

**COUNTY OF SAN DIEGO  
HEALTH AND HUMAN SERVICES AGENCY  
COMMUNITY ACTION PARTNERSHIP ADVISORY BOARD (CAB)**

**MEETING NOTICE: In Person  
Seville Plaza  
5469 Kearny Villa Road, San Diego, CA 92123  
First Floor – Conference Room B**

**Zoom Conference Call <https://sdcounty-ca-gov.zoom.us/j/83304506584>**

**November 13, 2025 - 3:30 p.m. to 5:00 p.m.**

<b><u>Members Present</u></b> Jeannine Nash Summer Elliott Wilford Smith Greg McGuire	<b><u>Excused</u></b> Maurice Borders	<b><u>Staff</u></b> Herminia Ramirez, Chief, DSCE Deo Akena, Manager, DSCE-CAP Corinne Rodriguez, OA, DSCE- CAP
<b><u>Members on Zoom</u></b> Hilary Ward Destiny Preston	<b><u>Absent</u></b> Jorge Medina Janelle Lopez Elana Levens-Craig Samantha Jenkins	

1. **Call to Order:** Meeting called to order by the Chair, Jeannine Nash, at 3:39 pm.
2. **Roll Call:** 4 members were present; quorum was **NOT Achieved**. (2 primaries & 2 alternates). 2 other primary members joined remotely via zoom.
3. **Acceptance of Agenda:** No quorum met; therefore, agenda was not accepted
4. **Approval of Minutes:** No quorum met; therefore, agenda was not accepted
5. **Public Comments:**
  - No public comments
6. **Information Item: Vacancy Report**
  - There are 7 primary vacancies:
    - Public Sector – Seat 1: The new supervisor is still in the process of getting acquainted with her responsibilities and with all advisory boards; when the appropriate time comes, CAP will work with the new supervisor to inform them about CAP, and the appointment process.
    - Public Sector – Seat 5: D5 has received applications for this seat.
    - Private Sector – Seat 8: Clerk has received applications for this seat.
    - Private Sector – Seat 14
    - Private Sector – Seat 15
    - Economically Disadvantaged Sector – Seat 12 (Central Region): There is ongoing recruitment for this seat.
    - Economically Disadvantaged Sector – Seat 7 (North Central Region)

- There are 6 alternate vacancies:
  - Private Sector – Seat 18
  - Private Sector – Seat 23: Pending application from Serene Health IPA.
  - Private Sector – Seat 24
  - Private Sector – Seat 25
  - Economically Disadvantaged Sector – Seat 21 (Central Region)
  - Economically Disadvantaged Sector – Seat 17 (North Central Region)

**7. Discussion Item: Teresa Smith, Ph.D., CEO of Dream for Change- EITC Coalition Services.**

- **Teresa Smith, Ph.D., CEO of Dream for Change joined the meeting and presented an overview of the Earned Income Tax Credit Coalition Services.**
- Teresa shared some of the current opportunities and preparation for the next tax season.

**8. Discussion Item: CAB Impact and Highlights**

- Herminia Ramirez presented on the roles and impacts of CAB

**9. Director Updates: Deo Akena**

- Deo provided updates; refer to Director's Update document.

**10. CAB Chair Update: Jeannine Nash**

- No updates.

**11. Adjournment - Next Meeting**

- Summer Elliot made the motion to adjourn. Jeannine Nash seconded the motion. All in favor, motion carried. Meeting ended at 5:10 PM.
- The next regular meeting will be on Thursday January 8, 2026 - In Person at Seville Plaza.