the health or safety of attendees; or

- c. Legislative body, during a proclaimed state of emergency, has previously determined (by majority vote) that as a result of the emergency meeting in person would present imminent risks to the health or safety of attendees.

After the first meeting, to continue to suspend the General Teleconferencing Rule and use the Special Teleconferencing Rule, the legislative body must make findings, at least every 30 days after that first meeting. The specific findings required are: 1) that legislative body has reconsidered the circumstances of the state of emergency; and 2) i. the state of emergency continues to directly impact the ability of members to meet safely in person; or ii. state or local officials continue to impose or recommend measures to promote social distancing.

IV. Operation of the Special Teleconferencing Rule

If a Brown Act body suspends the General Teleconferencing Rule as allowed under subsection (e), then the legislative body must (underlining added):

- a. Notice the meeting as otherwise required by the Brown Act;
- b. Agenda must identify and include an opportunity for all persons to attend via a call-in option or an internet based service option;
- c. Allow members of the public to access meetings and an opportunity to address the legislative body directly as provided in the notice (call in or internet);
- d. Conduct teleconferenced meetings in a manner that protects the statutory and constitutional rights of the parties;
- e. In the event of a disruption that prevents broadcasting or call-in or internet based service; actions cannot be taken. Any action taken during a disruption may be challenged pursuant to 54960.1;
- f. If a legislative body provides a timed public comment period for each agenda item, it cannot close the public comment period for the agenda or the ability to register on that item until the timed public comment period has elapsed (not likely applicable);
- g. If a legislative body provides a general public comment period, public comment must remain open until public comment period closes; and
- h. If a legislative body provides public comment on each agenda item, it must allow a reasonable time to register and speak (so likely until the matter is voted on).

V. Dr. Wooten has Issued a Social Distancing Recommendation, So Findings Have Been Met In Order to Use the Special Teleconferencing Rule

As of October 1, 2021, the elements to meet under the Special Teleconferencing Rule have been met. There is currently a State of Emergency and Dr. Wooten, the County's Public Health Officer, released a health recommendation on September 23, 202, which stated that utilizing teleconferencing options for public meetings is an effective and recommended social distancing measure to facilitate participation in public affairs and encourage participants to protect themselves and others from the COVID-19 disease.

VI. Next Steps

Under AB 361, on or after October 1, 2021, the first meeting of a legislative body under AB 361 can occur under the Special Teleconferencing Rule without anything

in particular on the agenda. In this case, Staff should note to the board that it is meeting pursuant to the Special Teleconferencing Rule and staff will bring back any future findings the board may need to take to continue to operate under the Special Teleconferencing Rule (i.e. within 30 days).

Alternatively, if time allows and the Chair approves, when the HPG or Committee first meets, an item will be placed on the agenda to determine whether the board wants to utilize the Special Teleconference Rule and if so, to adopt the initial Resolution.



County of San Diego

NICK MACCHIONE, FACHE
AGENCY DIRECTOR

HEALTH AND HUMAN SERVICES AGENCY
PUBLIC HEALTH SERVICES

WILMA J. WOOTEN, M.D.
PUBLIC HEALTH OFFICER


HEALTH OFFICER TELECONFERENCING RECOMMENDATION

COVID-19 disease prevention measures, endorsed by the Centers for Disease Control and Prevention, include vaccinations, facial coverings, increased indoor ventilation, handwashing, and physical distancing (particularly indoors).

Since March 2020, local legislative bodies—such as commissions, committees, boards, and councils—have successfully held public meetings with teleconferencing as authorized by Executive Orders issued by the Governor. Using technology to allow for virtual participation in public meetings is a social distancing measure that may help control transmission of the SARS-CoV-2 virus. Public meetings bring together many individuals (both vaccinated and potentially unvaccinated), from multiple households, in a single indoor space for an extended time. For those at increased risk for infection, or subject to an isolation or quarantine order, teleconferencing allows for full participation in public meetings, while protecting themselves and others from the COVID-19 virus.

Utilizing teleconferencing options for public meetings is an effective and recommended social distancing measure to facilitate participation in public affairs and encourage participants to protect themselves and others from the COVID-19 disease. This recommendation is further intended to satisfy the requirement of the Brown Act (specifically Gov't Code Section 54953(e)(1)(A)), which allows local legislative bodies in the County of San Diego to use certain available teleconferencing options set forth in the Brown Act.

September 23, 2021


Wilma J. Wooten, M.D., M.P.H.
Public Health Officer
County of San Diego



County of San Diego

NICK MACCHIONE, FACHE
AGENCY DIRECTOR

HEALTH AND HUMAN SERVICES AGENCY
PUBLIC HEALTH SERVICES
3851 ROSECANS STREET, MAIL STOP P-578
SAN DIEGO, CA 92110-3134
(619) 531-5800 • FAX (619) 542-4186

WILMA J. WOOTEN, M.D., M.P.H.
PUBLIC HEALTH OFFICER

SAN DIEGO HIV PLANNING GROUP MEMBERSHIP COMMITTEE

Wednesday, December 14, 2022
11:00 AM
WebEx

Committee Charge: *To recruit, interview, select and coordinate training for Planning Group Members.*

Quorum is Three (3)

Committee Members: Bob Lewis (Chair), Mikie Lochner, Regina Underwood, Rhea Van Brocklin, Freddy Villafan

Participants Requesting Spanish Translation: *(Must notify support staff 96 hours in advance). They will receive an email with the number to call in.*

DRAFT AGENDA

1. Call to order, comments from the Chair
2. Continuance of Teleconferencing Meeting Option Pursuant to Government Code Section 54953(e)
 - a. Find that the HPG has reconsidered the circumstances of the State of Emergency
 - b. Find that State and local officials continue to recommend measures to promote social distancing.
3. Public comment/ non-committee member comment
4. Review and approve December 14, 2022 meeting agenda
5. Review and approve meeting minutes from November 9, 2022
6. Review follow-up items
7. Review Application(s): Esteban Martin Duarte
8. Membership Interview(s): Amanda Duffell Mirador

Due to the **Coronavirus disease (COVID-19)** public health emergency, the County of San Diego is making several changes related to Board of Supervisors meetings to protect the public's health and prevent the disease from spreading locally. California Governor Gavin Newsom issued Executive Order N-29-20 on March 17, 2020, relating to the convening of public meetings in response to the COVID-19 pandemic. Pursuant to the Executive Order, and to maintain the orderly conduct of the meeting, the County of San Diego will allow the HIV Planning Group members to attend the meeting via teleconference or phone conference and to participate in the meeting to the same extent as if they were present.

9. Old business:

- a. Review waiver policy- (compare with Orange County, Los Angeles, and San Francisco)
- b. Focused Recruitment
 - i. Open seats
 - ii. Underrepresented groups (demographics)
 - iii. New committee members
- c. Terms expired dates

10. New business:

11. Review attendance:

- a. HPG attendance
- b. Committee attendance
 - i. Review the MSEC attendance policy (Bob Lewis)

12. Routine Business:

- a. Getting to Zero (GTZ) 3-Year Action Plan
 - i. Membership Committee plan/strategy for recruitment (Dr. Jacobs)
- b. Mentor Appointments
 - i. Evaluation for Mentors/Prospective Mentors
 - ii. Brief discussion: 1. Whom to assign to new members, and 2. How to bring current members into the program.

