

**COUNTY OF SAN DIEGO
HEALTH AND HUMAN SERVICES AGENCY
COMMUNITY ACTION PARTNERSHIP ADVISORY BOARD (CAB)**

**MEETING NOTICE: In Person
Seville Plaza
5469 Kearny Villa Road, San Diego, CA 92123
First Floor – Conference Room B**

Zoom Conference Call <https://sdcounty-ca-gov.zoom.us/j/83304506584>

February 12, 2026 - 3:30 p.m. to 5:00 p.m.

<u>Members Present</u> Wilford Smith Hillary Ward Destiny Preston Elana Levens-Craig Greg McGuire	<u>Excused</u> Maurice Borders Summer Elliott Janelle Lopez	<u>Staff</u> Herminia Ramirez, Chief, DSCE Deo Akena, Manager, DSCE-CAP Corinne Rodriguez, OA, DSCE-CAP
<u>Members on Zoom</u> Jeannine Nash	<u>Absent</u> Jorge Medina Samantha Jenkins	

1. **Call to Order:** Meeting called to order by the secretary, Hillary Ward, at 3:43 pm.
2. **Roll Call:** 5 members were present; quorum was **NOT Achieved**. (3 primaries & 2 alternates).
3. **Acceptance of Agenda:** No quorum met; therefore, Agenda was not accepted
4. **Approval of Minutes:** No quorum met; therefore, Agenda was not accepted
5. **Public Comments:**
 - No public comments
6. **Information Item: Vacancy Report**
 - There are 7 primary vacancies:
 - Public Sector – Seat 1: DSCE team has been connecting with D1, providing information as requested.
 - Public Sector – Seat 5: D5 has appointed this seat. DSCE will reach out to the candidate.
 - Private Sector – Seat 8: Clerk has received applications for this seat. DSCE will be following up with candidates.
 - Private Sector – Seat 14
 - Private Sector – Seat 15
 - Economically Disadvantaged Sector – Seat 12 (Central Region): There is ongoing recruitment for this seat.
 - Economically Disadvantaged Sector – Seat 7 (North Central Region)
 - There are 6 alternate vacancies:

- Private Sector – Seat 18
- Private Sector – Seat 23: Pending application from Serene Health IPA.
- Private Sector – Seat 24
- Private Sector – Seat 25
- Economically Disadvantaged Sector – Seat 21 (Central Region)
- Economically Disadvantaged Sector – Seat 17 (North Central Region)

7. Action Item: Economically disadvantaged seats 10 & 11 Extension

- Hilary announced retirement effective immediately (2/12/26).

8. Discussion Item: CAB Nominating Committee

- Tabled.

9. 2026 Community Needs Assessment Survey Updates

- DSCE team provided an overview of the timeline and updates related to the agenda. The next meeting will be focused on reviewing the survey tool.
- Questions from CAB:
 - Is there a promotional flyer with a QR code?
 - Will people be able to enter a gift card opportunity drawing?

10. Discussion Item: Result-Oriented Management and Accountability (ROMA) Overview

- Hermi presented on introduction and overview of ROMA principles.

11. Director Updates: Deo Akena

- Updates were provided to members; refer to the Director's Update document.

12. CAB Chair Update: Hillary Ward

- No updates.

13. Adjournment - Next Meeting

- Hillary Ward made the motion to adjourn. Wilford Smith seconded the motion. All in favor, motion carried. Meeting ended at 4:28 PM.
- The next regular meeting will be on Thursday, March 12, 2026 - In Person at Seville Plaza.