

**COUNTY OF SAN DIEGO  
HEALTH AND HUMAN SERVICES AGENCY  
COMMUNITY ACTION BOARD (CAB)**

**MEETING NOTICE: [WebEx](#) ONLY**

**Call-In Number: 1 (415) 655-0001 US Toll Free  
Meeting Number/Access Code: 133 172 1104  
Meeting Password: CAB10082020**

**October 8, 2020 - 3:30 p.m. to 5:00 p.m.**

<b><u>Present</u></b>		<b><u>Staff</u></b>
Nicole Murphy	Parina Parikh	Maggie Fenn, CAP Program Manager
Ana Briones-Espinoza	Gina Jackson	Abdi Abdillahi, RES Program Manager
Madeleine Baudoin	DeDe Henry	Alexandra Talaro, Admin Secretary
Erik Bruvold	Cassandra Schaeg	Monica Melgoza, Admin Analyst II
Juana Duenas	Maggie Ta	Terri Foster, Admin Analyst, CAP
<b><u>Excused</u></b>		Corinne Rodriguez, Office Assistant
Choose an item.		Alexandra Talaro, Admin Secretary
<b><u>Absent</u></b>		
Connie Cepeda		
Munqith Alhajjaj		
Monique Fernandez		
Marlene Ruiz		
Kim Frink		

1. **Call to Order:** Meeting called to order by Chair, Nicole Murphy at 3:34 PM
2. **Roll Call:** Eight (8) members were present; quorum was achieved.
3. **Acceptance of Agenda:** Madeleine Baudoin made a motion to accept Agenda, Ana Briones-Espinoza seconded the motion, motion carried.
4. **Approval of Minutes:** Madeleine Baudoin made a motion to approve the July 2020 Minutes, Parina Parikh seconded the motion, motion carried.
5. **Approval of Minutes:** Nicole Murphy made a motion to approve the August 2020 Minutes, Madeleine Baudoin seconded the motion, motion carried.
6. **Public Comments:** No Public Comment.

**6. Information Item: Vacancy Report**

Currently, there are two (2) vacancies in the Private sector:

- Private Sector Seat 15 - Andrew Picard Resignation
- Private Sector Seat 18

In the Economically Disadvantaged sector:

- Primary Seat 12 - Nicole Murphy's second term re-appointment was approved by the Board of Supervisors on September 29, 2020 (MO 20) through 6/30/2023.
- Alternate Seat 21 - Ramon Montano Marquez's second term re-appointment was approved by the Board of Supervisors on September 29, 2020 (MO 20) through 6/30/2023.

CAB members were encouraged to continue outreach efforts to fill the vacancies in the Private sector.

**7. Discussion Item: CAB Nominating Committee Update**

The Nomination Committee has received one (1) application for a Private Sector seat; Committee members will arrange an interview and report out the results and pending the results of the interview will bring forward a nomination at the November 2020 meeting. In addition, Munquith Alhajjaj's first term (Private Sector, Seat 8) will come to an end on December, 5, 2020; prior to this meeting the Nomination Committee inquired and confirmed that Munquith would like to continue to serve on CAB for a second term.

**8. Action Item: CAB Nomination**

Ana Briones-Espinoza made a motion to approve Munquith's Alhajjaj second term nomination. Eric Bruvold seconded the motion. Motion carried. A memo will be prepared to send to the Board of Supervisors for approval of nomination.

**9. Discussion Item: Updating CAB Meeting Calendar for the Remainder of Fiscal Year (FY) 2020/2021.**

Members discussed the meeting calendar provided by staff to determine the CAB schedule for the remainder of FY 2020/2021, which includes going dark in December 2020 and January 2021, resuming monthly meetings in February 2021 through June 2021 to accommodate for necessary discussion and action items. Members also discussed the possibility of moving CAB meetings to the third Thursday of the month, rather than the second Thursday; all members will consult their schedules for an additional discussion item in November 2020.

**10. Action Item: Approved Updated CAB Meeting Calendar for Fiscal Year 2020/2021**

Juana made a motion to approve the updated CAB Meeting Calendar for Fiscal Year 2020/2021. Nicole seconded the motion. Motion carried.

**11. Director's Update: Provided by Maggie Fenn.**

**PROGRAM UPDATES**

- The fifth annual **2020 Live Well San Diego Advance** will take place virtually on December 3, 2020; the theme this year is *Stronger Together, Now More Than Ever*. Registration will be available mid-October on the [Live Well San Diego](#) site which is free and open to the public.
  - There will be more than 35 virtual breakout sessions that will include: Equity and Social Justice, Climate Change, Workplace Wellness, Personal Wellness, COVID-19 Topics, Public Health Equity, and many more.
- Services added to various CAP contracts with the **supplemental CSBG CARES Act funds** will begin in the last quarter of CY 2020; staff has finalized several contract amendments and is continuing to work on the remainder to provide the enhanced services to support those affected by the pandemic.
- The **Communities in Action** providers continue to adapt and adjust to the needs of the community to provide services that allow for opportunities that lead to self-sufficiency:
  - In the North Inland Region, **Interfaith Community Services (ICS)** had a participant that for the first time found herself struggling to make rent due to the impacts of COVID-19. She and her son worked for the same company that stayed open despite the stay-at-home order as an essential business; there was an outbreak of positive results including her son, which resulted in the business temporarily shutting down and this family losing two sources of income. ICS provided assistance with utility, rent and food assistance to help with their immediate needs, and she is now attending Financial Literacy classes to learn how to save and plan for the future. The family has since recovered from COVID-19 symptoms, and both she and her son have returned to work. When asked about the impact of receiving rental assistance she said, "\$725 isn't a lot of money in the grand-scheme of things, but for me at a time like this, it meant the world. Thank you so much."

