

**COUNTY OF SAN DIEGO  
HEALTH AND HUMAN SERVICES AGENCY  
COMMUNITY ACTION PARTNERSHIP ADVISORY BOARD (CAB)**

**MEETING NOTICE: In Person  
Seville Plaza  
5469 Kearny Villa Road, San Diego, CA 92123  
First Floor – Conference Room D**

**Zoom Conference Call <https://sdcounty-ca-gov.zoom.us/j/83304506584>**

**April 9, 2026 - 3:30 p.m. to 5:00 p.m.**

<b><u>Members Present</u></b> Wilford Smith Greg McGuire Samantha Jenkins Christi Knight Janelle Lopez	<b><u>Excused</u></b> Elana Levens-Craig Destiny Preston	<b><u>Staff</u></b> Herminia Ramirez, Chief, DSCE Deo Akena, Manager, DSCE-CAP Raenique Madden-Bowman- OSS, DSCE <b><u>County staff on Zoom</u></b> Jocelyn Salamat, AA II, DSCE-CAP
<b><u>Members on Zoom</u></b> Jeannine Nash	<b><u>Absent</u></b> Jorge Medina	

1. **Call to Order:** Meeting called to order by Samantha Jenkins, at 3:38 pm.
2. **Roll Call:** 5 members were present; quorum was **Achieved**. (3 primaries & 2 alternates).
3. **Acceptance of Agenda:** Greg motioned to accept Agenda; Christi seconded. All in favor, motion passed.
4. **Approval of Minutes:** Greg motioned to accept March 12, 2026, Minutes; Wilford seconded. All in favor, motion passed.
5. **Public Comments:**
  - No public comments
6. **Information Item: Vacancy Report**
  - There are 8 primary vacancies:
    - Public Sector – Seat 1: D1 is interviewing candidates.
    - Private Sector – Seats 8, 14 and 15: Clerk has received applications for these seats. DSCE will be following up with candidates.
    - Economically Disadvantaged Sector – Seat 12 (Central Region): Clerk has received an application for this seat. DSCE will be following up with the candidate.
    - Economically Disadvantaged Sector – Seat 11 (North Coastal/Inland Region): Nomination memo is being routed to move alternate Seat 22 member to primary Seat 11.
  
    - Economically Disadvantaged Sector – Seat 7 (North Central Region): Clerk has received an application for this seat. DSCE will be following up with the candidate.
    - Economically Disadvantaged Sector – Seat 6 (East Region): Member resigned on 3/9/26. DSCE will start recruitment process.

- There are 7 alternate vacancies:
  - Private Sector – Seat 18
  - Private Sector – Seat 23
  - Private Sector – Seat 24
  - Private Sector – Seat 25
  - Economically Disadvantaged Sector – Seat 21 (Central Region)
  - Economically Disadvantaged Sector – Seat 17 (North Central Region)
  - Economically Disadvantaged Sector – Seat 20 (South Region)

**7. Discussion Item: Vacate Private Sector alternate seat 19**

- Jeannine confirmed that Maurice Borders resigned in October 2025 and no longer lives in California.

**8. Action Item: Vacate Private Sector alternate seat 19**

- No action, since Maurice Borders resigned in October 2025.

**9. Discussion Item: Applicant Interviews**

- There are currently seven (7) applicants. CAP will coordinate 30 minutes virtual interviews for the applicants.

**10. Discussion Item: 2026 Community Needs Assessment (CNA) Survey**

- Suggestions and recommendations from March CAB meetings were incorporated into the survey. Additional minor changes were also suggested by the CAB members.

**11. Action Item: Approve Changes to 2026 CNA Survey:**

- Christi motioned to provisionally approve the 2026 CNA survey, Wilford seconded. All in favor, motion passed unanimously.
- CAP will make the minor edits and email CAB members for confirmation of desired edits.

**12. Director Updates: Deo Akena**

- Deo provided updates; refer to the Director's Update document.

**13. CAB Chair Update: Jeannine Nash**

- No updates.

**14. Adjournment - Next Meeting**

- Samantha made the motion to adjourn. Greg seconded the motion. All in favor, motion carried. Meeting ended at 5:10 PM.
- The next regular meeting will be on Thursday, May 14, 2026 - In Person at Seville Plaza.