

**COUNTY OF SAN DIEGO
HEALTH AND HUMAN SERVICES AGENCY
COMMUNITY ACTION PARTNERSHIP ADVISORY BOARD (CAB)**

**MEETING NOTICE: In Person
Seville Plaza
5469 Kearny Villa Road, San Diego, CA 92123
First Floor – Conference Room D**

Zoom Conference Call <https://sdcounty-ca-gov.zoom.us/j/83304506584>

June 11, 2026 - 3:30 p.m. to 5:00 p.m.

<u>Members Present</u> Wilford Smith Samantha Jenkins Greg McGuire	<u>Excused</u> Elana Levens-Craig Destiny Preston Jeannine Nash	<u>Staff</u> Herminia Ramirez, Chief, DSCE Deo Akena, Manager, DSCE-CAP Raenique Madden-Bowman- OSS, DSCE
<u>Member on Zoom</u> Christi Knight	<u>Absent</u> Jorge Medina Janelle Lopez	<u>County staff on Zoom</u> Jocelyn Salamat, AA II, DSCE-CAP

1. **Call to Order:** Meeting called to order by vice chair Samantha Jenkins, at 3:39 pm.
2. **Roll Call:** 3 members were present; quorum was **NOT Achieved**. (2 primaries & 1 alternate). 1 primary member joined remotely via zoom.
3. **Acceptance of Agenda:** No quorum met; therefore, agenda was not accepted
4. **Approval of May 14, 2026, Minutes:** No quorum met; therefore, May 14, 2026, minutes were not accepted.
5. **Public Comments:**
 - No public comments
6. **Information Item: Vacancy Report**
 - There are 7 primary vacancies:
 - Public Sector – Seat 1: D1 is interviewing candidates.
 - Private Sector – Seat 14: Brandon Duran’s Nomination Memo has been routed to the Board of Supervisors for appointment.
 - Private Sector – Seats 8 and 15: Clerk has received applications for these seats. Interviews will be set up based on CAB member availability.
 - Economically Disadvantaged Sector – Seat 12 (Central Region): Clerk has received an application for this seat. DSCE will be following up with the Regional Nominating Committee.
 - Economically Disadvantaged Sector – Seat 11 (North Coastal/Inland Region): During the June 9, 2026 County Board of Supervisors meeting, Greg McGuire was appointed to move from alternate Seat 22 to primary Seat 11.
 - Economically Disadvantaged Sector – Seat 7 (North Central Region): DSCE has been following up

with the applicants.

- Economically Disadvantaged Sector – Seat 6 (East Region): Wilford Smith's Nomination Memo has been routed to the Board of Supervisors to move his appointment from Alternate Seat 16 to Primary Seat 6.
- There are 9 alternate vacancies:
 - Private Sector – Seat 18, 19, 23, 24, and 25
 - Economically Disadvantaged Sector – Seat 17 (North Central Region)
 - Economically Disadvantaged Sector – Seat 20 (South Region)
 - Economically Disadvantaged Sector – Seat 21 (Central Region)
 - Economically Disadvantaged Sector – Seat 22 (North Coastal/Inland Region)

7. Discussion Item: CAB Nominating Committee

- Samantha and Greg volunteered to conduct interviews, Christi and Willford offered to help as needed.

8. Discussion Item: Provision to Sign Minutes

- Tabled.

9. Action Item: Provision to Sign Minutes

- Tabled.

10. Discussion Item: 2026 Community Needs Assessment (CNA)

- Jocelyn provided updates on the status and timeline for the 2026 CNA survey.

11. Discussion Item: Mileage Reimbursement Update

- Hermi and Jocelyn provided an overview of the County's mileage reimbursement policy and process. County of San Diego Mileage Report for Reimbursement for Use of Private Conveyance form AUD-277-A and W-9 (Request for Taxpayer Identification Number and Certification) form were provided to board members. Board members also requested electronic copies of these forms. Board members were informed that they can claim as far back as January 2026.

12. Discussion Item: 2025 CAP Program Summary

- Jocelyn discussed the 2025 CAP program summary that shows overall services and outcomes for 2025.

13. Director Updates: Deo Akena

- Deo provided updates; refer to the Director's Update document.
- CAB members requester for contractors to provide presentations to CAB, suggesting a Gang contract provider or National Conflict Resolution Center (NCRC).

14. CAB Chair Update: Jeannine Nash

- No updates from Jeannine.

15. Adjournment - Next Meeting

- Wilford made the motion to adjourn. Greg seconded the motion. All in favor, motion carried. Meeting ended at 4:45 PM.
- The next regular meeting will be on Thursday, July 9, 2026 - In Person at Seville Plaza.