

**COUNTY OF SAN DIEGO
HEALTH AND HUMAN SERVICES AGENCY
COMMUNITY ACTION PARTNERSHIP ADVISORY BOARD (CAB)**

**MEETING NOTICE: In Person
Seville Plaza
5469 Kearny Villa Road, San Diego, CA 92123
First Floor – Conference Room D**

Zoom Conference Call <https://sdcounty-ca-gov.zoom.us/j/83304506584>

July 9, 2026 - 3:30 p.m. to 5:00 p.m.

Members Present

Wilford Smith
Smantha Jenkins
Greg McGuire
Christi Knight
Destiny Preston
Janelle Lopez

Excused

Jeannine Nash

Staff

Herminia Ramirez, Chief, DSCE
Raenique Madden-Bowman- OSS, DSCE

Member on Zoom

Member of Public Present

Brandon Duran

Absent

County staff on Zoom

Jocelyn Salamat, AA II, DSCE-CAP

1. **Call to Order:** Meeting called to order by vice chair Samantha Jenkins, at 3:39 pm.
2. **Roll Call:** 6 members were present; quorum was **Achieved**. (5 primaries & 1 alternate).
3. **Acceptance of Agenda:** Christi motioned to accept Agenda; Greg seconded. All in favor, motion passed.
4. **Approval of Minutes:** Greg motioned to accept May 14, 2026 and June 11, 2026 Minutes; Wilford seconded. All in favor, motion passed.
5. **Public Comments:**
 - No public comments
6. **Information Item: Vacancy Report**
 - There are 9 primary vacancies:
 - Public Sector – Seat 1: D1 is interviewing candidates.
 - Public Sector – Seat 2: Shared vacancy with D2 office.
 - Private Sector – Seat 14: Brandon Duran's Nomination Memo has been routed to the Board of Supervisors for appointment.
 - Private Sector – Seats 8, 13, and 15: Clerk has received applications for these seats. Interviews will be set up based on CAB member availability.
 - Economically Disadvantaged Sector – Seat 12 (Central Region): Clerk has received an application for this seat. DSCE will be following up with the Regional Nominating Committee.
 - Economically Disadvantaged Sector – Seat 7 (North Central Region): DSCE has been following up with the applicants.

- Economically Disadvantaged Sector – Seat 6 (East Region): Wilford Smith's Nomination Memo has been routed to the Board of Supervisors to move his appointment from Alternate Seat 16 to Primary Seat 6.
- There are 9 alternate vacancies:
 - Private Sector – Seat 18, 19, 23, 24, and 25
 - Economically Disadvantaged Sector – Seat 17 (North Central Region)
 - Economically Disadvantaged Sector – Seat 20 (South Region)
 - Economically Disadvantaged Sector – Seat 21 (Central Region)
 - Economically Disadvantaged Sector – Seat 22 (North Coastal/Inland Region)

7. Discussion Item: CAB Nominating Committee & Availability for Interviews

- A few emails for interview scheduling have been sent out. CAB members were encouraged to sign up if able to support.

8. Action Item: CAB Nominating Committee & Availability for Interviews

- Members said they would respond to emails about availability

9. Discussion Item: Provision to Sign Minutes

- Discussed provision to allow any present primary CAB member to sign the previous month's minutes.

10. Action Item: Provision to Sign Minutes

- Destiny motioned to allow provision for any present primary CAB member to sign the previous month's minutes; Wilford seconded the motion; all in favor, motion passed.

11. Discussion Item: 2026 Community Needs Assessment (CNA)

- Jocelyn shared updates about the Community Needs Assessment efforts, and Herminia encouraged CAB members to join at least one Ideas Exchange Community Dialogue meeting.

12. Discussion Item: Escondido Education COMPACT (Gang Prevention) Presentation

- Escondido Education COMPACT shared a presentation about their gang prevention program.

13. Discussion Item: 2025 CAP Program Summary

- Jocelyn and Herminia shared about the 2025 services and outcomes for CAP.

14. Discussion Item: Mileage Reimbursement Update

- Shared with members that mileage reimbursement forms have been sent electronically.

15. Director Updates: Herminia Ramirez Garcilazo

- Herminia shared the latest director updates, highlighting the County's adopted budget and upcoming release of 4th quarter CSBG funds.

16. CAB Chair Update: Samantha Jenkins

- Samantha filling in for Chair, Jeannine Nash. No updates from Samantha.

17. Adjournment - Next Meeting

- Greg made the motion to adjourn. Wilford seconded the motion. All in favor, motion carried. Meeting ended at 4:46 PM.
- The next regular meeting will be on August 13, 2026 - In Person at Seville Plaza.