

County Of San Diego
Health and Human Services Agency (HHSA)

SUBJECT: **County Internet Use**

NO: **HHSA-N-02**

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DATE: August 17, 2026

REFERENCE: Health Insurance Portability and Accountability Act; California Information Practices Act; various State agreements.
CAO Administrative Policy – Internet 0400-02.

POLICY: All Internet use on the County Network must comply with proper business practices, ethical conduct, and the safeguards required to protect HHSA Protected Information and County systems. Business Assurance and Compliance (BAC) shall establish procedures to this effect.

PROCEDURES: See related procedures and forms at www.cosdcompliance.org.

RESPONSIBILITIES: Privacy laws and regulations such as the Health Insurance Portability and Accountability Act (HIPAA) and the California Information Practices Act (IPA), and others, outline confidentiality requirements and clients' rights regarding Protected Information. Many HHSA programs also have agreements with the State of California that outline additional confidentiality parameters. Compliance with these regulations is addressed in a series of agency policies and procedures maintained by Business Assurance and Compliance.

DEFINITIONS: See HHSA Policy N-13 Security Definitions.

QUESTIONS/INFORMATION: Please contact HHSA Business Assurance and Compliance by email at Compliance.HHSA@SDCounty.ca.gov or by phone at (619) 237-8571.

Approved: *Christy Carlson*
Christy Carlson
Director
Business Assurance & Compliance