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# COUNTY OF SAN DIEGO HEALTH AND HUMAN SERVICES AGENCY COMMUNITY ACTION PARTNERSHIP ADVISORY BOARD (CAB)

# MEETING NOTICE: In Person Seville Plaza 5469 Kearny Villa Road, San Diego, CA 92123 Third Floor - Conference Room 3700

Zoom Conference Call https://sdcounty-ca-gov.zoom.us/j/83304506584

February 13, 2025 - 3:30 p.m. to 5:00 p.m.

Members Present Excused Staff Samantha Jenkins Keith Esshaki Deanna Zotalis-Ferreira, Chief, DSCE-CAP Lewis Biszant Destiny Preston Deo Akena, Manager, DSCE-CAP Lillia Smith Jeannine Nash Herminia Ramirez, RCC, DSCE Summer Elliott Jorge Medina Laura Monroy, OSS, DSCE Corinne Rodriguez, OA, DSCE- CAP Wilford Smith Hilary Ward Greg McGuire Janelle Lopez Carla Vanegas Guests Absent Maurice Borders

- 1. Call to Order: Meeting called to order by Summer Elliott at 3:32 pm.
- 2. Roll Call: 7 members were present; quorum was Achieved. 5 primaries, 2 alternates
- 3. <u>Acceptance of Agenda:</u> Samantha Jenkins motioned to accept agenda; Lewis Biszant seconded. Motion passed.
- 4. <u>Approval of Minutes:</u> Samantha Jenkins motioned to accept the January 9, 2024, minutes; Lewis Biszant seconded. Motion passed.
- 5. Public Comments: No Public Comments
- 6. Information Item: Vacancy Report
  - Please continue to promote and recruit to identity members of the communities to fill seats.

#### 7. Discussion Item: Ad Hoc Sub-Committee meeting

- Confirmation that virtual meeting is acceptable.
- Cannot equal a quorum (less than 5 members).

#### 8. Action Item: Ad Hoc Sub-Committee meeting

- Appointed members identified: Samantha Jenkins, Destiny Preston, Jorge Medina, Carla Venegas, Wilford Smith
- Samantha Jenkins motioned to substantiate the Ad hoc Sub-Committee; Lillia Smith seconded. Motion passed.

### 9. Information Item: 2026-2027 CAP Plan Public Hearing

- Virtual option available for public to attend and share their remarks.
- Accessibility needs will be arranged ahead of time.

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> Attachment with the feedback from the community will be brought back for final approval during our March meeting.

# 10. Director's Update: Deo Akena

- CAP Director's Report was handed out and discussed during CAB meeting. Key discussion surrounded contract capacity, distribution rates, and data that provides information on how funds are being utilized.
- CY 2024 Annual Program summary provided.

#### 11. Chair's Update: Provided by Summer Elliot

No chair update to report.

## 12. Adjournment - Next Meeting

Samantha Jenkins made motion to adjourn. Lillia Smith seconded the motion. Motion carried. Meeting ended 4:16 PM. The next regular meeting will be on **Thursday, March 13, 2025** at **3:30-5:00pm**. Location: **In Person** at Seville Plaza.