

**COUNTY OF SAN DIEGO
HEALTH AND HUMAN SERVICES AGENCY
COMMUNITY ACTION PARTNERSHIP ADVISORY BOARD (CAB)**

**MEETING NOTICE: In Person
Seville Plaza
5469 Kearny Villa Road, San Diego, CA 92123
Third Floor - Conference Room 3700**

Zoom Conference Call <https://sdcounty-ca-gov.zoom.us/j/83304506584>

January 9, 2025 - 3:30 p.m. to 5:00 p.m.

<u>Members Present</u> Keith Esshaki Destiny Preston Samantha Jenkins Lewis Biszant Jeannine Nash Jorge Medina Summer Elliott Wilford Smith Hilary Ward Janelle Lopez Carla Vanegas	<u>Excused</u> Maurice Borders Greg McGuire <u>Absent</u> Lillia Smith	<u>Staff</u> Deanna Zotalis-Ferreira, Chief, OEqC-CAP Deo Akena, Manager, OEqC-CAP Herminia Ramirez, RCC, OEqC Laura Monroy, OSS, OEqC Jocelyn Salamat, AAIL, OEqC-CAP <u>Guests</u>
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1. **Call to Order:** Meeting called to order by Hilary Ward at 3:30 pm.
2. **Roll Call:** **11** members were present; quorum was **Achieved**. 9 primaries, 2 alternate
3. **Acceptance of Agenda:** Samantha Jenkins motioned to accept agenda; Hilary Ward seconded. Motion passed.
4. **Approval of Minutes:** Jorge Medina motioned to accept the December 12, 2024, minutes; Hilary Ward seconded. Motion passed.
5. **Public Comments:** No Public Comments
6. **Information Item: Vacancy Report**
 - Private Sector – Seat 15, Lillia Smith has been confirmed by Board of Supervisors on January 7, 2025.
 - Recruitment is ongoing for vacant seats. CAB member Wilford Smith volunteers to help engage and recruit applicants while attending Leadership Meetings in different regions of San Diego.
7. **Action Item: Private Sector Seat 13 Extension**
 - Hilary Ward motioned to extend Jorge Medina to 2nd term – Private Sector, Seat 13. Summer Elliott seconded.
8. **Discussion Item: ByLaws Final – Herminia Ramirez**
 - Visual added to clarify interview process.
 - Discussed need to clarify process to create a sub-committee and whether able to meet virtually. County to research and bring back.
 - Discussed adding language similar to SB535 definition into Economically Disadvantaged section of

ByLaws. Questions raised about the terms used. County provided language from CSD.

9. Action Item: ByLaws Final for Nominations/Voting Economically Disadvantaged

- Tabled to next meeting.

10. Discussion Item: Draft 2026-2027 Community Action Plan and Community Needs Assessment - Deanna Zotalis-Ferreira

- Reviewed top priorities identified in the needs assessment and CAP Plan developed in response.
- Discussed the addition of recommendation to seek additional funding opportunities to expand Communities in Action programs to rural communities.

11. Action Item: Approve Draft 2026-2027 Community Action Plan and Community Needs Assessment

- Summer Elliott motioned to accept Community Action Plan and Community Needs Assessment. Destiny Preston seconded.

12. Director's Update: Deo Akena

- CAP Director's Report was handed out and discussed during CAB meeting. Key discussion surrounded contact capacity, distribution rates, and data that provides information on how funds are being utilized.

13. Chair's Update: Provided by Jeannine Nash

- No chair update to report.

14. Adjournment - Next Meeting

Janelle Lopez made motion to adjourn. Summer Elliott seconded the motion. Motion carried. Meeting ended 4:54 PM. The next regular meeting will be on **Thursday, February 13, 2025 at 3:30-5:00pm**. Location: **In Person** at Seville Plaza.