

**COUNTY OF SAN DIEGO  
HEALTH AND HUMAN SERVICES AGENCY  
COMMUNITY ACTION BOARD (CAB)**

**MEETING NOTICE: [WebEx](#) ONLY**

**Call-In Number: 1 (470) 238-5742 US Toll Free**

**Meeting Number/Access Code: 177 515 1871**

**Meeting Password: 06102021**

**MEETING MINUTES**

**June 10, 2021 - 3:30 p.m. to 5:00 p.m.**

**Present**

Nicole Roesler

Parina Parikh

Choose an item.

Juana Duenas

Jeannine Nash

Choose an item.

Keith Esshaki

Aimee Cox

Choose an item.

De De Henry

Margarita Holguin

Munqith Alhajjaj

Choose an item.

Gina Jackson

Choose an item.

**Excused**

Madeleine Baudoin

Maggie Ta

Connie Cepeda

Cassandra Schaeg

Choose an item.

Choose an item.

**Staff**

Maggie Fenn, Chief, CAP

Alyssa Stewart, Admin Secretary, SSS

Terri Foster, Admin Analyst, CAP

Abdi Abdillahi, Program Manager, RES

Choose an item.

Choose an item.

**Absent**

Erik Bruvold

Choose an item.

Choose an item.

**Guests**

1. **Call to Order:** Meeting called to order by Nicole Roesler at 3:36 PM.
2. **Roll Call:** 9 members were present; quorum was achieved.
3. **Acceptance of Agenda:** Parina Parikh made a motion to accept Agenda, Keith Esshaki seconded the motion, motion carried.
4. **Approval of Minutes:** Keith Esshaki made a motion to approve the Thursday, May 13, 2021 Minutes, Parina Parikh seconded the motion, motion carried.
5. **Public Comments:** No Public Comment
6. **Information Item: Vacancy Report**  
Currently, there is 1 vacancy.
  - Economically Disadvantaged Sector – Seat 6CAB members were encouraged to continue outreach efforts to fill the vacancy.

**7. Discussion Item: CAB Nominating Committee**

No discussion from the Committee at this meeting

**8. Action Item: CAB Nominating Committee**

No action needed at this meeting

**9. Information Item: Youth Engagement on County Boards & Commissions**

CAP staff and CAB members Nicole Murphy and Connie Cepeda met briefly with the Live Well Youth Sector Team on May 20, 2021 to discuss ideas and ways in which CAB can support and be supported to promote youth engagement and participation on the CAB. Further information will be shared in the upcoming fiscal year.

**10. Director's Update: Provided by Maggie Fenn**

**PROGRAM UPDATES**

- Contracted providers continue to administer **COVID-19 response services** through the CSBG CARES Act:
  - In the months of April and May 2021, the following COVID response and recovery services were provided by the **Communities in Action (CinA)** providers:
    - Jewish Family Service in the North Central Region held a pop-up diaper distribution event on May 21, from 1:00-4:00pm at the Lawrence Family Jewish Community; 80 families received 75 no-cost diapers per child.
    - In the North Coastal Region, North County Lifeline provided 29 emergency needs supports, assisted 8 families with housing supports, and 10 families with transportation supports.
    - As the demand for assistance and support continues, staff is currently working to add additional CARES funds to the CinA contracts to further assist individuals and families affected by the pandemic.
  - The **EITC tax season** wrapped up in April 2021. The North Coastal CinA provider North County Lifeline is extremely proud of their amazing VITA (Volunteer Income Tax Assistance) team for its adaptability in using online platforms to assist individuals 100% virtually this year. Through **1200+** hours, **18** volunteers completed **223** returns resulting in over **\$468,000** in refunds.
    - 2-1-1 San Diego and the United Way of San Diego are hosting a post-tax season Press Conference that will take place on June 24, 2021 at 10:00 am to highlight the accomplishments of the 2020 season.
- The National Conflict Resolution Center (NCRC) administers various programs, all of which continue to be very active with trainings and community sessions:
  - The **Live Well Exchange** program engaged a total of **353** participants in April through trainings, restorative circles, and bystander trainings. **159** of those attended COVID recovery and response specific activities. Trainings consisted of social service/workplace communication focused workshops, communication between parents and school sites and how to de-escalate tensions and promote more proactive communication, a professional development focused workshop for primarily Latina college students and graduates, and a

pilot bystander training for young, diverse professionals/job seekers that provided a positive space for discussing challenges at works such as ageism.

- COVID workshops focused on job-searching and returning to a late-stage pandemic workplace with various community organizations across the county, there were also parent focused workshops with Chula Vista Elementary Schools and Exceptional Family Resource Center focused on the reopening experience for parents of children with disabilities, transitional age youth at San Diego Youth Services shelter discussed intergenerational micro-aggression challenges with grandparents and other family members and how COVID has increased problematic communication on social media. In addition, several restorative circles were held which addressed COVID-loss, divided families and reconnecting.
- The **Work Readiness Exchange** program for refugees trained **7** participants in Arabic with a focus on workplace communication and conflicts within families, around children and their schoolwork and between spouses. **18** refugees completed the Art of Inclusive Communication training, focus topics were centered on the frustration and challenge of being unemployed currently and family/household conflicts.
- The **Resident Leadership Academy (RLA) Coordination** program administered by Community Health Improvement Partners (CHIP):
  - Completed **2** Supplemental Trainings - Understanding Gang-Related Documentation in Our Communities by Genevieve Jones-Wright of Community Advocates for Just and Moral Governance (on 4/2/2021, attended by **40** individuals), and Restorative Practices: Building Positive Relationships and Addressing the School to Prison Pipeline by Brett Hall of CHIP and Anthony Ceja of SD County Office of Education (on 4/9/21, attended by **34** individuals).
  - Cohort 9 of the RLA facilitator training that began on March 10, 2021 wrapped up on April 8, 2021, **14** individuals graduated.

## FISCAL UPDATES

The **RFQ** (#10989) for RLA Coordination Services for the period of July 2021 through June 2022, with one option year period for FY 2022/2023 was released on June 1, 2021 and will be open until June 15, 2021. The contract is funded with CSBG funds, but also includes CSBG CARES funded components through May 31, 2022. The solicitation can be found by logging into BuyNet (<https://buynet.sdcounty.ca.gov/>) and searching the RFQ number.

### 11. **CAB Chair Update:** Provided by Nicole Roesler

Nicole Roesler provided feedback on the mentorship program idea for Internships within the Live Well San Diego community.

### 12. **Adjournment - Next Meeting**

Margarita Holguin made a motion to adjourn. Munqith Alhajjaj seconded the motion. Motion carried. Meeting ended at 4:43 PM. The next regular meeting will be on Thursday, August 12, 2021 at 3:30 PM. Location: WebEx.