13. Agenda items for future meetings: Discuss HIV Housing Committee new members

14. Announcements

15. Confirm the next meeting date/time: Wednesday, January 11, 2023 at 11:00 AM. Location:

WebEx

16. Adjourn



County of San Diego

NICK MACCHIONE, FACHE
AGENCY DIRECTOR

HEALTH AND HUMAN SERVICES AGENCY
PUBLIC HEALTH SERVICES
3851 ROSECANS STREET, MAIL STOP P-578
SAN DIEGO, CA 92110-3134
(619) 531-5800 • FAX (619) 542-4186

WILMA J. WOOTEEN, M.D., M.P.H.
PUBLIC HEALTH OFFICER

SAN DIEGO HIV PLANNING GROUP (HPG) MEMBERSHIP COMMITTEE

Wednesday, November 9, 2022
11:00 AM – 1:00 PM Meeting via WebEx

DRAFT MINUTES

Quorum = Three (3)

Present: Mikie Lochner, Regina Underwood, Freddy Villafan

Absent: Bob Lewis (Chair), Rhea Van Brocklin

| Agenda Item | Action | Follow-up |
|--|---|------------------|
| 1. Call to order | Mikie Lochner called the meeting to order at 11:04 AM and noted that a quorum was established. | |
| 2. ACTION ITEM: Continuance of Teleconferencing Meeting Option Under Government Code Section 54953(e) | Motion: Recognize that there is a continued proclaimed state of emergency, and State and local officials have imposed or recommended measures to promote social distancing authorizing teleconferenced meetings pursuant to Government Code section 54953(e). M/S/C: Villafan/Underwood 2/0 Abstentions: Lochner Motion: carries | |
| 3. Public Comment/Non-committee members' comment | A member of the public suggested that the HPG choose one virtual meeting platform, either ZOOM or WebEx, for all committee meetings to avoid confusion. A member of the public recommended that HPG should change the Bylaws so that the HPG Chair or any Committee Chair can run another Committee's meeting if | |

| Agenda Item | Action | Follow-up |
|---|---|--|
| | the Chair of that Committee is absent. | |
| 4. Action: Review and approve the November 9, 2022 agenda | Motion: Approve the November 9, 2022 meeting agenda as presented. M/S/C: Villafan/Underwood 2/0 Abstentions: Lochner Motion: carries | |
| 5. Action: Review and approve the October 5, 2022 meeting minutes | Action: Approve the October 5, 2022 meeting minutes as presented. M/S/C: Villafan/Underwood 2/0 Abstentions: Lochner Motion: carries | |
| 6. Review follow-up items | Reviewed by HPG Staff | |
| 7. Review Applications | None | |
| 8. Membership Interview | Amanda Duffell Mirador- The interview was rescheduled for Wednesday, December 14, 2022. | The interview was rescheduled for Dec 14, 2022. |
| 9. Old Business | | |
| a. Review waiver policy- (compare with Orange County, Los Angeles, and San Francisco) | There was a discussion on the current waiver policy; members of the committee agreed that the Conflict of Interest (COI) reminder before voting helps to avoid conflicts. The committee recommended continuing with the waiver process. The Chair confirmed there are no waiver requirements from the Federal Department/HRSA. It is noted in the HPG Bylaws, so if the Committee wants to make any changes to the waiver process, the bylaws must be updated. The committee requested a brief waiver policy discussion during the next HIV Planning Group meeting to receive additional input on the waiver process. | The waiver policy discussion will continue at the next committee meeting. HPG Staff will add "Discuss waiver process" to the next HPG agenda HPG Staff will review the language in the draft revised HPG Bylaws on the waiver process. |
| b. Focused Recruitment i. Open Seats | Status on the Jeffery Weber and James Rucker (Change of seat) request; both are pending at the clerk of the Board of Supervisors (BOS) office. | HPG Staff will check the next BOS meeting for any updates |

| Agenda Item | Action | Follow-up |
|---|--|---|
| ii. Underrepresented groups (demographics) | HPG Staff provided a report on the demographics of total HPG membership and of unaffiliated consumers compared to the Total number (prevalence) of people living with HIV in the San Diego EMA. Members ask for information about how the demographics of HPG and unaffiliated consumers compare to those of those who are recently infected. | HPG Staff to review report format with Chair |
| iii. New committee members | Reviewed | |
| 10. New Business | | |
| a. Discuss discussion: HPG Conflict of Interest (COI) policy and COI disclosure form – Rodney von Jaeger | Rodney von Jaeger gave an overview of the COI policy and disclosure form. He also reviewed the Form 700 (Statement of Economic Interest) requirement. | HPG Staff will inform all members, members elect, and committee members of the COI policy and disclosure form. |
| 11. Review Attendance | | |
| a. HPG Attendance | The committee discussed the HPG meeting attendance and the next step for an HPG member who has missed more than 5 meetings. | Mikie Lochner will follow up with Bob Lewis regarding Alfredo de Jesus' membership, participation, and attendance. |
| b. Committee Attendance | Reviewed | |
| i. Review the MSEC attendance policy | | |
| 12. Routine Business | | |
| a. Getting to Zero (GTZ) 3-Year Action Plan i. Membership Committee plan/strategy for recruitment (Dr. Jacobs) | Dr. Jacobs reviewed the recommended next steps of the committee implementation guide on recruitment and retention. Recommendations/Questions: <ul style="list-style-type: none"> HPG Membership committee needs to focus on the recruitment culture and understand the retention concerns. Why is it difficult for some members to continue to be | HPG Staff will coordinate with Dr. Jacobs to send out GTZ Task Force plan to committee members Dr. Jacobs will present some suggestions for action at the next |

| Agenda Item | Action | Follow-up |
|--|---|---|
| | <p>active, and how can we assist them in this process?</p> <ul style="list-style-type: none"> • HPG needs the Membership Committee to take the lead and focus on building culture, navigating obstacles and difficulty, and better external and internal communication. • Refocus on what HPG is. • Why would someone want to join? What makes it rewarding to be part of the HPG? • Create a culture that is inclusive of more members. • GTZ Task Force has recommendations. Members take responsibility for outreach and membership. They are making sure that new members feel welcome and do not feel intimidated. A presentation about what the committees do could also be provided at the Community Engagement Group and CARE Committee. | <p>Membership Committee meeting.</p> |
| <p>b. Mentor Appointments i. Evaluation for Mentors/Prospective Mentors</p> | <p>Reviewed by HPG Staff</p> <p>The committee recommended discussing 1. Who to assign to new members, and 2. How to bring current members into the program.</p> | <p>HPG Staff will follow up with Allan Acevedo, Dr. Grelotti, and Dr. Spector.</p> <p>HPG Staff will add Felipe Garcia-Bigley and Jeffrey Weber to the Mentees.</p> |
| <p>13. Agenda items for future meetings</p> | <p>The HIV Housing Committee is looking for new members.</p> | <p>HPG Staff to follow up with Cinnamon Kubricky regarding her application. Freddy Villafan will forward a brochure about the HIV Housing Committee to HPG. Freddy Villafan will check if Cinnamon Kubricky's application was received.</p> |

| Agenda Item | Action | Follow-up |
|-----------------------|---|-----------|
| 14. Announcement | <ul style="list-style-type: none"> • Truax Award Ceremony via Virtual Zoom meeting, Thursday, December 1, 2022, 2:00 – 4:00 p.m. • Imperial Court Thanksgiving Dinner at the Gossip Grill on November 24th at 12:30 PM | |
| 15. Next Meeting Date | Wednesday, December 14, 2022, 11:00 a.m. via WebEx | |
| 16. Adjournment | Meeting adjourned at 12:29 PM | |



San Diego County HIV Planning Group (HPG)

MEMBERSHIP APPLICATION

The mission of the HIV Planning Group is to plan for the delivery of HIV services to reduce the impact of HIV. To help us process your membership application to the HIV Planning Group, please provide all of the information requested. You may enter N/A (not applicable) where appropriate. ***Please type or print clearly.*** If there is any part of the application that you do not understand, please contact HIV planning group support staff at the HIV, STD and Hepatitis Branch (HSHB) of Public Health Services at: 619-403-8899.

Section 1: Contact Information

Name: **Esteban Martin Duarte**

Home Address: [REDACTED]

City: San Ysidro State: CA ZIP Code: 92173

Home Phone Number: () [REDACTED]

Current Employer (if applicable): **VIDA**

Work Address: [REDACTED]

City: San Ysidro State: CA ZIP Code: 92173

Work Phone Number: [REDACTED] Cell Phone Number: [REDACTED]
Accept Text Messages? ☒ Yes ☐ No

E-mail Address: [REDACTED] Fax Number (if available): ()
(personal)
(work)

Please be aware that the HIV Planning Group is a public body. You will receive mail and phone calls from the HIV, STD and Hepatitis Branch and members of the HIV Planning Group. Would you prefer to receive phone calls, messages, and/or e-mail at home or at work?