- In the North Coastal Region, **North County Lifeline (NCL)** has started providing an online series of trainings to tackle subject matters pertinent to living in the new COVID-19 world. The series covers Human Trafficking, Gang Prevention, Suicide Prevention and Intervention, and Domestic Violence (DV) Prevention. NCL will hold a DV Prevention session on October 20<sup>th</sup> at 5:30pm which will focus on improving parenting skills and coping with stressors in the home, as the number of DV occurrences reported is on the rise since the start of the pandemic. The presentation will conclude with a Q&A session and connection to additional resources through NCL.
- An additional component to **Project MOST** administered by RISE San Diego has been added to support small non-profit minority-owned business countywide increase their access and capacity to apply for County of San Diego solicitations. Training and technical assistance will be provided to educate and assist business owners how to seek out County funding opportunities, the process of writing and submitting a proposal, how to reduce barriers to establish the required business management systems needed to be competitive, and meet compliance requirements once a contract is established. Services are expected to begin mid-October and will run through the end of the fiscal year.
- **Connect2Careers** administered by the San Diego Workforce Partnership provided the results of their End of Program Survey that was completed by the 65 youth from Southeastern San Diego that participated in the summer internship program, on a scale of 1 to 5:
  - The average satisfaction rate of the support received from their case manager was **4.85**
  - The average satisfaction rate of the training content was **4.6**
  - The average rate of overall value of the program was **4.75**
  - When asked what their new goals are as a result of participating in this program, examples of the answers included are:
    - “Continue school and reach my goal and the career I want”,
    - “My new goals require me to not settle for any job position. I learned to speak up and create a safe and healthy work environment and speak up with my opinions. I want to work in an environment where respect is given and returned, employers care about the well-being of their employees, and there are set and clear goals to achieve”.
- The National Conflict Resolution Center (NCRC) administers three different programs, all of which have been very active with trainings and community sessions:
  - The **Live Well Exchange** program engaged 217 participants in August 2020 through five trainings and four restorative circles.
    - The trainings included three sessions of the updated ART of Inclusive Communication, which delves deeper into issues of racial reckoning and antiracism. Emerging themes included: how individuals and organizations measure up in equity and diversity issues, seeking ways to address this proactively through increasing diversity on their boards, pledging to further their personal learning, attending protests, or supporting antiracist policies.
    - Restorative circles included one with refugee youth and one with youth leaders through San Diego Nights, both focused on how young people can continue to make a difference in their communities and world despite the COVID restrictions. Another through Big Brothers, Big Sisters of San Diego included youth, law enforcement, parents, and mentors, and focused on the current relationships of local law enforcement and youth.

- The **Work Readiness Exchange** program trained 48 total refugee participants in August; several trainings were conducted in Farsi and Arabic and covered topics that are both important at home as stay-at-home orders continue and on the job. Participants learned stress management techniques and how to apply conflict resolution skills to encounters at the workplaces, specifically safety and mask-wearing.
- The **Alternate Dispute Resolution** program conducted 107 mediations in August; 96 came from community referrals/inquiries and 11 came from small claims court. NCRC has been working closely with the San Diego Housing Commission for referrals with the courts operating at minimum capacity.
- The new **Vocational English-as-a-Second Language (VESL)** contracts have been awarded to the International Rescue Committee for East and Central Regions; effective October 1, 2020. The VESL program provides services that focus on supporting refugee families acquire the necessary skills to obtain jobs as quickly as possible while developing plans to upgrade employment for more hours, better pay, and better benefits.
  - The Office of Refugee Resettlement recently allowed the temporary use of Refugee Employment Services funding to assist eligible refugee families with needed financial supportive services as a result of the pandemic. Funds were added to the previous VESL contracts that ended September 30, 2020 to provide technology assistance supports to VESL participants.
- CAP and ORC staff are supporting the County's efforts to actively **outreach, update, and educate communities on the prevention, treatment, and tracing of COVID-19**. These efforts are administered through four Community Health Worker contracts administered through HHSA's Office of Strategy and Innovation with a focus on Latino, African American, Asian Pacific Islander, and Refugee communities

## **FISCAL UPDATES**

- No updates

**12. Chair's Update:** No Chair's Update.

**13. Adjournment - Next Meeting**

Nicole Murphy made a motion to adjourn. Madeleine Baudoin seconded the motion. Motion carried. Meeting ended at 4:48pm. The next regular meeting will be on November 12th at 3:30pm. Location: Via WebEx