

**COUNTY OF SAN DIEGO
HEALTH AND HUMAN SERVICES AGENCY
COMMUNITY ACTION PARTNERSHIP ADVISORY BOARD (CAB)**

MEETING NOTICE: In Person
Seville Plaza
5469 Kearny Villa Road, San Diego, CA 92123
First Floor - Conference Room B
Zoom Conference Call <https://sdcounty-ca-gov.zoom.us/j/83304506584>

September 11, 2025 - 3:30 p.m. to 5:00 p.m.

AGENDA

- 1. Call to Order**
- 2. Roll Call**
- 3. Acceptance of Agenda**
- 4. Approval of August 14, 2025 Minutes**

PUBLIC COMMENTS

5. Guidelines for Public Comment on Items not listed on the agenda:

- Public input will be heard within the Board's purview at the beginning of the agenda.
- Persons requesting to provide public comments must complete and submit a [Public Request to Speak Form](#) to the CAP Team at hhsa.communities@sdcounty.ca.gov. Form will be routed to the Chair. One form must be completed for each subject.
- Each speaker will be limited to three (3) minutes for items not appearing on the agenda.
- Speakers will be called by name and asked to approach the podium to state their name and address for the recording of the minutes.
- The Ralph M. Brown Act prohibits discussion or action on matters that are not part of the posted agenda.
- Public input may not relate to pending litigation or personnel matters involving the County of San Diego, its officers or employees.

Guidelines for Public Comment on Items listed on the agenda:

- Public input will be heard on any subject appearing on the posted agenda.
- Persons providing public comments must complete and submit a Public Request to Speak Form to the Chair. One form must be completed for each subject.
- Each speaker will be limited to five (5) minutes. The Chair may set a limit for input when many persons request to speak on agenda items. Speakers will be called by name and asked to approach the podium to state their name and address for the recording of the minutes.
- Public input should be brief and not repeat statements given by another speaker.
- Public input may not relate to pending litigation or personnel matters involving the County of San Diego, its officers, or employees.

6. Information Item: Vacancy Report

- Currently, there are 7 vacancies.

- Public Sector – Seat 1
- Public Sector – Seat 5
- Private Sector – Seat 8
- Private Sector – Seat 14
- Private Sector – Seat 15
- Economically Disadvantaged Sector – Seat 7 – North Central Region
- Economically Disadvantaged Sector – Seat 12 – Central Region

7. Discussion Item: Time limit for Public Comments

8. Action Item: Time limit for Public Comments

9. Discussion Item: Guidance for filling Private Sector Alternate Seats

10. Action Item: Guidance for filling Private Sector Alternate Seats

11. Discussion Item: CAB Nominating Committee (AD HOC)

12. Discussion Item: Equitable Access and Barriers for CAB Applicants

13. Discussion Item: Confirmation – Ethics Training Certificate (Org. Std. 5.7)

14. Discussion Item: Reminder – Review of Biennial CAB Training Material (Org. Std. 5.8)

15. Director Updates: Deo Akena

16. CAB Chair Update: Jeannine Nash

ADJOURNMENT/ NEXT MEETING

The next regular meeting will be held on **October 9, 2025**.

ASSISTANCE FOR PEOPLE WITH DISABILITIES:

Agendas and records are available in alternative formats upon request. Contact the Community Action Board staff contact at (619) 338-2799 with questions or to request a disability-related accommodation. To the extent reasonably possible, requests for accommodation or assistance should be submitted at least 24 hours in advance of the meeting so that arrangements may be made. An area in the front of the room is designated for individuals requiring the use of wheelchair or other accessible devices.