I prefer to receive phone calls and messages at: ☐ Personal ☐ Work ☐ Cell

I prefer to receive email at: ☐ Personal ☐ Work

Section 2: Personal Information

The composition of the HIV Planning Group is required to (1) reflect the demographics of the HIV/AIDS epidemic in San Diego County, (2) include representation from a range of federally mandated categories and 3) include representation from impacted communities. The gender, race/ethnicity, and HIV status categories on this form are those required by our federal funding sources to monitor and measure reflectiveness and representation on the HIV Planning Group. By providing information for the following sections A-J, you will help ensure the HIV Planning Group reflects parity, inclusion and representation (PIR) of those impacted by HIV/AIDS in San Diego County.

A. I am:

- | | | | |
|---------------------------------|-------------------------------------|--|--|
| <input type="checkbox"/> Male | <input type="checkbox"/> Transman | <input type="checkbox"/> Non-Binary | <input type="checkbox"/> Decline to Answer |
| <input type="checkbox"/> Female | <input type="checkbox"/> Transwoman | <input type="checkbox"/> Gender Non-Conforming | <input type="checkbox"/> Other: _____ |

B

C. My race is (please check most prominent):

- | | | | | |
|--|---|--|---|--|
| <input type="checkbox"/> American Indian or Alaskan Native | <input type="checkbox"/> Black / African American | <input type="checkbox"/> Hispanic / Latino / Chicano | <input type="checkbox"/> More than one race | <input type="checkbox"/> Decline to Answer |
| <input type="checkbox"/> Asian | <input type="checkbox"/> Native Hawaiian / Other Pacific Islander | <input type="checkbox"/> White / Caucasian | <input type="checkbox"/> Unknown/Other | |

D. My ethnicity is:

- | | | | |
|---|---|--|--|
| <input type="checkbox"/> Hispanic or Latino | <input type="checkbox"/> Not Hispanic or Latino | <input type="checkbox"/> Unknown/Other | <input type="checkbox"/> Decline to Answer |
|---|---|--|--|

E. My date of birth is: 01/ /1969

F. I have an understanding of the process and procedures of the HPG: ☐ Yes ☐ No

G. Number of HPG meetings attended in the last 6 months: 0

H. Number of committee meetings attended in the last 6 months: 0 (It is suggested that you attend at least two (2) meetings prior to becoming a member: one (1) committee meeting and one (1) HIV Planning Group Meeting)

I. I am a currently a member of the following community liaison and/or affiliated groups, and/or have the following relevant experience: _____

J. I am interested in becoming a voting member on the following committees (participation in at least one of the committees is required):

- | | |
|---|---|
| <input type="checkbox"/> HIV Consumer Group | <input type="checkbox"/> Membership Committee |
| <input type="checkbox"/> Strategies & Standards Committee | <input type="checkbox"/> Priority Setting & Resource Allocation Committee |
| <input type="checkbox"/> Medical Standards and Evaluation Committee | |

K. I qualify to serve as an HPG member in one of the following seats (Please check all that apply):

| | |
|---|---|
| <input type="checkbox"/> Unaffiliated Consumer <ul style="list-style-type: none"> are receiving HIV-related services" from Ryan White Part A funded providers are not officers, employees, or consultants to any providers receiving Ryan White Part A funds, and "do not represent any such entity;" | <input type="checkbox"/> Rep of individuals who formerly were federal, state, or local prisoners who were released from custody of the penal system during the preceding 3 yrs. and had HIV/AIDS as of date of release. |
| <input type="checkbox"/> Healthcare Provider, including Federally Qualified Health Center (FQHC) | <input type="checkbox"/> Board of Supervisors Designee: Districts 1 - 5 |
| <input type="checkbox"/> Community-based organization serving affected populations and AIDS service organization | <input type="checkbox"/> Recipient of other Federal HIV Programs – Prevention Provider |
| <input type="checkbox"/> Social Service Provider | <input type="checkbox"/> Recipient of other Federal HIV Programs – Part F, AIDS Education and Training center and/or Ryan White Dental Provider |
| <input type="checkbox"/> Mental Health Provider | <input type="checkbox"/> Recipient of other Federal HIV Programs – HOPWA / HUD |
| <input type="checkbox"/> Substance Abuse Treatment Provider | <input type="checkbox"/> Recipient of other Federal HIV Programs – Veterans Administration |
| <input type="checkbox"/> Local Public Health Agency: HHSA Director or Designee | <input type="checkbox"/> HIV Testing Representative |
| <input type="checkbox"/> Local Public Health Agency: Public Health Officer or Designee | <input type="checkbox"/> Prevention Intervention Representative |
| <input type="checkbox"/> Hospital Planning Agency or Health Care Planning Agency | <input type="checkbox"/> Affected community including people with HIV/AIDS, member of a federally recognized Indian tribe as represented in the population, individual co-infected with Hep B or C, and historically underserved group and/or subpopulation |
| <input type="checkbox"/> Non-elected Community Leader | <input type="checkbox"/> Prevention Services Consumer/Advocate |
| <input type="checkbox"/> Prevention Services Consumer | <input type="checkbox"/> State Government – State Medicaid |
| <input type="checkbox"/> State Government – CDPH Office of AIDS (OA) Part B | <input type="checkbox"/> Recipient of RW Part C |
| <input type="checkbox"/> Recipient of RW Part D | |

Please list any agency affiliations (work and/or board member). If you need more space than provided, please attach a separate sheet of paper.

Section 3: Short Answer

Please respond briefly to the questions below. If you need more space than provided, please attach a separate sheet of paper.

1. The ability to work as a team member of a large and diverse group is crucial to the work of the HIV Planning Group. Teamwork allows the planning group to conduct business efficiently and to fulfill its mission successfully. **Please tell us about your ability to work as a member of a team.**

2. What special skills, knowledge, qualities, or life experience would you bring to the HIV Planning Group?

Please include a list of educational and professional degrees, certifications, credentials, or other experiences. You may attach a current resume and/or other documentation that you wish to provide.

3. Active member participation is vital to the work of the HIV Planning Group (HPG). The full board typically meets one time per month for two to three hours. HIV Planning Group members are also required to participate in at least one subcommittee which typically meets once per month, for two hours. **Please tell us about your ability to attend monthly planning group meetings and one committee meeting each month.**

I can attend and participate in the monthly meetings but preferably online.

4. Is there anything else you would like us to know about you?

NA

Section 4: Attachments

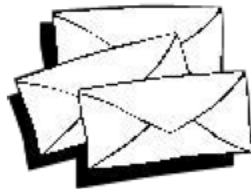
1. **Brief Biography:** Please write a brief biography (2-5 sentences) that describes your interests, accomplishments and experience related to the field of HIV/AIDS.
2. **Letter of Recommendation (optional):** Please ask someone who knows you well (may be a colleague or personal) to write a letter of recommendation for you explaining how he/she knows you and describing your work in the area of HIV/AIDS and other issues, your community participations, your meeting skills, and any other personal qualities or experiences that you have.
3. **Were you referred by someone? If so, list the name of the individual (optional):**
Karla Quezada-Torres
4. **Do you have any limitations? (transportation, childcare, etc.):**
NA

Section 5: Signature and Date

I agree that the information provided in this application, (including attachments), is true and correct to the best of my knowledge.

Signature Esteban M. Duarte Date 11/20/22

If any information on your application changes, or if you wish to withdraw your application from consideration by the HIV Planning Group Membership Committee, please contact the HIV, STD & Hepatitis Branch as soon as possible. Please note, membership interviews will be conducted as needed. If you have any other questions or comments, call Support Staff at 619-293-4700.



Email your completed application to:

HPG.HHSA@sdcounty.ca.gov

SAN DIEGO COUNTY HEALTH & HUMAN SERVICES AGENCY
HIV, STD and Hepatitis Branch
ATTN: HIV PLANNING GROUP SUPPORT
3851 Rosecrans Street, Suite #207, MS: P-505
San Diego, CA 92110



San Diego County HIV Planning Group (HPG)

MEMBERSHIP APPLICATION

The mission of the HIV Planning Group is to plan for the delivery of HIV services to reduce the impact of HIV. To help us process your membership application to the HIV Planning Group, please provide all of the information requested. You may enter N/A (not applicable) where appropriate. ***Please type or print clearly.*** If there is any part of the application that you do not understand, please contact HIV planning group support staff at the HIV, STD and Hepatitis Branch (HSHB) of Public Health Services at: 619-403-8899.

