

**COUNTY OF SAN DIEGO  
HEALTH AND HUMAN SERVICES AGENCY  
COMMUNITY ACTION PARTNERSHIP ADVISORY BOARD (CAB)**

**MEETING NOTICE: In Person  
Seville Plaza  
5469 Kearny Villa Road, San Diego, CA 92123  
First Floor - Conference B**

**Zoom Conference Call <https://sdcounty-ca-gov.zoom.us/j/83304506584>**

**July 10, 2025 - 3:30 p.m. to 5:00 p.m.**

<b><u>Members Present</u></b> Samantha Jenkins Wilford Smith Hilary Ward Greg McGuire Summer Elliott Janelle Lopez Destiny Preston Elena Levins-Craig	<b><u>Excused</u></b> Jeannine Nash Jorge Medina Lewis Bissantz Carla Vanegas Maurice Borders  <b><u>Absent</u></b>	<b><u>Staff</u></b> Herminia Ramirez, RCC, DSCE Jocelyn Salamat, AA, DSCE-CAP Amanda Bass-Garcia, AA, DSCE Corinne Rodriguez, OA, DSCE- CAP  <b><u>Guests</u></b> Cesar Javier Purita Javier
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1. **Call to Order:** Meeting called to order by Summer Elliott on behalf of the Chair, Jeannine Nash, at 3:57 pm.
2. **Roll Call:** 8 members were present; quorum was **Achieved**. (6 primaries, 2 alternates)
3. **Acceptance of Agenda:** Janelle Lopez motioned to accept agenda; Samantha Jenkins seconded. Motion passed.
4. **Approval of Minutes:** Hilary Ward motioned to accept the June 12, 2025, minutes; Janelle Lopez seconded. Destiny Preston, participating via Zoom, abstained. Motion passed.
5. **Public Comments:**
  - Purita Javier provided a public comment, which addressed concerns about a ceramics factory operating in her neighborhood.
  - Cesar Javier provided a public comment, which addressed concerns about city leaders failing to act on various issues impacting residents.
6. **Information Item: Vacancy Report**
  - Currently, there are 5 vacancies:
    - Public Sector – Seat 1 – Will remain vacant until the new County supervisor takes office in late July 2025. CAP will work with the new supervisor to appoint a CAB member.
    - Public Sector – Seat 5 – Applicant is in process of resubmitting an application.
    - Private Sector – Seat 14
    - Economically Disadvantaged Sector – Seat 12 - Central Region - Board voted to appoint applicant Cesar Javier to Seat 12 during the June 10<sup>th</sup> meeting.
    - Economically Disadvantaged Sector – Seat 7 – North Central Region
  - CAB members discussed strategies to enhance equitable access and address barriers that might exist for interested applicants to join CAB. This included reevaluating the time of CAB meetings and

expanding outreach efforts. County Staff will create promotional materials for CAB members to use for recruitment and will update the CAB website to highlight vacancies.

**7. Discussion Item: Alternate Seats**

- Discussion item will be revisited at a future CAB meeting.

**8. Discussion item: Ethics Training Certificate and Biennial Training**

- Ethics Training is required every two years; members who are due to renew this training will receive an email with additional information and instructions.
- The Biennial training material presented during the April CAB meeting will be shared via email for review and acknowledgement.

**9. Discussion Item: Updated Strategic Plan**

- CAB members reviewed the updated Strategic Plan and provided additional recommendations regarding the language in the mission statement.
  - **Public Comment:** Cesar Javier provided a public comment, suggesting that other topics that impact people's health should be prioritized for discussion; he stated CAB is not ready to receive input from community members.

**10. Action Item: Accept Updated Strategic Plan**

- After discussion, which included an explanation of the evaluation timeline as well as the process to make future changes to the language in the Strategic Plan, the CAB members voted to accept the Strategic Plan.
  - Janelle Lopez motioned to accept the Strategic Plan; Hilary Ward seconded. Motion passed.

**11. Director's Update: Provided by Herminia Ramirez, on behalf of Deo Akena**

- Work Readiness Exchange (WRE) is not on target due to the timeline of their efforts; CAP is working with WRE and will provide an update once available.
- Whole Family / 2 Gen (WF2G) is anticipated to provide an update after the summer.
  - CAB Members requested presentations from CAP Providers, including Say San Diego, CinA providers, and NCRC.
- There were no findings in the Fiscal Year Audit Report.
- The team continues to monitor potential impacts of federal budget changes; no updates at this time.
- HHSA DCAO, Dr. Kimberly Giardina, will attend the August CAB Meeting.

**12. Chair's Update: Provided by Summer Elliot on behalf of Jeannine Nash**

- No updates shared

**13. Information Item: CAB Professional Photos**

- CAB members were encouraged to submit professional photos, which will be added to the CAB website.

**14. Adjournment - Next Meeting**

Hilary Ward made motion to adjourn. Janelle Lopez seconded the motion. Motion carried. Meeting ended 5:03 PM.

The next regular meeting will be on Thursday August 14<sup>th</sup>, 2025 - In Person at Seville Plaza.