



# County of San Diego

**NICK MACCHIONE, FACHE**  
DIRECTOR

HEALTH AND HUMAN SERVICES AGENCY  
PUBLIC HEALTH SERVICES  
3851 ROSECRANS STREET, MAIL STOP P-578  
SAN DIEGO, CA 92110-3134  
(619) 531-5800 • FAX (619) 542-4186

**WILMA J. WOOTEN, M.D., M.P.H.**  
PUBLIC HEALTH OFFICER

## San Diego HIV Planning Group (HPG)

Wednesday December 15, 2021

3:00 PM

Meeting occurred via video-conference (WebEx)

### DRAFT MINUTES

Quorum is 15

HPG Members Present: Allan Acevedo / Roger Al-Chaikh / Amy Applebaum / Alberto Cortes / Beth Davenport / Aaron Heier / Dr. Delores Jacobs / Alfredo De Jesus / Cinnamon Kubricky / Robert Lewis / Mikie Lochner / Moira Mar-Tang / Brent Morton / Venice Price / Shannon Ransom / Raul Robles / James Rucker / Dr. Stephen Spector / Dr. Winston Tilghman / Karla Torres / Regina Underwood / Abigail West / Michael Wimpie / Joe Zilvinskis

HPG Members Absent: Michael Alvarez / Karen Connolly / Dr. David Grelotti / Dr. Elizabeth Hernandez / Rhea Van Brocklin

Agenda Item	Action/Discussion	Follow-up
1. Call to Order/ Establishment of Quorum; Comments from the Chair; Ground Rules & Abstentions	Mikie Lochner, HPG Chair, called the meeting to order at 3:01 p.m. and noted the presence of a quorum.	
2. <b>Action:</b> Authorization of Teleconferencing Meeting Option Pursuant to Government Code Section 54953(e).	All votes at the meeting were taken by roll call. For each vote HPG members names were called, and each provided a verbal vote, or a vote written in the chat. <b>Action:</b> Continuance of Teleconferencing Meeting Option Pursuant to Government Code Section 54953(e). a) Find that the HPG has reconsidered the circumstances of the State of Emergency b) Find that State and local officials continue to recommend measures to promote social distancing <b>Action:</b> Recognize that there is a continued proclaimed state of emergency and State and local officials have imposed or recommended measures to promote social distancing authorizing teleconferenced meetings pursuant to Government Code section 54953(e). <b>Motion/Second/Count (M/S/C):</b> Al-Chaikh/Jacobs 18/0 <b>Abstentions:</b> Lochner <b>Motion carries</b>	
3. Chair's comments, ground rules and abstentions.	Mikie Lochner led the group in a moment of silence, thanked participants, noted the County Board of	

Agenda Item	Action/Discussion	Follow-up
	Supervisors made a proclamation on December 7, 2021 declaring it San Diego HIV Planning Group Day, reviewed the meeting rules and conflicts of interest guidelines, and acknowledged HPG members and HSHB staff with birthdays in December.	
4. Public comment	A member of the public thanked the HPG chair for positive comments to community members who wish to maintain privacy and the explanation of options available. They also stated their belief that to be considered a Ryan White consumer, a person must be listed in the ARIES data base and receive Part A Ryan White services.	
5. Sharing our concerns	None	
6. <b>Action:</b> Approval of the HIV Planning Group (HPG) agenda for December 15, 2021	<b>Action:</b> Approve the HPG Meeting Agenda for December 15, 2021 as presented with the noted changes: Move agenda item 8b. the reallocation action item, to 8a and table agenda items 8. e. and 8.f., approval of the HPG minutes and the committee minutes, <b>M/S/C:</b> Jacobs/Cortes 19/0 <b>Abstentions:</b> Lochner, West <b>Motion carries</b>	
7. Old Business	None	
8. New Business		
a. <b>Action Item:</b> (Priority Setting and Resource Allocation Committee (PSRAC): Review and approve recommendations for reallocation of funds in FY 21 (the current fiscal year; March 1, 2021 – February 28, 2022)	Dr. Jacobs reviewed the action item; an information sheet was included in the meeting materials packet.	
	<b>Action:</b> Reduce the current year's allocation for Outpatient Ambulatory Health Care: Primary Care by \$200,000, from \$1,107,630 to \$907,630. <b>M/S/C:</b> PSRAC 14/0 <b>Abstentions:</b> Jacobs, Lewis, Lochner, Mar-Tang, Ransom, Spector, West <b>Motion carries</b>	
	<b>Action:</b> Reduce the current year's allocation for Medical Specialty by \$100,000, from \$292,962 to \$192,962. <b>M/S/C:</b> PSRAC 13/0 <b>Abstentions:</b> Al-Chaikh, Jacobs, Lewis, Lochner, Mar-Tang, Ransom, Spector, West <b>Motion carries</b>	
	<b>Action:</b> Reduce the current year's allocation for Oral Health by \$150,000, from \$300,940 to \$150,940. <b>Discussion:</b> Committee and community members expressed concern and frustration regarding their inability to easily get dental appointments, some dental specialty services, and disenrolled. <b>M/S/C:</b> PSRAC 17/0 <b>Abstentions:</b> Al-Chaikh, Jacobs, Lewis, Lochner, West <b>Motion carries</b>	The Recipient will follow up regarding dental services regarding availability of appointments, approval of specialty services, and disenrollment issues that were