Section 1: Contact Information

Name:

Amanda Duffell Mirador

Home Address:

City:

State:

ZIP Code:

Ca

Home Phone Number: ()

Current Employer (if applicable):

Work Address:

City:

State:

ZIP Code:

Work Phone Number: ()

Cell Phone Number:

Accept Text Messages?



Yes



No

E-mail Address:

(personal)

(work)

Fax Number (if available): ()

Please be aware that the HIV Planning Group is a public body. You will receive mail and phone calls from the HIV, STD and Hepatitis Branch and members of the HIV Planning Group. Would you prefer to receive phone calls, messages, and/or e-mail at home or at work?

I prefer to receive phone calls and messages at:

☐

Personal

☐

Work

☐

Cell

I prefer to receive email at:

☐

Personal

☐

Work

Section 2: Personal Information

The composition of the HIV Planning Group is required to (1) reflect the demographics of the HIV/AIDS epidemic in San Diego County, (2) include representation from a range of federally mandated categories and 3) include representation from impacted communities. The gender, race/ethnicity, and HIV status categories on this form are those required by our federal funding sources to monitor and measure reflectiveness and representation on the HIV Planning Group. By providing information for the following sections A-J, you will help ensure the HIV Planning Group reflects parity, inclusion and representation (PIR) of those impacted by HIV/AIDS in San Diego County.

A. I am:

- | | | | |
|--|-------------------------------------|--|--|
| <input type="checkbox"/> Male | <input type="checkbox"/> Transman | <input type="checkbox"/> Non-Binary | <input type="checkbox"/> Decline to Answer |
| <input checked="" type="checkbox"/> Female | <input type="checkbox"/> Transwoman | <input type="checkbox"/> Gender Non-Conforming | <input type="checkbox"/> Other: _____ |

C. My race is (please check most prominent):

- | | | | | |
|--|---|---|---|--|
| <input type="checkbox"/> American Indian or Alaskan Native | <input type="checkbox"/> Black / African American | <input type="checkbox"/> Hispanic / Latino / Chicano | <input type="checkbox"/> More than one race | <input type="checkbox"/> Decline to Answer |
| <input type="checkbox"/> Asian | <input type="checkbox"/> Native Hawaiian / Other Pacific Islander | <input checked="" type="checkbox"/> White / Caucasian | <input type="checkbox"/> Unknown/Other | |

D. My ethnicity is:

- | | | | |
|---|--|--|--|
| <input type="checkbox"/> Hispanic or Latino | <input checked="" type="checkbox"/> Not Hispanic or Latino | <input type="checkbox"/> Unknown/Other | <input type="checkbox"/> Decline to Answer |
|---|--|--|--|

E. My date of birth is: 04 / ____ / 1988

F. I have an understanding of the process and procedures of the HPG:

- | | |
|------------------------------|-----------------------------|
| <input type="checkbox"/> Yes | <input type="checkbox"/> No |
|------------------------------|-----------------------------|

G. Number of HPG meetings attended in the last 6 months: 1

H. Number of committee meetings attended in the last 6 months: 2 (It is suggested that you attend at least two (2) meetings prior to becoming a member: one (1) committee meeting and one (1) HIV Planning Group Meeting)

I. I am a currently a member of the following community liaison and/or affiliated groups, and/or have the following relevant experience: _____

J. I am interested in becoming a voting member on the following committees (participation in at least one of the committees is required):

- | | |
|---|---|
| <input checked="" type="checkbox"/> HIV Consumer Group | <input type="checkbox"/> Membership Committee |
| <input type="checkbox"/> Strategies & Standards Committee | <input type="checkbox"/> Priority Setting & Resource Allocation Committee |
| <input type="checkbox"/> Medical Standards and Evaluation Committee | |

K. I qualify to serve as an HPG member in one of the following seats (Please check all that apply):

| | |
|--|---|
| <input checked="" type="checkbox"/> Unaffiliated Consumer <ul style="list-style-type: none"> are receiving HIV-related services" from Ryan White Part A funded providers are not officers, employees, or consultants to any providers receiving Ryan White Part A funds, and "do not represent any such entity;" | <input type="checkbox"/> Rep of individuals who formerly were federal, state, or local prisoners who were released from custody of the penal system during the preceding 3 yrs. and had HIV/AIDS as of date of release. |
| <input type="checkbox"/> Healthcare Provider, including Federally Qualified Health Center (FQHC) | <input type="checkbox"/> Board of Supervisors Designee: Districts 1 - 5 |
| <input type="checkbox"/> Community-based organization serving affected populations and AIDS service organization | <input type="checkbox"/> Recipient of other Federal HIV Programs – Prevention Provider |
| <input type="checkbox"/> Social Service Provider | <input type="checkbox"/> Recipient of other Federal HIV Programs – Part F, AIDS Education and Training center and/or Ryan White Dental Provider |
| <input type="checkbox"/> Mental Health Provider | <input type="checkbox"/> Recipient of other Federal HIV Programs – HOPWA / HUD |
| <input type="checkbox"/> Substance Abuse Treatment Provider | <input type="checkbox"/> Recipient of other Federal HIV Programs – Veterans Administration |
| <input type="checkbox"/> Local Public Health Agency: HHSA Director or Designee | <input type="checkbox"/> HIV Testing Representative |
| <input type="checkbox"/> Local Public Health Agency: Public Health Officer or Designee | <input type="checkbox"/> Prevention Intervention Representative |
| <input type="checkbox"/> Hospital Planning Agency or Health Care Planning Agency | <input type="checkbox"/> Affected community including people with HIV/AIDS, member of a federally recognized Indian tribe as represented in the population, individual co-infected with Hep B or C, and historically underserved group and/or subpopulation |
| <input type="checkbox"/> Non-elected Community Leader | <input type="checkbox"/> Prevention Services Consumer/Advocate |
| <input type="checkbox"/> Prevention Services Consumer | <input type="checkbox"/> State Government – State Medicaid |
| <input type="checkbox"/> State Government – CDPH Office of AIDS (OA) Part B | <input type="checkbox"/> Recipient of RW Part C |
| <input type="checkbox"/> Recipient of RW Part D | |

Please list any agency affiliations (work and/or board member). If you need more space than provided, please attach a separate sheet of paper.

Section 3: Short Answer

Please respond briefly to the questions below. If you need more space than provided, please attach a separate sheet of paper.

1. The ability to work as a team member of a large and diverse group is crucial to the work of the HIV Planning Group. Teamwork allows the planning group to conduct business efficiently and to fulfill its mission successfully. **Please tell us about your ability to work as a member of a team.**

I have worked on group fundraisers to bring awareness to addiction, Ive planned walks for sobriety and fashion shows along side a large group. I love and feel very passionate about working with others and making group decisions

2. What special skills, knowledge, qualities, or life experience would you bring to the HIV Planning Group?

Please include a list of educational and professional degrees, certifications, credentials, or other experiences. You may attach a current resume and/or other documentation that you wish to provide.

Project pearl

3. Active member participation is vital to the work of the HIV Planning Group (HPG). The full board typically meets one time per month for two to three hours. HIV Planning Group members are also required to participate in at least one subcommittee which typically meets once per month, for two hours. **Please tell us about your ability to attend monthly planning group meetings and one committee meeting each month.**

I will be there

4. Is there anything else you would like us to know about you?

Active in the community and interact with respect for others

Section 4: Attachments

1. **Brief Biography:** Please write a brief biography (2-5 sentences) that describes your interests, accomplishments and experience related to the field of HIV/AIDS.

Project pearl

2. **Letter of Recommendation (optional):** Please ask someone who knows you well (may be a colleague or personal) to write a letter of recommendation for you explaining how he/she knows you and describing your work in the area of HIV/AIDS and other issues, your community participations, your meeting skills, and any other personal qualities or experiences that you have.

3. **Were you referred by someone? If so, list the name of the individual (optional):**

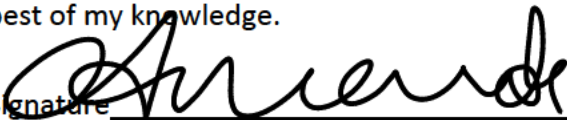
Rhea Van Brocklin

4. **Do you have any limitations? (transportation, childcare, etc.):**

No

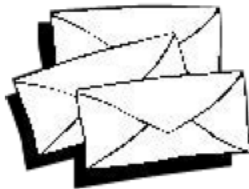
Section 5: Signature and Date

I agree that the information provided in this application, (including attachments), is true and correct to the best of my knowledge.

