

**COUNTY OF SAN DIEGO
HEALTH AND HUMAN SERVICES AGENCY
COMMUNITY ACTION PARTNERSHIP ADVISORY BOARD (CAB)**

**MEETING NOTICE: In Person
Seville Plaza
5469 Kearny Villa Road, San Diego, CA 92123
First Floor – Conference Room B**

Zoom Conference Call <https://sdcounty-ca-gov.zoom.us/j/83304506584>

August 14, 2025 - 3:30 p.m. to 5:00 p.m.

<u>Members Present</u> Elana Levins-Craig Samantha Jenkins Jeannine Nash Summer Elliott Hilary Ward Jorge Medina Greg McGuire Wilford Smith	<u>Excused</u> Destiny Preston Janelle Lopez Carla Vanegas Maurice Borders <u>Absent</u>	<u>Staff</u> Herminia Ramirez, Chief, DSCE Deo Akena, Manager, DSCE-CAP Jocelyn Salamat, AA, DSCE-CAP Amanda Bass-Garcia, AA, DSCE Corinne Rodriguez, OA, DSCE- CAP
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1. **Call to Order:** Meeting called to order by the Chair, Jeannine Nash, at 3:38 pm.
2. **Roll Call:** 8 members were present; quorum was **Achieved**. (6 primaries, 2 alternates)
3. **Acceptance of Agenda:** Hilary motioned to accept agenda; Elana seconded. Motion passed.
4. **Approval of Minutes:** Hilary motioned to accept the July 10, 2025, minutes; Elana seconded. All in favor, motion passed.
5. **Public Comments:**
 - No public comments
6. **Information Item: Vacancy Report**
 - Currently, there are 7 vacancies:
 - Public Sector – Seat 1 – The new supervisor is in the process of getting acquainted with all advisory boards; when the appropriate time comes, CAP will work with the new supervisor to appoint a CAB member.
 - Public Sector – Seat 5 – Application submitted.
 - Private Sector – Seat 8
 - Private Sector – Seat 14
 - Private Sector – Seat 15
 - Economically Disadvantaged Sector – Seat 12 - Central Region - Board voted to appoint applicant Cesar Javier to Seat 12 during the June 10th meeting. There is an appointment in process, Herminia reached out to provide training and information to Cesar Javier regarding the scope of CAB.
 - Economically Disadvantaged Sector – Seat 7 – North Central Region
7. **Discussion Item:** Updates from HHSA Deputy Chief Administrative Officer, Dr. Kimberly Giardina

- HHSA's new Deputy Chief Administrative Officer, Dr. Kimberly Giardina, was introduced to the Community Action Board.
- CAB members inquired into the Federal changes and the impact on the County's Medi-Cal and CalFresh benefits, and Dr. Giardina shared that some changes will take effect as early as January 2026, and a communication plan is being developed to ensure all affected beneficiaries are adequately informed and able to obtain needed support.
- In response to an inquiry into the new state policy regarding unsheltered people not being able to camp on public land and the cities' approach to public-facing homelessness: Dr. Giardina shared that every city approaches the Camping Ordinance differently, and that it is the County's primary responsibility to provide homelessness services in unincorporated areas and cities without their own housing authority. Dr. Giardina discussed grant opportunities that the County is pursuing to address homelessness, highlighted current efforts, and also welcomed residents such as CAB members to share ideas.
- In response to an inquiry into how rural nonprofits and smaller community-based organizations can build stronger partnerships with County departments and receive County grants: Dr. Giardina shared that changes to the contracting processes are currently under review, with the goal of improving contracting with smaller, more local, grassroots organizations. She recommended that CAB members review those changes and provide feedback, emphasizing that it is the goal of the Board of Supervisors to partner at a much more local, smaller level.
- Dr. Giardina also recommended that CAB members partner with the Office of Economic Development and Government affairs on the new Technical Assistance Program, which intends to bring together larger organizations with smaller organizations to partner together and help build infrastructure and capacity to complete grant work.
- Dr. Giardina highlighted the Community Information Exchange Group (CIE) backed by 2-1-1, and that they have been exploring opportunities where funding could be made available for smaller organizations that would like to join the CIE but cannot afford to do so.

8. Discussion Item: Updated Strategic Plan

- Updated strategic plan has been published on the CAP webpage. CAB members were encouraged to review and reach out to CAP regarding any additional concerns or edits for consideration, that they may be added to the next meeting's agenda.

9. Discussion Item: Public Comments

- Considered whether the time limits for public comments should be revised.
- Adding an action item to the next meeting's agenda to discuss and vote on revising the time limits for public comments as follows:
 - Items related to the agenda: recommended change from 5 minutes to 2 minutes.
 - Items not related to the agenda: recommended change from 3 minutes to 1 minute.

10. Discussion Item: Alternate Seats

- Considered whether private sector alternate seats should be filled by persons representing the same organization as the primary seat member.
- Adding an action item to the next meeting's agenda to discuss and vote on guidance regarding filling private sector alternate seats.
- Jorge obtained approval for an alternate CAB member to apply and represent his organization.

11. Discussion Item: Equitable Access for CAB Applicants

12. Discussion item: Confirmation – Ethics Training Certificate (Org. Std. 5.7)

- Reminded CAB members to check their email inbox regarding submission of Ethics Training Certificates.

13. Discussion item: Confirmation – Review of Biennial CAB Training Material (Org. Std. 5.8)

- Reminded CAB members to check their email inbox and provide confirmation that they have reviewed and understood the Biennial CAB Training Material if they were not present during the April meeting.

14. Director's Update: Provided by Deo Akena

- Refer to Director's Update document.

15. Chair's Update: Provided by Jeannine Nash

- No updates shared

16. Adjournment - Next Meeting

- Hilary Ward made the motion to adjourn. Jeannine Nash seconded the motion. Motion carried. Meeting ended at 5:03 PM.
- The next regular meeting will be on Thursday September 11th, 2025 - In Person at Seville Plaza.