Agenda Item	Action/Discussion	Follow-up
		raised by consumers.
	<b>Action:</b> Increase the current year's allocation for Emergency Housing Assistance by \$450,000, from \$1,050,424 to \$1,500,424. <b>M/S/C:</b> PSRAC 19/0 <b>Abstentions:</b> Jacobs, Lochner, West <b>Motion carries</b>	
	<b>Action:</b> Grant the Recipient one-time authority to move up to \$150,000 between services categories if there are additional savings identified during the current Ryan White fiscal year. <b>M/S/C:</b> Lewis/Rucker 19/0 <b>Abstentions:</b> Jacobs, Lochner, West <b>Motion carries</b>	
b. <b>Action Items:</b> (Membership Committee): Review and approve recommendation(s) for HPG membership.	Bob Lewis reviewed the action items; information sheets were included in the meeting materials packet.	
	<b>Action:</b> Approve the recommendation to reappoint Amy Applebaum as Representative of individuals who formerly were federal, state, or local prisoners who were released from custody of the penal system during the preceding 3 yrs. and had HIV/AIDS as of date of release. (Seat #32) <b>M/S/C:</b> Membership Committee 18/0 <b>Abstentions:</b> Lewis, Lochner, West <b>Motion carries</b>	Amy Applebaum's name will be forwarded to the County Board of Supervisors with a recommendation for reappointment to the HPG.
	<b>Action:</b> Approve the recommendation to appoint Pamela Highfill as Substance abuse treatment provider representative (Seat #21) <b>M/S/C:</b> Membership Committee 18/0 <b>Abstentions:</b> Lewis, Lochner, West <b>Motion carries</b>	Pamela Highfill's name will be forwarded to the County Board of Supervisors with a recommendation for appointment to the HPG.
c. <b>Action Item</b> (Steering Committee): Approve revision of HPG minutes for June 23, 2021 meeting to include record of Action Item 9c that was inadvertently omitted from the prior minutes.	Mikie Lochner reviewed the action item. The revised minutes were included in the meeting materials packet. <b>Action:</b> Approve revision of HPG minutes for June 23, 2021 meeting to include record of Action Item 9c, to create a task force to develop HPG meeting policies and procedures, which was inadvertently omitted from the prior minutes. <b>M/S/C:</b> Membership Committee 19/0 <b>Abstentions:</b> Acevedo, De Jesus, Kubricky, Lochner Price, Robles, Rucker, Torres, West <b>Motion carries</b>	
d. <b>Update:</b> Ad hoc committee for revision of Bylaws	Mikie Lochner discussed that two emails were sent soliciting interest to participate by HPG members. Please let staff know by December 20, 2021 if you would like to be a member of the 7-member ad hoc committee. The first meeting is tentatively set for January 19, 2022.	

Agenda Item	Action/Discussion	Follow-up
e. <b>Action:</b> Approval of HPG Minutes from October 27, 2021	Tabled	
f. <b>Action:</b> Approval of HPG consent agenda for December 15, 2021, which includes committee minutes.	Tabled.	
<b>9. HIV, STD, and Hepatitis Branch (HSHB) Reports</b>		
a. <b>HSHB Report</b>	The HSHB, service utilization, goldenrod and expenditure reports were included in the meeting materials packet. Patrick Loose highlighted that overall, there was an approximately 7% variance; with the reallocation action today by the HPG the variance is down to approximately 2.5%.	
<b>10. Reports</b>		
a. <b>Committee reports</b>	<p>Consumer Group: No updates.</p> <p>Membership Committee: Seeking new HPG members. Please refer or forward to the committee anyone who is interested in the HPG and the planning process.</p> <p>Strategies and Standards Committee: Working to adapt the Community Action Plan. A working group met to develop a document entitled "Justice, Equity, Diversity, and Inclusion" ("Jedi"), which will be forwarded to the Steering Committee and HPG in January 2022.</p> <p>Medical Standards and Evaluation Group: Met in November and reviewed the tool to be used for the chart review.</p> <p>Priority Setting and Resource Allocation Committee: Developed today's reallocation action items, updating the committee's workplan and looking at specific objectives in the GTZ community engagement action plan.</p> <p>Steering Committee: In January 2022 the committee will discuss data needs with Dr. Tweeten, will review the HPG work plan, and begin planning for the HPG Retreat.</p>	
b. <b>HIV Planning Group Support Staff report</b>	The administrative budget report was included in the meeting materials packet. Rodney von Jaeger noted the new format which includes the current month and the year-to-date (YTD) total; he noted less spending in some areas because in-person meetings are not occurring.	
c. <b>State Office of AIDS (OA) report</b>	Abigail West reviewed highlights of the OA report, which was included in the meeting materials packet. She noted for the AIDS Drug Assistance Program (ADAP) the major policy change was the removal of the six-month recertification requirement for ADAP clients. Clients will	

Agenda Item	Action/Discussion	Follow-up
	now enroll and/or re-enroll one time per year. She also noted two training opportunities: 1. Tribal/Urban Indian On Demand Course, 2. Addressing Stimulant Use: Drugs 101 Training - Opioids and Stimulants:	
d. <b>GTZ Community Engagement Project Update</b>	Roger Al-Chaikh noted that several committees are working on sections of the community engagement plan.	
e. <b>California HIV Planning Group (CHPG)</b>	Karla Torres noted that she stepped down from the CHPG. Roger Al-Chaikh noted the CHPG virtual holiday party on Zoom today.	
11. Suggestions to Steering Committee for consideration on the agenda	None	
12. Announcements	<ul style="list-style-type: none"> <li>• Cinnamen Kubricky noted an article in the magazine "The Body" on harm reduction and Smoking cessation.</li> <li>• Stacy DeVries noted the packets provided free for smoking cessation are very effective.</li> </ul>	
13. Next meeting date	<b>Date: Wednesday, January 26, 2022 3:00 p.m.</b> (if needed) Location: <b>WebEx</b>	
14. <b>Adjournment</b>	4:35 PM	