Signature 

Date October 04, 2022

If any information on your application changes, or if you wish to withdraw your application from consideration by the HIV Planning Group Membership Committee, please contact the HIV, STD & Hepatitis Branch as soon as possible. Please note, membership interviews will be conducted as needed. If you have any other questions or comments, call Support Staff at 619-293-4700.



Oct.

Email your completed application to:

HPG.HHSA@sdcounty.ca.gov

SAN DIEGO COUNTY HEALTH & HUMAN SERVICES AGENCY
HIV, STD and Hepatitis Branch
ATTN: HIV PLANNING GROUP SUPPORT
3851 Rosecrans Street, Suite #207, MS: P-505
San Diego, CA 92110

The following HIV Planning Group membership seats are currently open:

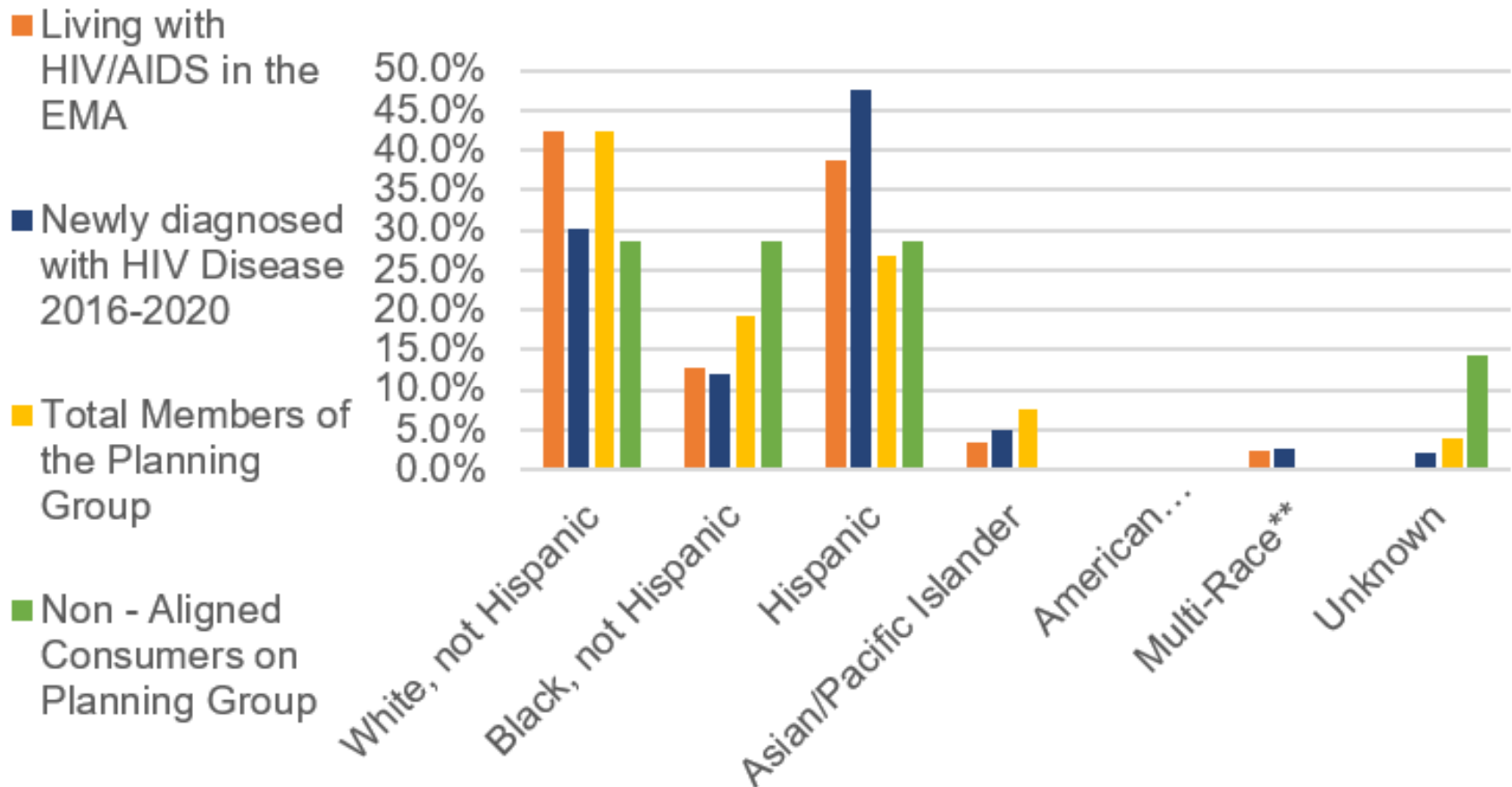
- Persons Living with HIV/AIDS who use Ryan White Part A service (employees or board members of a Ryan White funded service provider not eligible for this category) – 10 open seats
- Prevention Services Consumer (Person who uses HIV Prevention services such as PrEP or PEP)
- Prevention Services Consumer/Advocate
- Representative appointed by the Board of Supervisors District 1
- Representative appointed by the Board of Supervisors District 5
- Representative of the Hospital Planning Agency or Health Care Planning Agency
- Representative of State Government- State Medicaid (Medi-Cal) program

The following HPG membership seats are currently open but have HPG-approved nominations pending:

- Representative of other Federal HIV Programs/ Veterans Administration
- Representative of an HIV Testing provider



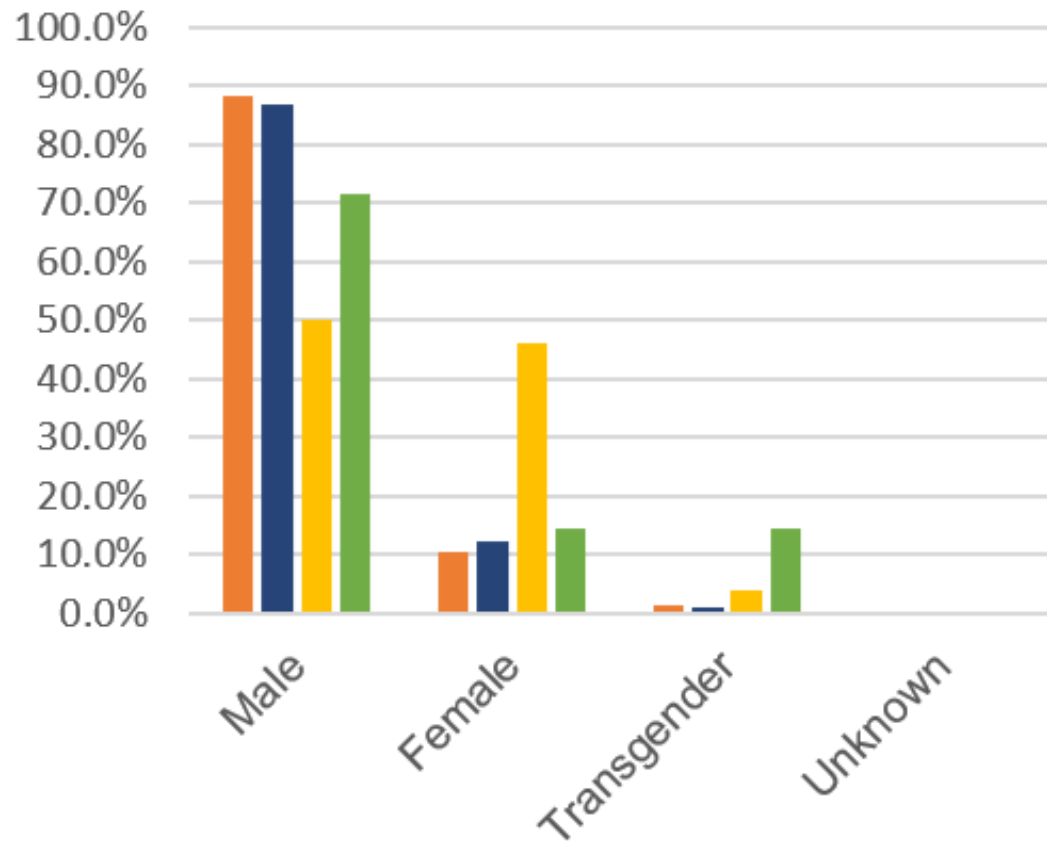
Dec 2022 Race/Ethnicity





Dec 2022 Gender

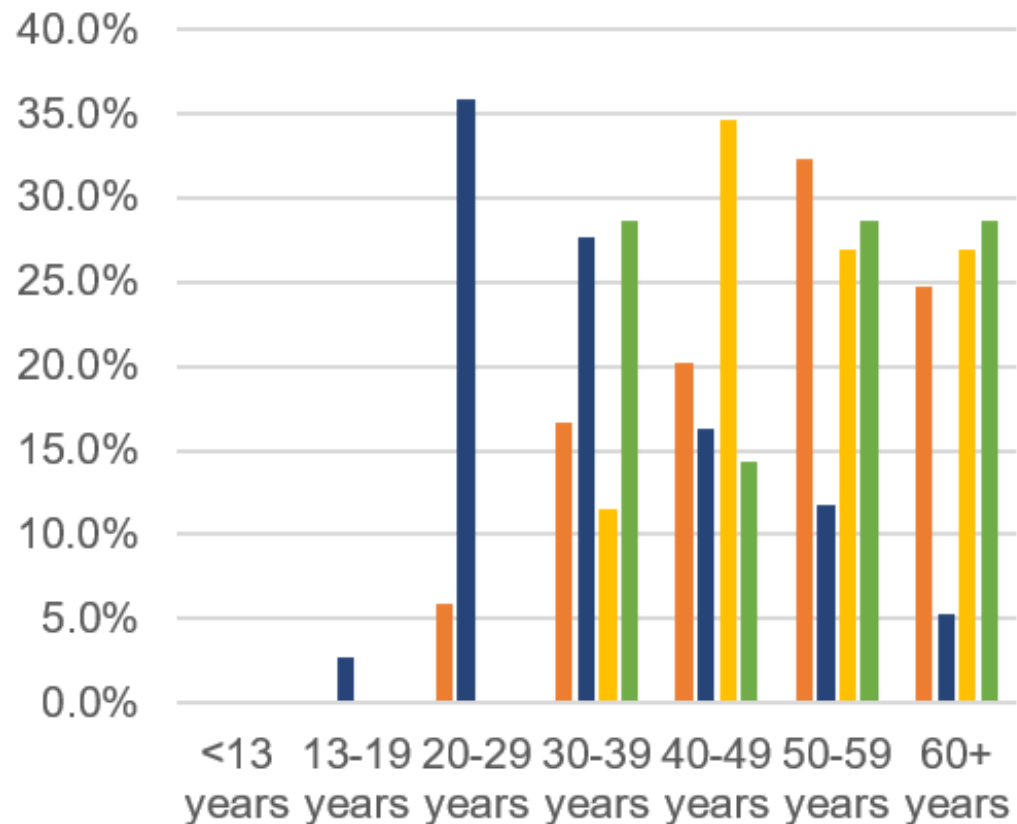
- Living with HIV/AIDS in the EMA
- Newly Diagnosed
- Total Members of the Planning Group
- Non - Aligned Consumers on Planning Group





- Living with HIV/AIDS in the EMA
- Newly Diagnosed
- Total Members of the Planning Group
- Non - Aligned Consumers on Planning Group

Dec 2022 Age



| | Name | SEAT NAME | Member Term Expires: | Term 1&2 |
|----|---------------------------------|---|----------------------------|--------------------------------|
| 1 | Michael Wimpie | Unaffiliated consumer 1 | 5/21/2023 | 1 |
| 2 | Afredo De Jesus | Unaffiliated consumer 2 | 1/26/2025 | 1 |
| 3 | VACANT | Unaffiliated consumer 3 | | |
| 4 | Cinnamen Kubricky | Unaffiliated consumer 4 | 11/2/2025 | 1 |
| 5 | James Rucker | Unaffiliated consumer 5 | 1/26/2025 | 1 |
| 6 | VACANT | Unaffiliated consumer 6 | | |
| 7 | Raul Robles | Unaffiliated consumer 7 | 9/13/2024 | 2 |
| 8 | Allan Acevedo, JD | Unaffiliated consumer 8 | 4/6/2025 | 1 |
| 9 | VACANT | Unaffiliated consumer 9 | | |
| 10 | VACANT | Unaffiliated consumer 10 | | |
| 11 | VACANT | Unaffiliated consumer 11 | | |
| 12 | VACANT | Unaffiliated consumer 12 | | |
| 13 | VACANT | Unaffiliated consumer 13 | | |
| 14 | VACANT | Unaffiliated consumer 14 | | |
| 15 | VACANT | Unaffiliated consumer 15 | | |
| 16 | Mikie Lochner | Chairperson | 6/23/2024 | 1 |
| 17 | Robert Lewis | Healthcare Provider, including Federally Qualified Health Center (FQHC) | 9/13/2024 | 2 |
| 18 | Rhea Van Brocklin | Community-based organization serving affected populations and AIDS service organization | 10/15/2023 | 1 |
| 19 | Regina Underwood | Social Service Provider, including providers of housing and homeless services | 9/13/2024 | 2 |
| 20 | Dr. Delores Jacobs, PhD | Mental Health Provider Formerly a combined seat; now just Mental Health | 9/13/2024 | 2 |
| 21 | Pamela Highfill | Substance Abuse Treatment Provider Formerly a combined seat; now just Substance Abuse | 2/8/2026 | 1 |
| 22 | Dr. Elizabeth Hernandez, PhD | Local Public Health Agency: HHSA Director or Designee | 3/12/2023 | 1 (+18 mo on prior term) |
| 23 | Dr. Winston Tilghman | Local Public Health Agency: Public Health Officer or Designee | 10/18/2024 | 2 |
| 24 | VACANT | Hospital Planning Agency or Health Care Planning Agency | | |
| 25 | Karla Quedaza-Torres | Non-Elected Community Leader | 9/13/2024 | 2 |
| 26 | VACANT | Prevention Services Consumer/Advocate | | |
| 27 | VACANT | Prevention Services Consumer | | |
| 28 | VACANT | State Government-State Medicaid | | |
| 29 | Abigail West | State Government-CDPH Office of AIDS (OA) Part B | 3/12/2023 | 1 |

| | | | | |
|----|-------------------------|--|----------------|---|
| 30 | Dr. David Grelotti | Recipient of RW Part C | 3/10/2024 | 1 |
| 31 | Dr. Stephen Spector | Recipient of RW PART D | 1/14/2024 | 1 |
| 32 | Amy Applebaum | Rep of individuals who formerly were federal, state, or local prisoners who were released from custody of the penal system during the preceding 3 yrs. and had HIV/AIDS as of date of release | 9/13/2024 | 2 |
| 33 | VACANT | Board of Supervisors Designee: District 1 | | |
| 34 | Alberto Cortes | Board of Supervisors Designee: District 2 | 7/19/2024 | 2 |
| 35 | Beth Davenport, PhD | Board of Supervisors Designee: District 3 | 2/9/2025 | 1 |
| 36 | Shannon Ransom (Hansen) | Board of Supervisors Designee: District 4 | 9/13/2024 | 2 |
| 37 | VACANT | Board of Supervisors Designee: District 5 | | |
| 38 | Felipe Garcia-Bigley | Recipient of other Federal HIV Programs- Prevention Provider | 10/11/2026 | 1 |
| 39 | Maira Mar-Tang | Recipient of other Federal HIV Programs- Part F, AIDS Education and Training center and/or Ryan White Dental Provider | 9/13/2024 | 2 |
| 40 | Freddy Villafan | Recipient of other Federal HIV Programs- HOPWA / HUD | 1/11/2026 | 1 |
| 41 | Jeffrey Weber | Recipient of other Federal HIV Programs- Veterans Administration | Pending | |
| 42 | James Rucker | HIV Testing Representative | Pending | |
| 43 | VACANT | Prevention Intervention Representative Formerly: Risk Reduction Activities Representative | | |
| 44 | Venice Price | Affected community including people with HIV/AIDS, member of a federally recognized Indian tribe as represented in the population, individual co-infected with Hep B or C, and historically underserved group and/or subpopulation | 8/17/2025 | 1 |

HIV PLANNING GROUP
12-MONTH ATTENDANCE TRACKING
Dec 2021- Nov 2022

| HPG Member | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 0 | 11 |
|-------------------------------------|-----|-----|-----|-----|-----|-----|-----|-----|-------|--------|--------|--------|--------|--------|-------|
| | Dec | Jan | Feb | Mar | Apr | May | Jun | Jul | 3-Aug | 10-Aug | 24-Aug | 28-Sep | 28-Oct | 27-Nov | TOTAL |
| Acevedo, Allan ^U , 8 | * | * | * | * | * | 1 | * | * | * | * | 1 | 1 | * | NM | 2 |
| Applebaum, Amy, 32 | * | * | * | * | * | * | * | * | 1 | * | 1 | * | * | NM | 0 |
| Cortes, Alberto, 34 | * | 1 | * | 1 | * | * | * | * | 1 | * | * | * | 1 | NM | 3 |
| Davenport, Elizabeth, 35 | * | * | * | 1 | * | * | * | * | * | 1 | * | 1 | * | NM | 2 |
| De Jesus, Alfredo ^U , 2 | * | 1 | * | * | * | 1 | 1 | 1 | 1 | 1 | * | 1 | 1 | NM | 6 |
| Garcia-Bigley, Felipe | | | | | | | | | | | | | 1 | NM | 1 |
| Grelotti, David, 30 | 1 | * | 1 | * | * | * | * | * | * | * | * | * | * | NM | 2 |
| Hernandez, Elizabeth, 22 | 1 | 1 | * | * | * | * | * | 1 | 1 | 1 | * | 1 | * | NM | 4 |
| Highfill, Pamela, 21 | | | 1 | 1 | 1 | * | 1 | 1 | * | * | * | * | * | NM | 5 |
| Jacobs, Delores, 20 | * | * | * | * | * | * | * | * | * | * | * | * | * | NM | 0 |
| Kubricky, Cinnamen ^U , 4 | * | * | 1 | * | * | 1 | * | * | * | 1 | * | 1 | 1 | NM | 4 |
| Lewis, Bob, 17 | * | * | * | 1 | * | * | * | * | * | * | * | * | 1 | NM | 2 |
| Lochner, Mikie ^U , 16 | * | * | * | * | * | * | * | * | * | * | * | * | * | NM | 0 |
| Mar-Tang, Moira, 39 | * | 1 | * | * | * | * | * | * | 1 | * | * | 1 | * | NM | 2 |
| Price, Venice ^U , 44 | * | * | * | * | * | * | * | * | * | * | * | * | * | NM | 0 |
| Quezada-Torres, Karla, 25 | * | 1 | 1 | * | * | * | * | * | * | 1 | * | * | * | NM | 2 |

1 = Absence

U = Unaffiliated Consumer

NM= No Meeting P=Pending (absence not counted)

= number of absences

Absence from all weekly meetings in a month= Absence for the month

HIV PLANNING GROUP
12-MONTH ATTENDANCE TRACKING
Dec 2021- Nov 2022

| | Dec | Jan | Feb | Mar | Apr | May | Jun | Jul | 3-Aug | 10-Aug | 24-Aug | 28-Sep | 28-Oct | 27-Nov | TOTAL |
|--|-----|-----|-----|-----|-----|-----|-----|-----|-------|--------|--------|--------|--------|--------|-------|
| Ransom, Shannon, 36 | * | * | * | * | * | * | * | * | * | * | * | * | * | NM | 0 |
| Reyna, Ivann | | | | | | | | | | | | 1 | 1 | NM | |
| Robles, Raul ^U 7 | * | 1 | * | 1 | * | 1 | * | * | 1 | 1 | * | * | * | NM | 3 |
| Rucker, James ^U ,5 | * | * | * | * | * | * | 1 | 1 | * | * | * | * | * | NM | 2 |
| Spector, Stephen 31 | * | * | * | * | 1 | * | 1 | * | 1 | 1 | * | 1 | * | NM | 3 |
| Tilghman, Winston, 23 | * | * | 1 | * | * | * | * | * | * | * | * | * | * | NM | 1 |
| Underwood, Regina, 19 | * | * | * | * | * | * | * | * | 1 | * | * | * | * | NM | 0 |
| Van Brocklin, Rhea, 18 | 1 | * | * | * | * | * | * | * | * | 1 | * | * | * | NM | 1 |
| Villafan, Freddy 40 | | | 1 | * | * | * | * | * | * | * | * | * | * | NM | 1 |
| West, Abigail, 29 | * | * | * | * | * | * | 1 | * | 1 | 1 | 1 | 1 | * | NM | 3 |
| Wimpie, Michael ^U , 1 | * | * | * | * | * | * | * | * | * | * | * | * | * | NM | 0 |
| | | | | | | | | | | | | | | | |
| the HPG, a member may not miss 4 consecutive | | | | | | | | | | | | | | | |

1 = Absence

U = Unaffiliated Consumer

NM= No Meeting P=Pending (absence not counted)

= number of absences

Absence from all weekly meetings in a month= Absence for the month

HIV PLANNING GROUP
12-MONTH COMMITTEE TRACKING
Dec 2021 - Nov 2022

| MEMBERSHIP | Dec | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | # |
|-------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|----|
| Total meetings | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 0 | 1 | 1 | 1 | 11 |
| Member | | | | | | | | | | | | | |
| Lewis, Bob | * | * | * | * | 1 | * | * | * | NM | * | * | 1 | 2 |
| Lochner, Mikie | | * | * | * | * | * | * | * | NM | * | * | * | 0 |
| Underwood, Regina | | | * | * | * | * | * | * | NM | * | * | * | 0 |
| Van Brocklin | | | | | | | | | | | * | 1 | 1 |
| Villafan, Freddy | | | | * | * | * | * | * | NM | 1 | * | * | 1 |

To vote, a member may not miss 4 consecutive meetings or 6 total meetings in a 12 month period.

U = Unaffiliated Consumer NM = Committee did not meet

= number of absences * = present

C = Co-Chair

U = Unaffiliated Consumer

= number of absences

C = Chair

1 = Absence

N = Non-HPG member

CC = Co-Chair

NM = Committee did not meet

* = present

HIV PLANNING GROUP
12-MONTH COMMITTEE TRACKING
Dec 2021 - Nov 2022

| STRATEGIES | Dec | Jan | Feb | Mar | Apr | May | June | Jul | Aug | Sep | Oct | Nov | # |
|------------------------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|-----|-----|----|
| Total meetings | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 0 | 1 | 1 | 1 | 11 |
| Member | | | | | | | | | | | | | |
| Acevedo, Allan ^{U,CC} | * | * | * | * | * | 1 | * | * | NM | * | 1 | * | 2 |
| Applebaum, Amy | | | * | * | * | * | 1 | * | NM | * | * | * | 1 |
| Brouwer, Dr. Kimberly ^N | * | * | * | 1 | 1 | 1 | * | * | NM | * | | | |
| Davenport, Beth | 1 | * | * | * | 1 | 1 | 1 | * | NM | * | * | * | 4 |
| Franco, Lucia ^N | 1 | * | * | * | 1 | * | 1 | 1 | NM | * | * | 1 | 5 |
| Johnson, Liz ^N | * | * | * | * | 1 | * | * | * | NM | * | * | 1 | 2 |
| Mora, Joseph ^N | * | * | 1 | * | * | * | * | 1 | NM | * | * | * | 2 |
| Mar-Tang, Moira | * | * | * | * | * | * | * | 1 | NM | * | 1 | * | 2 |
| Price, Venice ^U | * | * | * | * | 1 | * | 1 | 1 | NM | * | * | * | 3 |
| Ransom, Shannon ^C | * | * | * | * | * | * | * | * | NM | * | * | * | 0 |
| Tilghman, Dr. Winston | * | * | * | 1 | * | * | * | 1 | NM | * | * | * | 2 |
| Van Brocklin, Rhea | * | * | * | * | * | * | * | * | * | * | | | |
| Weber, Jeferery | | | | | | | | | NM | * | * | * | 0 |
| Wimpie, Michael ^U | 1 | * | 1 | * | * | * | * | 1 | NM | * | * | * | 3 |

To vote, a member may not miss 4 consecutive meetings or 6 total meetings in a 12 month period.

U = Unaffiliated Consumer

NM = Committee did not meet

= number of absences

* = present

C = Chair

CC = Co-Chair

HIV PLANNING GROUP
12-MONTH COMMITTEE TRACKING
Dec 2021 - Nov 2022

| PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE | | | | | | | | | | | | | | | | | | | | Total |
|--|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|-------|--------|-----|-------|
| PSRAC | Dec | Jan | Feb | Mar | Apr | May | 2-Jun | 9-Jun | 16-Jun | 23-Jun | 30-Jun | 7-Jul | 14-Jul | 21-Jul | 28-Jul | 4-Aug | 8-Sep | 13-Oct | Nov | |
| Total meetings | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 0 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 0 | 11 |
| Member | | | | | | | | | | | | | | | | | | | | |
| Jacobs, Dr. Delores ^C | * | * | * | * | * | * | * | * | * | * | NM | * | 1 | * | * | * | * | * | NM | 0 |
| Carroll, Reginald ^U | * | * | * | * | * | * | * | * | * | * | * | * | * | * | * | * | | | | |
| Cortes, Alberto | * | * | * | * | * | 1 | 1 | 1 | * | * | NM | * | * | 1 | * | * | 1 | * | NM | 2 |
| Davenport, Beth | * | * | * | * | * | 1 | 1 | * | 1 | * | NM | * | * | * | * | * | * | * | NM | 1 |
| Garcia-Bigley, Felipe | | | | | | | | | | | | | | | | | * | * | NM | 0 |
| Highfill, Pam | | | | 1 | * | * | * | * | * | 1 | NM | * | * | * | * | * | * | * | NM | 1 |
| Kubricky, Cinamon ^U | 1 | 1 | * | * | 1 | * | * | * | * | 1 | NM | * | * | * | * | * | * | * | NM | 3 |
| Mueller, Chris | * | * | * | * | * | 1 | * | * | * | * | NM | * | * | 1 | * | * | * | 1 | NM | 2 |
| Robles, Raul | 1 | 1 | 1 | * | 1 | * | * | 1 | 1 | 1 | NM | * | 1 | 1 | 1 | * | * | * | NM | 4 |
| Rucker, James | 1 | * | * | 1 | * | * | * | * | * | 1 | NM | * | * | * | * | * | 1 | * | NM | 3 |
| Quezada-Torres, Karla | * | * | * | 1 | * | * | * | * | * | * | NM | * | * | * | * | 1 | * | * | NM | 2 |
| Underwood, Regina | * | * | * | * | * | * | * | * | * | * | NM | * | * | * | * | * | * | * | NM | 0 |
| Van Brocklin, Rhea | * | * | * | 1 | * | * | * | * | * | * | NM | * | * | * | * | * | * | * | NM | 1 |
| Villafan, Freddy | | | | | | | | | | | | | | | | | * | * | NM | 0 |

Absence from all weekly meetings in a month = absence for the month

To vote, a member may not miss 4 consecutive months or 6 total months in a 12 month period.

U = Unaffiliated Consumer

= number of absences

CC = Co-Chair

U = Unaffiliated Consumer

= number of absences

C = Chair

1 = Absence

N = Non-HPG member

CC = Co-Chair

NM = Committee did not meet

* = present

HIV PLANNING GROUP
12-MONTH COMMITTEE TRACKING
Dec 2021 - Nov 2022

STEERING

| | Dec | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | # |
|--|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|----|
| Total Meetings | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 0 | 1 | 1 | 0 | 10 |
| Consumer Group | 1 | 1 | * | * | * | * | * | 1 | NM | * | * | NM | 3 |
| Medical Standards | * | 1 | * | * | * | * | * | * | NM | 1 | 1 | NM | 3 |
| Membership | * | * | * | * | 1 | * | * | * | NM | * | 1 | NM | 2 |
| Priority Setting and Resource Allocation | * | * | * | * | * | * | * | * | NM | * | * | NM | 0 |
| Strategies & Standards | * | * | * | * | * | 1 | 1 | * | NM | * | * | NM | 2 |
| Chair- Mikie Lochner | * | * | * | * | * | * | * | * | NM | * | * | NM | 0 |
| Vice Chair - Rhea Van Brocklin | * | * | * | 1 | * | * | * | * | NM | * | * | NM | 1 |

To vote, a member may not miss 4 consecutive meetings or 6 total meetings in a 12 month period.

NA - no HPG member co-chair

U = Unaffiliated Consumer

= number of absences

C = Co-Chair

NM = Committee did not meet

* = present

HIV PLANNING GROUP
12-MONTH COMMITTEE TRACKING
Dec 2021 - Nov 2022

| Community Engagement Group | Dec | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | # |
|--------------------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|---|
| Total Meetings | 0 | 1 | 1 | 1 | 1 | 0 | 1 | 0 | 0 | 1 | 1 | 0 | 7 |
| Member | | | | | | | | | | | | | |
| Acevedo, Allan ^{UC} | NM | | * | * | * | NM | * | NM | NM | * | * | NM | 0 |
| De Jesus, Alfredo ^U | NM | * | 1 | 1 | * | NM | * | NM | NM | 1 | 1 | NM | 4 |
| Donovan, Michael | NM | * | * | * | * | NM | * | NM | NM | * | * | NM | 0 |
| Lochner, Mikie ^U | NM | * | * | * | * | NM | * | NM | NM | * | * | NM | 0 |

To vote, a member may not miss 4 consecutive meetings or 6 total meetings in a 12 month period.

U = Unaffiliated Consumer NM = Committee did not meet

= number of absences * = present

C = Chair

HIV PLANNING GROUP
12-MONTH COMMITTEE TRACKING
Feb 2021 - Nov 2022

Medical Standards & Evaluation Committee

| MSEC | Feb | May | Sep | Nov | # |
|---------------------------------------|--------------|--------------|-----|-----|---|
| Total Meetings | 0 | 1 | 1 | 0 | 2 |
| Member | | | | | |
| Tilghman, Dr. Winston ^C | NM | * | * | NM | 0 |
| Aldous, Dr. Jeannette ^{N CC} | NM | * | 1 | NM | 1 |
| Bamford, Dr. Laura | NM | 1 | * | NM | 1 |
| Bowen, Samantha | * | * | | | |
| Grelotti, Dr. David | NM | * | * | NM | 0 |
| Lewis, Robert | NM | * | 1 | NM | 1 |
| Little, Dr. Susan | NM | 1 | 1 | NM | 2 |
| Lochner, Mikie | NM | * | 1 | NM | 1 |
| Penninga, Katherine | NM | * | * | NM | 0 |
| Ransom, Shannon | NM | * | * | NM | 0 |
| Spector, Dr. Stephen | NM | * | * | NM | 0 |
| Stangl, Lisa ^N | NM | * | * | NM | 0 |
| Quezada-Torres, Karla | NM | * | * | NM | 0 |
| Zweig, Dr. Adam ^N | NM | 1 | * | NM | 1 |

NM = Committee did not meet

HIV PLANNING GROUP:
MENTOR-MENTEE ASSIGNMENTS

| <u>(Less than 2yr tenure)</u> | <u>Assigned mentor?</u> | <u>Affiliation</u> | <u>Mentor</u> | <u>Dates Met</u> |
|--------------------------------------|--------------------------------|--|----------------------|-------------------------|
| Allan Acevedo | No | Unaffiliated Consumer | N/A | |
| Beth Davenport | Yes | District 3 | Shannon Ransom | |
| Alfredo De Jesus | Yes | Unaffiliated Consumer | Mikie Lochner | |
| Dr. David Grelotti | Yes | Part C | Dr. Winston Tilghman | |
| Cinnamen Kubricky | Yes | Unaffiliated Consumer | Mikie Lochner | |
| <i>Felipe Garcia-Bigley</i> | | | | |
| James Rucker | Yes | Unaffiliated Consumer | Mikie Lochner | |
| <i>Jeffrey Weber</i> | | | | |
| Dr. Stephen Spector | Yes | Part D | Shannon Ransom | |
| Venice Price | Yes | Unaffiliated Consumer | Mikie Lochner | |
| Freddy Villafan | No | Recipient of other Federal HIV Programs- HOPWA / HUD | Bob Lewis | |
| Pamela Highfill | No | Substance Abuse Treatment Provider | Dr. Delores Jacobs | |

Pending members who will need mentors:

None

Appointed more than 2 years ago